

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES Thursday, April 29 2021, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

HYBRID MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/86268415008?pwd=UHBakl6KzRuemYrdHRWVGJ3bkdlZz09>

Meeting ID: 862 6841 5008

Passcode: 657328

Committee Members: ✓ Gregory Pease, Chairman
✓ Paul Barrett, Treasury (in Randall Barnes absence)
✓ David Migut, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Chris LeDew ✓ (Via Zoom) Lee Durban	P-16-21	Introduce & Review Scope (Deferred 04/15/21) Traffic Studies & Other Traffic Engineering Services Department of Public Works/Traffic Engineering Division	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel may deem appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.		Approved 4-0
Robin Smith ✓ Guy Parola ✓	P-30-20	Fee & Contract Negotiations Professional Engineering Services for 2-Way Mobility & Safety Enhancement Analysis & Design on Forsyth and Adams Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Prosser, Inc., for Professional Engineering Services for 2-Way Mobility & Safety Enhancement Analysis & Design on Forsyth and Adams that incorporates the attached Scope of Services identified as Exhibit "A" and Contract Fee Schedule identified as Exhibit "B"; provide a lump-sum for Design Services in the amount of \$1,328,559.02; thereby provide a not-to-exceed maximum indebtedness to the City of \$1,328,559.02; and provide a period of service from Date of Execution of the Contract to Project Completion. All other terms and conditions are per the City's Standard Contract language to Project Completion.		Approved 5-0
Robin Smith ✓ Steve Long ✓	P-12-18	Contract Amendment No. 3 Professional Design Services for Old Middleburg Road South from Argyle Forest Blvd to 103 rd Street Department of Public Works/Engineering & Construction Management Division	That Contract No. 6398-27, originally executed June 12, 2019, between the City of Jacksonville and England-Thims & Miller, Inc., for Professional Design Services for Old Middleburg Road South from Argyle Forest Blvd. to 103 rd Street be amended to: incorporate the attached Scope of Services identified as Exhibit G and Fee Schedule identified as Exhibit H; to increase the lump sum amount for Design Services by \$438,678.42 to a new lump-sum amount of \$2,142,143.83; and to increase the not-to-exceed limits for: Structural Services by \$12,436.21 to a new limit of \$185,853.42, Geotechnical Services by \$43,753.09 to a new limit of \$344,246.66, SUE Designation and Locates by \$30,002.70 to a new limit of \$312,202.74, Wetland/Environmental Permitting by \$2,500.00 to a new limit of \$38,200.00, Traffic Study/Signalization Services by \$49,674.63 to a new limit of \$162,102.00, Survey/Mapping Services by \$215,002.85 to a new limit of \$910,995.88, Lighting by \$27,360.88 to a new limit of \$165,571.43, Miscellaneous by \$7,481.72 to a new limit of \$36,562.85. The not-to-exceed limits for Environmental will remain \$40,097.76 and Traffic Counts at \$23,643.00; thereby, increasing the maximum indebtedness to the City by \$826,890.50 to a new maximum	To Project Completion	Approved 5-0

			indebtedness of \$4,361,619.57. All other terms and conditions as previously amended shall remain the same.		
Kendra Mervin John Snyder✓	P-46-17	To Correct Contract Amendment No. 8 Data Analytics Consultant Services Finance & Administration Department/Office of Grants and Contract Compliance	That Contract No. 10167-03 between the City of Jacksonville and NLP Logix, LLC for Data Analytics Consultant Services, be amended to: (i) Terminate Project 13 regarding data analytic services for Cure Violence and Community Based Crime Reduction effective December 31, 2020; (ii) increase the maximum indebtedness of project number seven Criminal Justice Reinvestment Grant, to align with the extension of the grant award by \$20,400.00 to a new maximum of \$37,200.00 and increase project number eight Kids Hope Alliance by \$24,000.00 to a new maximum of \$96,000.00, (correcting the previously stated amount of \$72,000.00) in accordance with the new data sharing agreement MOU between KHA and Duval County Public School; Thereby, (iii) increasing the total maximum indebtedness by \$44,400.00 to a new total maximum of \$646,105.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	07/12/21	Approved 4-0
Harrison Conyers✓ Bill Spann	P-10-21	Introduce & Review Scope Military Base Advocacy Military Affairs and Veterans Department	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel may deem appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.		Approved 4-0
MEETING ADJOURNED 10:06 A.M.					

cc: Council Auditor
Subcommittee