

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL



Planning Council Meeting Minutes
 Thursday, June 22, 2023 – 3:00 p.m.

Meeting Location: 1809 Art Museum Dr – Jacksonville, FL 32207

PLANNING COUNCIL MEMBERS PRESENT	PLANNING COUNCIL MEMBERS ABSENT	STAFF PRESENT
Dan Merkan, Chair	Frances Lynch	Sandy Arts
Justin Bell, Co-Chair	Pamela Hagley	Cyntoria Thomas
Chuck Flaherty	Glenn Edwards	Rosa Knight
Deweyne Robinson		
Lynnette Cuebas		GUESTS PRESENT
Paula Burns	ASSOCIATE MEMBERS PRESENT	Matthew Morrison
Randal Lucero (ZOOM)	Patrick Perkins (Called to vote)	Johanne Belizaire
Heather Kilpatrick	Travis Neff (Called to vote)	Regina Livingston
	Chrissy Guiriba (ZOOM)	Josh Walker
	J. C. Harris (Called to vote)	Johnny Ramos
	GUESTS PRESENT BY ZOOM	Walter Morrison
	Steven Green	
	Johnny Ramos	
	Chrissy Edmonds	

Call to Order: D. Merkan, Chair, called the meeting to order at 3:09 p.m.

Moment of Silence for those affected by HIV.

NHAS Goals: T. Neff read the NHAS goals.

Roll call was taken by J. Bell, Vice Chair.

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Introduction of Guests

Quorum is established.

Approval of Agenda C. Flaherty made a motion to approve the agenda for June 22, 2023, as written, and it was seconded by L. Cuebas. T. Neff raised the discussion on adding the Jail Link information to the agenda. There were 9 ayes, 0 nays and 0 abstentions. **Motion #1 carried.**

Approval of Planning Council Minutes. C. Flaherty made a motion to approve the minutes from May 25, 2023, and it was seconded by P. Burns. There was a discussion to add in the information in regard to Jail Link from the last meeting. There were 9 ayes, 0 nays and 0 abstentions. **Motion #2 carried.**

Public Hearing: The business meeting was temporarily halted for a Public Hearing and would resume after comments from the public were complete. 30 minutes were allotted. There were no blue cards turned in.

Officer and Committee Reports:

Chair (D. Merkan): No specific report. Will have more information under the Executive report.

Vice Chair and Red Ribbon (J. Bell): Will wait to speak about FCPN under.....

Community Representative (R. Lucero): Next week will be the last week on the Planning Council.

Executive Committee Reports (D. Merkan): Approval of Policy 2021.05. The language was changed to reflect the Planning Councils new structure. The main edits were to the Nominee Application Process, List of Membership Candidates, and the Representation section. C. Flaherty made a motion to amend the changes to Policy 2021.05 in regard to adding "(PLWHA)"to the Affected Communities under the Representation section. Instead, under the Recruitment/Advertisement section, it would read, "Membership categories listed above with an emphasis on People living with and affected by HIV and AIDS." It was seconded by T. Neff. There were 8 ayes, 0 nays and 2 abstentions. **Motion #3 carried.** Motion to approve Policy 2021.05 as amended was raised by C. Flaherty. It was seconded by D. Robinson. There were 9 ayes, 0 nays and 1 abstention. **Motion #4 carried.**

Carryover funds -Carryover funds in the amount of \$182,780. The recommendation is to allocate \$141,000 to HIPAP for open enrollment. \$41,780 will be allocated to other professional services. L. Cuebas made a motion to approve the recommendation from Executive Committee to allocate \$141,000 to HIPAP. The motion was seconded by D. Robinson. A roll call vote was taken.

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Justin Bell- Yes
Paula Burns-Yes
Lynette Cuebas- Yes
Chuck Flaherty- Abstain
Heather Kilpatrick- Yes
Dan Merkan- Yes
Deweyne Robinson- Yes
JC Harris- Yes
Patrick Perkins- Yes
Travis Neff- Abstain

Motion #5 Carried

C. Flaherty made a motion to approve the recommendation from Executive Committee to allocate \$41,780 to other professional services. The motion was seconded by P. Perkins. A roll call vote was taken.

Justin Bell- Yes
Paula Burns-Yes
Lynette Cuebas- Yes
Chuck Flaherty- Yes
Heather Kilpatrick- Abstain
Dan Merkan- Yes
Deweyne Robinson- Yes
JC Harris- Yes
Patrick Perkins- Yes
Travis Neff- Abstain

Motion #6 Carried

R. Lucero will no longer be with us after July 5th. There will be a vacancy in the Community Representative position. It was discussed at the Executive Committee to postpone the reelection of that position. The floor was opened for volunteers for the role. C. Flaherty advised that he may be interested in the position in the future. T. Neff advised that he may be interested in the future as well.

Bylaws Committee (H. Kilpatrick): No Report.

CPC (J. Bell): The final Service Category rankings were presented and recommended to the Planning Council (attached to the packet). There were four groups that prioritized each ranking. D. Robinson made a motion to approve the final 2024/2025 Service Category rankings as presented by the Comprehensive Planning Committee. It was seconded by JC Harris. A roll call vote was taken.

Justin Bell- Yes
Paula Burns-Yes

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Lynette Cuebas- Yes

Chuck Flaherty- Abstain

Heather Kilpatrick- Yes

Dan Merkan- Yes

Deweyne Robinson- Yes

JC Harris- Yes

Patrick Perkins- Yes

Travis Neff- Yes

Motion #7 Carried

C. Flaherty raised the discussion to change the wording in the minutes from “not substantiated” to “insubstantial” or “not substantial.”

Townhall on June 30th.

Statewide Needs Assessment: Suggestions on how to make the process better in the upcoming years were provided. 379 surveys were received. In the past, close to 600 surveys were received.

TEAMS Committee (D. Merkan and S. Arts): Persons seeking membership have been added as Associate members until their appointment by the current Mayor. As of July 5th, the Planning Council will be down to two unaligned members. There are issues nationally with recruitment for the unaligned ratio. There are currently 2-3 applicants pending appointment by the Mayor. An unaligned member is someone who is HIV positive and not connected to an agency receiving Ryan White funding.

Community Connections (F. Lynch): No report

Agency Reports:

Administrative Agency – Part A (S. Arts): Contracts are back. The approved Carryover funds will be presented to HRSA. No expenditures to report due to not having contracts. The CQI meeting went well yesterday. CareWARE was updated with a new build.

Lead Agency Part B (Johanne Belizaire): For May, Test and treat saw 4 clients in the clinic. For prep, there were 3 in May. There was one person seen for NPEP. The ADAP pick up rate is 81.50%. The viral load suppression for Area 4 is 86.78%. For May, 49 clients were seen on the MMU and received 160 outpatient ambulatory services. For May, 121 clients received early intervention services. For May, 31 clients received Ryan White ADAP eligibility services.

FL DOH C.A.B. Report (J. Belizaire and P. Burns): Working on recruitment. There was a presentation on engaging in care for persons living with HIV. There were 9 people in attendance.

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UF CARES C.A.B. Report (G. Edwards): Not preset. Report attached to the packet.

CHAG (J.C. Harris): Met on Tuesday, May 30th. Working on recruitment for vacancies. JC Harris will be stepping down from his position as the Area 4 representative. Medical monitoring project is working on groups and training and ways to spread the word about it in the community.

FCPN Updates (J. Bell): The meeting will be July 18th-20th in Lutz, Fl. There is a ZOOM link. It is open to anyone who would like to come. J. Bell will be stepping down as the Area 4 Patient Representative after 13 years. For the Prevention rep., the AIDS Institute will provide a room, pay for mileage, and meal allowance provided that your agency does not provide it.

Old Business:

NFAN Luncheon/Community Forum

- H. Kilpatrick will take notes.
- D. Merkan and J. Bell will facilitate.
- C. Flaherty will assist with timekeeping.

New Business:

PC Recruitment

- Should be the number one priority.
- Suggestion that recruitment will be the responsibility of all persons that are apart of the Planning Council body.
- 30 minutes will be allocated for recruitment on the Executive Committee agenda.
- Suggestion that the Community Representative should reach out to the leads received from Part A agencies.
- Suggestion to focus on retention, tolerance, and patience.

Public Comments: No public comments

Announcements:

- NFAN Luncheon June 30
- HIV Testing Week Events—
Week of Prevention Symposium June 22 6:30pm
- FCPN-PCPPG Scheduled for Lutz July 18-20.
- Investiture ceremony for the newly elected council members and property appraiser. It will be at 6 pm
- Sisters Organizing to Survive (SOS) Duval Chapter will be meeting in July. If interested, reach out to P. Burns.
- 2nd Annual 4K Walk and Block Party - Removing HIV Stigma Awareness Event on June 24th at 7:30 am. Fee will be waived.

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Next Meeting: July 27, 2023.

Adjournment:

Meeting adjourned at 4:44 p.m.

Minutes approved by:

Dan Merkan, Planning Council Chair