

Program Name: Ex-Offender Employment Program – Women’s Center of Jacksonville, Inc.

Department Name: Recreation and Community Services Department

Prepared By: Christine Tyler	Reporting Month: February 2012	Contact Info: Christine Tyler Women’s Center of Jacksonville 5644 Colcord Ave. Jacksonville, FL 32211 904-722-3000 X 227 ctyler@womenscenterofjax.org
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Type Allocation: City Direct Delivery Competitive Bid Legislative Award

Program Strategy: Focusing on Felon Re-Entry

Program Summary:
Provide job placement services to ex-offenders.

Program Overall Status:

- Posted job openings for Case Manager, Employment Counselor, and Mental Health Counselor positions
- Interviewed candidates for the three staff positions with the program
- Offered all three positions to qualified candidates. The Case Manager/Program Coordinator and Mental Health Counselor started their employment on February 25, 2013. The Employment Counselor will begin in March.
- Developed outreach flyers for the program
- Trained new reentry program staff about in house resources of Women’s Center of Jacksonville
- Developed reentry program schedule with Expanded Horizons Program Coordinator, Women Renewed Employment Reentry Program Coordinator, and Mental Health Counselor
- Program Coordinator and Mental Health Counselor contacted the following organizations about the employment reentry services: Families of Slain Children, Court Probation Officers, Navy Fleet and Family Service Center at NAS Jax. ,Hubbard House, I.M. Sulzbacher Center, City Rescue Mission, Potter’s House, Delores Beamon with Phenomenal Woman, Home Safe Program, PACE Center for Girls, House of Refuge Ministries, Sisters OICU Ministry, and Shiloh Metropolitan Baptist Church.

Successes:

- The Women’s Center of Jacksonville hired and trained three of four staff for the Women Renewed Employment Reentry Program. With staff in place and program timeline developed, the program is ready to start accepting program participants.

Challenges:

- The main challenge has been to complete the interviewing and hiring process which takes time and analysis to get the right people on the team.

Program Providers – Where there are multiple agencies working together, please specify each agencies role. If type other than those illustrated below, please add to legend type below. Types: D\$=City direct funded provider PT = Partner or subcontracted provider – NO FUNDING

PT\$ = Partner or subcontracted provider receiving funds from direct funded provider

Provider(s)	Type (Include type code from above)	Contact Name	Address/Tel. No.	Program Specifics/ Services Provided
Women’s Center of Jacksonville	D\$	Christine Tyler	5644 Colcord Avenue Jacksonville, FL 32211	To provide assistance to ex-offenders trying to obtain employment.

Program Budget/Financial Status

Budget Item	Budget	Actual (cumulative)	Balance	Variance/ Explanation
Women’s Center of Jacksonville	\$171,784.06	\$2,414.68	\$169,369.38	On track considering effective the date of the contract in late January

Unit Cost Indicator	Baseline 2011-2012*	Actual (cumulative)
Number receiving Case Management/ Cost of Program	N/A	0

Program Information

Program Metrics/Statistics/Outcomes: SCOPE OF SERVICE

A. Quantity: How much?	Current Month	YTD	Proposed
Intake	0	0	100
Mental Health Assessment	0	0	100
Transportation Assistance	0	0	75
Case Management Services	0	0	60
Mental Health Services	0	0	60
Workforce Readiness	0	0	60
Employment or Education Fees	0	0	50
Adult Basic Education or GED	0	0	25
Babysitting	0	0	20
Number of Violent Ex-Offenders Receiving Services	0	0	25

DELIVERABLES-Five key deliverables from the organization are expected at the conclusion of the project:

A. Quantity: How much?	Current Month	YTD	Proposed
Number of Participants Receiving Case Management	0	0	60
Number of Ex-offenders Receiving Case Management	0	0	15
Number of Participants Receiving Limited Legal Advocacy/Services	0	0	10
Legal Services	0	0	0
Prison Advocacy	0	0	0
New Clients contacting program	0	0	100
Returning Clients	0	0	0
New Clients contacting program	0	0	N/A
Returning Clients 12/13	0	0	N/A
Inactive (No contact for 90 days)	Current Month	YTD	Proposed
2012-2013	0	0	-
Completers	Current Month	YTD	Proposed
2012-2013	0	0	60
Gained employment	Current Month	YTD	Proposed
2012-2013	0	0	40
Education	Current Month	YTD	Proposed
Number referred for Educational Training	0	0	-
Percent Completing Education Training	0	0	-
Job Training	Current Month	YTD	Proposed
Number referred for Job Training	0	0	-
Percent Completing Job Training	0	0	-
B. Quality / Effort: How well services provided?	Current Month	YTD	Proposed
Job retention: 30 days/ 2012-2013	0	0	-
Job retention: 90 days/ 2012-2013	0	0	-
Job retention : 1 year/ 2012-2013	0	0	-
C. Client Benefits: Is anyone any better off?	QTR	YTD	Proposed
Reduce recidivism rates at 6 months - 3 years.	N/A		-
Year 1 Clients (3 year)	0		-
Year 2 Clients (2 year)			-
Year 3 Clients (6mos)			-
Year 4 Clients (3 mos)			-

Intake Clients- 0

Number of Clients receiving legal services- 0

Limited legal advocacy- 0

Legal Advocacy- 0

Prison Advocacy- 0

Number of Clients gaining employment- 0

Recidivism at 6 mos, 1 year and 3 years- 0