SUBJECT: CITRIX XENAPP AND CITRIX NETSCALER SOFTWARE MAINTENANCE

BID #: SC-0427-18 **OPEN DATE: 2018-03-28**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – TWELVE (12) MONTHS FROM DATE OF AWARD

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, CDW Government, LLC., for Citrix XenApp and Citrix Netscaler Software maintenance. Period of service will be twelve (12) months from date of award. Total award expenditure not-to-exceed $81,374.15.

Funding for this award to be encumbered by account AFIT531CSCS-04662, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions

Analyst: _____
CHELSEY FLEMING

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

03/29/18 15:34:57
Procurement Division

March 29, 2018

TO: Greg Pease, Chief of Procurement Division

JSP 3/29/18 **THRU:** Kenneth E. Lathrop, Chief of Information Technologies / CIO Kenneth E Lathrop

FROM: Thomas Ossi, Technology Contract and Records Manager Thomas Ossi

RE: **SC-0427-18 Citrix XenApp and Citrix Netscaler Software Maintenance**

Information Technologies Division submitted an RFP to Procurement Division for solicitation of Citrix XenApp and Citrix Netscaler Software Maintenance Bid # SC-0427-18.

Procurement Division received three (3) vendor responses and zero (0) no bids which opened on March 28, 2018. Procurement Division forwarded the bid tabulation sheet and the bid responses for ITD review. The RFP is to be awarded to the lowest responsive, responsible bidder meeting all the terms and conditions of the bid.

As indicated and recorded on the bid tabulation sheet ITD Management recommends awarding the bid to the lowest responsive, responsible bidder.

VENDOR	TOTAL AWARD AMOUNT
CDW Government, LLC	**$81,374.15**
Hypertec USA, Inc. DBA Hypertec Direct	$82,825.28
Howard Technology Solutions	$86,663.00

ITD Management recommends awarding this bid to CDW Government, LLC in the amount of $81,374.15.

Funding source will be Index Code: AFIT531CSCS Sub Object: 04662

Thank you for your consideration of this request.

CC: Robert Gray, Technology Infrastructure Manager
Rose Alford, Server Infrastructure Manager

Title: CITRIX XENAPP AND CITRIX NETSCALER SOFTWARE MAINTENANCE
Bid # SC-0427-18
Bid Date: 3/28/18
Buyer: Chelsey Fleming
No. Invited: 6 **No. Received:** 3 **No Bids:** 0
Recorded By: Renata Barnett 3/28/2018 Date

ITEM	DESCRIPTION	Serial Number	Est. QTY	UoM	HOWARD TECHNOLOGY SOLUTIONS UNIT PRICE	HOWARD TECHNOLOGY SOLUTIONS EXTENDED TOTAL	CDW GOVERNMENT, LLC. UNIT PRICE	CDW GOVERNMENT, LLC. EXTENDED TOTAL	HYPERTEC USA, INC. DBA HYPERTEC DIRECT UNIT PRICE	HYPERTEC USA, INC. DBA HYPERTEC DIRECT EXTENDED TOTAL
1	Citrix XenApp (Presentation Server) Enterprise	CM-5746162-66549	1000	EA	$86.00	$86,000.00	$80.75	$80,750.00	$82.19	$82,190.00
2	Citrix Netscaler Gateway Enterprise VPX	LA-0001958910-25702	3	EA	$221.00	$663.00	$208.05	$624.15	$211.76	$635.28
				TOTAL	**$86,663.00**		**$81,374.15**		**$82,825.28**	
				TERMS:	Not Stated		NET30		Not Stated	
				DELIVERY:	3 Business Days		5-7 Business Days		15 Business Days	
				CONFLICT OF INTEREST:	Yes		Yes		Yes	
				ADDENDUMS N/A	N/A		N/A		N/A	

TERMS AND CONDITIONS

CITRIX XENAPP AND CITRIX NETSCALER SOFTWARE MAINTENANCE

1. SCOPE

The Information Technologies Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the items as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide annual software maintenance for our current Citrix XenApp Enterprise and Citrix Netscaler Gateway Enterprise Licenses.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The terms of this agreement is for one (1) year from date of award.

4. PRE-BID CONFERENCE

Not Applicable.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased.

7. DELIVERY

Information Technologies Division, 214 North Hogan Street, 9th Floor, Jacksonville, Florida 32202. ITD Server Infrastructure Manager. As needed: A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain for the initial term period. Upon renewal (if applicable), a Supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of a industry wide increase. The City reserves the right to decline any price increase request.

9. PRICES

All unit prices shall include, if applicable, freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and Returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. INVOICING

Invoices will be issued to the City of Jacksonville once supplies/services are fully rendered. At a minimum, invoices must include; City purchase order number, item number and description, date and time of shipment delivery/setup (if applicable), date and time of removal/strike (if applicable), quantity ordered and shipped, unit prices, unit of measure and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: General Accounting Division, 117 W. Duval Street, Suite 375, Jacksonville, Florida 32202.

13. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

14. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

QWS3270X 3/30/2018 7:42 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 03/30/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 7:42 AM

FISCAL MO/YEAR : 06 2018 CURRENCY CODE :
INDEX CODE : AFIT531CSCS INFORMATION TECHNOLOGIES
SUBOBJECT : 04662 HARDWARE/SOFTWARE MAINTENANCE & LICENSES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	MAR 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	3,710,630.61	3,710,630.61
EXPENDITURES	337,828.11	2,048,012.29	2,048,012.29
ENCUMBRANCES	-280,220.93	492,403.44	492,403.44
PRE-ENCUMBRANCES	-18,487.42	92,381.51	92,381.51
REMAINING BALANCE	-39,119.76	1,077,833.37	1,077,833.37

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND