JACKSONVILLE PUBLIC LIBRARY Start Here. Go Anywhere.

Memorandum

To: Gregory Pease, Chief of Procurement Division

From: Timothy Rogers, Director, Jacksonville Public Library

for Timothy Rogers

Date: March 13, 2018

Re: **City Contract 9513-01 -- JACKSONVILLE PUBLIC LIBRARY Children's Area Renovations**

P.44-16 Amd#1

City Contract 9513-01 was awarded to VRL Architects Inc. for the children's area renovations at the Charles Webb Wesconnett and the Highlands Regional Libraries that executes the RFP. The contract stipulates in section 4 a term expiration of May 30, 2018 and two (2) additional one-year renewal options.

Therefore, the Jacksonville Public Library respectfully requests that the contract be amended to allow for the first of the two one-year renewal options.

No other changes are being requested for this contract.

If you have questions or need additional information regarding this request, please contact Gretchen Mitchell, Assistant Director for Support Services at 630-1666.

Attachments:
GC-#113505060-v1-VRL_ARCHITECTS_#9513-01
VRL Architects contract extension letter

Thank you for your consideration.

V·R·L
Architects, Inc.
License #AAC001735

Stephen F. Lazar, AIA, LEED®AP

1449 Palm Avenue
Jacksonville, Florida 32207

Phone 904-723-3895

9 March 2018

Jacksonville Main Public Library
303 North Laura Street
Jacksonville, Florida, 32202

Attn: Gretchen Mitchell
Assistant Director for Support Services

Re: RFP: P-44-16
Children's Area Renovations
Charles Webb Wesconnett Regional & Highlands Regional Libraries

Subject: Extension of Contract for Professional Services

Dear Gretchen:

We understand from Mark Merritt that Jacksonville Public Library is ready to proceed with our contract for the above captioned projects.

We have reviewed our Service Contract 28 June 2017 and have no issues with our proposed modifications to this original agreement.

In accordance with paragraph number 4 of the Contract we request that the Term of the Contract be extended for an additional one year period from the pre-established expiration date of 30 May 2018.

We look forward to working with you, Director Rogers and Mr. Raymond Albury, Assistant Director of Facilities Management and Planning.

Sincerely,
VRL Architects, Inc.

STEVE

Stephen F. Lazar, AIA, LEED AP

9513-01

SERVICES CONTRACT
BETWEEN
THE CITY OF JACKSONVILLE
AND
VRL ARCHITECTS, INC.
FOR
CHILDREN'S AREA RENOVATIONS
CHARLES WEBB WESCONNETT AND HIGHLANDS REGIONAL LIBRARIES

THIS CONTRACT for renovations to the children's areas at the Charles Webb Wesconnett and the Highland Regional Libraries is made and entered into this 28 day of June, 2017 (the "Effective Date"), by and between the CITY OF JACKSONVILLE, a municipal corporation existing under the Constitution and the laws of the State of Florida (the "City"), and VRL ARCHITECTS, INC., a Florida profit corporation with its principal offices at 1449 Palm Avenue, Jacksonville, Florida 32207 (the Contractor").

WHEREAS, City issued a Request for Proposal No. P-44-16 (the "RFP") for certain services described in the RFP and in the Scope of Services, attached hereto as **Exhibit A** and incorporated herein by this reference (the "Services"); and

WHEREAS, based on Contractor's response to the RFP dated March 14, 2017, consisting of 37 pages (the "Response"), City has negotiated and awarded this Contract to Contractor; now therefore

IN CONSIDERATION of the premises and the mutual covenants contained below, the parties agree as follows:

1. **Performance of Services.** The Services will be performed by Contractor as specified in the RFP and the Response.

2. **Compensation.** Contractor will be paid by City for the Services as specified in the Fee Summary, attached hereto as **Exhibit B** and incorporated herein by this reference.

3. **Maximum Indebtedness.** As required by Section 106.431, *Ordinance Code*, City's maximum indebtedness for the Services shall be a fixed monetary amount not to exceed ONE HUNDRED SIXTY-EIGHT THOUSAND SEVEN HUNDRED THIRTY-EIGHT AND 29/100 DOLLARS ($168,738.29).

4. **Term.** The initial term of this Contract shall commence on the Effective Date and shall expire on May 30, 2018, unless sooner terminated by either party in accordance with the terms of the RFP. This Contract may be renewed for up to two (2) additional one-year periods by (i) City, in its sole discretion upon written notice to Contractor at least sixty (60) days prior to the end of the then-current term or (ii) upon the mutual agreement of the parties.

5. **Contract Documents.** This Contract consists of the following documents, which are hereby incorporated as if fully set forth herein and which, in case of conflict, shall have priority in the order listed:

- This document, as modified by any subsequent amendments
- Any amendments to the RFP
- Specific Information Regarding the RFP (Section 1 of the RFP)

- Description of Services and Deliverables (Section 4 of the RFP)
- General Instructions to Respondents (Section 2 of the RFP)
- General Contract Conditions (Section 3 of the RFP)
- Any Purchase Order under the Contract
- The Response, provided that any terms in the Response that are prohibited under the RFP shall not be included in this Contract.

6. **Notices.** All notices under this Contract shall be in writing and shall be delivered by certified mail, return receipt requested or by delivery with receipt to the following:

As to City:

Aubrey Winship
303 North Laura Street
Jacksonville, Florida 32202

As to Contractor:

Steve Lazar
1449 Palm Avenue
Jacksonville, Florida 32207

7. **Contract Managers.** Each party will designate a Contract Manager for the term of this Contract whose responsibility shall be to oversee the party's performance and obligations pursuant to the terms of this Contract. As of the Effective Date, City's Contract Manager is Aubrey Winship (Phone: 904.630.6278; Fax: 904.630.2066; AWinship@coj.net), and Contractor's Contract Manager is Steve Lazar (Phone: 904.723.3895; sflazar@vrlarchitects.com). Each party shall provide prompt written notice to the other party of any changes to the party's Contract Manager or his or her contact information. Such changes shall not be deemed contract amendments and may be provided via email.

8. **Entire Agreement.** This Contract constitutes the entire agreement between the parties hereto for the Services. No statement, representation, writing, understanding, agreement, course of action, or course of conduct made by either party or any representative of either party which is not expressed herein shall be binding. Contractor may not unilaterally modify the terms of this Contract by affixing additional terms to materials delivered to City (e.g., "shrink wrap" terms accompanying or affixed to a deliverable) or by including such terms on a purchase order or payment document. Contractor acknowledges that it is entering into this Contract for its own purposes and not for the benefit of any third party.

9. **Amendments.** All changes to, additions to modifications of, or amendments to this Contract or any of the terms, provisions, and conditions hereof shall be binding only when in writing and signed by the authorized officer, agent, or representative of each of the parties hereto.

10. **Counterparts.** This Contract and all amendments hereto may be executed in several counterparts, each of which shall be deemed an original, and all such counterparts together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Contract as of the day and year first above written.

ATTEST:

By _____
James R. McCain, Jr.
Corporation Secretary

CITY OF JACKSONVILLE

By _____
Lenny Curry
Mayor

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

In accordance with the Ordinance Code of the City of Jacksonville, I do hereby certify that there is an unexpended, unencumbered, and un-impounded balance in the appropriation sufficient to cover the foregoing contract and that provision has been made for the payment of monies provided therein to be paid.

_____
Director of Finance
City Contract Number: 9513-01

Form Approved:

_____
Office of General Counsel

WITNESS:

By _____
Signature

_____
Type/Print Name

_____
Title

VRL ARCHITECTS, INC.

By _____
Signature

STEPHEN F. LAGAR
Type/Print Name

VRL ARCHITECTS / PRESIDENT
Title

OHMEGA
The Ohmega Group, LLC

1756 Silver Street Jacksonville, Florida 32206
T 904 807 6512 e-Fax 904 807 6550
W OhmegaGroup.com

February 22, 2017

Mr. Stephen F. Lazar, AIA, LEED-AP
VRL Architects, Inc.
1449 Palm Avenue
Jacksonville, Florida 32207

COJ Highlands Regional Library Children's Area Renovations
Proposal for Electrical Engineering Consulting Services

Dear Steve,

In response to your request on February 21, 2017, and in response to your immediate needs, we are pleased to submit this proposal for electrical engineering consulting services for the subject project. Please review the scope of work for compliance with your objectives. If the scope, schedule and fee are satisfactory, please sign and return a copy of this document to **OHMEGA**. Receipt of this signed document from the Client and frozen architectural background templates will constitute a notice-to-proceed for the production of engineering drawings and specifications under the terms of this proposal. Work will not commence without this signed proposal.

I. Scope of Work

Provide electrical engineering design services for the renovation of an existing library space to be used as a children's learning area. The architect will provide all CAD background drawings, existing building plans and access to the building, as required to complete the scope. CAD drawings and specifications will be provided as project deliverables.

The following tasks will be performed under the terms of this proposal.

A. Initial Site Investigation
B. Project Kick-off and Review Meetings
C. Lighting design including:
   1. Interior lighting
   2. Photometric calculations based on the requirements of FBC, County and the Illuminating Engineering Society of North America (IESNA.)
   3. Lighting controls for energy-efficient use of lighting
   4. Review Lighting Submittals
D. Power distribution system including:
   1. Service entrance and utility coordination
   2. Electrical circuiting, risers and panel schedules
   3. Electrical load calculations

Oh
Be Brilliant.

Exhibit A

E. Fire Alarm System, as required by Code
F. Voice & Data communications infrastructure (cabling & outlets only)
G. Code Compliance:
   1. National Electric Code (NFPA 70), latest version
   2. Florida Building Code (FBC), latest version
   3. County Building Department
   4. National Fire Alarm Code (NFPA 72), latest version
H. Technical Specifications
I. Professional Engineer Sign & Seal of permit documents
J. Estimates of Probable Construction Cost (Cost Opinion)
   1. *In providing estimates of probable construction cost, the Client understands that the Consultant has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the Consultant's estimates of probable construction costs are made on the basis of the Consultant's professional judgment and experience. The Consultant makes no warranty, express or implied, that the bids or the negotiated cost of the Work will not vary from the Consultant's estimate of probable construction cost. This Consultant suggest that the Client should consider retaining an independent cost estimator at the Client's expense:*
      a. *A cost estimator can be more precise than this Consultant, and*
      b. *If the Client declines to do this, he or she acknowledges that any estimate of probable cost provided by this Consultant is subject to revision and refinement throughout the design and construction process and will not be construed as a guaranteed maximum price*
K. Construction Administration Services, including:
   1. Response to contractor RFIs
   2. Construction site visits (1 each)
   3. Attend construction meetings via teleconference only
   4. Shop drawing review
   5. Final inspection & punch list

II. Exclusions / Additional Services

The following items are not included in the base Scope of Work:

A. Security/CCTV Design
B. Lightning Protection System Design
C. Client Changes after Final Documents

III. Fee

OHMEGA proposes to furnish the aforementioned professional consulting services in accordance with the above conditions for the sum of *Five Thousand Four Hundred Thirty-Three Dollars and Twenty-One Cents* **(US$ 5,433.21)** for design and construction phase services. This fee shall include all necessary plan modifications, due to authority having jurisdiction (AHJ) review comments, as required to obtain a permit.

OHMEGA (hereafter referred to as Consultant) shall perform the services outlined in this proposal letter agreement for the stated fee.

IV. Additional Services

Any required work not covered under the Scope of Work is not covered in this Proposal. All Additional Services incurred as a result of Client changes will be charged on an hourly basis not to exceed those indicated in the table below. Additional Services will not be performed by **OHMEGA** without prior written authorization from the Client.

Classification	Hourly Rate
Principal Engineer / Project Director	$ 206.97
Sr. Engineer / Project Manager	$ 171.66
Project Engineer	$ 143.04
CADD Technician	$ 103.17
Clerical / Admin Asst	$ 74.05

V. Reimbursable Expenses

All reimbursable expenses incurred during the performance of the Scope of Work will be invoiced as charged at a multiplier of 1.1 during the first 30 days of the invoice. After 30 days, this shall be subject to the 1.5% late payment charge as outlined in **Section XII**. These expenses may include reproducibles such as blueprints, copies, photographs, large format plots as well as courier, mail, etc. Reimbursable expenses include actual expenses incurred by **OHMEGA** directly or indirectly in connection with the project.

VI. Standard of Care

The Consultant's services shall be performed in a manner consistent with that degree of skill and care ordinarily exercised by practicing design professional performing similar services in the same locality, at the same site and under the same or similar circumstances and conditions. The Consultant makes no other warranties, expressed or implied, with respect to the services rendered hereunder.

VII. Design Professional Indemnity

The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (collectively, Client) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Consultant's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the Consultant is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Client's negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

Neither the Client nor the Consultant shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence or for the negligence of others.

Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties expressly agree that the Consultant has no duty to defend the Client from and against any claims, causes of action, or proceedings of any kind.

In no event shall the indemnification obligation extend beyond the date when the institution of legal or equitable proceedings for professional negligence would be barred by an applicable statute of repose or statute of limitations.

VIII. Limitation of Liability

To the fullest extent permitted by law, the total liability in the aggregate, of Consultant and Consultant's officers, directors, employees, agents, and independent professional associates, and any of them, to Client and any one claiming by, through or under Client, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to Consultant's services, the project or this Agreement, from any cause or causes whatsoever, including but not limited to, the negligence, errors, omissions, strict liability, breach of contract, misrepresentation, or breach of warranty of Consultant or Consultant's officers, directors, employees, agents, and independent professional associates, and any of them, shall not exceed the total compensation received by Consultant under this Agreement or the total sum paid on behalf of or to the Consultant by the Consultant's insurers in settlement or satisfaction of Owner's claims under the terms and conditions of Consultant's insurance policies applicable thereto, whichever is greater.

IX. Third-Party Beneficiaries

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder. The Client and Consultant agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.

X. Consequential Damages

Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor the Consultant, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Client and the Consultant shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

XI. Termination

This agreement may be terminated by either party by giving seven (7) days written notice in the event of substantial failure to perform in accordance with the terms herein by the other party through no fault of the party initiating the termination. If this Agreement is terminated, the Client shall pay **OHMEGA** for the work satisfactorily completed up to the date of termination or suspension. The Client shall provide for fair notice and opportunity to cure before termination.

XII. Project Delivery Schedule

The Client and Consultant are aware that many factors outside the Consultant's control may affect the Consultant's ability to complete the services to be provided under this Agreement. The Consultant will perform these services with reasonable diligence and expediency consistent with sound professional practices.

A set of the final signed and sealed construction documents will be submitted to the Client within a reasonable time frame after receipt of signed authorization to proceed with the Scope of Work outlined herein and all working templates. In the case of the Client's request to accelerate the deliverable schedule, an additional expediting fee will be required to account for overtime hours required to meet the client's schedule. Any Client changes required after submittal of the final documents will be charged as Additional Services as outlined above.

The Consultant shall prepare and submit for Client approval a schedule for the performance of the Consultant's services. This schedule shall include reasonable allowances for review and approval times required by the Client, performance of services by the Client's consultants, and review and approval times required by public authorities having jurisdiction over the Project. This schedule shall be equitably adjusted as the Project progresses, allowing for changes in scope, character or size of the Project requested by the Client, or for delays or other causes beyond the Consultant's reasonable control.

NOTICE OF DELAY
If the Consultant becomes aware of delays due to time allowances for review and approval being exceeded, delay by the Contractor, the Client, the Client's consultants or any other cause beyond the control of the Consultant, which will result in the schedule for performance of the Consultant's services not being met, the Consultant shall promptly notify the Client. If the Client becomes aware of any delays or other causes that will affect the Consultant's schedule, the Client shall promptly notify the Consultant. In either event, the Consultant's schedule for performance of its services shall be equitably adjusted.

XIII. Ownership of Documents
All documents produced by **OHMEGA** under the terms of this agreement are copyrighted solely for the use on the subject project and shall remain the property of The Ohmega Group and may not be reused by the Client for any other purpose without the written approval of The Ohmega Group. Where approved by The Ohmega Group, a reuse fee shall be required prior to the authorized reuse of the design documents.

XIV. Payment Schedule
Final Payment shall be received no more than Thirty (30) days of the date of the invoice. In the event Payment is dependent of the Client's receipt of payment from a third party for services herein, Client may make payment to **OHMEGA** within the lesser of ten (10) days of receipt of payment from the third party or within forty-five (45) days of the date of the invoice. Any amounts due, but not paid when due, will bear a late payment charge of **1.5%** per month for all outstanding invoices. These costs are necessary to cover the interest charges on our corporate line-of-credit and operating expenses to fulfill our financial obligations. In the event of excessive late payments, **OHMEGA** may exercise its right to stop work until payment is received. The Client shall be responsible for all collection fees, court fees and attorney fees as required to collect outstanding unpaid balances.

XV. Entire Agreement
This Agreement shall be governed by and construed according to the laws of the State of Florida.
This Agreement constitutes the entire and integrated Agreement between the Client and **OHMEGA** and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may only be amended, supplemented, modified, or canceled by written instrument by an authorized representative of each party.

Mark A. Morley

Mark A. Morley, PE, RCDD
President

This is your authorization for **OHMEGA** to complete the Scope of Work as outlined above according to conditions of this Proposal.

[Proposal 2017-11 – Highlands Library]

Acceptance Signed by: _____

Date: _____

Print name: _____

When both parties sign this proposal, this instrument constitutes a legal and binding contract between the parties under the laws of the State of Florida.

CITY OF JACKSONVILLE
JACKSONVILLE PUBLIC LIBRARY PROJECT
VRL ARCHITECTS, INC/MARGAREY SULLIVAN STUDIO
TOTAL FEE SUMMARY FOR
EXHIBIT "B"

PART I - GENERAL	
1. Project Highlands Regional Library - Childrens Library Renovations	2. Proposal No. 1705-01
3. Name of Consultant **VRL Architects, Inc**	4. Date of Proposal **22 May 2017**

PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principle	$58.00	160	$9,280.00	
Project Manager	$49.00	40	$1,960.00	
Drafter	$18.00	98	$1,764.00	
Field Inspector	$49.00	22	$1,078.00	
Clerical	$20.00	25	$500.00	
TOTAL DIRECT LABOR				$14,582.00
6. **Overhead (Combined Fringe Benefit & Administrative)** Overhead Rate		**150%** X Total Direct Labor		$21,873.00
7. **SUBTOTAL: Labor + Overhead (Items 5 & 6)**				$36,455.00
8. **PROFIT: Labor Related Costs (Item 7)**		X	**10%**	$3,645.50
				$40,100.50

PART III - OTHER COSTS	
9. **MISCELLANEOUS DIRECT COSTS**	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL	$0.00
10. **SUB-CONTRACTS (Lump Sum)**	
Electrical Engineering *The Ohmega Group)	$5,433.21
Margaret Sullivan Studio -Highlands Library	$45,540.00
VRL Misc. Costs	$6.29
SUB-CONTRACT SUB-TOTAL	$50,973.21
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9, 10)	$91,073.71
11. **REIMBURSABLE COSTS (Limiting Amount)**	
Reproductions	$328.08
Renderings	$3,000.00
SUB-TOTAL REIMBURSABLES	$3,328.08

PART IV - SUMMARY	
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	$94,401.79

CITY OF JACKSONVILLE
JACKSONVILLE PUBLIC LIBRARY PROJECT
VRL ARCHITECTS, INC/MARGAREY SULLIVAN STUDIO
TOTAL FEE SUMMARY FOR
EXHIBIT "B"

PART I - GENERAL	
1. Project Charles Webb Wesconnett Regional Library Children's Renovation	2. Proposal No. 1705-01
3. Name of Consultant **VRL Architects, Inc**	4. Date of Proposal **22 May 2017**

PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principle	$58.00	86	$4,988.00	
Project Manager	$49.00	10	$490.00	
Drafter	$18.00	56	$1,008.00	
Field Inspector	$49.00	8	$392.00	
Clerical	$20.00	9	$180.00	
TOTAL DIRECT LABOR				$7,058.00
6. **Overhead (Combined Fringe Benefit & Administrative)** Overhead Rate		**150%** X Total Direct Labor		$10,587.00
7. **SUBTOTAL: Labor + Overhead (Items 5 & 6)**				$17,645.00
8. **PROFIT: Labor Related Costs (Item 7)**		X	**10%**	$1,764.50
				$19,409.50

PART III - OTHER COSTS	
9. **MISCELLANEOUS DIRECT COSTS**	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL	$0.00
10. **SUB-CONTRACTS (Lump Sum)**	
Margaret Sullivan Studio - Webb Wesconnett Library	$30,974.00
Electrical Engineering (The Ohmega Group)	$8,571.20
Mechanical Engineering (M.V. Cummings Engineers, Inc)	$2,950.00
VRL Misc Costs	$43.30
SUB-CONTRACT SUB-TOTAL	$42,538.50
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9, 10)	$61,948.00
11. **REIMBURSABLE COSTS (Limiting Amount)**	
a. Air Fare Trips (9-$300/trip)	$2,700.00
b. Hotel (12 Days - $250)	$3,000.00
c. Car Rental (12 days-$120)	$1,440.00
d. Food (21 Days - $90)	$1,890.00
e. Reproductions	$358.50
f. Renderings	$3,000.00
SUB-TOTAL REIMBURSABLES	$12,388.50

PART IV - SUMMARY	
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	$74,336.50

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

June 5, 2017

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

170431

Dear Mayor Curry:

Ref: P-44-16 Children's Area Renovations at Charles Webb Wesconnett & Highlands Regional Libraries
Jacksonville Public Library

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of concluding fee and contract negotiations with the number one ranked company for the above-captioned project.

The following motion/recommendation was adopted:

That the City of Jacksonville enter into a contract with VRL Architects to provide the Children's Area Renovations at Charles Webb Wesconnett & Highlands Regional Libraries by: (i) incorporating the attached Scope of Services identified as Exhibit 'A'; (ii) incorporating the attached Fee Schedule identified as Exhibit 'B'; (iii) providing a period of service from date of execution of the contract thru May 30, 2018, with two (2) one-year renewal options available; (iv) providing a not-to-exceed total maximum indebtedness of $168,738.29. All other terms and conditions are per the city's standard contract language and as provided in the Request for Proposal.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry, Mayor

This 7th day of June, 2017

GP: cb

cc: Council Auditor
Julia Davis OGC
Mattie Gray, GAD
Subcommittee Members

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05