SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17 **OPEN DATE: 3/15/2017**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: KIDS HOPE ALLIANCE (FORMERLY, JACKSONVILLE CHILDREN'S COMMISSION)

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: **145** NUMBER RECEIVED: **37** OTHER: **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to decrease the award with the contractors listed below in the total amount of $281,778.00 for Afterschool Programs. Total revised expenditure for Afterschool Programs not to exceed $2,038,053.00, for a total not to exceed expenditure of $2,906,938.00. Total not to exceed expenditure of $868,885.00 for Summer Programs will remain unchanged.

Father's H.A.R.B.O.R. Academy, Inc. – decrease by $96,000.00

Jacksonville Alliance for KIPP Schools, Inc. – decrease by $121,778.00

Girls, Inc. – decrease by $32,000.00

Vision for Excellence, Inc. – decrease by $32,000.00

Funding Source: JCOD191RG-08201 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

BUYER _____ RESPECTFULLY SUBMITTED _____

Annette Burney

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Michael Weinstein, Interim CEO
Kids Hope Alliance (KHA), a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida, and successor in interest to the Jacksonville Children's Commission pursuant to City of Jacksonville Ordinance 2017-563-E

Colin Murphy, KHA Senior Director of Operations
Kenneth Darity, KHA Assistant Director, Youth Programs
Joyce Watson, Director, KHA Administration

SUBJECT: Request for an Amendment to BID ESC-0410-17 Afterschool and Summer Programs – **Afterschool Program**

DATE: March 28, 2018

The KHA is requesting that the award for **BID #ESC-0410-17** be decreased as recommended in the attached **Exhibit 1** for the Afterschool Programs for the contract period of July 1, 2017 through June 30, 2018. This amendment will decrease the funding amounts of six (6) sites listed in the attached Exhibit 1 totaling $281,778.00.

The purpose of this amended Award is to adjust the budgets due to the Agencies' current service levels at each program site. The Sites that had an average variance of their average daily attendance (ADA) greater than twenty (20) youth had funding amount reduced to the nearest twenty (20).

There will be no impact on the summer program portion of this award.

Funding Authority - Funding will be charged to:

	Current Award	**Revised Award**	
Index Code: JCOD191RG – 08201 -	$2,038,053.00	$2,906,938.00	Afterschool

Upon approval of this request, the contract amendments will be executed by formal contracts through the Office of General Counsel.

If you need additional information after your review, please contact Joyce Watson at (904) 630-7652.

Thank you for your assistance and consideration with this request.

Attachments: Exhibit 1, Listing of Providers with Reduction
Exhibit 2, Copy of Prior Award – BID #ESC-0410-17

Cc: Annette Burney, Purchase Analyst

EXHIBIT 1
FY 18 AFTERSCHOOL CONTRACT AMENDMENTS

RFP	Contract No.	Agency Name	Site Name	Site Address	City	State	Zip	FY 18 YOUTH	FY 18 YOUTH ADJUSTED	COST PER YOUTH	Days	FY17-18 FUNDING AMOUNT	FY17-18 FUNDING AMOUNT REVISED	DIFFERENCE
ESC-418-17	9603-04	Father's H.A.R.B.O.R Academy, Inc	Father's HARBOR Academy	4519 Beach Boulevard, Building 4200	Jacksonville	FL	32207	100	40	$ 1,600.00	160	$ 160,000	$ 64,000	$ (96,000)
ESC-418-17	5068-59	Girls Incorporated of Jacksonville	Ft. Caroline Elementary	3925 Atlantic Drive	Jacksonville	FL	32277	60	40	$ 1,600.00	174	$ 96,000	$ 64,000	$ (32,000)
ESC-418-17	10330	Jacksonville Alliance for KIPP Schools, Inc.	KIPP Impact Middle	1440 McDuff Ave N	Jacksonville	FL	32254	280	220	$ 723.24	185	$ 192,591	$ 159,113	$ (33,268)
ESC-418-17	10330	Jacksonville Alliance for KIPP Schools, Inc	KIPP Jacksonville Elementary	2525 W. 1st Street	Jacksonville	FL	32254	300	240	$ 733.72	185	$ 209,110	$ 176,093	$ (33,017)
ESC-418-17	10330	Jacksonville Alliance for KIPP Schools, Inc	KIPP Voice Elementary	1440 McDuff Ave N	Jacksonville	FL	32254	500	400	$ 739.51	185	$ 351,305	$ 295,812	$ (55,493)
ESC-418-17	10126-03	Vision for Excellence, Inc	McGirts Creek	6435 118th Street	Jacksonville	FL	32244	60	40	$ 1,600.00	179	$ 96,000	$ 64,000	$ (32,000)
													TOTAL	(281,778)

BID ESC-0410-17 – Afterschool and Summer Programs Amendment

AGENCY	AFTERSCHOOL	SUMMER	TOTAL
A Life for a Life International		$ 48,000.00	$ 48,000.00
Father's HARBOR Academy	**$ 64,000.00**		$ 64,000.00
Gingerbread House Learning Center, Inc.		$ 47,928.00	$ 47,928.00
Girls, Incorporated	**$ 256,000.00**	$ 36,000.00	$ 292,000.00
Jacksonville Alliance for KIPP Schools	**$ 631,018.00**		$ 631,018.00
Jacksonville Area Music School		$ 20,000.00	$ 20,000.00
Joshua Christian Academy		$ 96,000.00	$ 96,000.00
MaliVai Washington Kids Foundation, Inc.	**$ 224,000.00**	$ 84,000.00	$ 308,000.00
Masters of Education		$ 90,415.00	$ 90,415.00
Police Athletic League of Jacksonville, Inc.	**$ 384,000.00**	$144,000.00	$ 528,000.00
Sanctuary of Northeast Florida, Inc.	**$ 64,000.00**	$ 36,000.00	$ 100,000.00
The Young Men's Christian Association of Florida's First Coast, Inc.	**$ 351,035.00**	$ 230,542.00	$ 581,577.00
Vision for Excellence, Inc.	**$ 64,000.00**	$ 36,000.00	$ 100,000.00
TOTAL	**$2,038,053.00**	$868,885.00	**$2,906,938.00**

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17

OPEN DATE: 3/15/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 145 NUMBER RECEIVED: 37 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award with the Jacksonville Alliance for KIPP Schools, Inc. to correct the unit cost and unit of service totals for KIPP Impact, Voice and K-8 Afterschool programs per the attached table for the period June 30, 2018. Total not to exceed expenditure amount of $3,188,716.00 will remain the same.

Funding Source: JCOD191RG-08201 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

BUYER Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Asst. Dir. of Youth Development, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 12/14/17

OTHER

ACTION OF AWARDING AUTHORITY DATE 12/14/17

APPROVED DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17

OPEN DATE: 3/15/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 145 NUMBER RECEIVED: 37 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award with the YMCA of Florida's First Coast to move 20 seats between sites from Rufus E. Payne Elementary to Tiger Academy for Afterschool Programs with no change in overall funding to the YMCA of Florida's First Coast for the period ending June 30, 2018. Total revised estimated expenditure amount of $2,319,831.00 for the Afterschool Program and $868,885.00 for the Summer Program will remain unchanged. Total not to exceed expenditure amount of $3,188,716.00 will also remain the same.

Funding Source: JCOD191RG-08201 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Award

BUYER _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Asst. Director of Youth Development, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 11/16/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 11/16/17

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17

OPEN DATE: 3/15/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 145 NUMBER RECEIVED: 37 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to rescind the award with Jacksonville Arts and Music School, Inc. and to decrease the award by $64,000.00. Due to unforeseen challenges, the contractor has requested not to provide the services under the Afterschool Program portion of the contract for the period ending June 30, 2018. Total revised estimated expenditure for the Afterschool Program is $2,319,831.00, for a total expenditure not to exceed $3,188,716.00. The total expenditure amount of $868,885.00 for the Summer Program will remain unchanged.

Funding Source: JCOD191RG-08201 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Award

BUYER _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Assistant Director of Youth Development, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 11/09/17

OTHER _____

Teresa L. Eibner

ACTION OF AWARDING AUTHORITY DATE 11/10/17

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17

OPEN DATE. 3/15/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 145 NUMBER RECEIVED. 37 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to Masters of Education, Inc. dba Oxford Preparatory Academy to correct the award amount from $96,000.00 to $90,415.00, and to change a site location awarded to the YMCA of Florida's First Coast from Rufus E. Payne Elementary to Woodlawn Presbyterian Church. Total revised estimated expenditure in the amount of $3,252,716.00.

Funding Source: JCO0191RG-08201 - $2,393,831.00 (Afterschool) $868,885 00 (Summer) - To be executed by formal contract(s) through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Award

BUYER ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 5/18/17

OTHER

ACTION OF AWARDING AUTHORITY DATE 5/18/17

APPROVED DISAPPROVED

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No 2015-05

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17

OPEN DATE: 3/15/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 145 NUMBER RECEIVED: 37 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject 22 bidders for not meeting the minimum requirements or for failure to submit a response in the format outlined in Attachment A of the RFP. Based on Scoring for both afterschool and summer programs, Ephesus Junior Academy will not be awarded. One (1) YMCA site and three (3) Jacksonville Alliance for Kipp Schools, Inc. sites may be awarded pending review of funding eligibility by the Office of General Counsel in accordance with the Jacksonville Children's Commission Ordinance Code Chapter 51.04 (c).

The response received from the YMCA of Florida's First Coast was missing addendum #5. The addendum has been received. Recommend approval to waive the missing addendum as a minor irregularity. Recommend approval of award to the nine (9) contractors listed in Exhibit 1 for Afterschool Programming and 11 contractors listed in Exhibit 2 for Summer Programming. Period of service for Summer Programming is from May 1, 2017 through August 31, 2017, with two (2) additional renewal options and Afterschool Programming is from July 1, 2017 through June 30, 2018, with a three (3) month extension from July 1, 2017 to September 30, 2018 and two (2) one (1) year renewal options beginning October 1, 2018. Total estimated expenditure in the amount of $3,258,301.00.

Funding Source: JCOD191RG-08201 - $2,383,831.00 (Afterschool); $874,470.00 (Summer) -To be executed by formal contract(s) through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation, Rejection Letters and Evaluation Matrix and Scores

BUYER _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY REABE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 4/20/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 4/25/17

MR APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015 05

4/26/17