SUBJECT: COLLISION REPAIR, PAINT & DENT REMOVAL SERVICES

BID #: SC-0293-21 **OPEN DATE:** 12/16/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER (TOP FIVE (5) BIDDERS FOR GROUP 1 BASED ON TOTAL COST)

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (7) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidders as outlined in the attached memo by Group. Period of service is for one (1) year from date of award with two (2) one (1) year renewal options. Total expenditure amount not to exceed $455,000.00.

Funding for this award to be executed by the following accounts and encumbered by purchase order:
51101.114005.546010.000000.00000000.00000.0000000 - $405,000.00;
51101.114005.546020.000000.00000000.00000.0000000 - $50,000.00

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: January 6, 2021

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Fleet Management Administrator

From: Erik Preacher, Fleet Financial Services Manager

Re: Recommendation of Award for SC-293-21 Collision Repair, Paint & Dent Removal Services

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Fleet Management is requesting approval for SC-0288-21 Collision Repair, Paint & Dent Removal Services in the amount of $455,000.00 to the supplies listed below. Period of Service is one year from date of award, with two (2) one (1) year renewal options. Estimated amount of expenditure will be $455,000.00.

Group 1: M & E Collision in the amount of $64,000.00
DJ Collison Center in the amount of $64,000.00
Coggin Collison in the amount of $64,000.00
Caliber Collision in the amount of $64,000.00
North Florida Lincoln in the amount of $64,000.00
Group 2: Universal Body Co. in the amount of $50,000.00
Group 3: Dent Wizard in the amount of $85,000.00

Funding Source: 51101.114005.546010.000000.00000000.00000 in the amount of $405,000.00 to be encumbered by purchase order.
51101.114005.546020.000000.00000000.00000 in the amount of 50,000.00 to be encumbered by purchase order.

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

Title: COLLISION REPAIR, PAINT & DENT REMOVAL SERVICES

Bid #: SC-0293-21

Bid Date: 12/16/21

Analyst: Annette Burney

No. Invited (18) No. Received (7) No Bid (0)

Recorded By: David Klages Announcer: Sharon Williams

ITEM	DESCRIPTION	EST. QTY	Dent Wizard UNIT PRICE	Dent Wizard EXTENDED TOTAL	M & E Collision UNIT PRICE	M & E Collision EXTENDED TOTAL	DJ Collision Center UNIT PRICE	DJ Collision Center EXTENDED TOTAL	Coggin Collis' UNIT PRICE
GROUP 1: COLLISION REPAIR, PAINT, & AUTO BODY									
1	Paint Labor (Hourly Rate)	1650		$0.00	$ 31.00	$ 51,150.00	$ 35.00	$ 57,750.00	$ 35.00
2	Mechanical Labor (Hourly Rate)	75		$0.00	$ 50.00	$ 3,750.00	$ 50.00	$ 3,750.00	$ 70.00
3	Body/Frame Labor (Hourly Rate)	2800		$0.00	$ 31.00	$ 86,800.00	$ 35.00	$ 98,000.00	$ 35.00
4	Paint & Paint Supplies (Hourly Rate)	1650		$0.00	$ 25.00	$ 41,250.00	$ 22.00	$ 36,300.00	$ 25.00
5	Body and Frame Labor Aluminum - Hourly Rate	150		$0.00	$ 50.00	$ 7,500.00	$ 50.00	$ 7,500.00	$ 60.00
	TOTAL GROUP 1		$0.00		$190,450.00		$203,300.00		$211,250.00
GROUP 2: HEAVY TRUCK COLLISION REPAIR, PAINT & AUTO BODY									
1	Paint Labor (Hourly Rate)	1650		$0.00		$0.00		$0.00	
2	Mechanical Labor (Hourly Rate)	75		$0.00		$0.00		$0.00	
3	Body/Frame Labor (Hourly Rate)	2800		$0.00		$0.00		$0.00	
4	Paint & Paint Supplies (Hourly Rate)	1650		$0.00		$0.00		$0.00	
5	Body and Frame Labor Aluminum - Hourly Rate	150		$0.00		$0.00		$0.00	
	TOTAL GROUP 2		$0.00		$0.00		$0.00		$0.00

ITEM	DESCRIPTION	EST. QTY	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE
GROUP 3: MOBILE PAINTLESS DENT REMOVAL & PAINT									
1	PDR - Per Panel	100	$45.00	$4,500.00		$0.00		$0.00	
2	(P & R) Front Cover (Bumper)	100	$290.00	$29,000.00		$0.00		$0.00	
3	Bumper Repair per Hour Rate	120	$38.00	$4,560.00		$0.00		$0.00	
4	Bumper Repair Removal & Installation	10	$75.00	$750.00		$0.00		$0.00	
5	Bumper Repair Full	10	$290.00	$2,900.00		$0.00		$0.00	
6	Bumper Repair Partial	20	$145.00	$2,900.00		$0.00		$0.00	
7	(P & R) Hood	5	$370.00	$1,850.00		$0.00		$0.00	
8	(P & R) Painting & Repairs Rear Cover (Bumper)	100	$290.00	$29,000.00		$0.00		$0.00	
9	(P & R) Left or Right Quarter Panel	20	$300.00	$6,000.00		$0.00		$0.00	
10	(P & R) Left or Right Rear Door	5	$300.00	$1,500.00		$0.00		$0.00	
11	(P & R) Left or Right Door	5	$300.00	$1,500.00		$0.00		$0.00	
12	(P & R) Left or Right Fender	20	$300.00	$6,000.00		$0.00		$0.00	
	TOTAL GROUP 3		$90,460.00		$0.00		$0.00		$0.00
	GRAND TOTAL (GROUPS 1-3) :		$90,460.00		$190,450.00		$203,300.00		$211,250.00
	TERMS:		N/S		N/S		N/S		N.
	DELIVERY (Business Days):		N/S		N/S		N/S		N.
	CONFLICT OF INTEREST:		Y		Y		Y		)
	ADDENDUM		N/A		N/A		N/A		N.

ITEM	DESCRIPTION	EST. QTY	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE
Title: COLLISION REPAIR, PAINT & DENT REMOVAL SERVICES Bid #: SC-0293-21 Bid Date: 12/16/21 Analyst: Annette Burney No. Invited (18) No. Received (7) No Bid (0) Recorded By: David Klages Announcer: Sharon Williams			Caliber Collision		North Florida Lincoln		Universal Body, Inc.		
GROUP 1: COLLISION REPAIR, PAINT, & AUTO BODY									
1	Paint Labor (Hourly Rate)	1650	$ 37.50	$61,875.00	$ 41.50	$ 68,475.00	$ 44.00	$ 72,600.00	
2	Mechanical Labor (Hourly Rate)	75	$ 60.00	$4,500.00	$ 75.00	$ 5,625.00	$ 80.00	$ 6,000.00	
3	Body/Frame Labor (Hourly Rate)	2800	$ 37.50	$105,000.00	$ 41.50	$ 116,200.00	$ 44.00	$ 123,200.00	
4	Paint & Paint Supplies (Hourly Rate)	1650	$ 22.00	$36,300.00	$ 26.00	$ 42,900.00	$ 26.00	$ 42,900.00	
5	Body and Frame Labor Aluminum - Hourly Rate	150	$ 65.00	$9,750.00	$ 41.50	$ 6,225.00	$ 44.00	$ 6,600.00	
	TOTAL GROUP 1		$217,425.00		$239,425.00		$251,300.00		$0.00
GROUP 2: HEAVY TRUCK COLLISION REPAIR, PAINT & AUTO BODY									
1	Paint Labor (Hourly Rate)	1650		$0.00		$0.00	$ 55.00	$90,750.00	
2	Mechanical Labor (Hourly Rate)	75		$0.00		$0.00	$ 80.00	$6,000.00	
3	Body/Frame Labor (Hourly Rate)	2800		$0.00		$0.00	$ 55.00	$154,000.00	
4	Paint & Paint Supplies (Hourly Rate)	1650		$0.00		$0.00	$ 30.00	$49,500.00	
5	Body and Frame Labor Aluminum - Hourly Rate	150		$0.00		$0.00	$ 55.00	$8,250.00	
	TOTAL GROUP 2		$0.00		$0.00		$308,500.00		$0.00

ITEM	DESCRIPTION	EST. QTY	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE
GROUP 3: MOBILE PAINTLESS DENT REMOVAL & PAINT									
1	PDR - Per Panel	100		$0.00		$0.00		$0.00	
2	(P & R) Front Cover (Bumper)	100		$0.00		$0.00		$0.00	
3	Bumper Repair per Hour Rate	120		$0.00		$0.00		$0 00	
4	Bumper Repair Removal & Installation	10		$0.00		$0.00		$0.00	
5	Bumper Repair Full	10		$0.00		$0.00		$0.00	
6	Bumper Repair Partial	20		$0.00		$0.00		$0.00	
7	(P & R) Hood	5		$0.00		$0.00		$0.00	
8	(P & R) Painting & Repairs Rear Cover (Bumper)	100		$0.00		$0 00		$0.00	
9	(P & R) Left or Right Quarter Panel	20		$0.00		$0.00		$0.00	
10	(P & R) Left or Right Rear Door	5		$0.00		$0.00		$0.00	
11	(P & R) Left or Right Door	5		$0.00		$0.00		$0.00	
12	(P & R) Left or Right Fender	20		$0.00		$0.00		$0.00	
	TOTAL GROUP 3		$0.00		$0.00		$0.00		$0.00
	GRAND TOTAL (GROUPS 1-3) :		$217,425.00		$239,425.00		$559,800.00		$0.00
	TERMS:		N/S		Net 30 Days		N/S		
	DELIVERY (Business Days):		N/S		N/S		10		
	CONFLICT OF INTEREST:		Y		Y		Y		
	ADDENDUM		N/A		N/A		N/A		

TERMS AND CONDITIONS

1. SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source (s) of supply for the services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these services and to obtain pricing commitments for Collision Repair, Paint and Dent Removal Services as listed in the bid documents.

The City will award for a variety of collision repair, paint and body repair, mobile paint-less dent removal (PDR), and mobile paint repair services.

2. AWARD

Award will be **BY GROUP** to the lowest responsive, responsible bidder in each group. Bidders must bid on all items in a group to be considered for award of that group. Award will be made to the top five (5) bidders for Group I based on total cost. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is **one (1) year from date of award, with two (2) one (1) year renewal options.** Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. PRE-BID CONFERENCE

Not applicable.

5. COMPLIANCE WITH SPECIFICATIONS

The Bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submittals shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City

reserves the right to decline any price increase request.

9. **PRICES**

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

10. **DELIVERY**

Delivery will be made to 2581 Commonwealth Avenue, Jacksonville, Florida 32254.

A packing list shall accompany all shipments, which shall indicate, at a minimum, the following: purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

11. **PICK UP AND RETURNS**

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. **SUPPLIER ACCESSIBLITY**

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the city or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

The City may request, during the term of this bid, reports including but not limited to: usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

13. **REPORTING**

The City may request, during the term of this bid, reports including but not limited to usage, pricing and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. **INVOICING**

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: COJ1CloudInvoices@coj.net. The invoice email subject line **MUST BE**: inv_300000008806179. Invoices can also be submitted through the 1Cloud Supplier Portal.

15. **INSURANCE/INDEMNIFICATION**

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.