City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
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ONE CITY. ONE JACKSONVILLE.

March 20, 2019

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.
Director

FROM: William J. Joyce, P.E.
Director of Operations

Dave McDaniel
Chief, Mowing and Landscape Maintenance

Robin Lumb
Director of Policy

SUBJECT: P-08-19 Comprehensive Cemetery Assessment

The subcommittee received three (3) proposals for evaluation for the subject project and found it to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

1. Environmental Services Inc.
3. Paleo West archaeology
2. Wood Environmental & Infrastructure Solutions Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

Attachment: Scoring Matrix

cc: Lori West, PW Contract Specialist

Evaluation Matrix

EVALUATION SCALE

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QUALIFIED EXTREMELY QUALIFIED

PROJECT NO. P-08-19 Average

PROJECT TITLE: Comprehensive Cemetary Assessment

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROXIMITY TO PROJECT	Past & Present Demonstrated Commitment to Small & Minority Businesses & Contributions Toward A Diverse Market Place	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	TIME & BUDGET	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL
Maximum Points Assessed	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	100.00
Environmental Services, Inc.	10.00	9.50	6.50	8.50	7.50	10.00	7.50	8.00	5.20	9.00	81.70
Paleo West Archaeology	8.00	7.50	3.00	5.50	6.00	1.00	5.00	6.00	7.50	9.00	58.50
Wood Environment & Infrastructure Solutions	8.00	8.50	9.00	7.00	6.50	6.50	8.50	7.50	4.60	9.00	75.10