SUBJECT: Purchase of 16-Passenger Buses with Wheelchair Access

BID #: SC-0286-21

OPEN DATE: 12/16/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2022 with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Creative Bus Sales, Inc., for the purchase of four (4) 16-passenger buses with wheelchair access at $114,499.00 each. Period of service is from date of award through September 30, 2022 with two (2) one (1) year renewal options. Total expenditure amount of $457,996.00.

Funding Source: 51103.114001.564010.000000.00000500.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: January 5, 2021

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management Division

From: David Hylazewski, Equipment Control Administrator DH

Re: Recommendation of Approval of Award for SC-0286-21 Passenger Bus with Wheelchair Access

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Fleet Management Division is requesting approval of award to Creative Bus Sales, Inc., for SC-0286-21 Purchase of 2021 16 Passenger Bus with Wheelchair Access. Estimated amount of expenditure is $457,996.00. Period of Service is Date of Award through September 30, 2022, with two (2) one (1) year renewal options.

Funding Source: 51103.114001.564010.000000.00000500.00000 to be encumbered by purchase order.

TITLE: Purchase of 2021 16-Passenger Bus with Wheelchair Access

BID NO.: SC-0286-21

OPEN DATE: 12/18/2020 @ 2 p.m.

ANALYST: Annette Burney

No. Invited: (4) No. Received (1) No Bids: (0)

Recorded By: David Klages Announcer: Sharon Williams

				Creative Bus Sales, Inc.					
ITEM	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
1	2021 16-Passenger Bus with Wheelchair Access	4	EA	$ 114,499.00	$ 457,996.00		$ -		$ -
			GRAND TOTAL	$ 457,996.00		$ -		$ -	
			TERMS:	Net 30 Days					
			DELIVERY (Business Days):	150					
			CONFLICT OF INTEREST:	Y					
			ADDENDUM(1):	Y					

TERMS AND CONDITIONS

1. SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for the purchase of 2021 16-passenger buses with wheelchair access. **The bus specifications must be greater than or equal to the specifications in the bid documents.**

2. AWARD

Award will be All or None to the lowest responsive, responsible Bidder subject to the Buy American Preference clause described below. Bidders must bid on all items in a group to be considered for award for that group. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

- As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States.
    - Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.
    - Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. TERM OF AGREEMENT

The term of this agreement is **date of award through September 30, 2021, with two (2) one (1) year renewal options.** Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. PRE-BID CONFERENCE

Not applicable.

5. COMPLIANCE WITH SPECIFICATIONS

The Bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submittals shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).