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ETHICS COMMISSION NOMINATING COMMITTEE MEETING MINUTES

City Hall, Second Floor, Conference Room C
Monday, August 26, 2024

The meeting was called to order at 4:35 p.m. by Mr. Maule. Nominating Committee attendees: Chair William Maule, Robyn Blank, Sunny Gettinger, and Leah Palestrant.

Others in attendance: Kirby Oberdorfer, Director of the Office of Ethics, Compliance and Oversight (OECO); Paige Johnston, Ethics Attorney (OECO); Sandy Homrighouse, Executive Assistant (OECO); and Dylan Reingold, Office of General Counsel (OGC).

Public In Attendance: None

Confirmation of Quorum:

Mr. Maule confirmed quorum.

New Business:

Discussion on Solicitation of Applications Due to Upcoming Vacancy on Ethics Commission: Ms. Oberdorfer stated Ms. Smith's term will end December 31, 2024, and reviewed the general process of soliciting applications. Ms. Oberdorfer referred the Committee to the handouts provided in the notebooks. Ms. Johnston discussed the timing of interviews and legislation based upon the prior year. Mr. Maule stated he would like to set the timeline to fill the vacancy. A discussion occurred regarding dates and the following timeline was agreed on:

- This week or next week, the Ethics Office will send out the announcement. Mr. Maule would like it also sent to the Ethics Commission for them to distribute.
- September 26- Applications due at noon;
- September 30- Nominating Committee interviews starting at 4:00 p.m.;
- October 9- Proposed Ethics Commission meeting at 4:00 p.m.;
- October 16- Ethics Office and OGC file appointment legislation by this date;
- November 12- Public participation on appointment legislation;
- November 18- Rules Committee hearing and vote on appointment;
- November 26- City Council vote on appointment.

Ms. Homrighouse reminded the Committee that Ms. Dixon wanted to add the Jacksonville Brotherhood of Police to the distribution list, which has been done. Also, Dr. Jonathan Burnett has expressed an interest to be considered for the open position. Ms. Homrighouse will poll the remaining members of the Ethics Commission for their availability on October 9.

Regarding the application, Mr. Maule asked if any changes were needed due to recent rule changes of the duties and powers of the Ethics Commission. Ms. Oberdorfer replied that some changes will need to be made in the application where it cites Section 602.921. Ms. Gettinger suggested that the introduction of the application should let the applicants know that, if appointed, they will be required to file Form 1 financial disclosures annually so that they are aware of this obligation before they begin completing the application.

Public Comment:

Mr. Maule noted there was no public in attendance.

Announcements:

None.

The Chair adjourned the meeting at 5:14 p.m.

Sandy Homrighouse, Executive Assistant, OECO Date of Approval

This is a summary of the meeting and not a verbatim transcription. A recording of these proceedings is available at <http://www.coj.net/departments/ethics-office/notices,-agendas-minutes>.