

## **OPIOID AND SUBSTANCE USE DISORDER (OSUD) GRANTS COMMITTEE**

### **Meeting Minutes**

**July 22, 2024, 2:00 PM**

**City Hall, 1<sup>st</sup> Floor, Lynwood Roberts Room**

**Chair: Dr. Lantie Jorandby**

**Vice-Chair: Dr. Richmond Wynn (not present)**

**Secretary: Antonio Nichols**

<b>Committee Meeting Attendance</b>	
<b>X</b>	<b>Dr. Lantie Jorandby - Chair</b>
	<b>Dr. Richmond Wynn - Vice-Chair</b>
<b>X</b>	<b>Antonio Nichols - Secretary</b>
<b>X</b>	<b>Heather Rios</b>
<b>X</b>	<b>Dr. John Tanner</b>
<b>X</b>	<b>Nancy Rice</b>
<b>X</b>	<b>Sarah Smith</b>

**Quorum Present: Yes**

#### **Staff:**

- Madelaine Zarou and Laura Viafora Ray - Jacksonville Fire and Rescue Department
- Jeremy Brown - Office of General Counsel, City of Jacksonville

#### **I. Call to Order**

The meeting was called to order at 2:01 PM by Dr. Lantie Jorandby, Chair.

#### **II. Welcome and Introductions**

Staff members introduced themselves, and each OSUD Grants Committee member in attendance introduced themselves.

#### **III. Office of Opioid Abatement Update**

Madelaine Zarou, Manager of Opioid Abatement, gave an update from the Office of Opioid Abatement. She first provided an update on the status of the FY 2024-2025 applications, noting that 31 applications had been submitted and two were deemed ineligible. Ms. Zarou went on to say that one agency submitted an appeal to the determination of ineligibility and the OSPG Appeals Board would be meeting that afternoon at 3:30 PM in the Lynwood Roberts Room. That meeting was publicly noticed. The Appeals Board will issue a ruling during that meeting and all decisions of the Appeals Board are final and non-appealable.

Next, Ms. Zarou stated that quarterly programmatic reports (QPRs) from the third quarter of the fiscal year 2023-2024 awarded programs were due last week and were currently being reviewed. She then provided information about the Opioid Settlement Funds Implementation Plan explaining that all jurisdictions in the state of Florida receiving opioid settlement funds were

responsible for compiling and submitting an Implementation Plan to State of Florida Department of Children and Families no later than July 31st. Ms. Zarou said that her office was in the process of finalizing that report and it would be submitted to the state prior to the deadline.

Next, Laura Viafora Ray, Program Coordinator, provided information about the fiscal year 2023-2024 agency assessments and site visits. They explained that the purpose of this process was to evaluate compliance with the grant standards outlined in Exhibit C of the Opioid Settlement Proceeds Grant Agreement. They went on to say that this process involved two main activities: 1) the completion and review of the Agency Assessment & Site Visit Monitoring Tool - an Excel spreadsheet where agencies are guided to answer questions and upload supporting documentation for the Office of Opioid Abatement staff to review and evaluate; and 2) a site visit. Ms. Viafora Ray noted that all site visits had been scheduled starting in late July through the end of August. They explained that the grant standards were categorized into the following sections:

- Governance – Corporations
- Governance – Non-Corporations
- Audits & Records
- Human Resources Administration
- Legal Concerns
- Program Management
- Community Relations
- Scope of Service
- Clients to be Served
- Staffing Requirements
- Deliverables
- Equipment
- Insurance

Finally, they noted that their office would provide an update on this process at the next committee meeting.

#### **IV. Brief Data Update**

Ms. Viafora Ray then went on to provide a data update. First, for the measure “Suspected Opioid-Related Overdose Patients Responded to by JFRD, Q1-Q2 2024” they displayed a chart displaying these data by count and by month. They highlighted that in May there was a spike in this measure, but by June it had decreased back down to similar counts seen in the previous months. They then displayed charts which show this measure for the months of January through June in 2023 compared to 2024, and for all months in 2024 the measure was lower compared to 2023. Next, they displayed a chart with this measure by count and year from 2019 to 2024 (Q1-Q2 only for that year) and noted that this measure is down 29% for the first two quarters in 2024 compared to the same time period in 2023. Next, Ms. Viafora Ray shared highlights from a state report - “Drugs Identified in Deceased Persons by Florida Medical Examiners 2023 Interim Report.” She shared that this report was published in July of 2024, highlighting that these data

are rigorously evaluated prior to being published, but as a result there is a notable delay in making the data available. They shared these data points:

- Statewide, January to June 2023 compared to January to June 2022:
  - 10% decrease in opioid-caused deaths
  - 53% decrease in deaths caused by heroin
  - 10% decrease in deaths caused by fentanyl
  - 14% decrease in deaths caused by fentanyl analogs
  - 31% decrease in deaths caused by methadone
  - 2% increase in deaths caused by hydrocodone
  - 6% decrease in deaths caused by oxycodone
  - 41% decrease in deaths caused by morphine
- Statewide, January to June 2023
  - Drug Detected at Death: % Determined to be Cause of Death
    - Fentanyl: 90%
    - Fentanyl Analog: 81%
    - Heroin: 77%
    - Methadone: 53%
    - Oxycodone: 43%
    - Morphine: 34%
    - Hydrocodone: 32%

Finally, they shared a slide that provided a definition/notes and source information for the measures covered in their data update.

## **V. Public Comment**

Dr. Jorandby opened the floor to public comment. There were no public comments.

## **VI. Vote on Minutes from June 2024 Meeting**

Sarah Smith put forth a motion to vote to approve the meeting minutes from the June 17, 2024, meeting. Antonio Nichols, Secretary, seconded the motion. There was no discussion. The motion passed unanimously.

## **VII. Vote on August Meeting**

Ms. Zarou explained to the Committee that their office had reviewed the proposed meeting schedule for August and wanted to propose they discuss the option to move the date from August 5th to August 19th. They also shared that their intention for the August meeting was to hold interviews with applicant agencies should a committee member request that. They reminded the committee that per Chapter 84, committee members could request to interview an agency to get clarification on their submitted applications during the scoring period, and that if one agency is asked to interview then all agencies who applied in that respective funded category - prevention, treatment, or recovery support - must also be invited to take part in the interview process.

Heather Rios introduced a motion to change the meeting date to August 19th. Mr. Nichols seconded. The motion passed unanimously.

#### **VIII. FY 2024-2025 OSPG Scoring Subcommittee Assignments**

Ms. Zarou provided an update on application scoring and shared that earlier that day a member of the COJ Public Service Grants office had mistakenly deleted all of their office's CyberGrants accounts. They were working diligently with CyberGrants to get the accounts restored but acknowledged that this could result in needing to delay and extend the scoring period.

Ms. Smith asked how long it would take to restore the accounts. Ms. Zarou answered by stating they hoped it would be no later than July 25th.

Ms. Viafora Ray then provided some information in preparation for Dr. Jorandby to assign members to their respective scoring subcommittees. They reminded the committee about the scoring requirements per Chapter 84 which state that no application shall be scored by fewer than three members of the OSUD Grants Committee and that conflicts of interest must be taken into account. They went on to state that they had also taken additional considerations into account based on the committee discussions regarding scoring subcommittee assignments and were able to follow the framework they had discussed at the previous meeting, with the exception of one aspect that could not be followed due to a conflict of interest.

They then shared, by member type (Mental Health Professional, Peer Specialist, Healthcare Professional, and Health Administrator) the breakdown of the three scoring subcommittees. Ms. Viafora Ray explained that committee members were assigned randomly when there was a reference to Mental Health Professional #1 and Mental Health Professional #2. For example, in that case, Nancy Rice's name and Dr. Wynn's names were entered into a random name generator and whoever's name were selected first would then be "#1."

Next, Dr. Jorandby in her capacity as Committee Chair and per Chapter 84 announced the official assignments as follows:

- 1) Prevention Scoring Subcommittee (11 applications)
  - Nancy Rice
  - Dr. Richmond Wynn
  - Sarah Smith
  - Dr. John Tanner
  - Antonio Nichols
- 2) Treatment Scoring Subcommittee (7 applications)
  - Nancy Rice
  - Heather Rios
  - Dr. John Tanner
  - Dr. Lantie Jorandby
  - Antonio Nichols

- 3) Recovery Support Subcommittee (11 applications)
  - Dr. Richmond Wynn
  - Sarah Smith
  - Heather Rios
  - Dr. Lantie Jorandby

Finally, Ms. Zarou reminded the committee members and members of the public that there are eight evaluation criteria for applications with maximum numbers of points adding up to a maximum score of 100. The evaluation criteria are as follows:

1. Quality of the program - 20 points
2. Strength of staff and board - 5 points
3. Agency's ability to administratively manage the program and budget - 10 points
4. Need for the program within the funded category - 15 points
5. Impact of the program on the funded category - 15 points
6. Accuracy and appropriateness of the program budget - 15 points
7. Ability of the requesting agency to perform the program - 15 points
8. Ability of the proposed measures to evaluate the effectiveness of the program - 5 points

#### **IX. New Business**

Dr. Jorandby opened the floor for new business. There was no new business.

#### **X. Adjournment**

Ms. Smith put forth a motion to vote to adjourn the meeting. Mr. Nichols seconded the motion. The motion passed unanimously. The meeting was adjourned by Dr. Jorandby at 2:22 PM.

***Next Meeting Date - August 19th at 2:00 PM***

To be signed by Antonio Nichols, Secretary, certifying approval by the Committee:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**This version of the meeting minutes is the accessible version to be uploaded to the Program website. The version containing the Secretary signature certifying approval by the Committee is on file with the Office of Opioid Abatement and can be requested by emailing [opiodabatment@coj.net](mailto:opiodabatment@coj.net).**