



January 16, 2015

1920.15-1

MEMORANDUM

TO: James R. McCain, Jr.
Corporation Secretary/Assistant General Counsel

THROUGH: C. Ronald Belton, Assistant to the Mayor/Chief Financial Officer

FROM: Thomas G. McKnight *TGM*
Capital Improvement Construction Manager

SUBJECT: Beaches Library Window Replacement
Contractor: The Rose Group, Inc.
Contract No: 9510-06

Forwarded herewith for execution is Change Order No. 1 for subject project.

Original Contract Amount	\$260,000.00
Previous Change Order No. 0.....	\$0.00
Change Order No. 1	\$7,869.40
Total Revised Contract Amount.....	\$267,869.40
Account Number	See attached

This office recommends the Change Order be approved by your office, the Office of General Counsel, and Mayor Brown, in accordance with Executive Order No. 13-05.

- Attachments: 1. Change Order
2. Back-up Information
3. Legal Request Memorandum

TGM:lw

01/21/15 14:41:56
Procurement Division

CHANGE ORDER TRACKING SHEET

Description of Project	Beaches Library Windows Replacement	
Change Order Number	1	PLEASE KEEP THIS FORM WITH THE ATTACHED CHANGE ORDER
Contract Number	9510-05	

	Action	Date Received	Date Signed	Date Forwarded	Signature	Days
1	Date Initiated	N/A	N/A	1/6/15		
1A						
2	Contractor Execution		1/6/15			
3	Construction Management	1/8	1/13			
4	Using Agency		1/14			
5	JEA (if applicable)					
6	City Engineer	1/14				
7	C/O Review					
8	Director of Public Works	1/15	1/15	1/15		
9	Admin/Finance Clerk	1/20	1/21	1/21	AMS	
10	Buyer	—	—			
11	Chief of Procurement	1/21/15	1/23/15	1/23/15	NR	
12	Director Finance					
13	Asst. General Counsel					
14	CAO/Mayor					
15	Asst. General Counsel					
	Total Processing Days:					

Attention Change Order reviewers and signatories:

Please assist in expediting this change order by reviewing, signing, and forwarding immediately to the next step. Thank you in advance for your efforts to reduce contract change order processing times.

James M. Robinson, P.E.
Director of Public Works

CITY OF JACKSONVILLE
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
CONSTRUCTION CHANGE ORDER

Change Order No. One (1) Date December 16, 2014

Description of Project Beaches Library Window Replacement

Name of Contractor The Rose Group, LLC

Contractor's Address 2933 N. Myrtle Avenue, Suite 101, Jacksonville, Florida 32209

Contract No. 9510-06

Account No. PWCP32APB519-06505-PL0011-02 Original Contract \$260,000.00

+ Previous Change Orders 0 \$0.00 + Change Order No. 1 \$7,869.40

*See attached appendix for additional listings.

Bid Number JCF-0072-13

	TOTAL REVISED CONTRACT	<u>\$267,869.40</u>
	Construction Completion Date	<u>August 15, 2014</u>
	Revised Construction Completion Date	<u>February 25, 2015</u>
	Contract Expiration Date	<u>December 13, 2014</u>
	Revised Contract Expiration Date	<u>June 11, 2015</u>

In compliance with General Conditions of above-referenced contract, CONTRACTOR and OWNER do both hereby agree that the CONTRACTOR shall make the following changes, additions or deletions to the Work specified in the plans and specifications: See attached. Add 180 non compensable calendar days to construction completion and contract expiration dates.

Justification: See attached.

The Issuing Authority has looked over cost and pricing data for this change order and has determined that this change order is necessary and all costs are reasonable.

Accepted for Contractor The Rose Group, LLC

Signed <u>[Signature]</u>	Attest	[Signature]
Title <u>[Signature]</u>	Title	<u>Office Manager</u>
Date <u>1.6.15</u>	Date	<u>1.6.2015</u>

Signed <u>Construction Management</u>	By	[Signature]
<u>Issuing Authority</u>		<u>1.13.15</u>
		<u>Thomas G. McKnight</u>
		<u>Capital Improvement Construction Manager</u>

Signed <u>Public Buildings</u>	By	[Signature]
<u>Using Division</u>		<u>1/14/15</u>
		<u>Div/Department Head</u>

[Signature]	Date	[Signature]
<u>Chief, Engineering & Construction Mgmt Div</u>	<u>1/14/15</u>	<u>2-4-15</u>
		<u>Assistant Counsel</u>

[Signature]	Date	[Signature]
<u>Director of Public Works</u>	<u>1/15/15</u>	<u>NA EO 13-05</u>
		<u>Mayor</u>

[Signature]	Date	[Signature]
<u>Chief of Procurement</u>	<u>1/23/15</u>	<u>2-4-15</u>
		<u>Corporation Secretary</u>

[Signature]	Date	
<u>Director of Finance</u>	<u>1/29/15</u>	

9510-06 PD



NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION
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NEW ITEMS -

UNFORSEEN CONDITIONS:

1	LOCATE SEWER TAP LOCATED UNDER THE CONCRETE SLAB.	1	LS	\$4,899.40	\$4,899.40	
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JUSTIFICATION: Sections of the slab had to be removed and replaced in order to locate the sewer tap. It was located on the 3rd effort. The sewer main was encased in concrete and not identified on the original drawings provided for the design.

2	MODIFY WINDOW APRON ACCORDING TO REVISED DETAIL PROVIDED BY VRL ARCHITECTS.	1	LS	\$2,970.00	\$2,970.00	
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JUSTIFICATION: Unknown tree roots were found during excavation which required changes to the original window apron design.

SUBTOTAL CHANGE ORDER NO. 1					\$7,869.40	\$0.00
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NET TOTAL CHANGE ORDER NO. 1					\$7,869.40	
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Change Order #1 - Proposal

Project Name: Beaches Library
 Contract #9510-06

Scope of Work

Thank you for the opportunity to provide a proposal on this project. Should you have any questions, you may contact Kimberly directly at 904.353.1353 or email me at kansley@therosegroupllc.com

This price includes labor, material and equipment to complete the following items which are in addition to the original scope of work, as specified in bid no: JCF-0072-13

Item Description	Total Cost	Authorization
Modify window apron according to detail issued by VRL Architects drawing date 7/2014 Demo, Reset Forms, Dig New Footers, Raise To 4 1/2 Inches on Grade Furnish And Install # 5 Rebar Continuous In Footer Base	\$2,970.00	
Labor/Mtl = \$2,700.00	Exclusions:	
O/P = \$270.00		

Line & Grade Contracting, LLC

3426 Devilwood Street
Middleburg, FL 32068

Invoice

Date	Invoice#
8/26/2014	1261

Bill To
The Rose Group 2933 N. Myrtle Ave. Ste. 101 Jacksonville, FL 32209 Attn: Chopper

P.O. No.	Terms	Project
Change Order	Due on receipt	Beaches Regional Public Li...

Quantity	Description	Rate	Amount
3	Demobilize & Mobilize. Reset Forms. Dig New Footers. Raise To 4 F2 Inches on Grade. Furnish And Install # 5 Rebar Continuous In Footer Base 3 Windows east Side At \$900.00 each	900.00	2,700.00

Thank You. If any questions please give Preston a call.

Total 2,700.00



Change Order #2 - Proposal

Project Name: Beaches Library
 Contract #9510-06

Scope of Work

Thank you for the opportunity to provide a proposal on this project. Should you have any questions, you may contact Kimberly directly at 904.353.1353 or email me at kansley@therosegroupllc.com

This price includes labor, material and equipment to complete the following items which are in addition to the original scope of work, as specified in bid no: JCF-0072-13

Item Description	Total Cost	Authorization
Additional labor, material and equipment associated with locating the sewer tap. The main was encased in concrete, not identified on the original drawings. In response to RFI #4, a 5'x4' section was removed, plumbing investigated, no line was found and the concrete was replaced in the storage room. In a third effort, the unknown concrete bloc near the footer was chipped away to reveal the sewer tap.	\$4,899.40	
Labor/mtl = \$4,454.00	Exclusions:	
O/P (10%) = \$445.40		

Jacksonville
North Florida Plumbing
3693 MORTON STREET
JACKSONVILLE, FL 32217
(904) 384-4000
FAX (904) 739-6000
CFC 1429071

September 15, 2014

The Rose Group, LLC
2933 N. Myrtle Avenue
Suite 201
Jacksonville, FL 32209

Attn: Kimberly Ansley

RE: Jacksonville Beach Public Library
3rd Street
Request for Change Order to Tie-in to Existing Waste Pipe

Kimberly,

Please issue a change order to the contract in the amount of \$254.00 for the labor to determine where to cut concrete and the chipping of the remaining concrete for tie-in to existing 6" Waste Line. This work began on September 3rd and was completed on September 9th. Please feel free to contact me if you have any questions.

Thank you,



Chris Croft
President

Line & Grade Contracting, LLC

3426 Devilwood Street
Middleburg, FL 32068

Invoice

Date	Invoice #
9/16/2014	1274

Bill To
The Rose Group 2933 N. Myrtle ave. Ste. 101 Jacksonville, FL 32209

P.O. No.	Terms	Project
	Due on receipt	Beaches Regional Public Li...

Quantity	Description	Rate	Amount
1	9/3/2014 Excavate, Probe, Remove Dirt, Stage Outside Building, Locate Sewer tap LUMP SUM \$ 1,800.00	1,800.00	1,800.00
Thank You, If any questions please give Preston a call.			Total \$1,800.00

Line & Grade Contracting, LLC

3426 Devilwood Street
Middleburg, FL 32068

Invoice

Date	Invoice #
9/16/2014	1275

Bill To
The Rose Group 2933 N. Myrtle ave. Ste. 101 Jacksonville, FL 32209

P.O. No.	Terms	Project
	Due on receipt	Beaches Regional Public Li...

Quantity	Description	Rate	Amount
1	Install Visqueen On All Floors, Wheel Barrel Concrete, Furnished Concrete, Visqueen, Wire, Pour And Finish, Bathroom, Hallway, Storage Room. Remove Excess Dirt Outside. Clean And Store All Tools, Supplies. BASE PRICE \$ 2,400.00	2,400.00	2,400.00

Thank You, If any questions please give Preston a call.	Total	\$2,400.00
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Footer

Unknown
Concrete