SUBJECT: **DESIGN-BUILD SERVICES FOR CECIL FIELD TRAILS – NORTHERN EXTENSION - REBID**

BID # **CDB-0119-18** OPEN DATE: **3/21/18**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: **CONSTRUCTION – DESIGN/BUILD- TECHNICAL AND PRICING PROPOSAL**

AGENCY: **DEPARTMENT OF PUBLIC WORKS**

BASIS OF AWARD: **EVALUATION CRITERIA**

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City received one (1) proposal for review and therefore, recommends approval to proceed with evaluating the one response received from J.B. Coxwell, Inc. The results will be brought before the CSPEC Committee for approval.

Attachments: Recommendation Memo, Bid Tabulation, Section 2.6

ANALYST _____ MARILYN LAIDLER

RESPECTFULLY SUBMITTED _____ for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **John P. Pappas, Director, Public Works Department**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY. ONE JACKSONVILLE

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

March 29, 2018

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P. E.
Director

FROM: Tom Fallin, P. E.
Chief, Engineering and Construction Management Division

SUBJECT: Request to Open Pricing Proposal – CDB-0119-18 D/B Cecil Field Trails- Northern Extension- Rebid

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We have reviewed the technical qualifications proposal from the responding contractor, J.B. Coxwell Contracting, Inc. and find that they meet the qualifications for this project. Based on this, please give approval to have pricing proposal opened and read aloud.

Should you have any questions, please give me a call at 255-8710.

TF/lw

cc: John Baxter, P. E., Engineer Manager

ONE CITY. ONE JACKSONVILLE

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

Interoffice Memorandum

DATE: March 29, 2018

TO: John Baxter, P.E., Public Works Department

FROM: Marilyn Laidler, Procurement Analyst, Procurement Division ML

RE: BID #CDB-0119-18 D/B Cecil Field Trails- Northern Extension-Rebid

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Enclosed are copies of the subject bid along with the bid tabulation sheet for your evaluation and review. To better serve all our customers and continue to improve our Formal bid cycle time, we ask that you complete your evaluation and return a letter of recommendation to the Procurement Division within 7-10 days from date of this notification.

The scheduled General Government Awards meeting is held every Thursday at 1:00 p.m. in conference room 851 on the 8th floor of the Ed Ball Building. Items to be considered for GGAC must be submitted to Procurement no later than noon (12:00PM) Thursday prior to the next regularly scheduled Thursday meeting.

If I can assist in any way please do not hesitate to call me at (904) 255-8804 or email me at mlaidler@coj.net.

Enclosures

BID TABULATION SHEET

PRE-QUAL HORIZONTAL TECHNICAL PROPOSALS

TITLE:	DESIGN BUILD FIRM FOR CECIL FIELD TRAILS-NORTHERN EXTENSION- REBID		J B COXWELL CONTRACTING, INC	
BID NO.	CDB-0119-18 (PW)			
OPEN DATE:	MARCH 21, 2018 @ 2:00 PM			
BUYER:	MARILYN LAIDLER, PURCHASING ANALYST			
No. Invited: ( )	No. Received ( ) No Bids: ( )			
ITEM	DESCRIPTION	QTY		
	CONTRACTOR: MUST BE LICENSED GENERAL CONTRACTOR CURRENTLY LICENSED IN STATE OF FLORIDA. PRE-QUAL- HORIZONTAL CATEGORY		YES	
	ENGINEERS: REGISTERED PROFESSIONAL ENGINEER CURRENTLY LICENSED IN THE STATE OF FLORIDA ; SURVEYORS: REGISTERED PROFESSIONAL SURVEYOR AND MAPPER CURRENTLY LICENSED IN STATE OF FLORIDA		YES	
	CONFLICT OF INTEREST:		YES	
	BID BOND:		YES	
	ADDENDUM(S) (1,2)		YES	

v. Proposers shall identify separately all innovative aspects as such in the Technical Proposal. An innovative aspect does not include revisions to specifications or established **City** policies. Innovation should be limited to Design-Build Firm's means and methods, roadway alignments, approach to Project, use of new products, new uses for established products, etc.

vi. The Proposer shall obtain any necessary permits or permit modifications not already provided.

2.6 Award of Contract.

A. The process for contract award is set forth in Chapter 287, Florida Statutes, Jacksonville Ordinance Code Chapter 126, Parts 2 and 7. **The** City will award the Contract to the lowest responsive, responsible Contractor whose Response is determined in writing to be the most advantageous to the City of Jacksonville, based solely on the relative importance assigned to the Evaluation Criteria set forth on Attachment B. The award shall be made by competitive sealed proposal pursuant to Section 126.701, Ordinance Code.

B. The City shall open all Bids received at a public Bid opening on the date found in Section I of this document. Respondents will first be ranked according to the Price Proposal. The three top-ranked firms will be established based upon the Base Bids only (with the lowest priced proposal ranked as first, and so on) and the City "Technical Review Committee", as defined in Section 2.19 herein will then evaluate the Technical Proposal of the three top-ranked firms. The Technical Review Committee will then establish if the Technical Proposal is responsive or non-responsive based on the remaining Evaluation Criteria other than pricing described in this RFP. If the Proposal is responsive, those three top-ranked Design-Build Firms will be recommended to CSPEC for presentations pursuant to Section 126.701. If the Proposal is found to be non-responsive, the Technical Review Committee will review the Technical Proposal of the next highest ranked Bidder based on the Base Bid and establish if the Technical Proposal is responsive or non-responsive based on the remaining Evaluation Criteria other than pricing described in this RFP, and so on.

C. The three top-ranked Firms will be scheduled to make presentations before CSPEC regarding their qualifications, approach to and schedule for the project, project organization, development documents, and ability to furnish the required design-build services in accordance with section 126.701. Once the presentations are completed, CSPEC will forward their recommendation to the Mayor's Office for contract award.

D. City may make an award within sixty (60) days after the date of the Responses are due, during which period the Responses shall remain firm and shall not be withdrawn. Any Response that expresses a shorter duration may, in City's sole discretion, be accepted or rejected. If award is not made within sixty (60) days, the Response shall remain firm until either the Contract is awarded or City receives from Contractor written notice that the Response is withdrawn. [Note: Withdrawal of a Response may be requested within 72 hours (excluding State holidays, Saturdays and Sundays) after the date and time Responses are due. City will not accept an amended Response after the date and time Responses are due.]

E. Except as may otherwise be expressly set forth in the RFP, City intends to award one contract, but reserves the right to enter into a contract with multiple Contractors or to reject all Responses.

F. Based on the evaluation results, City shall electronically post a notice of intended award at City's website. Please contact the Contact Person if you are uncertain of City's website address or if you experience problems accessing it. Any person who is adversely affected by the decision shall file with City a notice of

protest in accordance with the Protest provisions of the RFP. City does not intend to provide tabulations or notices of award by telephone.

2.7 Terms of Agreement.
After award to the successful Contractor, City and Contractor will promptly enter into a written agreement (the "Contract") incorporating the terms of the RFP, the successful Response, and other terms and conditions as may be agreed to between the parties. To the extent the Response contains exceptions to or modifications of the RFP, such exceptions or modifications are stricken unless City affirmatively accepts the exceptions or modifications in the Contract. The Contract will be substantially in the form set forth in Attachment D to the RFP, subject to additional modifications required by the City's Office of General Counsel to further the City's purpose of this RFP. City will not be obligated to pay Contractor for the RFP services until the Contract is signed by both parties. City retains the right to reject all bids and/or amend its notice of award at any time prior to the full execution of the Contract.

If the successful Contractor fails to perform the Services as agreed, City reserves the right to (i) issue a new solicitation for the Services; (ii) reopen the RFP for the purpose of awarding a second contract to another Contractor in accordance with the criteria and processes set forth herein; and/or (iii) take such other actions permitted by law.

2.8 Public Meetings and Special Accommodations. Any meetings of the RFP evaluation committee (i.e., the Competitive Sealed Proposal Evaluation Committee or Technical Review Committee) shall be noticed on City's website and shall comply with Florida's Open Meetings Laws. Please contact the Contact Person if you are uncertain of City's website address or if you experience problems accessing it. Persons requiring a special accommodation because of a disability should contact the Contact Person identified in Section 1 at least forty-eight (48) hours prior to the meeting.

2.9 Ex-Parte Communications.
Communications regarding the RFP by a potential vendor, service provider, bidder, lobbyist or consultant to city employees, staff, or hired consultants are prohibited. This prohibition includes communications with the City's Office of General Counsel unless the Contact Person has authorized those communications in advance. Violations may result in the rejection/disqualification of a Response.

These prohibitions on ex-parte communications do not apply to the following:

- communications regarding the RFP to the Chief of the Procurement SECTION or the Contact Person, provided the communication is limited strictly to matters of process or procedure already contained in the RFP.
- communications with the city employee responsible for administering the Jacksonville Small Emerging Business Program, provided the communication is limited strictly to matters of programmatic process or procedures.
- Communications at any pre-bid conferences.
- Presentations before publicly noticed committee meetings.
- Contract negotiations during any duly noticed public meeting.
- any duly noticed site visits to determine competency of bidders during the period between bid opening and issuance of the Chief of Procurement SECTION's written recommendation.
- Communications that are necessary for, and solely related to, the ordinary course of business concerning City's existing contract(s) for the materials or services addressed in the RFP.

The period for these prohibitions commences upon the advertisement of the RFP and terminates after the