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**SUBJECT: PC REFRESH - DESKTOPS, LAPTOPS, DOCKING STATIONS, AND MONITORS**

**BID #: XF-0394-22**

**OPEN DATE: 2022-06-29**

**GENERAL GOVERNMENT AWARDS COMMITTEE**

**KIND AND BASIS OF CONTRACT:** SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE ONE (1) YEAR FROM THE DATE OF AWARD

**AGENCY:** INFORMATION TECHNOLOGIES DIVISION

**BASIS OF AWARD:** ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

**NUMBER OF BIDS INVITED:** 56 **NUMBER RECEIVED:** 5 **OTHER:** 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval of award to the lowest responsive, responsible bidder EMTEC, INC. in the amount of $228,377.55 for PC REFRESH - DESKTOPS, LAPTOPS, DOCKING STATIONS, AND MONITORS. Period of service will be one (1) year from the date of award.

Funding Sources: 53104.113401.552290.000000.00000000.00000.0000000 and
53104.113401.564270.000000.00000000.00000.0000000
To be executed by purchase order(s).

**Attachments:** Recommendation Memo, Bid Tabulation Sheets, Terms and Conditions, Specifications

**ANALYST:** _____
RUBEN OLA

**RESPECTFULLY SUBMITTED:** _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

**CONCURRENCE BY:** Kenneth Lathrop, Chief of Information Technologies Division/CIO

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**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

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**ACTION OF AWARDING AUTHORITY** DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

**INFORMATION TECHNOLOGIES DIVISION**

CITY OF JACKSONVILLE

**DATE:** July 15, 2022

**TO:** Greg Pease, Chief of Procurement Division

**THRU:** Kenneth E. Lathrop, Chief of Information Technologies / CIO

Kenneth E. Lathrop — Digitally signed by Kenneth E. Lathrop Date: 2022.07.18 07:10:05 -04'00'

**FROM:** Thomas Ossi, Technology Contract and Records Manager

THOMAS OSSI — Digitally signed by THOMAS OSSI Date: 2022.07.15 16:21:56 -04'00'

**SUBJECT:** **XF-0394-22 PC Refresh - Desktops, Laptops, Docking Stations, and Monitors Award Recommendation Memo**

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The Information Technologies Division (ITD) submitted an Invitation to Bid (ITB) to the Procurement Division for solicitation of PC Refresh - Desktops, Laptops, Docking Stations, and Monitors Bid # XF-0394-22.

The Procurement Division received five (5) supplier bid responses with multiple responses with an open date of June 29, 2022. The Procurement Division forwarded the bid tabulation sheets for the Dell Product and the Lenovo Product and the bid responses for ITD to review.

ITD Management recommends awarding the bid to the lowest responsive, responsible bidder Emtec, Inc., for the Lenovo product in the amount of $228,377.55. The term of the agreement will be for one (1) year from the date of award. This purchase will be made by Purchase Order upon award approval.

FUNDING SOURCES: 53104.113401.564270.000000.00000000.00000
53104.113401.552290.000000.00000000.00000

Tracy Geake — Digitally signed by Tracy Geake Date: 2022.07.15 16:53:18 -04'00'

Your favorable consideration of ITD's request is appreciated.

Attachment: Bid Tabulation Sheets

CC: Amy Hills, Desktop Services Manager
William Costa, Technology Infrastructure Manager
Elizabeth Brown, IT Operations Manager
Andre Conyers, IT Contract Administrator

## BID TABULATION SHEET 2 OF 2 (LENOVO PRODUCT)

**TITLE:** PC REFRESH-DESKTOPS/LAPTOPS/DOCKING STATIONS LENOVO PRODUCT BID OPTION

**BID NO.:** XF-0394-22

**OPEN DATE:** June 29, 2022

**ANALYST:** RUBEN OLA

**No. Invited: (56)** **No. Received (5)** **No Bids: (0)**

**Bid Recorder:** M. SPITLER, **Announcer:** M. PIERCE

| | | | MALOR & COMPANY INC. | | EQUITRADE CORP | | EMTEC, INC. | | CDWG LLC | | DATA BIT INC. | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Desktop Computer – See detailed technical specifications. Lenovo ThinkCentre M80s SFF i5 Desktop Computer | 32 | $ 1,289.77 | $ 41,272.64 | $ 829.00 | $ 26,528.00 | $ 794.62 | $ 25,427.84 | | NO BID | | NO BID |
| 2 | Desktop Computer (32GB/512GB/2TB) – See detailed technical specifications. Lenovo ThinkStation Xeon Tower Desktop Computer | 10 | $ 2,669.88 | $ 26,698.80 | $ 2,849.00 | $ 28,490.00 | $ 2,264.58 | $ 22,645.80 | | NO BID | | NO BID |
| 3 | Desktop Computer (16GB/512GB) – See detailed technical specifications. Lenovo ThinkStation Xeon Tower Desktop Computer | 31 | $ 2,419.77 | $ 75,012.87 | $ 1,789.00 | $ 55,459.00 | $ 1,539.04 | $ 47,710.24 | | NO BID | | NO BID |
| 4 | Laptop Computer (16GB/256GB) – See detailed technical specifications. Lenovo ThinkPad T14 i7 Laptop Computer | 44 | $ 1,411.87 | $ 62,122.28 | $ 1,649.00 | $ 72,556.00 | $ 1,110.20 | $ 48,848.80 | | NO BID | | NO BID |
| 5 | Laptop Computer (32GB/512GB) – See detailed technical specifications. Lenovo ThinkPad T14 i7 Laptop Computer | 48 | $ 1,789.77 | $ 85,908.96 | $ 1,917.00 | $ 92,016.00 | $ 1,236.83 | $ 59,367.84 | | NO BID | | NO BID |
| 6 | Laptop Computer (32GB/1TB) – See detailed technical specifications. Lenovo ThinkPad P15 Laptop Computer | 1 | $ 1,788.21 | $ 1,788.21 | $ 2,632.00 | $ 2,632.00 | $ 2,182.03 | $ 2,182.03 | | NO BID | | NO BID |
| 7 | Docking stations – See detailed technical specifications. Lenovo ThinkPad Universal USB C dock | 44 | $ 289.77 | $ 12,749.88 | $ 249.00 | $ 10,956.00 | $ 186.23 | $ 8,194.12 | | NO BID | | NO BID |
| 8 | Monitors (22") – See detailed technical specifications. Lenovo ThinkVision T22i monitor | 64 | $ 169.77 | $ 10,865.28 | $ 189.00 | $ 12,096.00 | $ 174.67 | $ 11,178.88 | | NO BID | | NO BID |
| 9 | Imaging services. For Desktops and Laptops | 166 | $ 25.00 | $ 4,150.00 | $ 69.00 | $ 11,454.00 | $ 17.00 | $ 2,822.00 | | NO BID | | NO BID |
| | | **GRAND TOTAL:** | **$ 320,568.92** | | **$ 312,187.00** | | **$ 228,377.55** | | | | | |
| | | **MINIMUM REQUIREMENTS:** | | | | | | | | | | |
| | | **TERMS:** | 1% DISC 5 DAYS | | | | 0% DISC 30 DAYS | | | | | |
| | | **DELIVERY (Business Days):** | 30 DAYS | | 30 DAYS | | 30-60 DAYS | | | | | |
| | | **CONFLICT OF INTEREST:** | ✓ | | ✓ | | ✓ | | | | | |
| | | **ADDENDUM (S ) ( ):** | | | | | | | | | | |
| | | **NOTES:** | | | | | | | BIDDED ON DELL PRODUCT ONLY | | BIDDED ON DELL PRODUCT ONLY | |

# BID TABULATION SHEET 1 OF 2 (DELL PRODUCT)

TITLE: PC REFRESH-DESKTOPS/LAPTOPS/DOCKING STATIONS DELL PRODUCT BID OPTION

BID NO.: XF-0394-22

OPEN DATE: June 29, 2022

ANALYST: RUBEN OLA

No. Invited: (56) No. Received (5) No Bids: (0)

Bid Recorder: M. SPITLER, Announcer: M. PIERCE

| ITEM | DESCRIPTION | QUANTITY | CDW-G LLC | | DATABIT INC. | | MALOR & COMPANY INC. | | EQUITRADE CORP | | EMTEC, INC | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Desktop Computer – See detailed technical specifications. Dell OptiPlex 7090 SFF i5 Desktop Computer | 32 | $ 757.71 | $ 24,246.72 | $ 559.89 | $ 17,916.48 | $ 1,289.77 | $ 41,272.64 | $ 829.00 | $ 26,528.00 | | NO BID |
| 2 | Desktop Computer (32GB/512GB/2TB) – See detailed technical specifications.Dell Precision 5820 Xeon Tower Desktop Computer | 10 | $ 2,489.00 | $ 24,890.00 | $ 755.19 | $ 7,551.90 | $ 2,669.88 | $ 26,698.80 | $ 2,849.00 | $ 28,490.00 | | NO BID |
| 3 | Desktop Computer (16GB/512GB) – See detailed technical specifications.Dell Precision 5820 Xeon Tower Desktop Computer | 31 | $ 1,827.60 | $ 56,655.60 | $ 882.26 | $ 27,350.06 | $ 2,419.77 | $ 75,012.87 | $ 1,789.00 | $ 55,459.00 | | NO BID |
| 4 | Laptop Computer (16GB/256GB) – See detailed technical specifications.Dell Latitude 5420 i7 Laptop Computer | 44 | $ 1,319.64 | $ 58,064.16 | $ 1,684.42 | $ 74,114.48 | $ 1,411.87 | $ 62,122.28 | $ 1,649.00 | $ 72,556.00 | | NO BID |
| 5 | Laptop Computer (32GB/512GB) – See detailed technical specifications. Dell Latitude 5420 i7 Laptop Computer | 48 | $ 1,469.60 | $ 70,540.80 | $ 2,070.07 | $ 99,363.36 | $ 1,789.77 | $ 85,908.96 | $ 1,917.00 | $ 92,016.00 | | NO BID |
| 6 | Laptop Computer (32GB/1TB) – See detailed technical specifications. Dell Precision 5560 i7 Laptop Computer | 1 | $ 2,241.37 | $ 2,241.37 | $ 1,446.31 | $ 1,446.31 | $ 1,788.21 | $ 1,788.21 | $ 2,632.00 | $ 2,632.00 | | NO BID |
| 7 | Docking stations – See detailed technical specifications. Dell Thunderbolt Dock – WD19 TBS | 44 | $ 274.13 | $ 12,061.72 | $ 161.39 | $ 7,101.16 | $ 289.77 | $ 12,749.88 | $ 249.00 | $ 10,956.00 | | NO BID |
| 8 | Monitors (22") – See detailed technical specifications. Dell P2222H monitor | 64 | $ 180.95 | $ 11,580.80 | $ 226.18 | $ 14,475.52 | $ 169.77 | $ 10,865.28 | $ 189.00 | $ 12,096.00 | | NO BID |
| 9 | Imaging services. For Desktops and Laptops | 166 | INCLUDED | INCLUDED | INCLUDED | INCLUDED | $ 25.00 | $ 4,150.00 | $ 69.00 | $ 11,454.00 | | NO BID |
| | GRAND TOTAL: | | $ 260,281.17 | | $ 249,319.27 | | $ 320,568.92 | | $ 312,187.00 | | | |
| | MINIMUM REQUIREMENTS: | | | | | | | | | | | |
| | TERMS: | | 0% | | | | 1% DISC 5 DAYS | | | | | |
| | DELIVERY (Business Days): | | 45 DAYS | | 7 DAYS | | 30 DAYS | | 30 DAYS | | | |
| | CONFLICT OF INTEREST: | | ✓ | | ✓ | | ✓ | | ✓ | | | |
| | ADDENDUM (S ) ( ): | | | | | | | | | | | |
| | NOTES: | | | | | | | | | | BIDDED ON LENOVO PRODUCT ONLY | |

**SPECIFICATIONS**

**PC REFRESH - DESKTOPS, LAPTOPS, DOCKING STATIONS, AND MONITORS**

See: **BID PROPOSAL FORM for Line Items**

## 1. DETAILED TECHNICAL SPECIFICATIONS

Line Item #1 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkCentre M80s SFF OR DELL OptiPlex 7090 SFF i5**
- **Windows 10 Professional 64-bit operating system**
- **Intel Core i5-10500 Processor (6C, 12MB Cache, up to 4.50GHz)**
- **16GB (8+8) DDR4 Memory**
- **500GB Hard Drive, 7200RPM, 3.5"**
- **Intel Wi-Fi 6 AX201 2x2 AX, Bluetooth 5.1**
- **Intel Integrated Graphics**
- **Front ports: 2x USB 3.2 Gen 2, 2x USB 3.2 Gen 1, 1x USB 3.2 Type-C Gen 1 (15W charging), 1x microphone (3.5mm), 1x headphone / microphone combo jack (3.5mm)**
- **Rear ports: 4x USB 3.2 Gen 1, 1x serial (9-pin), 1x ethernet (RJ-45), 2x DisplayPort, 1x line-out (3.5mm)**
- **Audio Driver**
- **DVD+/-RW Disk Drive**
- **Wired Keyboard English Black**
- **USB Mouse Black**
- **3 Year On-site Warranty**

Line Item #2 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkStation Tower OR DELL Precision 5820 Tower**
- **Windows 10 Professional 64-bit operating system**
- **Intel Xeon Processor W-2245 (8C, 4.70GHz Turbo, 16.5 MB)**
- **32GB DDR4 2933MHz Memory**
- **512GB SSD, M.2, PCIe NVMe**
- **2TB 7200 HDD 3.5"**
- **NVIDIA T1000 4GB (4xMini DP)**
- **Intel Integrated Controller**
- **Front ports: 2x USB 2.0 Type A, 1x USB 3.2 Type A Gen2, 1x USB Type C, 1x microphone (3.5mm), 1x headphone / microphone combo jack (3.5mm)**
- **Rear ports: 4x USB 3.2 Type A Gen2, 1x Optical Port, 1x ethernet (RJ-45), 2x DisplayPort, 1x Audio line-out**
- **BluRay Drive DVD/CD/BD +/- R/W**
- **Wired Keyboard English Black**
- **USB Mouse Black**
- **3 Year On-site Warranty**

Line Item #3 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkStation Tower OR DELL Precision 5820 Tower**
- **Windows 10 Professional 64 bit operating system**
- **Intel Xeon W-2223 (3.6GHz, 3.9 GHz Turbo HT, 4C, 8.25MB Cache, (120W) DDR4-2666)**
- **16GB 2x8GB DDR4 2933MHz RDIMM ECC Memory**
- **512GB M.2 PCIe NVMe SSD**
- **Enabled Discrete TPM2.0**
- **Intel Integrated Controller**
- **Nvidia T600, 4GB, 4 mDP to DP adapter**
- **Front ports: 2x USB 2.0 Type A, 1x USB 3.2 Type A Gen2, 1x USB Type C, 1x microphone (3.5mm), 1x headphone / microphone combo jack (3.5mm)**
- **Rear ports: 4x USB 3.2 Type A Gen2, 1x Optical Port, 1x ethernet (RJ-45), 2x DisplayPort, 1x Audio line-out**
- **BluRay Drive DVD/CD/BD +/- R/W**
- **Wired Keyboard English Black**
- **USB Mouse Black**
- **5 Year On-site Warranty**

Line Item #4 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkPad T14 OR DELL Latitude 5420 i7**
- **Windows 10 Professional 64-bit operating system**
- **Intel Core i7-1185G7 vPro Processor (up to 4.80GHz with Turbo, 4 Cores, 12MB Cache)**
- **Intel Iris Xe Graphics**
- **Enabled Discrete TPM2.0**
- **14.0" FHD (1920x1080) Anti-Glare 250 nits Non-Touch**
- **720p HD Camera with MIC**
- **16GB DDR4 3200MHz Onboard**
- **256GB SSD, M.2, PCIe NVMe**
- **3Cell 42Whr Internal Battery**
- **Intel Wi-Fi 6 AX201 2x2, 11ax, Bluetooth 5.2**
- **Ports: 2 x USB 3.2 Gen 1 (one Always On), 1 x USB 3.2 Type-C Gen 1 (with the function of Power Delivery and DisplayPort), 1 x USB 3.2 Type-C Gen 2 / Thunderbolt 3 (with the function of PD and DP), 1 x HDMI, 1 x Ethernet (RJ-45), 1 x headphone / microphone combo jack, 1 x microSD card reader, 1 x side docking connector, 1 x security keyhole**
- **Keyboard Black English**
- **65W Type C Power Adapter**
- **3 Year On-Site Warranty**

Line Item #5 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkPad T14 OR DELL Latitude 5420 i7**
- **Windows 10 Professional 64 bit operating system**
- **Intel Core i7-1185G7 vPro Processor (up to 4.80GHz with Turbo, 4 Cores, 12MB Cache)**
- **Intel Iris Xe Graphics**
- **Enabled Discrete TPM2.0**
- **14.0" FHD(1920x1080) Anti-Glare 250nits Non-Touch**
- **720p HD Camera with MIC**
- **32GB DDR4 3200MHz Onboard**
- **512GB SSD, M.2 2280, PCIe NVMe**
- **3Cell 42Whr Internal Battery**
- **Intel Wi-Fi 6 AX201 2x2 .11ax, Bluetooth 5.2**
- **Ports: 2 x USB 3.2 Gen 1 (one Always On), 1 x USB 3.2 Type-C Gen 1 (with the function of Power Delivery and DisplayPort), 1 x USB 3.2 Type-C Gen 2 / Thunderbolt 3 (with the function of PD and DP), 1 x HDMI, 1 x Ethernet (RJ-45), 1 x headphone / microphone combo jack, 1 x microSD card reader, 1 x side docking connector, 1 x security keyhole**
- **Keyboard Black English**
- **65W Type C Power Adapter**
- **3 Year On-Site Warranty**

Line Item #6 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkPad P15 OR DELL Precision 5560 i7**
- **Windows 10 Professional 64 bit operating system**
- **Intel Core i7-10850H vPro Processor (12M Cache, 2.70GHz, up to 5.1GHz with Turbo, 6Cores)**
- **NVIDIA Quadro T2000 4GB**
- **Enabled Discrete TPM2.0**
- **15.6" FHD (1920x1200) WVA Anti-Glare 250nits Non-Touch**
- **720p HD Camera with MIC**
- **32GB DDR4 3200MHz Onboard**
- **1TB Solid State Drive, M.2 2280, PCIe**
- **3Cell 50Wh Internal Battery**
- **Intel Wi-Fi 6 AX201 2x2, Bluetooth Version 5.2**
- **Ports: 2 x USB 3.2 Gen 1 (one Always On), 1 x USB 3.2 Type-C Gen 1 (with the function of Power Delivery and DisplayPort), 1 x USB 3.2 Type-C Gen 2 / Thunderbolt 3 (with the function of PD and DP), 1 x HDMI 1.4b, 1 x Ethernet (RJ-45), 1 x headphone / microphone combo jack, 1 x microSD card reader, 1 x side docking connector, 1 x security keyhole**
- **Keyboard Black English**
- **130W Power Adapter (USB Type C)**

- **3 Year On-Site Warranty**

Line Item #7 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkPad Universal USB C Dock <u>OR</u> Dell Thunderbolt Dock – WD19TBS**
- **3YR Warranty**

Line Item #8 Configured as follows. All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkVision T22i monitor <u>OR</u> Dell P2222H monitor**
- **3YR Warranty**

Line Item #9 (Imaging Services)

- **There will be a maximum of 12 (twelve) images for various customers.**
- **Vendor to provide 2 (two) desktops and 2 (two) laptops for image creation and testing. Devices to be shipped to COJ within 30 days of award, at NO cost to COJ, for image creation and testing.**
- **COJ will develop and provide images and image quantities to vendor in vendor's preferred medium.**
- **Vendor to image computers before shipping.**

## 2. DELIVERY

- Information Technologies Division, 214 North Hogan Street, 9th Floor, Jacksonville, Florida 32202 (ITD Desktop Services Manager). INSIDE DELIVERY ONLY and if on pallets must be broken down for delivery. Empty pallets must be taken by the delivery person on the same day as the delivery.
- Vendor to provide CSV file for each shipment containing serial number, make, model, warranty start, warranty end, ship date and PO #. The CSV file must be emailed in electronic format to: ALHills@coj,net in order for any invoices to be approved.

## 3. REQUIREMENTS

- Vendor will submit a specification sheet for each Line item listed in the Bid Proposal Form.
- All products must be NEW.
- Refurbished, Remanufactured, Rebuilt or Used parts are NOT acceptable. All items must MEET or EXCEED the specifications listed in this solicitation. Vendors must include in their bid package the details of the specification contained within the alternative or equivalent product. If this detail is not provided, the bid will be considered incomplete and will NOT be considered.

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