

OPIOID AND SUBSTANCE USE DISORDER (OSUD) GRANTS COMMITTEE

Meeting Minutes

October 21, 2024, 2:00 PM

City Hall, 1st Floor, Lynwood Roberts Room

Chair: Dr. Richmond Wynn

Vice-Chair: Antonio Nichols

Secretary: Antonio Nichols

Committee Meeting Attendance	
X	Dr. Richmond Wynn - Chair
X	Antonio Nichols - Vice-Chair and Secretary
	Dr. Lantie Jorandby
X	Heather Rios
	Dr. John Tanner
X	Nancy Rice
X	Sarah Smith

Quorum Present: Yes

Staff

- Madelaine Zarou, Manager of Opioid Abatement - Jacksonville Fire and Rescue Department
- Jeremy Brown, Assistant General Counsel - Office of General Counsel, City of Jacksonville

City Council Liaison

- City Councilmember Ronald Salem, At-Large, Group 2 (not present)

I. Call to Order

The meeting was called to order at 2:05 PM by Dr. Richmond Wynn, Chair.

II. Welcome and Introductions

Staff members introduced themselves, and each OSUD Grants Committee member in attendance introduced themselves.

III. Office of Opioid Abatement Update

FY 2023-2024 Invoicing

Madelaine Zarou gave an update on FY 2023-2024 awardee invoicing, announcing that all invoices have been submitted. She noted that as of October 21, all but 2 of 176 total invoices have been paid. Based on the 174 invoices that have been paid, Ms. Zarou

explained that the average number of days between submission to Finance and payment to agency was less than 8 days (7.73). She explained that this figure represented 8 days total, and did not differentiate between business and non-business days. The contract stipulates a Net 45 schedule, so the Office of Opioid Abatement was pleased with the quick turnaround time.

Appeals

Ms. Zarou then announced that the Office of Opioid Abatement received no viable appeals following the announcement of tentative application rankings/funding allocations on October 7, so the OSPG Appeals Board meeting scheduled for October 15 was canceled.

Audits

Ms. Zarou then discussed audits, noting that awarded agencies with fiscal year end dates of June 30 have their first audits due to the City on October 28. She noted that the Office of Opioid Abatement is requesting that agencies submit them to the office by this Wednesday, October 23, to ensure adequate time to review them before submitting them to the Council Auditors Office. She then reminded the audience that audits only apply to awarded agencies who receive over \$100,000.00 cumulatively across all City of Jacksonville funding sources. She added that awarded agencies receiving less than \$100,000.00 cumulatively across all City of Jacksonville funding are required to submit an annual report is due on November 15, adding that Ms. Viafora Ray sent out guidance regarding annual reports on October 15.

New Hope Education and Addiction Services, Inc. d/b/a Florida Recovery Schools

Ms. Zarou then gave an update regarding an FY 2023-2024 awardee, New Hope Education and Addiction Services Inc., doing business as Florida Recovery Schools or River Oak Center. Ms. Zarou explained that the agency is refusing to pay back the City of Jacksonville following a payment error on the September 2024 invoice for an amount of \$2,624.13. She noted that the deadline to receive the check was October 21 at 4:00 p.m. and should the Office of Opioid Abatement not receive the check, the agency will go on the Council Auditors Chapter 118 Noncompliance list and will be ineligible to apply for or receive any further City funds. She added that the agency has also failed to submit requested edits to their Q3 Quarterly Progress Report (QPR) and their Q4 QPR.

IV. Public Comment

Dr. Wynn opened the floor to public comment. There was no public comment.

V. Vote on Minutes from October 7, 2024, Meeting

Antonio Nichols put forth a motion to vote to approve the meeting minutes from the October 7, 2024, meeting. Heather Rios seconded the motion. There was no discussion. The motion passed unanimously.

VI. Vote: Election of Committee Secretary

Ms. Zarou noted that Mr. Nichols' term will expire on October 30, 2024, and the new term will be effective October 31, 2024, to October 31, 2025. Ms. Rios expressed interest in being elected as Committee Secretary. Mr. Nichols put forth a motion to elect Ms. Rios as Committee Secretary. Sarah Smith seconded the motion. There was no discussion. The motion passed unanimously.

VII. Interest Appropriation Update

Ms. Zarou reminded the attendees that legislation had been filed on October 15 allocating additional funds to the FY 2024-2025 OSPG Program budget. At the last meeting, this additional amount was announced to be \$267,045.46, but their office received confirmation from the Council Auditor's office that the final amount would be an additional \$301,038.70, split over the funded categories as follows: 34% to Prevention, 33% to Treatment, and 33% to Recovery Support. Ms. Zarou communicated to the committee that since the legislation had not yet passed, when they vote on the final application funding allocations, they will need to hold two votes - one vote assuming that the interest appropriation legislation passes and one vote in the event that this legislation does not pass. The passage of this additional appropriation would only affect the budgets of the three partially funded programs: Gateway's Reduce the Stigma program, Gateway's Mobile MAT program, and Sulzbacher's Substance Abuse Recovery Program.

VIII. Announcement of and Voting on Final Application Rankings & Funding Allocations for FY 2024-2025 OSPG Program Awardees with Approved Interest Appropriation Legislation

Dr. Wynn announced the final application rankings and funding allocations by funded category as follows, which assumes that the filed interest appropriation legislation passes:

Prevention

- Hubbard House, Inc. - RISE! Program - Ranked #1; \$169,582.00
- Volunteers in Medicine Jacksonville, Inc. Forever Health: Opioid Prevention Program - Ranked #2; \$274,255.18
- Inspire to Rise, Inc. - Inspired Youth Program - Ranked #3; \$300,129.92

- NAMI Jacksonville Florida, Inc. - Connection Recovery Support - Ranked #4; \$121,650.00
- Community Coalition Alliance, Inc. - Duval's Approach to Reduce Opioid Overdose (DAROO) DEN - Ranked #5; \$432,000.00
- Gateway Community Services, Inc. - Reduce the Stigma - Ranked #6; Partially funded at \$426,018.58
- Yoga 4 Change Incorporated - Resilience Skills for Youth Substance Abuse Prevention - Ranked #7; \$0.00
- Boys' and Girls' Clubs of Northeast Florida, Inc. - SMART Moves - Ranked #8; \$0.00
- Community Coalition Alliance, Inc.- Duval's Approach to Reduce Opioid Overdose (DAROO) Awareness - Ranked #9; \$0.00
- ACE Medical, LLC - ATRAC Prevention Program - Ranked #10; \$0.00
- Community Rehabilitation Center, Inc. - CRC Substance Abuse Prevention Program - Ranked #11; \$0.00

Treatment

- I.M. Sulzbacher Center for the Homeless, Inc. - Sulzbacher Substance Abuse Treatment Program - Ranked #1; \$499,999.33
- Gateway Community Services, Inc. - Project Save Lives - Housing; Ranked #2; \$500,000.00
- Northeast Florida Healthy Start Coalition, Inc. - Azalea Rose Project; Ranked #3; \$390,820.68
- Gateway Community Services, Inc. - Mobile MAT Unit - Ranked # 4; Partially funded at \$282,120.50
- Community Rehabilitation Center, Inc. - Outpatient Substance Abuse Treatment Program - Ranked #5; \$0.00
- ACE Medical, LLC - ATRAC Treatment Program - Ranked #6; \$0.00
- Metro Treatment of Florida, L.P. - H.O.P.E. Duval (Healing. Opioid. Prevention. Education.) - Ranked #7; \$0.00

Recovery Support

- Gateway Community Services, Inc. - Project Save Lives - Hospital Bridge Program - Ranked #1; \$500,000.00
- Gateway Community Services, Inc. - Project Independence - Ranked #2; \$500,000.00
- Operation New Hope, Inc. - Ready 4 Work - Ranked #3; \$360,064.50
- I.M. Sulzbacher Center for the Homeless, Inc. - Sulzbacher Substance Abuse Recovery Program - Ranked #4; Partially funded at \$312,876.01

- Yoga 4 Change Incorporated - Mindfulness & Resilience Skills for Recovery Support - Ranked #5; \$0.00
- Metro Treatment of Florida, L.P. - Rise to Recovery - Ranked #6; \$0.00
- Rebel Recovery Florida, Inc. - Comprehensive Housing & Care Coordination - Ranked #7; \$0.00
- ACE Medical, LLC - ATRAC Recovery Support Program - Ranked #8; \$0.00
- Project Save Lives, Inc. - OUD Residential Director - Ranked #9; \$0.00
- Serenity Granted, LLC - Operation Opioid Abatement Director - Ranked #10; \$0.00
- Fresh Ministries, Inc. - FreshMinistries: Recreational Therapy Program - Ranked #11; \$0.00

Dr. Wynn asked for a motion to vote to approve the final application rankings and funding allocations as announced, which assumes the additional appropriation legislation passes. Ms. Smith asked if the amounts included the interest appropriation legislation, and Ms. Zarou confirmed that they did. Ms. Smith put forth a motion to approve. Mr. Nichols seconded the motion. There was no discussion. The motion passed unanimously.

IX. Announcement of and Voting on Final Application Rankings & Funding Allocations for FY 2024-2025 OSPG Program Awardees without Approved Interest Appropriation Legislation

Next, Dr. Wynn announced the final application rankings and funding allocations if the additional appropriation legislation does not pass. Ms. Zarou asked Jeremy Brown to confirm that there was not a need to state all of the application rankings and funding allocations, and Mr. Brown confirmed there was no need. Dr. Wynn announced that all funding allocations previously announced would remain the same except for the following three programs:

Prevention

- Gateway Community Services, Inc. - Reduce the Stigma - Ranked #6; Partially funded at \$323,665.42

Treatment

- Gateway Community Services, Inc. - Mobile MAT Unit - Ranked # 4; Partially funded at \$182,777.73

Recovery Support

- I.M. Sulzbacher Center for the Homeless, Inc. - Sulzbacher Substance Abuse Recovery Program - Ranked #4; Partially funded at \$213,533.24

Dr. Wynn asked for a motion to vote to approve the final application rankings and funding allocations as announced, in the event that the legislation does not pass. MS. Smith put forth a motion to approve. Mr. Nichols seconded the motion. There was no discussion. The motion passed unanimously.

X. Vote: FY24-25 OSPG Program Awardees Budget Changes

The following FY 2024-2025 OSPG Program awardees presented budget changes for consideration by the committee:

- Community Coalition Alliance, Inc. - Duval's Approach to Reduce Opioid Overdose (DAROO)
 - Ms. Smith motioned to approve, seconded by Nancy Rice. The vote passed unanimously.
- Gateway Community Services, Inc. - Mobile MAT Unit
 - Mr. Nichols motioned to approve, seconded by Ms. Smith. The vote passed unanimously.
- Gateway Community Services, Inc. - Project Independence
 - Ms. Rios motioned to approve, seconded by Ms. Smith. The vote passed unanimously.
- Gateway Community Services, Inc. - Project Save Lives - Housing
 - Mr. Nichols motioned to approve, seconded by Ms. Rios. The vote passed unanimously.
- Gateway Community Services, Inc. - Reduce the Stigma
 - Ms. Smith motioned to approve, seconded by Nancy Rice. The vote passed unanimously.
- Hubbard House, Inc. - RISE! Program
 - Ms. Smith motioned to approve, seconded by Ms. Rice. The vote passed unanimously.
- I.M. Sulzbacher Center for the Homeless, Inc. - Sulzbacher Substance Abuse Recovery Program
 - Mr. Nichols motioned to approve, seconded by Ms. Rios. The vote passed unanimously.
- I.M. Sulzbacher Center for the Homeless, Inc. - Sulzbacher Substance Abuse Treatment Program
 - Mr. Nichols motioned to approve, seconded by Ms. Rios and Ms. Smith simultaneously. The vote passed unanimously.
- Inspire to Rise, Inc. - INSPIRED Youth Program
 - Ms. Smith motioned to approve, seconded by Ms. Rice. The vote passed unanimously.

- Volunteers in Medicine, Inc. - Forever Health: Opioid Prevention Program
 - Ms. Rios motioned to approve, seconded by Mr. Nichols. The vote passed unanimously.

Note: Details regarding the above budget change requests is available upon request.

XI. New Business

Dr. Wynn opened the floor for new business. There was no new business.

XII. Adjournment

Ms. Smith put forth a motion to vote to adjourn the meeting. Mr. Nichols seconded the motion. The motion passed unanimously. The meeting was adjourned by Dr. Wynn at 2:50 PM.

Next Meeting Date - Monday, December 9th at 2:00 PM

To be signed by Heather Rios, Secretary, certifying approval by the Committee:

Signature: _____

Date: _____

This version of the meeting minutes is the accessible version to be uploaded to the Program website. The version containing the Secretary signature certifying approval by the Committee is on file with the Office of Opioid Abatement and can be requested by emailing opioidabatement@coj.net.