

PUBLIC NOTICE
PSEC AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, February 8, 2024, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Join Teams Meeting
For Teams link, please visit coj.net/departments/finance/procurement

The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the city's intended decision for all recommended actions above the formal threshold. Please refer to 126.106 (e) if you wish to protest any of these items.

Committee Members: Robert Wareberg, Chairman
 Brennan Merrell, Treasury
 James McCain, Jr., OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>BID/RFP #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTRACT EXP</i>	<i>OUTCOME</i>
Paul Crawford Brian Bergen	1	P-50-20	Contract Amendment No. 3 Civil Engineering & Land Planning Services for Cecil Commerce Center/Alliance Florida Office of Economic Development	That Contract No. 70995-21 between the City of Jacksonville and England Thims & Miller for Civil Engineering & Land Planning Services for CCC/Alliance Florida be amended to increase the maximum indebtedness by \$400,000.00 to a new not-to-exceed amount of \$975,000.00; and exercise the first renewal option extending the period of service to March 21, 2025, with one(1) renewal remaining. All other terms and conditions, as previously amended, shall remain the same.		
Thomas Ossl Ruben Ola	2	P-53-23 PB#6	<u>Rescind</u> Permission to Piggyback State of Florida IT Contract Staff Augmentation Information Technology Division	That the City of Jacksonville is authorized to enter into an agreement utilizing State Contract No. 80101507-23-STC-ITSA for IT Staff Augmentation Services per Purchasing Code 126.309 by incorporating the attached contract identified as Exhibit 'A' with one or more of the Contractors identified in Exhibit 'B'; providing a not-to-exceed maximum indebtedness to the City in the amount of \$1,300,000.00; and providing a period of service from execution of the agreement through September 30, 2027. All other terms and conditions are per the City's standard contract language.		
		P-53-23 PB#6	<u>Restate</u> Permission to Piggyback State of Florida IT Contract Staff Augmentation Information Technology Division	That the City of Jacksonville is authorized to enter into an agreement utilizing State Contract No. 80101507-23-STC-ITSA for IT Staff Augmentation Services per Purchasing Code 126.309 by incorporating the attached contract identified as Exhibit 'A' with one or more of the Contractors identified in Exhibit 'B'; providing a not-to-exceed maximum indebtedness to the City in the amount of \$1,300,000.00; and to ratify the contract from January 1, 2024 through the date of award, and extend it through September 30, 2027. All other terms and conditions are per the City's standard contract language.		
Guy Parola Renee Hunter	3	P-58-16 AD#4	Contract Amendment No. 6 Real Estate Consultant Services Downtown Investment Authority (DIA)	That Contract No. 10282 between the City of Jacksonville and CBRE, Inc., utilizing State Contract No. DMS-12-13-007A for Real Estate Consultant Services is amended to incorporate the attached Scope of Services identified as Exhibit 'E'; the maximum indebtedness shall remain a not-to-exceed total maximum amount of \$192,630.00. All other terms and conditions as previously amended shall remain the same.		

Steve Long Nikita Reed	4	P-04-19	Contract Amendement No. 4 Professional Design Services for McCoy's Creek Restoration Department of Public Works/Engineering & Construction Management Division	That Contract No. 10654-01, originally executed August 7, 2019, between the City and WSP USA Environment & Infrastructure Solutions, Inc. (WSP USA E&I Inc), for Professional Design Services for McCoy's Creek Restoration, be amended to increase the maximum indebtedness by \$2,000,000.00 to a new not-to-exceed maximum indebtedness of \$10,000,000.00. All other terms and conditions, as previously amended shall remain the same.		
Steve Long Nikita Reed	5	P-10-23	Subcommittee Report Construction Engineering and Inspection Services for 3 Swimming Pool Projects Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the two (2) proposals received in response to the Request for Proposal one was deemed non-responsive, and one was responsive, interested, qualified and available to provide the required services and that company is: 1) The Gibbs Group We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>The Gibbs Group</u> , the number one(1) ranked firm.		
Nikita Reed Tom McKnight	6	P-50-23	Introduce & Review Scope CEI Services for 2 nd Avenue North & Penman Road Complete Streets Department of Public Works	That the committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief of Procurement and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.		
Gary Goldsberry Michael Derbaum	7	P-45-23	Subcommittee Report Engineering Design Services for Hopkins Creek Regional Stormwater Improvements Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the three (3) proposals received in response all were found to be responsive, interested, qualified and available to perform the required services and alphabetically they are: 2) Adkinson Engineering, Inc. 1) Almond Engineering, P.A. 3) Dewberry Engineers, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Almond Engineering, P.A.</u> , the number one(1) ranked firm.		
Gary Goldsberry Fred Sumter	8	P-43-23	Subcommittee Report Construction Engineering and Inspection Services for City Bridge -Structural Projects below \$4M – Annual Contract Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the two (2) proposals received in response to the Request for Proposal one was deemed non-responsive, and one was responsive, interested, qualified and available to provide the required services and that company is: 1) Eisman & Russo, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>The Eisman & Russo, Inc.</u> , the number one(1) ranked firm		
Steve Long John Baxter	9	P-05-23	Fee & Contract Negotiations Engineering Design Services for Cahoon Road Phase 2 Department of Public Works/Engineering & Construction Management Division	That the City Of Jacksonville enter into a contract with Eisman & Russo, Inc., for Cahoon Road Phase 2, that Incorporates the attached Scope of Services Identified as Exhibit 'A' and Fee Schedule Identified as Exhibit 'B'; provide a lump-sum for Design Services in the amount of \$662,620.66, with a not-to-exceed maximum indebtedness in the amount of \$662,620.66. The expiration date will be to project completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.		
Steve Long Guy Parola	10	P-49-18	Contract Amendment No. 2 Professional Design Services for Park Street Road Diet Department of Public Works/Engineering & Construction Management Division	That Contract No. 6576-27, Originally executed January 21, 2020, between the City of Jacksonville and Prosser, Inc., for Professional Design Services for Park Street Road Diet, is amended to incorporate the attached Scope of Services, identified as Exhibit 'E' and Fee Summary identified as Exhibit 'F'; add a new lump-sum amount for Post Design Services in the amount of \$49,497.70, thereby increasing the maximum indebtedness by \$49,497.70 to a new maximum of \$723,974.03. All other terms and conditions shall remain the same.		
Meeting Adjourned: _____						

"The next PSEC meeting is scheduled to be held on Thursday, February 22, 2024."



City of Jacksonville, Florida

Donna Deegan, Mayor

City Hall at St. James
117 W. Duval St.
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

A New Day.

MEMORANDUM

TO: Dustin Freeman, Chairman Professional Services Evaluation Committee
FROM: Paul Crawford, Director of Business Development for the Office of Economic Development
SUBJECT: England-Thims and Miller, Inc. Contract (P-50-20) Amendment Number Three
DATE: January 22, 2024

P-50-20 *AMS #3*

The subject contract was awarded with an effective date of April 8th, 2021 to procure civil engineering and land planning services at Cecil Commerce Center. The contract is for an initial three (3) year term, with an option to extend two (2) additional one (1) year terms. England-Thims & Miller, Inc. (ETM) has completed a series of projects and has assisted with the needed day-to-day planning and engineering services related to economic development projects at Cecil Commerce Center, including several prospects for developing the Cecil Megasite.

This amendment is to 1) extend the contract for an additional one year term and 2) modify the maximum indebtedness to reflect the required work to be completed by ETM. OED requests authorization to increase the maximum indebtedness of the subject contract by \$400,000.00, to a new maximum indebtedness to the City of \$975,000.00.

Accordingly, this is to recommend the City amend the subject contract with ETM as follows:

- 1) The costs for work under Paragraph 3, Maximum Indebtedness, increase in the amount of \$400,000.00, to a new maximum indebtedness of \$975,000.00.
- 2) Extend the term for an additional one year with all conditions remaining unchanged.

The contractor, ETM, continues to provide outstanding service under the contract. Furthermore, ETM will accomplish three objectives with the additional funds: i) \$215,000 will be used to provide engineering services to prepare 150 acres for development (including preliminary engineering and permitting) with \$76,000 going to JSEB work; ii) \$185,000 will be used to survey and soil testing for a rail spur accessing the Mega Site/Cosentino project from the north with \$135,000 going to JSEB work; and iii) exceed ETM's goal of 25% JSEB participation over the total funds expended to date.

Additional funds are budgeted to effect this proposed change to the contract.

Please contact Paul Crawford at 255-5446 if you have any questions concerning this matter.

Thank you for your assistance.

'24 JAN 30 AM 10:09:42

AMENDMENT ~~TWO-THREE~~ TO SERVICES CONTRACT
BETWEEN
THE CITY OF JACKSONVILLE
AND
ENGLAND, THIMS & MILLER, INC.
FOR
CIVIL ENGINEERING AND LAND PLANNING SERVICES FOR CECIL COMMERCE
CENTER/ALLIANCE FLORIDA

THIS AMENDMENT ~~TWO-THREE~~ (the "Amendment") is made and entered into this ___ day of _____, 202~~34~~ (the "Effective Date"), by and between the CITY OF JACKSONVILLE (the "CITY"), a political subdivision and municipal corporation existing under the Constitution and the laws of the State of Florida, and ENGLAND, THIMS & MILLER, INC. (the "CONTRACTOR"), a Florida corporation, with offices located at 14775 Old St. Augustine Road, Jacksonville, FL 32258.

RECITALS:

WHEREAS, effective April 8, 2021, the City and Contractor made and entered into that certain Services Contract, City of Jacksonville Contract No. 70995-21 (the "Contract"); and

WHEREAS, said Contract has been amended ~~one-two~~ times previously; and

WHEREAS, said Contract should be amended to provide additional funding in the amount of \$~~250400~~,000.00, increasing the maximum indebtedness amount by \$~~250400~~,000 to a new total maximum indebtedness not to exceed \$~~575975~~,000.00, with all other provisions, terms and conditions of said Contract remaining unchanged.

NOW THEREFORE, in consideration of this Amendment ~~One-Three~~ and the Agreement and of the mutual covenants and promises hereinafter contained, and other good and valuable consideration, the parties agree as follows:

1. **Incorporation of Recitals.** The above-stated recitals are accurate, true and correct and are hereby incorporated herein by this reference.

2. **Amendment to Maximum Indebtedness.** Paragraph 3 of the Contract is amended to increase the City's maximum indebtedness by an additional \$~~250400~~,000, to a new, maximum indebtedness of \$~~5975~~,000 and, as amended, shall read as follows:

"3. **Maximum Indebtedness.** As required by Section 106.431, *Ordinance Code*, the CITY's maximum indebtedness for all products and services under this Contract shall be a fixed monetary amount not-to-exceed ~~FIVE-NINE~~ HUNDRED SEVENTY-FIVE THOUSAND AND NO/100 DOLLARS (\$~~5975~~,000.00). All amounts payable under this Contract are subject to the appropriation of fund therefor."

3. **JSEB Status Update Report.** Beginning six (6) months from the Effective Date of this Amendment and continuing each six (6) months thereafter for the term of the Contract, the

Contractor shall provide a status report outlining the efforts taken to encourage JSEB participation in order to help reach the twenty-five percent (25%) participation goal stated in the Contract.

SAVE AND EXCEPT, as expressly amended by this instrument, the provisions, terms and conditions in said Contract shall remain unchanged and shall continue in full force and effect.

IN WITNESS WHEREOF, this parties hereto have duly executed this Amendment the day and year above written.

ATTEST:

CITY OF JACKSONVILLE, a political
Subdivision and municipal corporation existing
under the Constitution and the laws of the
State of Florida

James R. McCain, Jr.
Corporation Secretary

By: _____
~~Lenny Curry~~ Donna Deegan, Mayor

Encumbrance and funding information for internal City use:

Increase Amount: \$~~250~~400,000.00

This above-stated amount is the maximum fixed monetary amount of this Contract. It shall not be encumbered by this Contract. It shall be encumbered by one (1) or more subsequently issued purchase order(s) that must reference this Contract. All financial examinations and funds that control checking will be made at the time such purchase order(s) are issued.

In accordance with Section 24.103(e), Jacksonville Ordinance Code, I do hereby certify that there is an unexpended, unencumbered and unimpounded balance in the appropriation sufficient to cover the foregoing Contract; provided, however, that this certification is not, nor shall it be interpreted as an encumbrance of funding under this Contract. Actual encumbrance(s) shall be made by subsequent purchase order(s), as specified in this Contract.

Director of Finance
City Contract Number: 70995-21, Amd. #~~22~~23

FORM APPROVED:

Office of the General Counsel

GC-#1567726-v1-England_Thims_&_Miller_#70995-21_Amd_#~~22~~23.docx

WITNESS:

Print Name: _____

Print Name: _____

ENGLAND, THIMS & MILLER, INC.

By: _____

Name: _____

Its: _____



December 11, 2023

Mr. Paul Crawford
City of Jacksonville – Office of Economic Development
117 W Duval Street Suite 275
Jacksonville, FL 32202

RE: Parcels LMNO – Mass Grading and Due Diligence
ETM No.: 20-354

Dear Mr. Crawford,

England-Thims & Miller, Inc. (ETM) is pleased to submit this proposal for Civil Engineering and Permitting services for mass grading and due diligence for a portion of Parcels LMNO (RE # 002117-0000) including environmental assessments, preliminary geotechnical evaluation, and other basic due diligence tasks within Areas 1 and 2 as shown in Exhibit "A" (see attached). The proposed scope of work is outlined below:

TASK 1 - ENVIRONMENTAL ASSESSMENTS

ETM will coordinate with Alpha-Envirotech Consulting (a JSEB subconsultant) to perform environmental assessments of the parcel as follows:

Task 1A - Preliminary Listed Species Survey to identify species that requires preservation/mitigation and generate an estimate of anticipated mitigation cost.

Lump Sum Fee\$10,000.00

Task 1B - Archaeological Reconnaissance Survey/Phase I Cultural Resource Assessment Survey as needed to meet the requirements of current state and local ordinance requirements.

Lump Sum Fee\$41,900.00

Task 1C - Phase 1 Environmental Assessment Survey

Lump Sum Fee\$10,000.00

TASK 2 - PRELIMINARY GEOTECHNICAL EVALUATION

ETM will coordinate with Meskel and Associates Engineering to perform a preliminary geotechnical evaluation including approximately 10 soil borings for the site and 6 soil borings for the roadway.

Lump Sum Fee.....\$24,400.00



Re: Parcels LMNO
ETM No. 20-354

TASK 3 - MASS GRADING PLAN

ETM shall provide a mass grading plan in accordance with City of Jacksonville and the SJRWMD requirements for **Area 1** as shown in **Exhibit "A"**. This does not include stormwater design and calculations. Those will be provided a later date when the final site design is known. This task includes:

1. Wetland Impact and mitigation analysis with ERS.
2. Phased grading and borrow pit plan (if requested by COJ)
3. Mass Grading Plan (half foot contours)
4. Erosion Control Plans and Stormwater Pollution Prevention Plan

Lump Sum Fee **\$30,000.00**

TASK 4 - CONCEPTUAL PARCEL ROADWAY PLAN

ETM will prepare a schematic offsite traffic access plan shown in **Area 2** of **Exhibit "A"** which will indicate the roadway infrastructure needed to access **Area 1**. This plan will consist of a proposed typical section, conceptual plan sheets and Opinion of Probable Cost needed for the extension of Water Works Street (approximately 6,000 linear feet).

Lump Sum Fee **\$20,000.00**

TASK 5 - RELATED DUE DILIGENCE TASKS

ETM will perform related site due diligence tasks to improve the marketability of the parcel to prospective buyers/investors. These tasks will include: Tree Assessment and Mitigation Plan, Utility Availability, Off-Site Infrastructure, Preliminary Traffic Study, approximate COJ mobility fees (if any), coordinate fire flow test and a Planning Summary Statement.

Lump Sum Fee..... **\$25,000.00**

TASK 6 - REGULATORY PERMITTING

ETM proposes to prepare permit applications and coordinate the review process for only the follow permits as the Army Corps of Engineers Permit exists. Fees based on permitting Area 1.

1. City of Jacksonville Clearing and Mass Grading Permit

Lump Sum Fee..... **\$6,700.00**

2. St. Johns River Water Management District (SJRWMD) – Environmental Resource Permit
 - a. Compliance with Existing ERP Conditions
 - b. Coordinate with Environmental and Geotechnical Consultants are Required
 - c. Permit Application and Narrative

Lump Sum Fee..... **\$23,700.00**

Re: Parcels LMNO
ETM No. 20-354

TASK 7 - PROJECT MANAGEMENT, COORDINATION, GRAPHICS, AND MISCELLANEOUS

England, Thims & Miller, Inc proposes to assist the City with project management, coordination, estimation, and miscellaneous services. Services will include ERS subconsultant coordination and may also include:

1. Exhibit preparation
2. Graphics
3. Cost and Volume Estimates
4. Coordination and attendance of meetings with owners, contractors, and other consultants

Hourly (Not To Exceed Without Authorization)\$20,000.00

Fee Summary		
Task	Description	Fee
1A	PRELIMINARY LISTED SPECIES SURVEY	\$10,000
1B*	ARCHAEOLOGICAL RECONNAISSANCE SURVEY/PHASE I CULTURAL RESOURCE ASSESSMENT SURVEY	\$41,900
1C*	PHASE 1 ENVIRONMENTAL ASSESSMENT SURVEY	\$10,000
2	PRELIMINARY GEOTECHNICAL EVALUATION	\$24,400
3	MASS GRADING PLAN	\$30,000
4	CONCEPTUAL PARCEL ROADWAY PLAN	\$20,000
5	RELATED DUE DILIGENCE TASKS	\$25,000
6	REGULATORY PERMITTING	\$30,400
7	PROJECT MANAGEMENT, COORDINATION, GRAPHICS, AND MISCELLANEOUS	\$20,000
Fee Summary		\$211,700.00

*Item may be removed from scope based on OED/ETM further findings.

JSEB full amount \$76,300 and results in 36% participation.

EXPENSES

Costs such as printing, telephone, delivery service, mileage, and travel shall be invoiced per the Contract terms.

*Budget amounts may be transferred between tasks as needed.

ITEMS NOT INCLUDED

The exclusions below are listed primarily to define the scope of this project. Should any of these services be required, we will be pleased to provide you with a quotation to perform them.

- Administrative Hearings
- Jurisdictional Wetland Delineation

Re: Parcels LMNO
ETM No. 20-354

- Architectural Design
- As-Built Surveys
- Bid Document Preparation
- Bidding Administration
- Borrow Pit Permitting
- Building Permit Review Coordination
- Entitlements
- Contract Administration
- DEP Groundwater Discharge Permit
- Dewatering Design
- FEMA Floodplain Modeling, Analysis or Letter of Map Revision
- Groundwater Modeling
- Mitigation Area Design
- Land Use Planning
- Cost Estimates (other than listed above)
- Large Scale Site Redesigns
- Offsite Drainage Modeling
- Permit Compliance
- Utility Engineering
- Upland Buffer Enhancement Planting Design
- Wetland Drawdown Analysis
- Gopher Tortoise Permitting and Relocation

If you are in agreement with this proposal, please issue a purchase Order for the proposed amount at your earliest convenience.

If you should have any questions or require additional information, please call. Thank you for this opportunity to be of professional service.

Sincerely,

Accepted this _____ day

**England-Thims & Miller,
Inc.**

of _____ 2023



Robert Kermitz
Vice President

By: _____

For: _____

Parcels LMNO





December 11, 2023

England-Thims & Miller, Inc.
c/o Mr. Richard Westheimer, P.E.
Senior Transportation Engineer
14775 Old St. Augustine Road
Jacksonville, FL 32258
Tel: (904) 642-8990
Email: WestheimerR@etminc.com

Reference: ***COJ Project Teal Site, Duval County, Florida ~ Surveying Services***

Dear Mr. Westheimer,

Pursuant to your request, ETM Surveying & Mapping, Inc., is pleased to submit a fee proposal for providing surveying services for the above referenced project located in Duval County, Florida and depicted in the attached Exhibit A. Our proposed scope of services and fee schedule are as follows:

Aerial Topographic Survey

Our staff of FAA licensed pilots, using a Riegl VUX-1 UAV LiDAR sensor onboard a Harris H6 sUAV, will provide aerial acquisition of existing topography consisting of LiDAR and imagery for the parcels noted on attached Exhibit A and totaling approximately 575 acres. Data extraction techniques will be used to create a topographic survey from the aerial remote sensing data. Conventional survey to fill in any obscure areas within the parcels are not included in this scope of services.

The purpose of this topographic survey is to map the roadways and unimproved lands and related above ground features within the identified project area. All geospatial tasks will be performed in accordance with the current Standards of Practice for Surveying and Mapping in the State of Florida.

All horizontal control shall be referenced to the appropriate State Plane Coordinate System in NAD 83(2011), all vertical control shall be referenced to NAVD88, or as specified by client.

The LiDAR data shall be integrated with our Applanix APX20 Inertial Measuring Unit and GPS to provide the highest degree of positional and orientation accuracy needed for modeling.

The accuracy analysis of Aerial LiDAR point cloud data shall conform to the NSSDA requirements for geospatial data classification as published by the FGDC in document FGDC-STD-007.3-1998 titled Geospatial Positioning Accuracy Standards Part 3: National Standard for Spatial Data Accuracy.



Reference: COJ Project Team Site – Aerial Surveying Services

A minimum of 120 independent horizontal and vertical check points shall be tested, distributed to reflect the geographic area of interest and the distribution of error in the data sets. The surveyed project validation points will serve as the required horizontal and vertical check points. The resulting comparisons shall meet or surpass the positional accuracy requirements for the survey at the 95% confidence level based on the NSSDA and shall be included in the Survey Report.

ETM Surveying & Mapping will extract planimetric features from a LIDAR generated point cloud and/or controlled imagery using our extraction software. Detailed 3D lines and features will be extracted to allow the creation of topographic/planimetric surveys and accurate digital terrain models. Georeferenced imagery will be used in conjunction with the point cloud information to assist in the planimetric mapping.

Please note that weather conditions and access to airspace can affect acquisition schedules.

Project deliverables will be a calibrated (non-classified) point cloud, a CAD file of the topographic survey with a DTM, suitable for plotting at 1" = 40' scale, digital copy only. A Professional Surveyor & Mapper report certifying the acquisition and processing standards of the data and the processes and procedures used for the completion of this project.

Lump Sum Fee\$178,250.00

Obscure Areas Topo is an unknown and to be invoiced hourly Estimated Fee.....\$25,000.00

Items Not Included

- | | |
|---------------------------------|-------------------------------------|
| Boundary Survey | Title Review |
| Jurisdictional Wetlands Survey | Construction Layout |
| As-Built Survey | Tree Survey |
| Plat Preparation | Sketch and Legal Description |
| County Plat Review | Research/Consultation |
| Plat Processing for Recordation | Document Processing for Recordation |
| Underground Utility Location | |

Cost such as additional printing and delivery services will be invoiced at direct cost plus 15%. Fees outlined hereon are valid for a period of 90 days from the above referenced date.

Reference: **COJ Project Team Site – Aerial Surveying Services**

Please indicate your agreement with this proposal and the attached General Conditions by signing in the space provided and return one copy to our office.

If you should have any questions or need additional information, please call. Thank you for this opportunity to be of professional service.

Sincerely,

ETM Surveying and Mapping, Inc., INC.



Scott A. Graham, P.S.M.
Vice President

Accepted this _____ day

of _____, 2023.

By: _____

Signature

Print Name and Title

Company

Attachments: General Conditions

GENERAL CONDITIONS

PAYMENT TERMS - Payment is due upon receipt of our invoice. If payment is not received within thirty days from the invoice date, Client agrees to pay a finance charge on the principal amount of the past due account of one and one-half percent per month. If one and one-half percent per month exceeds the maximum allowed by law, the charge shall automatically be reduced to the maximum legally allowable. If payment is not received within thirty days from the invoice date, ETM-SMI reserves the right to suspend all work on the project until all payments due are received.

In the event Client requests termination of the services prior to completion, the Client shall pay all outstanding invoices and all charges incurred between the issuance of the latest invoice through the date services are stopped plus any shutdown costs. If during the execution of the services, England, Thims & Miller, Inc. (ETM-SMI) is required to stop operations as a result of changes in the scope of services such as requests by the Client or requirements of third parties, additional charges will be applicable.

ETM-SMI will issue monthly invoices. For Lump Sum work, the invoice will reflect the percent complete for each contract task item. For hourly services, the invoice will reflect the hours worked times the standard hourly billing rates as shown on Attachment A, (incorporated herein by reference). ETM-SMI's standard hourly billing rates are reevaluated annually prior to the begin of each calendar year.

If a Retainer Fee is requested, the retainer amount will be returned to the Client after the final billing cycle once all invoices have been paid in full. Should the Client default on payment or there is an outstanding balance on the Client's account after the final invoice has been paid, the retainer will be used to pay the remaining invoice balance, with the retainer balance being returned to the Client once all ETM-SMI expenses have been paid in full.

INSURANCE - ETM-SMI maintains Workers' Compensation and Employer's Liability insurance in conformance with applicable state law. In addition, we maintain Comprehensive General Liability Insurance and Automobile Liability Insurance with bodily injury and property damage limits of \$1,000,000. A certificate of insurance can be supplied evidencing such coverage which contains a clause providing that ten days written notice be given prior to cancellation.

Cost of the above coverage is included in our quoted fees. If additional coverage or increased limits of liability are required, ETM-SMI will endeavor to obtain the requested insurance and charge separately for costs associated with additional coverage or increased limits.

STANDARD OF CARE - The only warranty or guarantee made by ETM-SMI in connection with the services performed hereunder, is that we will use that degree of care and skill ordinarily exercised under similar conditions by reputable members of our profession practicing in the same or similar locality. No other warranty, expressed or implied, is made or intended by our proposal for consulting services or by our furnishing oral or written reports.

During the project design, ETM-SMI shall examine current codes and standards and shall use professional skill and care to design Project to meet the requirements of current codes and standards identified as applicable to the Project. ETM-SMI by training and experience, does not possess the expertise to assess the effects of climate change or extreme climate events not addressed by current codes and standards on the Project and assumes no responsibility beyond the professional skill and care in designing to current codes and standards.

CERTIFICATE OF MERIT - Client shall make no claim (whether directly or in the form of a third-party claim) against ETM-SMI unless Client has first provided ETM-SMI with a written certification executed by an independent engineer licensed in the jurisdiction in which the Project is located, reasonably specifying each and every act or omission which the certifier contends constitutes a violation of the Standard of Care. Such certificate shall be a precondition to the initiation of any judicial proceeding by Client and shall be provided to ETM-SMI within thirty (30) days prior to the initiation of such judicial proceedings.

PERMITTING/ZONING - The Client is herein notified that several City, State and Federal environmental, zoning and regulatory permits may be required for this project. ETM-SMI will assist the Client in preparing these permits at the Client's direction. However, the Client acknowledges that it has the responsibility for submitting, obtaining and abiding by all required permits. Furthermore, the Client holds ETM-SMI harmless from any losses or liabilities resulting from such permitting or regulatory action.

LIMITATION OF LIABILITY - To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of England, Thims & Miller, Inc. and its officers, directors, partners, employees, agents and subconsultants, and any of them, to the Client and anyone claiming by, through or under the Client, for any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of ETM-SMI and its officers, directors, employees, agents or subconsultants, or any of them, shall not exceed the total compensation received by ETM-SMI under this Agreement, or the total amount of \$50,000.00, whichever is less.

If Client prefers to have higher limits on professional liability, ETM-SMI agrees to increase the limits up to a maximum of \$500,000 upon Client's written request at the time of accepting this proposal provided that the Client agrees to pay an additional charge as a result of such increase.

SEVERABILITY AND SURVIVAL - If any of the provisions contained in this AGREEMENT are held invalid, illegal, or unenforceable, such invalidity, illegality or unenforceability will not affect any

other provision, and this AGREEMENT will be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

SALES TAX - The purchaser of the services described herein shall pay any applicable state sales tax in the manner and in the amount as required by law.

OWNERSHIP OF DOCUMENTS - All documents, including, but not limited to drawings, specifications, reports, boring logs, field notes, laboratory test data, calculations and estimates, prepared by ETM-SMI as instruments of service pursuant to this Agreement, shall be the sole property of ETM-SMI. Client agrees that all documents of any nature furnished to Client or Client's agents or designees, if not paid for, will be returned upon demand and will not be used by Client for any purpose whatsoever. Client further agrees that under no circumstances shall any documents produced by ETM-SMI, pursuant to this Agreement be used at any location or for any project not expressly provided for in this Agreement without the written permission of ETM-SMI. The Client does agree and warrant to hold ETM-SMI harmless for any such unauthorized use and to diligently defend and indemnify ETM-SMI from all claims, damages, and expenses against ETM-SMI resulting out of said unauthorized use.

SAFETY - Should ETM-SMI provide periodic observations or monitoring services at the job site during construction, Client agrees that, in accordance with generally accepted construction practices, the contractor will be solely and completely responsible for working conditions on the job site, including safety of all persons and property during the performance of the work and compliance with OSHA regulations, and that these requirements will apply continuously and not be limited to normal working hours. Any monitoring of the contractor's procedures conducted by ETM-SMI is not intended to include review of the adequacy of the contractor's safety measures in, on, adjacent to, or near the construction site.

INDEMNIFICATION - In addition, and notwithstanding any other provisions of this Agreement, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless ETM-SMI and its directors, employees, agents and subconsultants from and against all damage, liability or cost, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with this project or the performance by any of the parties above named of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of ETM-SMI.

PURSUANT TO FLORIDA STATUTES SECTION 558.0035(2013), AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

MUTUAL WAIVER OF CONSEQUENTIAL DAMAGES - In no event shall either party hereunder be liable to the other party for punitive, speculative, consequential or special damages of any kind.

CONTRACT ADMINISTRATION - Client agrees that ETM-SMI will not be expected to make exhaustive or continuous on-site inspections but that periodic observations appropriate to the construction stage shall be performed. It is further agreed that ETM-SMI will not assume responsibility for the contractor's means methods, techniques, sequences or procedures of construction and it is understood that field services provided by ETM-SMI will not relieve the contractor of his responsibilities for performing the work in accordance with the plans and specifications. The words "supervision", "inspection", or "control", are used to mean periodic observation of the work by ETM-SMI to verify substantial compliance with the plans, specifications and design concepts. Continuous inspections by our employees do not mean that ETM-SMI is observing placement of all materials. Full-time inspection means that an employee of ETM-SMI has been assigned for eight-hour days during regular business hours.

Construction inspection and monitoring services which exceed 40 hours per week for one individual shall be invoiced at 150% of the standard billing rate.

ASSIGNABILITY - Client and ETM-SMI, respectively bind themselves, their successors and assigns to the other party to this Agreement and to the successors and assigns of such other party with respect to all covenants of this Agreement. Neither Client nor ETM-SMI shall assign this Agreement without the prior written consent of the other party.

INTEGRATION - This Agreement represents the entire and integrated Agreement between Client and ETM-SMI and supersedes all prior negotiations, representations or Agreements, either written or oral. This Agreement may be amended only by written instrument signed by both parties. Terms, fees, and conditions are valid for 45 days from the date of the attached proposal.

LIMITATIONS ON CAUSES OF ACTION - Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have occurred and the applicable statutes of limitations shall commence to run not later than (i) the date of substantial completion for acts or failures to act occurring prior to substantial completion of our engineering services pursuant to this Agreement; or (ii) the date of issuance of our final invoice for acts or failure to act occurring after substantial completion of our engineering services pursuant to this Agreement.

THIRD PARTY BENEFICIARY - Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or ETM-SMI.

GOVERNING LAW - This agreement shall be governed in all respects by the laws of the State of Florida.

COST OPINIONS - Any cost opinions or Project economic evaluations provided by ETM-SMI will be on a basis of experience and judgment, but, since it has no control over market conditions or bidding procedures, ETM-SMI cannot warrant that bids, cost estimates, ultimate construction cost, or Project economics will not vary from these opinions.

Parcels LMNO



Parcels
Parcels

Exhibit "A"

Area 2 Approx. 25 Acres

Area 1
Approx.
150 Acres

Area 3
Approx.
400 Acres

ETM

ETM is a registered trademark of ETM International, Inc. All other trademarks are the property of their respective owners. ETM is not responsible for any errors or omissions in this document. ETM is not responsible for any damages or losses resulting from the use of this document. ETM is not responsible for any legal actions taken against it. ETM is not responsible for any information contained herein that is not authorized for distribution or reproduction in any form.

Page 5 of 5
Date: 11/11/2011



January 10, 2024

Mr. Paul Crawford
City of Jacksonville – Office of Economic Development
117 W Duval Street Suite 275
Jacksonville, FL 32202

RE: Rail Corridor Due Diligence
ETM No.: 20-354

Dear Mr. Crawford,

England-Thims & Miller, Inc. (ETM) is pleased to submit this proposal for Civil Engineering and Permitting services for due diligence for a proposed rail corridor on the west of the N1/N2 Parcel including environmental assessments, preliminary geotechnical evaluation, and other basic due diligence tasks as Task 1 and Task 2 shown in Exhibit "A". The proposed scope of work is outlined below and descriptions of each subconsultant tasks can be found in the attachments:

TASK 1 - ENVIRONMENTAL ASSESSMENTS

ETM will coordinate with Alpha-Envirotech Consulting (a JSEB subconsultant) to perform environmental assessments of the parcel as follows (see Attachment A for subconsultant proposal):

Task 1A – Wetland Delineation

Lump Sum Fee\$11,200.00

Task 1B – Preliminary Listed Species Assessment

Lump Sum Fee\$8,100.00

Task 1C – Phase I Cultural Resource Assessment Survey

Lump Sum Fee\$15,500.00

Task 1D – Phase 1 Environmental Assessment Survey

Lump Sum Fee\$4,500.00

TASK 2 - PRELIMINARY GEOTECHNICAL EVALUATION

ETM will coordinate with CSI Geo (a JSEB subconsultant) to perform a preliminary geotechnical evaluation including approximately 44 soil borings for the railway and 3 bulk soil samples (see Attachment B for subconsultant proposal):

Lump Sum Fee.....\$37,059.00



Re: Rail Corridor Due Diligence
ETM No. 20-354

TASK 3 - BOUNDARY SURVEY

ETM will coordinate with Smith Surveying Group (a JSEB subconsultant) to perform a boundary survey of Pope Duval Park as shown in their proposal (Attachment C).

Lump Sum Fee **\$14,900.00**

TASK 4 - TOPOGRAPHICAL SURVEY

ETM will coordinate with Smith Surveying Group (a JSEB subconsultant) to perform a topographic survey of Pope Duval Park as shown in their proposal (Attachment C).

Lump Sum Fee **\$32,960.00**

TASK 5 - CITY OF JACKSONVILLE TREE SURVEY

ETM will coordinate with Smith Surveying Group (a JSEB subconsultant) to perform a tree survey of Pope Duval Park as shown in their proposal (Attachment C).

Lump Sum Fee..... **\$11,480.00**

TASK 6 - PROJECT MANAGEMENT, COORDINATION, GRAPHICS, AND MISCELLANEOUS

England, Thims & Miller, Inc proposes to assist the City with project management, coordination, and miscellaneous services. Services will include ERS subconsultant coordination and may also include:

1. Exhibit preparation
2. Graphics
3. Coordination and attendance of meetings with owners, contractors, and other consultants
4. I-10 Crossing/Right of Way Coordination and Finalization

Hourly (Not To Exceed Without Authorization) **\$45,000.00**

Re: Rail Corridor Due Diligence
ETM No. 20-354

Fee Summary		
Task	Description	Fee
1A	WETLAND DELINEATION	\$11,200
1B*	PRELIMINARY LISTED SPECIES ASSESSMENT	\$8,100
1C*	PHASE I CULTURAL RESOURCE ASSESSMENT SURVEY	\$15,500
1D*	PHASE 1 ENVIRONMENTAL ASSESSMENT SURVEY	\$4,500
2	PRELIMINARY GEOTECHNICAL EVALUATION	\$37,059
3	BOUNDARY SURVEY	\$14,900
4	TOPOGRAPHIC SURVEY	\$32,960
5	CITY OF JACKSONVILLE TREE SURVEY	\$11,480
6	PROJECT MANAGEMENT, COORDINATION, GRAPHICS, AND MISCELLANEOUS	\$45,000
Fee Summary		\$180,699.00

*Item may be removed from scope based on OED/ETM further findings.

JSEB full amount \$135,699 and results in 75% participation.

EXPENSES

Costs such as printing, telephone, delivery service, mileage, and travel shall be invoiced per the Contract terms.

*Budget amounts may be transferred between tasks as needed.

ITEMS NOT INCLUDED

The exclusions below are listed primarily to define the scope of this project. Should any of these services be required, we will be pleased to provide you with a quotation to perform them.

- Administrative Hearings
- Architectural Design
- As-Built Surveys
- Bid Document Preparation
- Bidding Administration
- Borrow Pit Permitting
- Building Permit Review Coordination
- Entitlements
- Contract Administration
- DEP Groundwater Discharge Permit
- Dewatering Design
- FEMA Floodplain Modeling, Analysis or Letter of Map Revision
- Jurisdictional Wetland Delineation
- Groundwater Modeling
- Mitigation Area Design
- Land Use Planning
- Cost Estimates (other than listed above)
- Large Scale Site Redesigns
- Offsite Drainage Modeling
- Permit Compliance
- Utility Engineering
- Upland Buffer Enhancement Planting Design
- Wetland Drawdown Analysis
- Gopher Tortoise Permitting and Relocation

Mr. Paul Crawford
Office of Economic Development

January 10, 2024
Page 4 of 4

Re: Rail Corridor Due Diligence
ETM No. 20-354

If you are in agreement with this proposal, please issue a purchase Order for the proposed amount at your earliest convenience.

If you should have any questions or require additional information, please call. Thank you for this opportunity to be of professional service.

Sincerely,

Accepted _____ day
this _____

**England-Thims & Miller,
Inc.**

of _____ 2023


Robert Kermitz
Vice President

By: _____

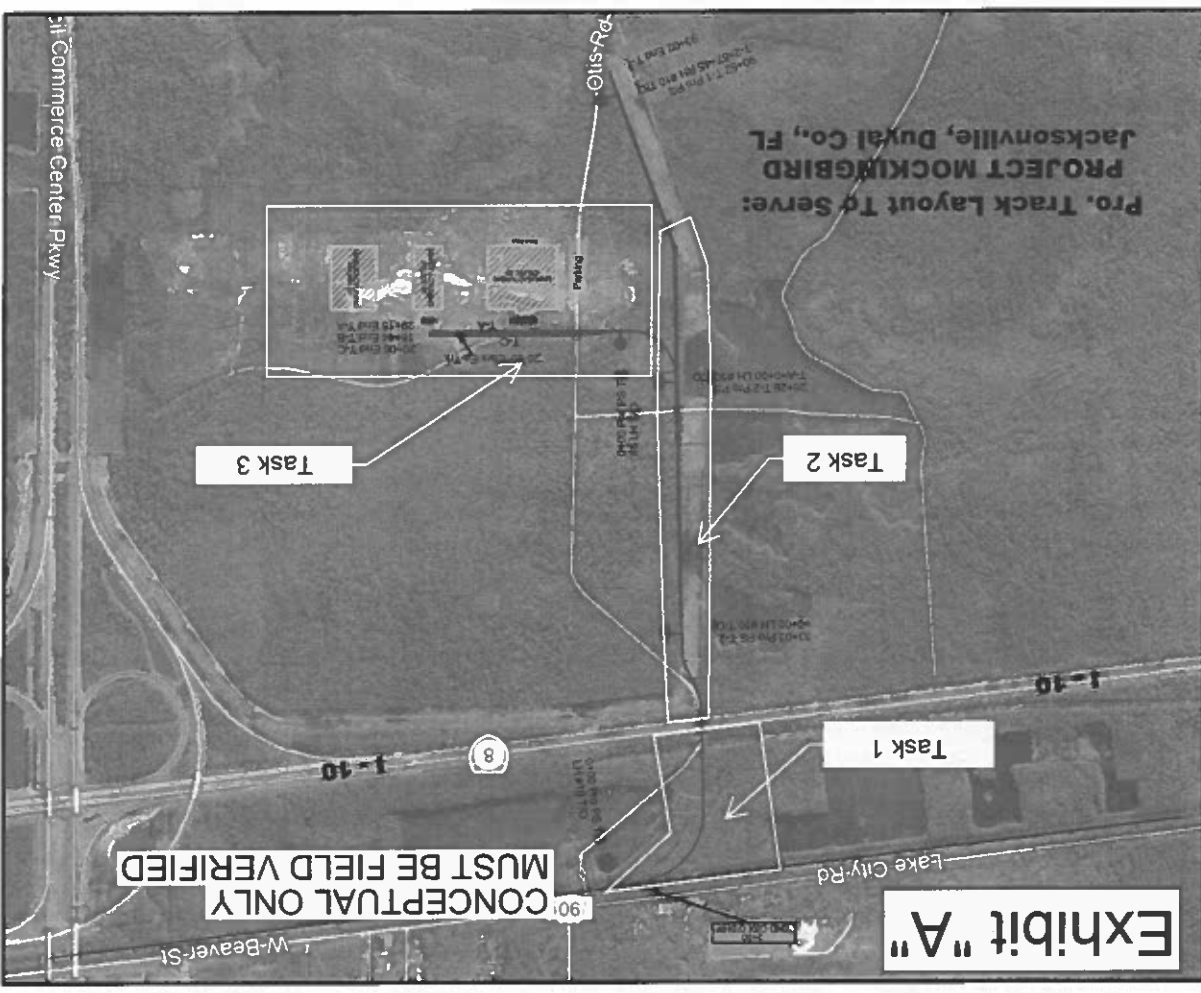
For: _____

Date: May 18, 2021 Drawn By: JEM
 W. J. SAPP & SON, INC.
 RAILROAD CONTRACTORS
 P.O. BOX 126
 570 WEST US HIGHWAY 90
 BALDWIN, FLORIDA 32234
 904-266-4630

Total Track Length:
 21,812' To Accommodate
 60 Cars @ 80' Ea.



- PROP SWITCHING:**
1. CSX enters site by pulling 20 cars south.
 2. CSX engines enter Trk 2 dropping 20 inbound south of Trk A clear point.
 3. CSX engines run around on Trk 1, re-enter Trk 2, and then Trk A, couple to 20 outbounds on track A, B, or C, and pulls north of PS Trk A.
 4. CSX shoves against 20 inbound on Trk 2, pulls north and places 20 inbound on either Trk A, B, or C.
 5. CSX engines pull north with 20 outbounds existing the site.



**CONCEPTUAL ONLY
 MUST BE FIELD VERIFIED**

Exhibit "A"

**Pro. Track Layout To Serve:
 PROJECT MOCKINGBIRD
 Jacksonville, Duval Co., FL**



November 20, 2023

Via Email: WestheimerR@etminc.com

Richard Westheimer
England-Thims & Miller, Inc.
14775 Old St Augustine Rd
Jacksonville, FL 32258

Attachment A

Reference: Proposal for Environmental Services
City of Jacksonville – Cecil Commerce Rail Extension
Jacksonville, Duval County, Florida

Dear Mr. Westheimer:

Alpha Envirotech Consulting, Inc. (AEC) is pleased to provide this proposal to conduct environmental services for the above-referenced project.

PROJECT INFORMATION

Based on information you provided, it is AEC's understanding that environmental services will be required to facilitate City of Jacksonville's effort to develop rail extension project at Cecil Commerce. The project corridor extends approximately 9,000 linear feet between W. Beaver Street (northern terminus) and Otis Road (northern terminus) as shown on Drawing # F-143 (Attachment) and is generally 100 feet wide. The site assessment will not include areas associated with the proposed eastern track.

PROPOSED SCOPE OF SERVICES

TASK 1 – Wetlands Delineation

The purpose of the delineation of St. Johns River Water Management District (SJRWMD), Florida Department of Environmental Protection (FDEP), and State-404 assumed jurisdictional wetlands and surface waters is to informally determine the extents of on-site developable upland areas. The on-site wetlands and surface waters will be delineated according to SJRWMD/FDEP and State-404 methodologies and guidelines.¹

The wetland flag locations will be located and marked using a sub-meter Global Positioning System (GPS) with an approximate sub-meter accuracy. A map showing the flag numbers and locations will be provided to ETM, along with GPS, Google Earth-KMZ file data, and a Geographic Information System (GIS) map of identified wetland/surface water limits for planning purposes. It is our understanding that surveying of wetland lines will be performed by ETM.

TASK 2 – Preliminary Listed Species Assessment

AEC will assess and document on-site habitats within the project limits and perform a preliminary survey of faunal species listed as endangered, threatened, or special concern

¹Gilbert, K.M., J.D. Tobi, R.W. Cantrell, M.E. Sweely, and J.R. Cooper. 1995. The Florida Wetlands Delineation Manual. FDEP, Tallahassee, FL.

(listed species). Prior to fieldwork, AEC will perform a review of GIS databases, including the Florida Natural Areas Inventory (FNAI) biodiversity matrix, the Florida Fish and Wildlife Conservation Commission (FWC) Bald Eagle Nest data, and the U.S. Fish and Wildlife (FWS) Information for Planning and Consultation (IPAC) resource list. Listed species known occurrences and potential suitable habitats will be documented and mapped. The fieldwork effort will consist of assessing and documenting the occurrence or potential occurrence of listed species within the project areas. The report of data findings will include observed data and an analysis of documented listed species and potential listed species occurrence as high, medium, or low probability for occurring within the project areas and close vicinity.

TASK 3 – Phase I Cultural Resource Assessment Survey

AEC will conduct cultural and historical resource investigation in the project areas to determine if archaeological and historical resources are present. Prior to field work, AEC will perform a required A Township, Range and Section (TRS) search from the Florida Master Site File (FMSF) to determine if any archaeological and historical sites have been recorded in the project area. During the fieldwork, the project area will be tested for the presence or absence of cultural resources. Archaeological shovel tests (excavations) and remote sensing (metal detectors) will be employed. Open areas, such as powerline easements, will be tested using an established linear grid. The comprehensive Phase I Cultural Resource Assessment Survey (CRAS) will satisfy the requirements of local, state, and federal permitting agencies, including the Seminole Tribe of Florida, if applicable.

Upon completion of our archaeological investigations, AEC will issue a Phase I CRAS Report to summarize findings of the archaeological investigation and provide recommendations regarding the mitigation of impact or preservation of sites, if found.

TASK 4 – Phase I Environmental Site Assessment

The purpose of the Phase I Environmental Site Assessment (ESA) is to evaluate the property for the presence or likely presence of any hazardous substance or petroleum products in soil, groundwater, or surface water from on-site and off-site sources. AEC will perform our study consistent with the standards provided in the American Society for Testing and Materials (ASTM) "Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process", the Standard (ASTM E 1527-21). As required by the noted Standard, our work will be conducted under the responsible charge of an Environmental Professional.

We are prepared to initiate project activities immediately upon your written authorization. Based on the scope of services outlined above, we propose to provide the consulting services for the following lump sum fees.

• Task 1 – Wetland Delineation	\$11,200.00
• Task 2 – Preliminary Listed Species Assessment	\$8,100.00
• Task 3 – Phase I CRAS	\$15,500.00
• Task 4 – Phase I ESA	\$4,500.00
<hr/>	
Total	\$39,300.00

***Proposal for Environmental Services
City of Jacksonville – Cecil Commerce Center Rail Extension, Jacksonville, FL***

We will invoice for our services on a monthly basis. Payment terms on invoices are Net 30 days.

LIMITATIONS

This proposed scope of work and fees include only services explicit herein.

We appreciate the opportunity to provide this proposal to perform the environmental consulting services for this project. If you have any questions concerning this proposal, or if we can serve you in any other way, please contact the undersigned.

Sincerely,

Alpha Envirotech Consulting, Inc.



Amy Y. Fu, P.E.

Principal

Attachment

PROP SWITCHING:

1. CSX enters site by pulling 20 cars south.
2. CSX engines enter Trk 2 dropping 20 Inbounds south of Trk A clear point.
3. CSX engines run around on Trk 1, re-enter Trk 2, and then Trk A, couple to 20 outbounds on track A, B, or C, and pulls north of PS Trk A.
4. CSX shoves against 20 inbounds on Trk 2, pulls north and places 20 inbounds on either Trk A, B, or C.
5. CSX engines pull north with 20 outbounds existing the site.



**Total Track Length:
21,812' To Accommodate
60 Cars @ 80' Ea.**

© W J SAPP - 2017

**W. J. SAPP & SON, INC.
RAILROAD CONTRACTORS**

P.O. BOX 126
370 WEST US HIGHWAY 90
BALDWIN, FLORIDA 32234
904-266-4630

Date: May 18, 2021 Drawn By: JEM

DRAWING #: F-143 1 OF 1



**Pro. Track Layout To Serve:
PROJECT MOCKINGBIRD
Jacksonville, Duval Co., FL**

311-Commerce-Center Pkwy



Geotechnical • CMT • CEI

November 10, 2023

Attachment B

Mr. Robert Kermitz, Vice President
England, Thims & Miller, Inc.
14775 Old Saint Augustine Road
Jacksonville, FL 32258

Subject: Geotechnical Services
Cecil Commerce Center – Rail Extension
Jacksonville, Florida

Dear Mr. Kermitz:

CSI Geo, Inc. (CSI Geo) is pleased to present this technical approach for the subject project.

PROJECT BACKGROUND INFORMATION AND PROJECT DESCRIPTION

We understand that the project consists of approximately 22,000 LF railroad corridor track.

TECHNICAL APPROACH

It is the intent of this contract to acquire a complete and accurate geotechnical investigation for the identified project through obtaining boring logs, performing soil testing, and incorporating this and other pertinent information into a comprehensive subsurface investigation report for the project site.

SCOPE OF PROPOSED SERVICES

The geotechnical exploration will consist of field exploratory borings, laboratory testing, and a geotechnical analysis of the collected data. A narrative outline of the work plan is presented in the following section.

WORK PLAN

Field Exploration - The proposed exploration for this project will be as follows:

- 44 – 15' deep SPT Borings for the Railroad Corridor Track
- Collect 3 bulk soil samples for laboratory LBR testing.

We understand that the project site will be accessible by an ATV drilling rig. Standard Penetration Test (SPT) borings will be sampled continuously to a depth of 10 feet, and at 5 feet intervals thereafter until the boring termination depths. Soil samples will be classified, containerized, and marked in the field and returned to the laboratory for visual inspection and classification by the geotechnical engineer using the Unified Soil Classification System (USCS).

CSI Geo, Inc.

2394 St. Johns Bluff Road S, #200 • Jacksonville, Florida 32246 • (904) 641-1993 • Fax 645-0057

Laboratory Testing – Laboratory testing will be conducted on representative soil samples as follows:

- 44 Moisture Content
- 44 Percent Fines
- 22 Atterberg Limits
- 22 Organic Content
- 22 Grain Size Analysis
- 3 LBR

Engineering/Support Services - Geotechnical engineers, registered in the State of Florida will direct the geotechnical exploration and provide engineering analysis and evaluation of the site and subsurface conditions with respect to the planned construction. The results of the exploration and engineering study will be presented in a report containing the following:

- A brief discussion of the planned construction
- A graphical representation of the subsurface conditions encountered
- Depth to the groundwater table at the time of the boring and an estimation of the seasonal high groundwater table
- A graphic representation of the soil borings using DOT style Report of SPT Borings and a common legend
- An appendix that contains stratified soil boring profiles, laboratory test data sheets and other pertinent calculations
- Written discussion of the subsurface conditions encountered
- Site preparation recommendations with any special precautions (e.g., soft soil conditions, high groundwater, etc.), including any equipment limitations
- General site preparation recommendations for site construction and construction of compacted fills or backfills

SCHEDULE

A Pre-Final Submittal will be submitted within 55 calendar days after notice to proceed is received. A Final Submittal will be submitted within 14 calendar days after review comments are provided.



GEOTECHNICAL FEE ESTIMATE
Geotechnical Exploration
Cecil Commerce Center - Project Mockingbird
Jacksonville, Florida

2394 St. Johns Bluff Rd, Ste 200
 Jacksonville, Florida 32246
 tel (904) 641-1993
 fax (904) 645-0057

Item Description	Unit	Number of Units		Cost / Unit		Estimated Cost
Field Investigation						
Mobilization (ATV)	ea.	2	ea.	\$875.00	/ea.	\$1,750.00
Railroad Corridor (Approx. 22,000' Track w/ 15' SPTs at 500' Spacing):						
44 Standard Penetration Tests @ 15' ea.	ft.	660	ft.	\$15.50	/ft.	\$10,230.00
3 LBR Sample Pick-up	ea.	3	ea.	\$90.00	/ea.	\$270.00
Staff Engineer (Supervision)	hr.	16	hr.	\$120.00	/hr.	\$1,920.00
Boring Layout/Utility Clearance/Coordination	hr.	7	hr.	\$120.00	/hr.	\$840.00
Subtotal:						\$15,010.00
Laboratory Testing						
Moisture Content	ea.	44	ea.	\$22.00	/ea.	\$968.00
Percent Fines	ea.	44	ea.	\$48.00	/ea.	\$2,112.00
Atterberg Limits	ea.	22	ea.	\$115.00	/ea.	\$2,530.00
Organic Content	ea.	22	ea.	\$52.00	/ea.	\$1,144.00
Grain Size Analysis	ea.	22	ea.	\$75.00	/ea.	\$1,650.00
LBR	ea.	3	ea.	\$370.00	/ea.	\$1,110.00
Subtotal:						\$9,514.00
Engineering/Support Services						
Project Manager	hr.	3	hr.	\$235.00	/hr.	\$705.00
Sr. Geotechnical Engineer	hr.	8	hr.	\$200.00	/hr.	\$1,600.00
Geotechnical Engineer	hr.	14	hr.	\$160.00	/hr.	\$2,240.00
Staff Engineer	hr.	35	hr.	\$120.00	/hr.	\$4,200.00
CADD	hr.	29	hr.	\$115.00	/hr.	\$3,335.00
Clerical	hr.	7	hr.	\$65.00	/hr.	\$455.00
Subtotal:						\$12,535.00
ESTIMATED FEE:						\$37,059.00



SMITH SURVEYING GROUP

Attachment C

December 15, 2023

Cliff Colyer, P.S.M.
England- Thims&Miller
14775 Old St. Augustine Road
Jacksonville, Florida 32258

RE: Cut out 27ac +/- Boundary Survey from Pope Duval Park. Cecil Rail Corridor, Topographical survey on 50' grid and City of Jacksonville Tree Survey.

Dear Cliff,

Pursuant to your request and on behalf of the firm, we are pleased to submit our proposal for our services on the above referenced project. We are confident that our survey product will be an asset to your design activities. Based on our Email conversations, a review of our records and a personal walk over of the site, we are pleased to offer the following scope of work and fee proposal for your review and approval:

SCOPE OF SERVICE:

Boundary survey of 27ac. +/- parcel being a part of Pope Duval Park. As shown in attached exhibit.

Topographical survey on above mentioned boundary and also right of way to right of way of the portion of the CSX rail Road right of way lying north of 27 ac. +/- parcel on 50' grid. Lidar will utilized for a portion of the project.

City of Jacksonville tree survey of the above mentioned items.

We anticipate delivery of the preliminary product within 90-120 days from receipt of written Notice to Proceed.

Horizontal datum shall be referenced to State Plane Coordinates (NAD 83/2011) for the State of Florida East Zone 901. Vertical datum shall be referenced to NAVD 1988. The survey deliverable to include all surveyed points in a comma delimited ASCII file format (point number, northing, easting, elevation, description). Also to be included is the Civil 3D 2018 surface (including all break lines/ feature lines) used in preparing the survey drawings. Smith Surveying Group will provide a 3D line generated Tin of the existing surface.

Final deliverables shall be four (4) signed and sealed prints, and an electronic drawing file. Additional

sealed copies may be furnished at a nominal charge, if requested. We are ready to begin our services immediately upon receipt of Notification to Proceed. Estimated fees will not be exceeded without prior written authorization from the CLIENT.

This scope of work is for a "one time" performance of the services as outlined herein; any survey points that are destroyed or lost due to construction activities, vandalism, acts of God, etc. that require replacement shall be replaced at CLIENT's expense and upon your authorization. Should the scope of work be changed by CLIENT either in writing or verbally, CLIENT agrees to pay Smith Survey Group for any additional work involved in said changes at our Standard Billing Rates, unless a supplemental contract is agreed to and executed by both parties prior to the commencement of the changes. In the event all or a portion of the work prepared or partially prepared by our firm be suspended, abandoned, or terminated by CLIENT or others, CLIENT shall pay Smith Survey Group for all fees, charges and services provided for the project, not exceeding any contractual limits specified herein.

Smith Survey Group will not be liable for damages resulting from the actions or inactions of any regulatory or governmental agencies, and shall only act as an advisor on behalf of CLIENT in all governmental relations. All original papers, documents and all work product and copies thereof, produced as a result of or incidental to this contract shall remain the property of Smith Survey Group CLIENT agrees to grant us the right to assign without notice this agreement or any part thereof as we shall deem necessary for the completion of this project. We agree not to unreasonably damage the subject property, but CLIENT agrees to grant Smith Survey Group the right to cut bushes and trees and to remove other objects interfering with our work as necessary in the performance of our work.

CLIENT further agrees that the standard of care for Smith Survey Group performance under this contract shall be the ordinary and reasonable duty and care associated with this type of work in the community of Jacksonville, Florida and that the proper venue for litigation of any cause of action hereto shall be that court of jurisdiction in Jacksonville, Florida. Should litigation be necessary to enforce any term of this agreement or any cause of action related thereto, then all litigation and collection expenses, witness fees, court costs and reasonable attorney's fees for Smith Survey Group shall be paid by the addressee. It is further understood and agreed that this contract is between Smith Surveying Group LLC. and the addressee only, and payment to Smith Survey Group shall not be contingent on payment(s) from a third party.

This agreement supersedes any prior agreement, either expressed or implied, between the parties and that the terms and conditions stated herein constitute the full and complete agreement between the parties and no change or amendment thereof shall be effective except as agreed to in writing by both parties. If the above conditions are acceptable to CLIENT, please indicate your acknowledgment and agreement by executing this proposal in the space provided below.

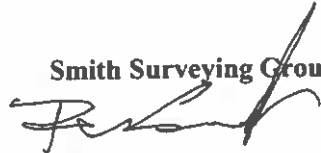
Once again, we appreciate this opportunity to submit this proposal to you and we look forward to hearing from you in the near future. If you have any questions, please do not hesitate to call me personally.

SURVEY ESTIMATE

(Survey functions based on Scope of Services above)

Boundary Survey	\$ 14,900.00
Topographical Survey	\$ 32,960.00
City of Jacksonville Tree survey	\$ 11,480.00
Total Estimated Fee	\$ 59,340.00

Smith Surveying Group



Thomas J. Smith, PSM- President

Accepted By: _____

Printed Name: _____

Date: _____



Additional Topo Area
Railroad R/W to R/W

Stay west of park
entrance/buildings

Stay east of lake

Stay northwest of
pond/wet area

Approx Bndy Topo. and Tree
Survey Limits From N'ly I-10 R/W
line to S'ly Railroad R/W line



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

December 14, 2023

The Honorable Donna Deegan, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Deegan:

Ref: P-53-23 PB#6 State of Florida IT Contract Staff Augmentation Services
Finance and Administration Department/Information Technology Division

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of agreeing to the terms and conditions for piggybacking State of Florida **Contract No. 80101507-23-STC-ITSA** per Section 126.211 and 126.309 of the Purchasing Code.

The following motion/recommendation was adopted:

That the City of Jacksonville is authorized to enter into an agreement utilizing State Contract No. 80101507-23-STC-ITSA for IT Staff Augmentation Services per Purchasing Code 126.309 by incorporating the attached contract identified as Exhibit 'A' with one or more of the Contractors identified in Exhibit 'B'; providing a not-to-exceed maximum indebtedness to the City in the amount of \$1,300,000.00; and providing a period of service from execution of the agreement through September 30, 2027. All other terms and conditions are per the City's standard contract language.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Dustin Freeman, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Donna Deegan, Mayor

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

This 15th day of December, 2023

DF: ab

cc: Council Auditor
James McCain, Jr., OGC
Subcommittee Members

INFORMATION TECHNOLOGIES DIVISION



A NEW DAY

MEMORANDUM

TO: Dustin L. Freeman, Chief of Procurement Division

THROUGH: Wanyonyi Kendrick, Chief of Information Technologies / CIO

FROM: Thomas Ossi, Technology Contract and Records Manager

SUBJECT: P-53-23 PB#6 Piggyback SOF IT Contract 80101507-23-STC-ITSA for IT Staff Augmentation Services - Amend Award

DATE: January 29, 2024

Wanyonyi Kendrick
 Digitally signed by Wanyonyi Kendrick
 Date: 2024.01.29 18:20:09 -05'00'

Thomas Ossi
 Digitally signed by Thomas Ossi
 Date: 2024.01.29 11:59:14 -05'00'

The Information Technologies Division (ITD) was approved to piggyback the State Term Contract No. 80101507-23-STC-ITSA for IT Staff Augmentation Services per PSEC award P-53-23 PB#6. The award was approved by the Office of Mayor on December 15, 2023. The P-53-23 PB#6 was to replace PSEC awards P-33-22 PB#2 awarded June 30, 2022, and P-11-23 PB#1 awarded March 23, 2023, through December 31, 2023.

ITD Management requests to amend the P-53-23 PB#6 award that currently states a period of service from execution of the agreement through September 30, 2027, to show contract begin date of January 1, 2024, and continue through September 30, 2027. The total not to exceed maximum indebtedness remains the same \$1,300,000.00 for FY2024.

Upon award approval, ITD will request formal contract(s) through the Office of General Counsel. Funding for this award will be encumbered from various sources, including project funds. Other City Agencies may use this award for IT specific consulting services and projects with ITD Management’s approval.

FUNDING SOURCE: 53101.113001.531090.000000.00000000.000000.00000000

Attachments: P-53-23 PB#6 - Approved 12/15/2023

Tracy Geake
 Digitally signed by Tracy Geake
 Date: 2024.01.29 12:28:46 -05'00'

CC: Elizabeth Brown, IT Operations Manager
 Ruben Ola, Contract Compliance Analyst

FINANCE AND ADMINISTRATION DEPARTMENT
 214 N. Hogan St. 9th Floor Jacksonville, FL 32202
 Phone: 904-255-8000 Fax: 904-232-6932

INFORMATION TECHNOLOGIES DIVISION



A NEW DAY

MEMORANDUM

TO: Dustin L. Freeman, Chief of Procurement Division

THROUGH: Wanyonyi Kendrick, Chief of Information Technologies / CIO

FROM: Thomas Ossi, Technology Contract and Records Manager

SUBJECT: Piggyback State Term Contract No. 80101507-23-STC-ITSA for IT Staff Augmentation

DATE: November 14, 2023

Wanyonyi Kendrick
 Digitally signed by Wanyonyi Kendrick
 Date: 2023.11.28 16:50:02 -05'00'

Thomas Ossi
 Digitally signed by Thomas Ossi
 Date: 2023.11.14 09:38:56 -05'00'

P-53-23 PB#6

The Information Technologies Division (ITD) requests approval to piggyback the State Term Contract No. 80101507-23-STC-ITSA for IT Staff Augmentation Services. The State Contract was competitively solicited and procured by The Department of Management Services. The City of Jacksonville is authorized to enter into State of Florida IT Staff Augmentation Services Agreements per Purchasing Code 126.309/126.211 with various IT Contractors approved on the award. This request will replace the current PSEC awards P-33-22 PB#2 awarded June 30, 2022, and P-11-23 PB#1 awarded March 23, 2023, through December 31, 2023. The State of Florida contract term began on October 1, 2023, and shall expire September 30, 2027. The contract term is for (4) four years with no renewals.

ITD Management requests this award to begin upon PSEC award approval and continue through December 31, 2027. The total estimated maximum indebtedness is \$1,300,000.00 for FY2024.

Upon award approval, ITD will request a formal contract through the Office of General Counsel. Funding for this award will be encumbered from various sources, including project funds. Other City Agencies, Departments, and Divisions may use this award for IT specific consulting services and projects with ITD Management's approval.

FUNDING SOURCE: 53101.113001.531090.000000.00000000.000000.00000000

Tracy Geake
 Digitally signed by Tracy Geake
 Date: 2023.11.15 13:42:45 -05'00'

Attachments: State of Florida Contract #80101507-23-STC-ITSA

CC: Elizabeth Brown, IT Operations Manager
 Andre Conyers, IT Contract Administrator

FINANCE AND ADMINISTRATION DEPARTMENT
 214 N. Hogan St. 9th Floor Jacksonville, FL 32202
 Phone: 904-255-8000 Fax: 904-232-6932

Exhibit A Scope of Work

1. Purpose

To provide Customers with a State Term Contract (STC) for Information Technology Staff Augmentation Services, pursuant to the terms set forth in this Scope of Work.

The Department intends to issue a supplemental Invitation to Bid on an annual basis for the remaining term of the State Term Contract beginning in 2024. New Vendors may submit a bid for Prequalification annually. Additionally, current Vendors on the State Term Contract may submit supplemental bids annually beginning in 2024 to prequalify for additional Job Titles.

2. Definitions

Business Day – Monday through Friday, inclusive, except for those holidays specified in section 110.117, F.S., from 8:00 a.m. to 5:00 p.m., in the time zone the Customer is located.

Ceiling Rate – The maximum price a Contractor may charge for an associated Job Title or Scope Variant.

Confidential Information – Information that is trade secret or otherwise confidential or exempt from disclosure under Florida or federal law.

Contract – The written agreement between the Department and the Contractor resulting from 23-80101507-ITB.

Contractor – A Vendor that enters into a Contract with the Department as a result of 23-80101507-ITB.

Customer – A State Agency or Eligible User, as defined in Rule 60A-1.001, Florida Administrative Code (F.A.C.).

Department – The Department of Management Services, a State Agency.

Information Technology (IT) – as defined in 287.012(15), Florida Statutes (F.S.).

Information Technology (IT) Experience – Experience working in the computer science industry that involves performing IT services and utilizing equipment, hardware, software, firmware, programs, systems, networks, infrastructure, media, and related material.

Information Technology (IT) Staff Augmentation Contract Experience – Demonstrated prior work experience in the allocation and outsourcing of qualified IT Staff to augment a workforce on a temporary basis.

Job Family – A group of related Job Titles within Exhibit H, Job Family Descriptions.

Job Title – The position described within Exhibit H, Job Family Descriptions. The Job Family Descriptions document includes each Job Title's general characteristics and dimensions.

MyFloridaMarkerPlace (MFMP) – the State of Florida’s eProcurement system and connects vendors with state government organizations that purchase goods and services.

Operational Formula – The day-to-day actions of a company that are guided by a policy or procedure that is prescribed for repetitive use as a practice, in accordance with agreed upon operations that are aimed at obtaining a desired outcome.

Principal Personnel – The management of the Contractor’s company who makes operational decisions.

Proposed Price – The Vendor’s maximum hourly rate for an associated Job Title or Scope Variant for the initial and renewal term. A “not to exceed” price.

Scope Variant – A gradation of experience within a Job Title.

Staff – The temporary staff provided by the Contractor or Contractor’s subcontractor(s) to render information technology services identified by Customers.

State – The State of Florida.

3. Contractor’s General Responsibilities

The Contractor, regardless of any delegation or subcontract entered by the Contractor, shall be responsible for the following when providing Information Technology Staff Augmentation Services:

- 3.1 The Contractor is responsible for the comprehensive management of Staff. Staff shall not be deemed an employee of the State or deemed to be entitled to any benefits associated with such employment and the Contractor shall be responsible for the administration and maintenance of all employment and payroll records, payroll processing, remittance of payroll and taxes, and all administrative tasks required by State and federal law associated with payment of Staff.
- 3.2 The Contractor shall provide Staff in accordance with Customer Request for Quotes (RFQ), and as described in Exhibit H, Job Family Descriptions document. Customers may include a detailed scope of work, specific requirements of the work to be performed, and any requirements of Staff within the Request for Quotes.
- 3.3 The Contractor shall possess the professional and technical Staff necessary to allocate, outsource, and manage qualified Staff to perform the services requested by the Customer.
- 3.4 The Contractor shall provide Customers with Staff who have sufficient skill and experience to perform the services assigned to them.
- 3.5 The Contractor is responsible for ensuring that all Information Technology Staff Augmentation Services furnished under the Contract meet the professional standards and quality that prevails among information technology professionals in the same discipline and of similar knowledge and skill engaged in related work throughout Florida under the same or similar circumstances.

- 3.6 The Contractor shall provide, at its own expense, any training necessary for keeping Contractor's Staff abreast of industry advances and for maintaining proficiency in equipment and systems that are available on the commercial market.
- 3.7 The Contractor shall, at its own expense, be responsible for adhering to the Contract background screening requirements, testing, evaluations, advertising, recruitment, and disciplinary actions of Contractor's Staff.
- 3.8 The Contractor, throughout the term of the Contract, shall maintain all licenses, permits, qualifications, insurance, and approvals of whatever nature that are legally required for Contractor and Staff to perform the Information Technology Staff Augmentation Services.
- 3.9 Contractor shall be responsible for all costs associated with the administration of this Contract.
- 3.10 The Contractor shall adhere to all work policies, procedures, and standards established by the Department and Customer.
- 3.11 The Contractor shall ensure that Staff conform with the Customer's policies in all respects while on the Customer's premises, and is responsible for obtaining all rules, regulations, policies, etc.
- 3.12 Contractor shall only provide Information Technology Staff Augmentation services for those Job Titles awarded to the Contractor and shall be paid on an hourly basis. Contracts resulting from this solicitation should not be structured as fixed-price agreements or used for any services requiring authorization for payment of milestone tasks.

4. Subcontracts and Staff

- 4.1 The Contractor is fully responsible for satisfactory completion of all work on this Contract. The Contractor shall ensure and provide assurances to the Department or Customer upon request, that any subcontractor(s) or Staff provided under this Contract has the necessary qualifications and abilities to perform in accordance with the terms and conditions of this Contract.

The Contractor must provide the Customer with the names of Staff considered for work on a purchase order issued under this Contract. The Customer shall retain the right to reject any Staff whose qualifications or performance, in the Customer's exclusive judgment, is insufficient.

- 4.2 The Contractor agrees to be responsible for all work performed and all expenses incurred by subcontractors and Staff while performing work under this Contract.
- 4.3 Any subcontract or Staff arrangements must be evidenced by a written document available to the Department or Customer.

- 4.4 The Contractor agrees to make payments to the subcontractor or Staff within seven working days after receipt of full or partial payments from the Customer in accordance with Section 287.0585, F.S., unless otherwise stated in the contract between Contractor and subcontractor or required by law.
- 4.5 The Contractor agrees that neither the Department nor the Customer shall be liable to any subcontractor or Staff for any expenses or liabilities incurred in furtherance of this Contract, and Contractor shall be solely liable to the subcontractor and Staff for all expenses and liabilities incurred under the Contractor's contract or subcontract. The Contractor, at its expense, shall defend the Customer and the Department against any subcontractor or Staff claims regarding compensation or payment.
- 4.6 The Department supports diversity in its procurements and contracts, and requests that Contractors who engage in subcontracting offer subcontracting opportunities to certified woman-, veteran-, and minority-owned small businesses. The Contractor may contact the Office of Supplier Diversity at osdinfo@dms.myflorida.com for information on certified business enterprises available for subcontracting opportunities.

5. Conduct of Employees and Staff

Contractor shall ensure that all of Contractor's employees and Staff provided under the Contract shall adhere to the standards of conduct prescribed in the Customer's personnel policy and procedure guidelines, particularly rules of conduct, security procedures, and any other applicable rules, regulations, policies, and procedures of the Customer, including but not limited to Rule Chapter 33-208, Florida Administrative Code. The Contractor shall ensure that all Staff and employees wear attire suitable for the position, either a standard uniform or business casual dress, identified by the Customer.

6. Contractor Security Clearance

Customers may designate certain duties and/or positions as positions of "special trust" because they involve special trust responsibilities, are located in sensitive locations, or have key capabilities with access to sensitive or confidential information. The designation of a special trust position or duties is at the sole discretion of the Customer. Contractor or Contractor's employees and Staff who, in the performance of this Contract, will be assigned to work in positions determined by the Customer to be positions of special trust, may be required to submit to background screening and be approved by the Customer to work on this Contract.

7. Purchasing Card

The State has implemented a purchasing card (P-Card). The Contractor may receive payments via the State's P-Card. P-Card acceptance for purchases is a mandatory requirement for the Contract but is not the exclusive method of payment. If the State changes its P-Card platform during the term of Contract, the Contractor shall make all necessary changes to accept payment via the State's new P-Card platform within 30 calendar days of notification of such change.

8. Purchase Order Requirements

Customers shall use a Request for Quote per section 287.056(2), Florida Statutes, when making purchases off of this State Term Contract. Customers shall issue Request for Quotes to at least 25 vendors approved to provide IT Staff Augmentation services in accordance with section 287.0591(5), Florida Statutes. Customers shall order services from the Request for Quote via a Purchase Order with the Customers' selected Contractor. The terms of the Purchase Order shall not conflict with the terms and conditions established by this Contract.

In accepting a Purchase Order, the Contractor recognizes its responsibility for all tasks and deliverables contained therein, warrants that it has fully informed itself of all relevant factors affecting accomplishment of the tasks and deliverables and agrees to be fully accountable for the performance thereof.

9. Request for Quotes

- 9.1 Customers needing Information Technology Staff Augmentation Services will issue a Request for Quote (RFQ) each time they desire to solicit Information Technology Staff Augmentation Services. The Customer shall issue a detailed RFQ that includes a term, service levels, educational qualifications and experience needed.

Pursuant to sections 287.056(2) and 287.0591(5), F.S., an Agency must ensure that a RFQ is issued to a minimum of 25 contracted vendors awarded to provide the applicable information Technology Staff Augmentation contractual services sought by the Agency. Some contractors are not contracted to provide all Job Titles, and the vendors selected to issue a RFQ to must have been awarded to provide the specific Job Title(s) as requested in the Agency RFQ.

- 9.2 Pursuant to section 287.056(2), F.S., RFQs performed within the scope of this Contract are not independent competitive solicitations and are not subject to the notice or challenge provisions of section 120.57(3), F.S.
- 9.3 While the specific format of the RFQ is left to the discretion of the agency, Customers will issue a RFQ document each time they desire to solicit Information Technology Staff Augmentation Services and shall send the RFQ document electronically via email or through MFMP to at least 25 Contractors that offer the specific awarded Job Title(s) sought by the Agency. When responding to a RFQ, Contractor must submit a completed Resume Self-Certification Form with the Contractor's response.
- 9.4 Customers issuing RFQs against this Contract should note when responses are due and when the Customer anticipates awarding the RFQ.

10. Resume Self-Certification Form

When submitting a response to an RFQ, the Contractor shall submit with its response a completed and signed Exhibit E, Resume Self-Certification Form to the Customer for each proposed Staff member identified in the RFQ response.

11. Ongoing Performance Measures

The Department intends to use performance-reporting tools in order to measure the performance of Contractor(s). These tools will include the Contractor Performance Survey (Exhibit G), to be completed by Customers on a quarterly basis. Such measures will allow the Department to better track Vendor performance through the term of the Contract(s) and ensure that Contractor(s) consistently provide quality services to the State and its Customers. The

Department reserves the right to modify the Contractor Performance Survey document and introduce additional performance-reporting tools as they are developed, including online tools (e.g. tools within MFMP or on the Department’s website).

12. Holidays

The following days are observed as holidays by state agencies in accordance with section 110.117, F.S.:

- New Year’s Day
- Birthday of Martin Luther King, Jr., third Monday in January
- Memorial Day
- Independence Day
- Labor Day
- Veterans’ Day, November 11
- Thanksgiving Day
- Friday after Thanksgiving
- Christmas Day

If any of these holidays falls on Saturday, the preceding Friday shall be observed as a holiday. If any of these holidays falls on Sunday, the following Monday shall be observed as a holiday. Customers may have additional holiday(s) observed specifically by the Customer which will be detailed in the Customer’s order.

13. Contract Reporting

The Contractor shall report information on orders received from Customers associated with this Contract. The Contractor shall submit reports in accordance with the following schedule:

Report	Period Covered	Due Date
MFMP Transaction Fee Report	Calendar month	15 calendar days after the end of each month
Quarterly Sales Report	State’s Fiscal Quarter	30 calendar days after close of the period
Diversity Report (submitted to the Customer)	State Fiscal Year	30 Business Days after close of the period

14. MFMP Transaction Fee Report

The Contractor is required to submit monthly MFMP Transaction Fee Reports in the Department’s electronic format. Reports are due 15 calendar days after the end of the reporting period. For information on how to submit Transaction Fee Reports online, please reference the detailed fee reporting instructions and vendor training presentations available online at the “Transaction Fee & Reporting” section and “Training for Vendors” subsections under the “Vendors” tab on the MFMP website. Assistance with Transaction Fee Reporting is also available from the MFMP Customer Service Desk by email at: VendorHelp@myfloridamarketplace.com or telephone 866-FLA-EPRO (866-352-3776) from 8:00 a.m. to 6:00 p.m. Eastern Time.

15. Quarterly Sales Reports

The Contractor shall submit a completed Quarterly Sales Report electronically, in the required format, to the Department's Contract Manager within thirty (30) calendar days after close of each quarter. The State's fiscal quarters close on September 30, December 31, March 31, and June 30. The quarterly sales report can be found here:

https://www.dms.myflorida.com/business_operations/state_purchasing/vendor_resources/quarterly_sales_report_format.

The Contract Quarterly Sales Report will include all sales and orders associated with this Contract from Customers received during the reporting period. Initiation and submission of the Sales Report is the responsibility of the Contractor without prompting or notification from the DMS Contract Manager.

Failure to provide the quarterly sales report will result in the imposition of financial consequences and may result in the Contractor being found in default and the termination of the Contract. Initiation and submission of the quarterly sales report are the responsibility of the Contractor without prompting or notification by the Department. Sales will be reviewed on a quarterly basis. If no sales are recorded during the period, the Contractor must submit a report stating that there was no activity. If no sales are recorded in two consecutive quarters, the Contractor may be placed in probationary status or the Department may terminate the Contract.

Quarter 1 – (July-September) – due 30 calendar days after the close of the period
Quarter 2 – (October-December) – due 30 calendar days after the close of the period
Quarter 3 – (January-March) – due 30 calendar days after the close of the period
Quarter 4 – (April-June) due 30 calendar days after the close of the period

Exceptions may be made if a delay in submitting reports is attributable to circumstances that are clearly beyond the control of the Contractor. The burden of proof of unavoidable delay shall rest with the Contractor and shall be supplied in a written form and submitted to the Department.

The Department reserves the right to request additional sales information as needed.

16. Certified and Minority Business Enterprises Reports

Upon Customer request, the Contractor shall report to the requesting Customer the Contractor's spend with certified and other minority business enterprises in the provision of commodities or services related to the Customer's orders. These reports shall include the period covered, the name, minority code, and Federal Employer Identification Number of each minority business utilized during the period; commodities and services provided by the minority business enterprise, and the amount paid to each minority business enterprise on behalf of the Customer.

17. Ad Hoc Reports

The Department or Customer may require additional Contract information such as copies of purchase orders or ad hoc sales reports. The Contractor shall submit information in response to these specific ad hoc requests for reports within the specified amount of time as requested by the Department or Customer.

18. Business Review Meetings

In order to maintain the relationship between the Department and the Contractor, each quarter the Department may request a business review meeting. The business review meeting may include, but is not limited to, the following:

- Successful completion of deliverables
- Review of the Contractor’s performance
- Review of minimum required reports
- Addressing of any elevated Customer issues
- Review of continuous improvement ideas that may help lower total costs and improve business efficiencies.

19. Financial Consequences

The Department reserves the right to impose financial consequences when the Contractor fails to comply with the requirements of the Contract. The following financial consequences will apply for the Contractor’s non-performance under the Contract. The Customer and the Contractor may agree to add additional Financial Consequences on an as-needed basis beyond those stated herein to apply to that Customer’s resultant contract or purchase order. The State of Florida reserves the right to withhold payment or implement other appropriate remedies, such as Contract termination or nonrenewal, when the Contractor has failed to comply with the provisions of the Contract. The Contractor and the Department agree that financial consequences for non-performance are an estimate of damages which are difficult to ascertain and are not penalties.

The financial consequences below will be paid and received by the Department of Management Services within 30 calendar days from the due date specified by the Department. These financial consequences below are individually assessed for failures over each target period beginning with the first full month or quarter of the Contract performance and every month or quarter, respectively, thereafter.

Deliverable	Performance Metric	Performance Due Date	Financial Consequence for Non-Performance
Contractor will timely submit completed Quarterly Sales Reports	All Quarterly Sales Reports will be submitted timely with the required information	Reports are due on or before the 30 th calendar day after the close of each State fiscal quarter	\$250 per Calendar Day late/not received by the Contract Manager
Contractor will timely submit completed MFMP Transaction Fee Reports	All MFMP Transaction Fee Reports will be submitted timely with the required information	Reports are due on or before the 15 th calendar day after the close of each month	\$100 per Calendar Day late/not received by the Contract Manager

Failure to timely provide Quarterly Sales Reports, transaction fee reports, or other reports as required will result in the imposition of financial consequences and repeated failures or non- payment of financial consequences owed under this Contract may result in the Contractor being found in default and the termination of the Contract.

No favorable action will be considered when Contractor has outstanding Contract Quarterly Sales Reports, MFMP Transaction Fee Reports, or any other documentation

owed to the Department or Customer, to include fees / monies, that is required under this Contract.

20. Routine Communications

All routine communications related to the Contract shall be sent to the Department's Contract Manager. If any of the Contractor's contract information changes during the life of the Contract, the Contractor shall notify the Department's Contract Manager; such updates do not necessitate a formal amendment to the Contract. Communications relating to a Customer contract or purchase order should be addressed to the contact person identified in the contract or purchase order. Routine communications may be by email, regular mail, or telephone.

21. Contract Transition

Upon Contract expiration or termination, the Contractor shall ensure a seamless transfer of Contract responsibilities with any subsequent Contractor necessary to transition the Products and services of the Contract. The incumbent Contractor assumes all expenses related to the contract transition.

22. Other Fees and Charges

Additional fees (including but not limited to, property taxes, fuel surcharges, interest fees, license fees, and late payment fees except where permitted by section 215.422(3)(b), F.S.) or fees not permitted elsewhere in the Contract are prohibited.



Exhibit B
ADDITIONAL SPECIAL CONTRACT CONDITIONS

A. Special Contract Conditions revisions: the corresponding subsections of the Special Contract Conditions referenced below are replaced in their entirety with the following:

2.2 Renewal.

Upon written agreement, the Department and the Contractor may renew the Contract in whole or in part only as set forth in the Contract documents, and in accordance with section 287.057(14), F.S.

3.2.2 Preferred Pricing

This section intentionally blank.

3.4 Purchase Order.

A Customer may use purchase orders to buy commodities or contractual services pursuant to the Contract and, if applicable, the Contractor must provide commodities or contractual services pursuant to purchase orders. Purchase orders issued pursuant to the Contract must be received by the Contractor no later than the close of business on the last day of the Contract's term. The Contractor is required to accept timely purchase orders specifying delivery schedules that extend beyond the Contract term even when such extended delivery will occur after expiration of the Contract. Purchase orders shall be valid through their specified term and performance by the Contractor, and all terms and conditions of the Contract shall survive the termination or expiration of the Contract and apply to the Contractor's performance. The duration of purchase orders for recurring deliverables shall not exceed the expiration of the Contract by more than twelve months. However, if an extended pricing plan offered in the state term or agency contract is selected by the ordering entity, the contract terms on pricing plans and renewals shall govern the maximum duration of purchase orders reflecting such pricing plans and renewals. Any purchase order terms and conditions conflicting with these Special Contract Conditions shall not become a part of the Contract.

3.7 Transaction Fees.

The State of Florida, through the Department of Management Services, has instituted MyFloridaMarketPlace, a statewide eProcurement system. Pursuant to Section 287.057(24), F.S., all payments shall be assessed a Transaction Fee of one percent (1.0%), or as may otherwise be established by law, which the vendor shall pay to the State.

For payments within the State accounting system (FLAIR or its successor), the Transaction Fee shall, when possible, be automatically deducted from payments to the vendor. If automatic deduction is not possible, the vendor shall pay the Transaction Fee pursuant to subsection 60A-1.031(2), F.A.C. By submission of these reports and corresponding

payments, vendor certifies their correctness. All such reports and payments shall be subject to audit by the State or its designee.

The vendor shall receive a credit for any Transaction Fee paid by the vendor for the purchase of any item(s) if such item(s) are returned to the vendor through no fault, act, or omission of the vendor. Notwithstanding the foregoing, a Transaction Fee is non-refundable when an item is rejected or returned, or declined, due to the vendor's failure to perform or comply with specifications or requirements of the agreement.

Vendors will submit any monthly reports required pursuant to the rule. All such reports and payments will be subject to audit. Failure to comply with the payment of the Transaction Fees or submission of required reporting of transactions shall constitute grounds for declaring the Vendor in default.

5.1 Conduct of Business.

The Contractor must comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and authority. For example, the Contractor must comply with section 274A of the Immigration and Nationality Act, the Americans with Disabilities Act, Health Insurance Portability and Accountability Act, if applicable, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, or veteran's status. The provisions of subparagraphs 287.058(1)(a)-(c) and (g), F.S., are hereby incorporated by reference.

Nothing contained within this Contract shall be construed to prohibit the Contractor from disclosing information relevant to performance of the Contract or purchase order to members or staff of the Florida Senate or Florida House of Representatives.

Pursuant to section 287.057(26), F.S., the Contractor shall answer all questions of, and ensure a representative will be available to, a continuing oversight team.

The Contractor will comply with all applicable disclosure requirements set forth in section 286.101, F.S. In the event the Department of Financial Services issues the Contractor a final order determining a third or subsequent violation pursuant to section 286.101(7)(c), F.S., the Contractor shall immediately notify the Department and applicable Customers and shall be disqualified from Contract eligibility.

5.4 Convicted, Discriminatory, Antitrust Violator, and Suspended Vendor Lists.

In accordance with sections 287.133, 287.134, and 287.137, F.S., the Contractor is hereby informed of the provisions of sections 287.133(2)(a), 287.134(2)(a), and 287.137(2)(a), F.S. For purposes of this Contract, a person or affiliate who is on the Convicted Vendor List, the Discriminatory Vendor List, or the Antitrust Violator Vendor List may not perform work as a contractor, supplier, subcontractor, or consultant under the Contract. The Contractor must notify the Department if it or any of its suppliers, subcontractors, or consultants have been placed on the Convicted Vendor List, the Discriminatory Vendor List, or the Antitrust Violator Vendor List during the term of the Contract.

In accordance with section 287.1351, F.S., a vendor placed on the Suspended Vendor List may not enter into or renew a contract to provide any goods or services to an agency after its placement on the Suspended Vendor List.

A firm or individual placed on the Suspended Vendor List pursuant to section 287.1351, F.S., the Convicted Vendor List pursuant to section 287.133, F.S., the Antitrust Violator Vendor List pursuant to section 287.137, F.S., or the Discriminatory Vendor List pursuant to section 287.134, F.S., is immediately disqualified from Contract eligibility.

5.6 Cooperation with Inspector General and Records Retention.

Pursuant to section 20.055(5), F.S., the Contractor understands and will comply with its duty to cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing. Upon request of the Inspector General or any other authorized State official, the Contractor must provide any information the Inspector General deems relevant. Such information may include, but will not be limited to, the Contractor's business or financial records, documents, or files of any type or form that refer to or relate to the Contract. The Contractor will retain such records for the longer of five years after the expiration or termination of the Contract, or the period required by the General Records Schedules maintained by the Florida Department of State, at the Department of State's Records Management website. The Contractor agrees to reimburse the State of Florida for the reasonable costs of investigation incurred by the Inspector General or other authorized State of Florida official for investigations of the Contractor's compliance with the terms of this or any other agreement between the Contractor and the State of Florida which results in the suspension or debarment of the Contractor. Such costs will include but will not be limited to: salaries of investigators, including overtime; travel and lodging expenses; and expert witness and documentary fees. The Contractor agrees to impose the same obligations to cooperate with the Inspector General and retain records on any subcontractors used to provide goods or services under the Contract.

6.10 Cooperative Purchasing. Pursuant to their own governing laws, and subject to the agreement of the Contractor, governmental entities that are not Customers may make purchases under the terms and conditions contained herein, if agreed to by Contractor. Such purchases are independent of the Contract between the Department and the Contractor, and the Department is not a party to these transactions. Agencies seeking to make purchases under this Contract are required to follow the requirements of Rule 60A-1.045(6), F.A.C.

8.1.1 Termination of Contract.

The Department may terminate the Contract for refusal by the Contractor to comply with this section by not allowing access to all public records, as defined in Chapter 119, F.S., made or received by the Contractor in conjunction with the Contract unless the records are exempt from s. 24(a) of Art. I of the State Constitution and section 119.071(1), F.S.

8.1.2 Statutory Notice.

Pursuant to section 119.0701(2)(a), F.S., for contracts for services with a contractor acting on behalf of a public agency, as defined in section 119.011(2), F.S., the following applies:

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE DEPARTMENT'S CUSTODIAN OF PUBLIC RECORDS AT PUBLICRECORDS@DMS.FL.GOV, (850) 487-1082 OR 4050 ESPLANADE WAY, SUITE 160, TALLAHASSEE, FLORIDA 32399-0950.

Pursuant to section 119.0701(2)(b), F.S., for contracts for services with a contractor acting on behalf of a public agency as defined in section 119.011(2), F.S., the Contractor shall:

(a) Keep and maintain public records required by the public agency to perform the service.

(b) Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, F.S., or as otherwise provided by law.

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure are not disclosed except as authorized by law for the duration of the Contract term and following the completion of the Contract if the Contractor does not transfer the records to the public agency.

(d) Upon completion of the Contract, transfer, at no cost, to the public agency all public records in possession of the Contractor or keep and maintain public records required by the public agency to perform the service. If the Contractor transfers all public records to the public agency upon completion of the Contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

12.1 Performance or Compliance Audits.

The Department may conduct or have conducted performance and/or compliance audits of the Contractor and subcontractors as determined by the Department. The Department may conduct an audit and review all the Contractor's and subcontractors' data and records that directly relate to the Contract. To the extent necessary to verify the Contractor's fees and claims for payment under the Contract, the Contractor's agreements or contracts with subcontractors, partners, or agents of the Contractor, pertaining to the Contract, may be inspected by the Department upon fifteen (15) calendar days' notice, during normal working hours and in accordance with the Contractor's facility access procedures where facility access is required. Release statements from its subcontractors, partners, or agents are not required for the Department or its designee to conduct compliance and performance audits on any of the Contractor's contracts relating to this Contract. The Inspector General, in accordance with section 5.6, the State of Florida's Chief Financial Officer, and the Office of the Auditor General shall also have authority to perform audits and inspections.

13.2 E-Verify.

The Contractor and its subcontractors shall register with and use the U.S. Department of Homeland Security's (DHS) E-Verify system to verify the work authorization status of all new employees of the contractor or subcontractor in accordance with section 448.095, F.S. The Contractor shall obtain an affidavit from its subcontractors in accordance with paragraph (5)(b) of section 448.095, F.S., and maintain a copy of such affidavit for the duration of the Contract.

B. Special Contract Conditions additions: the following subsection is added to the Special Contract Conditions:

12.3 Document Inspection.

In accordance with section 216.1366, F.S., the Department or a state agency is authorized to inspect the: (a) financial records, papers, and documents of the Contractor that are directly related to the performance of the Contract or the expenditure of state funds; and (b) programmatic records, papers, and documents of the Contractor which the Department or state agency determines are necessary to monitor the performance of the Contract or to ensure that the terms of the Contract are being met. The Contractor shall provide such records, papers, and documents requested by the Department or a state agency within 10 Business Days after the request is made.

SPECIAL CONTRACT CONDITIONS JULY 1, 2019 VERSION

Table of Contents

Exhibit C

SECTION 1. DEFINITION.....	2
SECTION 2. CONTRACT TERM AND TERMINATION.....	2
SECTION 3. PAYMENT AND FEES.....	3
SECTION 4. CONTRACT MANAGEMENT.....	4
SECTION 5. COMPLIANCE WITH LAWS.....	6
SECTION 6. MISCELLANEOUS.....	7
SECTION 7. LIABILITY AND INSURANCE.....	9
SECTION 8. PUBLIC RECORDS, TRADE SECRETS, DOCUMENT MANAGEMENT, AND INTELLECTUAL PROPERTY.....	10
SECTION 9. DATA SECURITY.....	12
SECTION 10. GRATUITIES, LOBBYING, AND COMMUNICATIONS.....	13
SECTION 11. CONTRACT MONITORING.....	14
SECTION 12. CONTRACT AUDITS.....	15
SECTION 13. BACKGROUND SCREENING AND SECURITY.....	16
SECTION 14. WARRANTY OF CONTRACTOR'S ABILITY TO PERFORM.....	17

In accordance with Rule 60A-1.002(7), F.A.C., Form PUR 1000 is included herein by reference but is superseded in its entirety by these Special Contract Conditions.

SECTION 1. DEFINITION.

The following definition applies in addition to the definitions in Chapter 287, Florida Statutes (F.S.), and Rule Chapter 60A-1, Florida Administrative Code (F.A.C.):

1.1 Customer.

The agency or eligible user that purchases commodities or contractual services pursuant to the Contract.

SECTION 2. CONTRACT TERM AND TERMINATION.

2.1 Initial Term.

The initial term will begin on the date set forth in the Contract documents or on the date the Contract is signed by all Parties, whichever is later.

2.2 Renewal.

Upon written agreement, the Department and the Contractor may renew the Contract in whole or in part only as set forth in the Contract documents, and in accordance with section 287.057(13), F.S.

2.3 Suspension of Work and Termination.

2.3.1 Suspension of Work.

The Department may, at its sole discretion, suspend any or all activities under the Contract, at any time, when it is in the best interest of the State of Florida to do so. The Customer may suspend a resulting contract or purchase order, at any time, when in the best interest of the Customer to do so. The Department or Customer will provide the Contractor written notice outlining the particulars of the suspension. After receiving a suspension notice, the Contractor must comply with the notice and will cease the performance of the Contract or purchase order. Suspension of work will not entitle the Contractor to any additional compensation. The Contractor will not resume performance of the Contract or purchase order until so authorized by the Department.

2.3.2 Termination for Convenience.

The Contract may be terminated by the Department in whole or in part at any time, in the best interest of the State of Florida. If the Contract is terminated before performance is completed, the Contractor will be paid only for that work satisfactorily performed for which costs can be substantiated. Such payment, however, may not exceed an amount which is the same percentage of the Contract price as the amount of work satisfactorily performed. All work in progress will become the property of the Customer and will be turned over promptly by the Contractor.

2.3.3 Termination for Cause.

If the performance of the Contractor is not in compliance with the Contract requirements or the Contractor has defaulted, the Department may:

- (a) immediately terminate the Contract;
- (b) notify the Contractor of the noncompliance or default, require correction, and specify the date by which the correction must be completed before the Contract is terminated; or
- (c) take other action deemed appropriate by the Department.

SECTION 3. PAYMENT AND FEES.

3.1 Pricing.

The Contractor will not exceed the pricing set forth in the Contract documents.

3.2 Price Decreases.

The following price decrease terms will apply to the Contract:

3.2.1 Quantity Discounts. Contractor may offer additional discounts for one-time delivery of large single orders;

3.2.2 Preferred Pricing. The Contractor guarantees that the pricing indicated in this Contract is a maximum price. Additionally, Contractor's pricing will not exceed the pricing offered under comparable contracts. Comparable contracts are those that are similar in size, scope, and terms. In compliance with section 216.0113, F.S., Contractor must annually submit an affidavit from the Contractor's authorized representative attesting that the Contract complies with this clause.

3.2.3 Sales Promotions. In addition to decreasing prices for the balance of the Contract term due to a change in market conditions, the Contractor may conduct sales promotions involving price reductions for a specified lesser period. The Contractor must submit documentation identifying the proposed: (1) starting and ending dates of the promotion, (2) commodities or contractual services involved, and (3) promotional prices compared to then-authorized prices.

3.3 Payment Invoicing.

The Contractor will be paid upon submission of invoices to the Customer after delivery and acceptance of commodities or contractual services is confirmed by the Customer. Invoices must contain sufficient detail for an audit and contain the Contract Number and the Contractor's Federal Employer Identification Number.

3.4 Purchase Order.

A Customer may use purchase orders to buy commodities or contractual services pursuant to the Contract and, if applicable, the Contractor must provide commodities or contractual services pursuant to purchase orders. Purchase orders issued pursuant to the Contract must be received by the Contractor no later than the close of business on the last day of the Contract's term. The Contractor is required to accept timely purchase orders specifying delivery schedules that extend beyond the Contract term even when such extended delivery will occur after expiration of the Contract. Purchase orders shall be valid through their specified term and performance by the Contractor, and all terms and conditions of the Contract shall survive the termination or expiration of the Contract and apply to the Contractor's performance. The duration of purchase orders for recurring deliverables shall not exceed the expiration of the Contract by more than twelve months. Any purchase order terms and conditions conflicting with these Special Contract Conditions shall not become a part of the Contract.

3.5 Travel.

Travel expenses are not reimbursable unless specifically authorized by the Customer in writing and may be reimbursed only in accordance with section 112.061, F.S.

3.6 Annual Appropriation.

Pursuant to section 287.0582, F.S., if the Contract binds the State of Florida or an agency for the purchase of services or tangible personal property for a period in excess of one fiscal year, the State of Florida's performance and obligation to pay under the Contract is contingent upon an annual appropriation by the Legislature.

3.7 Transaction Fees.

The State of Florida, through the Department of Management Services, has instituted MyFloridaMarketPlace, a statewide eProcurement system pursuant to section 287.057(22), F.S. All payments issued by Customers to registered Vendors for purchases of commodities or contractual services will be assessed Transaction Fees as prescribed by rule 60A-1.031, F.A.C., or as may otherwise be established by law. Vendors must pay the Transaction Fees and agree to automatic deduction of the Transaction Fees when automatic deduction becomes available. Vendors will submit any monthly reports required pursuant to the rule. All such reports and payments will be subject to audit. Failure to comply with the payment of the Transaction Fees or reporting of transactions will constitute grounds for declaring the Vendor in default and subject the Vendor to exclusion from business with the State of Florida.

3.8 Taxes.

Taxes, customs, and tariffs on commodities or contractual services purchased under the Contract will not be assessed against the Customer or Department unless authorized by Florida law.

3.9 Return of Funds.

Contractor will return any overpayments due to unearned funds or funds disallowed pursuant to the terms of the Contract that were disbursed to the Contractor. The Contractor must return any overpayment within forty (40) calendar days after either discovery by the Contractor, its independent auditor, or notification by the Department or Customer of the overpayment.

SECTION 4. CONTRACT MANAGEMENT.

4.1 Composition and Priority.

The Contractor agrees to provide commodities or contractual services to the Customer as specified in the Contract. Additionally, the terms of the Contract supersede the terms of all prior agreements between the Parties on this subject matter.

4.2 Notices.

All notices required under the Contract must be delivered to the designated Contract Manager in a manner identified by the Department.

4.3 Department's Contract Manager.

The Department's Contract Manager, who is primarily responsible for the Department's oversight of the Contract, will be identified in a separate writing to the Contractor upon Contract signing in the following format:

Department's Contract Manager Name

Department's Name
Department's Physical Address
Department's Telephone #
Department's Email Address

If the Department changes the Contract Manager, the Department will notify the Contractor. Such a change does not require an amendment to the Contract.

4.4 Contractor's Contract Manager.

The Contractor's Contract Manager, who is primarily responsible for the Contractor's oversight of the Contract performance, will be identified in a separate writing to the Department upon Contract signing in the following format:

Contractor's Contract Manager Name
Contractor's Name
Contractor's Physical Address
Contractor's Telephone #
Contractor's Email Address

If the Contractor changes its Contract Manager, the Contractor will notify the Department. Such a change does not require an amendment to the Contract.

4.5 Diversity.

4.5.1 Office of Supplier Diversity.

The State of Florida supports its diverse business community by creating opportunities for woman-, veteran-, and minority-owned small business enterprises to participate in procurements and contracts. The Department encourages supplier diversity through certification of woman-, veteran-, and minority-owned small business enterprises and provides advocacy, outreach, and networking through regional business events. For additional information, please contact the Office of Supplier Diversity (OSD) at osdinfo@dms.myflorida.com.

4.5.2 Diversity Reporting.

Upon request, the Contractor will report to the Department its spend with business enterprises certified by the OSD. These reports must include the time period covered, the name and Federal Employer Identification Number of each business enterprise utilized during the period, commodities and contractual services provided by the business enterprise, and the amount paid to the business enterprise on behalf of each agency purchasing under the Contract.

4.6 RESPECT.

Subject to the agency determination provided for in section 413.036, F.S., the following statement applies:

IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT ANY ARTICLES THAT ARE THE SUBJECT OF, OR REQUIRED TO CARRY OUT, THIS CONTRACT SHALL BE PURCHASED FROM A NONPROFIT AGENCY FOR THE BLIND OR FOR THE SEVERELY HANDICAPPED THAT IS QUALIFIED PURSUANT TO CHAPTER 413, FLORIDA STATUTES, IN THE SAME MANNER AND UNDER THE SAME PROCEDURES SET FORTH IN SECTION 413.036(1) AND (2), FLORIDA STATUTES;

AND FOR PURPOSES OF THIS CONTRACT THE PERSON, FIRM, OR OTHER BUSINESS ENTITY CARRYING OUT THE PROVISIONS OF THIS CONTRACT SHALL BE DEEMED TO BE SUBSTITUTED FOR THE STATE AGENCY INSOFAR AS DEALINGS WITH SUCH QUALIFIED NONPROFIT AGENCY ARE CONCERNED.

Additional information about RESPECT and the commodities or contractual services it offers is available at <https://www.respectofflorida.org>.

4.7 PRIDE.

Subject to the agency determination provided for in sections 287.042(1) and 946.515, F.S., the following statement applies:

IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT ANY ARTICLES WHICH ARE THE SUBJECT OF, OR REQUIRED TO CARRY OUT, THIS CONTRACT SHALL BE PURCHASED FROM THE CORPORATION IDENTIFIED UNDER CHAPTER 946, F.S., IN THE SAME MANNER AND UNDER THE SAME PROCEDURES SET FORTH IN SECTION 946.515(2) AND (4), F.S.; AND FOR PURPOSES OF THIS CONTRACT THE PERSON, FIRM, OR OTHER BUSINESS ENTITY CARRYING OUT THE PROVISIONS OF THIS CONTRACT SHALL BE DEEMED TO BE SUBSTITUTED FOR THIS AGENCY INSOFAR AS DEALINGS WITH SUCH CORPORATION ARE CONCERNED.

Additional information about PRIDE and the commodities or contractual services it offers is available at <https://www.pride-enterprises.org>.

SECTION 5. COMPLIANCE WITH LAWS.

5.1 Conduct of Business.

The Contractor must comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and authority. For example, the Contractor must comply with section 274A of the Immigration and Nationality Act, the Americans with Disabilities Act, Health Insurance Portability and Accountability Act, if applicable, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, or veteran's status. The provisions of subparagraphs 287.058(1)(a)-(c), and (g), F.S., are hereby incorporated by reference.

5.2 Dispute Resolution, Governing Law, and Venue.

Any dispute concerning performance of the Contract shall be decided by the Department's designated Contract Manager, who will reduce the decision to writing and serve a copy on the Contractor. The decision of the Contract Manager shall be final and conclusive. Exhaustion of this administrative remedy is an absolute condition precedent to the Contractor's ability to pursue legal action related to the Contract or any other form of dispute resolution. The laws of the State of Florida govern the Contract. The Parties submit to the jurisdiction of the courts of the State of Florida exclusively for any legal action related to the Contract. Further, the Contractor hereby waives all privileges and rights relating to venue it may have under Chapter 47, F.S., and all such venue privileges and rights it may have under any other statute, rule, or case law, including, but not limited to, those based on convenience. The Contractor hereby submits to venue in the county chosen by the Department.

5.3 Department of State Registration.

Consistent with Title XXXVI, F.S., the Contractor and any subcontractors that assert status, other than a sole proprietor, must provide the Department with conclusive evidence of a certificate of status, not subject to qualification, if a Florida business entity, or of a certificate of authorization if a foreign business entity.

5.4 Suspended, Convicted, and Discriminatory Vendor Lists.

In accordance with sections 287.042, 287.133, and 287.134, F.S., an entity or affiliate who is on the Suspended Vendor List, Convicted Vendor List, or Discriminatory Vendor List may not perform work as a contractor, supplier, subcontractor, or consultant under the Contract. The Contractor must notify the Department if it or any of its suppliers, subcontractors, or consultants have been placed on the Suspended Vendor List, Convicted Vendor List, or Discriminatory Vendor List during the term of the Contract.

5.5 Scrutinized Companies - Termination by the Department.

The Department may, at its option, terminate the Contract if the Contractor is found to have submitted a false certification as provided under section 287.135(5), F.S., or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or been engaged in business operations in Cuba or Syria, or to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

5.6 Cooperation with Inspector General and Records Retention.

Pursuant to section 20.055(5), F.S., the Contractor understands and will comply with its duty to cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing. Upon request of the Inspector General or any other authorized State official, the Contractor must provide any information the Inspector General deems relevant to the Contractor's integrity or responsibility. Such information may include, but will not be limited to, the Contractor's business or financial records, documents, or files of any type or form that refer to or relate to the Contract. The Contractor will retain such records for the longer of five years after the expiration of the Contract, or the period required by the General Records Schedules maintained by the Florida Department of State, at the Department of State's Records Management website. The Contractor agrees to reimburse the State of Florida for the reasonable costs of investigation incurred by the Inspector General or other authorized State of Florida official for investigations of the Contractor's compliance with the terms of this or any other agreement between the Contractor and the State of Florida which results in the suspension or debarment of the Contractor. Such costs will include but will not be limited to: salaries of investigators, including overtime; travel and lodging expenses; and expert witness and documentary fees. The Contractor agrees to impose the same obligations to cooperate with the Inspector General and retain records on any subcontractors used to provide goods or services under the Contract.

SECTION 6. MISCELLANEOUS.

6.1 Subcontractors.

The Contractor will not subcontract any work under the Contract without prior written consent of the Department. The Contractor is fully responsible for satisfactory completion of all its subcontracted work. The Department supports diversity in its procurements and contracts, and requests that the Contractor offer subcontracting opportunities to certified woman-, veteran-, and minority-owned small businesses. The

Contractor may contact the OSD at osdhelp@dms.myflorida.com for information on certified small business enterprises available for subcontracting opportunities.

6.2 Assignment.

The Contractor will not sell, assign, or transfer any of its rights, duties, or obligations under the Contract without the prior written consent of the Department. However, the Contractor may waive its right to receive payment and assign same upon notice to the Department. In the event of any assignment, the Contractor remains responsible for performance of the Contract, unless such responsibility is expressly waived by the Department. The Department may assign the Contract with prior written notice to the Contractor.

6.3 Independent Contractor.

The Contractor and its employees, agents, representatives, and subcontractors are independent contractors and not employees or agents of the State of Florida and are not entitled to State of Florida benefits. The Department and Customer will not be bound by any acts or conduct of the Contractor or its employees, agents, representatives, or subcontractors. The Contractor agrees to include this provision in all its subcontracts under the Contract.

6.4 Inspection and Acceptance of Commodities.

6.4.1 Risk of Loss.

Matters of inspection and acceptance are addressed in section 215.422, F.S. Until acceptance, risk of loss or damage will remain with the Contractor. The Contractor will be responsible for filing, processing, and collecting all damage claims. To assist the Contractor with damage claims, the Customer will: record any evidence of visible damage on all copies of the delivering carrier's bill of lading; report damages to the carrier and the Contractor; and provide the Contractor with a copy of the carrier's bill of lading and damage inspection report.

6.4.2 Rejected Commodities.

When a Customer rejects a commodity, Contractor will remove the commodity from the premises within ten (10) calendar days after notification of rejection, and the risk of loss will remain with the Contractor. Commodities not removed by the Contractor within ten (10) calendar days will be deemed abandoned by the Contractor, and the Customer will have the right to dispose of such commodities. Contractor will reimburse the Customer for costs and expenses incurred in storing or effecting removal or disposition of rejected commodities.

6.5 Safety Standards.

Performance of the Contract for all commodities or contractual services must comply with requirements of the Occupational Safety and Health Act and other applicable State of Florida and federal requirements.

6.6 Ombudsman.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this office are found in section 215.422, F.S., which include disseminating information relative to prompt payment and assisting contractors in receiving their payments in a timely manner from a Customer. The Vendor Ombudsman may be contacted at (850) 413-5516.



Division of State Purchasing
4050 Esplanade Way
Tallahassee, FL 32399-0950
850-488-8440

Ron DeSantis, Governor
Pedro Allende, Secretary

**Prequalification for Information Technology Staff Augmentation Services
Intent to Award**

ITB: 23-80101507-ITB

Date: September 26, 2023

As to the above-mentioned Invitation to Bid, pursuant to sections 287.057(1)(a) and 120.57(3), Florida Statutes, the Department of Management Services hereby posts its Notice of Intent to Award to the vendors identified in Exhibit A, Award Summary.

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

Any protest concerning this agency decision or intended decision must be timely filed with the Department of Management Services' Agency Clerk. Protests may be filed by courier, hand delivery, or regular mail at: Department of Management Services, Office of the General Counsel, Attention: Agency Clerk, 4050 Esplanade Way, Suite 160, Tallahassee, Florida 32399-0950. Protests may also be filed by fax at 850-922-6312, or by email at agencyclerk@dms.fl.gov. It is the filing party's responsibility to meet all filing deadlines.

In accordance with section 287.057(25), Florida Statutes, Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.

Intent to Award:

Refer to Exhibit A, Award Summary, for the list of awarded and non-responsive vendors.

Exhibit 'B'

ITB No. 23-80101507-ITB
Prequalification of Information Technology Staff Augmentation Services
Attachment A, Award Summary

Section A
Prequalification for Information Technology Staff Augmentation Services:
Responsive Bidders

*Unless noted in Section C, the Bidders listed have been awarded in all job titles in which they responded.

22nd Century Technologies, Inc.

3DiInc

3k Technologies,LLC

4 Corner Resources, LLC

5D Solutions Inc.

A Simplified Solution, LLC

A.B. Closing Corporation

A.G. Reeves Consulting, Inc.

Abacus service Corporation

Accenture LLP

Ace Infotech LLC

AceApplications, LLC

ADO STAFFING INC

Advanced Image Inc

Advanced Systems Design, Inc.

Advizex Technologies, LLC

Agama Solutions INC

Agile Global Solutions, Inc

Agile Logistix Inc.

Agilify

AgreeYa Solutions, Inc.

Alexis & Associates Consulting LLC

Alitek Solutions, LP

Alliance Global Tech Inc

Alltech Consulting, Inc.

ALPHAPRIMETECH INC.

Alphind Software Solutions, Inc.

ALTA IT Services, LLC

American Packaging I Inc

American Unit Inc

America's Workforce Solution, LLC

Amick Brow LLC

Amzur Technologies, Inc.

APEX SYSTEMS, LLC

Appteon Inc

Arc Analytics LLC

Ardent Technologies Inc

ITB No. 23-80101507-ITB
Prequalification of Information Technology Staff Augmentation Services
Attachment A, Award Summary

Section A
Prequalification for Information Technology Staff Augmentation Services:
Responsive Bidders

*Unless noted in Section C, the Bidders listed have been awarded in all job titles in which they responded.

Ark Infotech LLC
ARK Solutions Inc.
ArnAmy Inc.
Arrati Inc.
Arthur lawrence Management LLC
ASCENDING INC
Asclepius Solutions Inc.
ASSYST
Athomtech, Inc
Athreya INC
Atos IT Solutions and Services, Inc.
Augment HR Solution LLC
AVISTECH LLC
Bansar Technologies Inc
Baptiste Family Group Inc
Bay Systems, Inc.
Beacon Systems, Inc
Bell Federal Systems Inc.
BRAINPOWER INFOTECH llc
Brandt Information Services, LLC
Business Information Technology Solutions.com, Inc
Business Intelligence & Informatics Consulting Services, Inc
California Creative Solutions, Inc.
CanDoTech Consulting Inc
Canopy Management Consulting Group
Capital Staffing Solutions Inc.
Cavalry Support Systems LLC
CDW Government LLC
CGI Technologies and Solutions
Changing Technologies, Inc.
CHENDURDB TECHNOLOGY LLC
Cherry Bekaert
CherryRoad Technologies Inc.
ClarusTec, Inc

ITB No. 23-80101507-ITB
Prequalification of Information Technology Staff Augmentation Services
Attachment A, Award Summary

Section A
Prequalification for Information Technology Staff Augmentation Services:
Responsive Bidders

*Unless noted in Section C, the Bidders listed have been awarded in all job titles in which they responded.

Cleantech Ventures, Inc.
Cloud Consulting Services Inc
Cloud Navigator, Inc.
Cloud Unity LLC
CNC Consulting, Inc.
Code360
COGENT Infotech Corporation
Compass Solutions, LLC
COMPUNNEL SOFTWARE GROUP, INC
Computer Aid, Inc.
Computer Consultants International
Computer Training & Consulting LLC
Compu-Vision Consulting
Comtech LLC
Conduent State Healthcare, LLC
Consultis of Boca Raton, Inc.
Contextual Code
COOLSOFT LLC
Cornerstone Software Services
Creative Consulting Company
Crescens Inc.
Currier, McCabe & Associates, Inc.
Cyber Eye Solutions LLC
Cyber Sphere LLC
CyberHelp LLC
D3 Air & Space Operations, Inc
Data Meaning Services Group Inc
Data Systems Integration Group (DSIG)
DatamanUSA,LLC
Datasoft Technologies, Inc.
DC STAR SOLUTIONS INC.
Defined Software Development, LLC
Deloitte Consulting LLP
Delvacomm, LLC
DevCare Solutions Ltd
Diane Meiller and Associates, Incorporated
Digit Outsource Inc

ITB No. 23-80101507-ITB
Prequalification of Information Technology Staff Augmentation Services
Attachment A, Award Summary

Section A
Prequalification for Information Technology Staff Augmentation Services:
Responsive Bidders

*Unless noted in Section C, the Bidders listed have been awarded in all job titles in which they responded.

Digital Intelligence Systems, LLC
Dilytics Inc
Dogwood Management Partners
DP Professionals, Inc.
DPP Tech Inc
dynapro software consultancy inc
E7Strategies, Inc.
ECA Staffing Solutions, Inc.
Edify Technologies, Inc
Effervescent Consulting LLC
Effervo Technologies Inc
EHIS L.L.C
Eight Eleven Group
Emtec, Inc.
ENTERPRISE 24X7 INC.
Enterprise Solutions Inc
EPAM
ePATHUSA Inc
ePCHelp, Inc.
EPIC Engineering & Consulting Group, LLC
Epock Technologies LLC
EQTARA LLC
Ernst & Young U.S. LLP
ERP Analysts, inc.
ESELECT CONSULTING CORP
eSystems Inc
Excelsior Consulting Services, Inc
Experis US, LLC
Five Points Technology Group, Inc.
Focused HR Solutions, LLC
Formative Solutions
GCOM Software LLC
Geek Sources Inc
Gejits Infotech Inc
GENESYS Consulting Services, Inc.
Genoa Employment Solutions
Global Information Services, Inc.

ITB No. 23-80101507-ITB
Prequalification of Information Technology Staff Augmentation Services
Attachment A, Award Summary

Section A
Prequalification for Information Technology Staff Augmentation Services:
Responsive Bidders

*Unless noted in Section C, the Bidders listed have been awarded in all job titles in which they responded.

GLOBAL VISSE INC
GlobalSource, Inc.
Go Security Pro LLC
Growing Tree Solutions LLC
Guidehouse Inc.
H3U LLC
Hallelujah Creative Group
Hays U.S. Corporation
HCL America Inc
HealthTech Solutions, LLC
HexaCorp
Hixardt Technologies, INC
Horne LLP
HPTech Solutions Inc
HTC Global Services, Inc.
HyperGen Inc.
IBB Technology Corporation
ICG LLC
IKON Software Services, LLC
Image Technology Resources Corp
IMCS Group
Indelible IT Advisory Solutions, LLC
Inficare Inc.
Infinite Computing Systems Inc.
Infojini Inc
InfoLogitech Inc.
Infostride, Inc.
Infosys Public Services
innoSoul, Inc.
Innova Solutions, Inc.
Innovation Technology Consulting Inc
Innovative Information Technology, LLC
Innovative Systems Group of Florida, Inc. d/b/a ISGF
Innoworld Information Technologies LLC
Insight Global
Inspiration Global, LLC.
Inspired Technologies of North Florida, Inc.

ITB No. 23-80101507-ITB
Prequalification of Information Technology Staff Augmentation Services
Attachment A, Award Summary

Section A
Prequalification for Information Technology Staff Augmentation Services:
Responsive Bidders

*Unless noted in Section C, the Bidders listed have been awarded in all job titles in which they responded.

inSTAFF Solutions, LLC

Integrated Technology Solutions and Services Inc. (ITSSI)

IntegriSource, Inc

INTEGRITAS CONSULTING LLC

Inteletch Global Inc

Inteliblu LLC

IntellectFaces, Inc

Intellectual Capitol

Intelli ERP Software, LLC

Intelligize Data LLC

International Consulting Acquisition Corp.

International Software Systems Inc.

ISF, INC.

IT Leader USA LLC

IT RESOURCES INNOVATION, LLC

IT Staffing and Consulting, Inc.

IT Trailblazers LLC

ITG Associates LLC

K2S Global Solutions LLC

Kapoor IT Consulting LLC

Kash Tech LLC

Kelly IT Resources

Keshav Consulting LLC

Kforce Inc.

Kikoda, LLC

KLC Consulting, Inc.

KnowledgePro. LLC

Knowli Corp

Kolter Consulting Services LLC dba Kolter Solutions

KPMG LLP

Krasan Consulting Services Inc

KU TELECOM LLC

Kyra Solutions, Inc. (formerly known as Kyra InfoTech, Inc.)

LEGAL & IT CONSULTANTS INC

Lemar Information Management and Intellectual Technology Co

Level 4 Ventures, Inc.

Lifescale Analytics

ITB No. 23-80101507-ITB
Prequalification of Information Technology Staff Augmentation Services
Attachment A, Award Summary

Section A
Prequalification for Information Technology Staff Augmentation Services:
Responsive Bidders

*Unless noted in Section C, the Bidders listed have been awarded in all job titles in which they responded.

Lorven Technologies Inc.

Luxera

Mainline Information Systems, Inc.

MAPS Data Analytics, LLC

Marga Technologies LLC

Marquis Software Development, Inc.

Mastek Inc.

Mathtech, Inc

MAVERC LLC

Meridian Partners, LLC

Meridian Technology Solutions Inc.

Meridium Group, Inc.

MG Cloud Technologies LLC

MGT of America Consulting, LLC

Michael Clarke LLC dba Gravity IT Resources

Midtown Personnel Inc

MIKA CONSULTING, INC.

Millennium Consulting LLC

Millennium Franchise Group, LLC.

Mission Critical Partners, LLC

MMISME LLC

Momentum Consulting Corp

Montalbano & Associates, Inc.

Moten Tate, Inc.

MSGA Solutions LLC

MSW Staffing, LLC

MTECH SOFTWARE SOLUTIONS LLC

MYBASEPAY USA LLC

Nagarro Inc

NENZEN LLC

Northwest Partners

Nueve Solutions

Numbers Only, Inc

OLAN Associates LLC

OnCloud Solutions Inc

OneTechPlace, Inc.

Optimum Software Solutions, Inc.

ITB No. 23-80101507-ITB
Prequalification of Information Technology Staff Augmentation Services
Attachment A, Award Summary

Section A
Prequalification for Information Technology Staff Augmentation Services:
Responsive Bidders

*Unless noted in Section C, the Bidders listed have been awarded in all job titles in which they responded.

ORCA Group LLC

OST, Inc.

OZ Digital, LLC

Paramount Software Solutions, Inc

Patterns LLC

Paul Consulting Group

PeerSource

Peraton State & Local Inc

Perseptia LLC

Phoenix Business Inc.

Piazza Technical Consulting

Pitisci & Associates LLC

Planet Technologies, Inc.

Powersolv Inc.

Pragmatic Solutions Inc

PREMIERTECH INC.

Presidio Networked Solutions LLC

ProCom Consulting, Inc

Procom Services

Professional Staffing Services Group Inc

PROINFY SOLUTIONS LLC*

Project Management Solutions, Inc. IA: 09/09

Protiviti Government Services, Inc

PruTech Solutions, Inc.

PSR Associates, Inc.

Public Consulting Group LLC

Q.E.D., Inc.

Queen Consulting Group, LLC

R4 Talent Solutions, Inc

RADcube

RADISE International, L.C.

Raks Group LLC

RamcoTek Consulting LLC.

Randstad Technologies, LLC.

RE/SPEC Inc.

Red Hills Services Inc.

Red Sun Technology

ITB No. 23-80101507-ITB
Prequalification of Information Technology Staff Augmentation Services
Attachment A, Award Summary

Section A
Prequalification for Information Technology Staff Augmentation Services:
Responsive Bidders

*Unless noted in Section C, the Bidders listed have been awarded in all job titles in which they responded.

RedSalsa Technologies, Inc.
Resilient Business Solutions LLC
RESOURCE LOGISTICS INC
Resourcesoft, Inc.
REVISION Inc.
Revolution Technologies, LLC
RGC Digital
RICEFW Technologies Inc
RLTCORP Software Development Services
Rose International, Inc
Rover Resources, Inc
RSM US LLP
Rudram Engineering Incorporated
Ruvos
Saks Technologies Inc
Sanrose Information Services Inc.
Sapience.IT
SAROS TECH, LLC.
Saturn Tech LLC DBA Saanvi Technologies
SCONY IT STAFFING
SelectPro, LLC
Sentry IT, LLC
Seva Technologies LLC
SGS Technologie LLC
Shanu Tech LLC
SIGN - IN SOLUTIONS, INC.
SimRobotics Corp.
SkyBridge Resources
Smart Resources, Inc
SMX SERVICES & CONSULTING
SNI Companies
SoftHQ, Inc
SoftSages Technology
Software Information Resource Corp.
Software Integration Services Inc
Software People Inc.
Software Resources Inc

ITB No. 23-80101507-ITB
Prequalification of Information Technology Staff Augmentation Services
Attachment A, Award Summary

Section A
Prequalification for Information Technology Staff Augmentation Services:
Responsive Bidders

*Unless noted in Section C, the Bidders listed have been awarded in all job titles in which they responded.

Solutions3 LLC

Sonus Software Solutions Inc

SOVRANO Enterprise, LLC

Spruce Technology, Inc.

SRR International, Inc

SRS Consulting Inc.

Steck Systems, Inc.

Stellar IT Solutions

STEPS TALENT, LLC

Steven Douglas Associates, LLC bda StevenDouglas

Strategic IT Alignment Group, LLC

Strategic IT Consulting,

Strategic Optimization and Research LLC

Stratice, LLC

Sun Technologies, Inc.

SunPlus Data Group

SVAM International Inc

synergy Software Solutions, Inc.

Synergy Technologies LLC

System Soft Technologies, LLC

SYSTEMDOMAIN

Tal Search Group, Inc.

TalenTech Digital

Talon Professional Services, LLC

Tanu Software Solutions Inc.

Taproot Solutions Inc

TCecure, LLC

Tech Army, LLC

Tech Valley Talent, LLC

Techforce Services Inc.

TechniBorn INC

Technical Recruiting Solutions, Inc.

Technology Assurance Labs LLC

TechOne Partners, Inc.

Techpillars, Inc.

Tech-Span consulting llc

TechVoE, Inc.

ITB No. 23-80101507-ITB
Prequalification of Information Technology Staff Augmentation Services
Attachment A, Award Summary

Section A
Prequalification for Information Technology Staff Augmentation Services:
Responsive Bidders

*Unless noted in Section C, the Bidders listed have been awarded in all job titles in which they responded.

TECKpert LLC

TEKBANK CONSULTANTS, INCORPORATED

Tekgence Inc.

TekStream Solutions, LLC

TEKsystems, Inc.

Telefroce, LLC (Titan Technologies)

THATCHER MATHIAS, INC.

The ACT-1 Group, Inc. dba ATIMS

The Ashvins Group, Inc

the Canopy of Technology, Inc.

The Consultants Consortium, Inc.

The Evolvers Group L.P.

The Greentree Group, Inc.

The Little Group

The North Highland Company LLC

The Talent Source, Inc

The Tews Company

Tidal Basin Government Consulting, LLC

TIDAL IMPACT LLC

Trigyn Technologies, Inc.

Trinity IT Services LLC

Trivision Group Inc

Trulight LLC

Tryfacta Inc.

Underwood Sloan & Associates, LLC

United Data Technologies, Inc.

V Group Inc.

V2Soft, Inc.

V3iT Consulting, Inc.

Vaco LLC

VA-Tech Services

Vcarve, Inc.

Vector Consulting, Inc.

Venatore LLC

Venvi Consulting, LLC

Vertex Computer Systems, Inc.

VGreen Enterprises LLC

ITB No. 23-80101507-ITB
Prequalification of Information Technology Staff Augmentation Services
Attachment A, Award Summary

Section A
Prequalification for Information Technology Staff Augmentation Services:
Responsive Bidders

*Unless noted in Section C, the Bidders listed have been awarded in all job titles in which they responded.

Vidhwan Inc,
Vinali LLC
Vinsys Information Technology Inc
Virpie Inc
Virtuoso Technology Solutions LLC
Visionaryz Inc.
Visium Resources, Inc.
Vitaver and Associates, Inc.
VIVA USA INC
vTech Solution Inc
WadiTek LLC
WESECONDCHANCE
Workflow Technologies Inc
Yochana IT Solutions Inc.
Yom Solutions LLC
Zion Cloud Solutions LLC
Zirlen Technologies Inc.

Section B
Prequalification for Information Technology Staff Augmentation Services:
Non-Responsive Bidders

Aurora Consulting Inc
C2S Technologies Inc.
EXP35 LLC

Section C
Prequalification for Information Technology Staff Augmentation Services:
No Award in the following job titles:

Job No. 3430 - Data Warehouse Analyst - PROINFY SOLUTIONS LLC
Job No. 3610 – Decision Support Specialist - PROINFY SOLUTIONS LLC
Job No. 4220 – ERP Configurer - PROINFY SOLUTIONS LLC



Downtown Investment Authority

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

CC: Alex Baker, Professional Services Specialist
Renee Hunter, Chief of Real Estate

FROM: Guy Parola, Director of Operations *GP*

RE: Sixth amendment to agreement (State Contract No. DMS-12/13-007A)

DATE: February 1, 2024

P-58-16 AD#4
AM#6

The City piggy-backs off of State Contract No. DMS-12/13-007A (COJ Agreement) CTDI19000007 10282). Through a sixth amendment to the Agreement, we desire to utilize CBRE, Inc. for real estate services as more fully described in an amended Scope of Work (Exhibit C to the amendment, uploaded to ICLOUD).

Contract Purchase Agreement POA-71376-21 has an agreement amount of \$166,920, of which \$102,630 has been released. Therefore, there is not a need to increase the amount on contract #10282.

The account for payment: 10802 135115 531090 000000 00001278 00000 0000000.

Please find attached: City Contract 10282 (Utilizing State Contract No. DMS -12/13-007A)
Revised Exhibit D Scope of Services

STREETSENSE

DOWNTOWN INVESTMENT AUTHORITY

FRIENDSHIP FOUNTAIN F&B SITE

PHASE 1 RESEARCH & IMMERSION / 1-2 WEEKS

Building on a previously executed market survey and client deliverables to date, Streetsense will immerse ourselves in the Southbank site, planned park renovation phasing and timing, upcoming private developments and immediate surrounding market areas to build a thorough understanding of the viability

CLIENT PROVIDED MATERIALS

- Phased Renovation Schedule of Friendship Park
- Most current editable electronic files of any plans or other drawings
- Any previous planning studies or existing recommendations
- Site survey for proposed location and any known constraints

SITE VISIT

- A one-day site visit from one (1) senior Streetsense Hospitality Consulting or Real-Estate Strategy team member will be conducted as part of this effort.

PHASE 2 FOOD & BEVERAGE STRATEGY / 3-4 WEEKS / \$20,000

Streetsense will deliver a set of strategic recommendations on the Friendship Fountain site including:

- Use type, cuisine, and aesthetic qualities
- Operating model, pro forma, and site economics
- Bubble diagram and general space planning for proposed use
- Phasing and timing recommendations

DELIVERABLES

- Food & Beverage Strategy deck with precedent imagery, space plan, and financial information
- One (1) round of revision to follow initial client presentation or virtual review

MEETINGS

- Two (2) client meetings or presentations to the Downtown Investment Authority key stakeholders

EXHIBIT 'E'

PAYMENT TERMS

Client will be invoiced a \$4,000 deposit (20%) and a final invoice once the project is completed on all fixed fee projects. All recurring fees are billed on the 10th of the month previous of the month services are provided. All out-of-pocket, media, and influencer fees will be invoiced 100% and payment is due in advance of placing service orders. Previously approved Terms & Conditions apply.

AGREEMENT

If you approve the above proposal, please sign below and return for our record and as your authorization to proceed. This signed proposal and a retainer as detailed above will serve as our formal agreement.

THANK YOU AGAIN FOR THIS OPPORTUNITY

Signature:

Printed Name:

Title:

Date:

Job #:

23-070

Project Name #:

Jacksonville Shipyards

For Streetsense internal use only



City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
Jacksonville.gov

A NEW DAY


January 24, 2024

MEMORANDUM

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Nina Sickler, P.E.
Director of Public Works

FROM: Robin G. Smith, P.E.
Chief, Engineering and Construction Management

Nikita Reed, P.E. 
Public Works Project Manager

SUBJECT: Amendment 4 P-04-19 Contract 10654-01/ POA-70032-20
WSP USA Environment & Infrastructure Solutions, Inc. (WSP USA E& I, Inc.)
Professional Design Services for McCoy's Creek Restoration

The current contract limit for all projects to be performed pursuant to the Agreement is \$8,000,000.00. Projects that have been assigned to date have almost reached that limit. Additional projects cannot be assigned until the upper limit is raised. WSP USA E & I, Inc. is committed to meeting the 20% JSEB participation goals established for this contract.

Accordingly, this is to recommend that Contract # 10654-01, originally executed August 7, 2019, between the City and WSP USA Environment & Infrastructure Solutions, Inc. (WSP USA E&I Inc.), for Professional Design Services for McCoy's Creek Restoration, be amended to increase the maximum indebtedness by \$2,000,000.00 to a new maximum of \$10,000,000.00, with all other terms and conditions of the Agreement remaining unchanged.

RGS/lw

cc: Lori A. West, Engineering & Construction Management

'24 FEB 2 PM 12:27:3



- HOME
- CONTRACTS
- AMENDMENTS
- CHANGE ORDERS



CONTRACTS

SEARCH FOR CONTRACT:

By Reference/Contract Number:

OR

Contract Request Date between and

and Contract is at:

and Vendor name contains:

Search

Search Results

Ref. Number	Request Date	Notes	Contract Number
<u>190660</u>	8/6/2019	WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, INC. - CONTRACT FOR PROFESSIONAL DESIGN SERVICES FOR MCCOY'S CREEK RESTORATION - 1950.19-1; WEST/MCCAIN	10654-01

Contract Details

Reference Number: 190660	Request Date: 8/6/2019
Notes: WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, INC. - CONTRACT FOR PROFESSIONAL DESIGN SERVICES FOR MCCOY'S CREEK RESTORATION - 1950.19-1; WEST/MCCAIN	
Index Code:	Contract Number: 10654-01
Bid Number: P-04-19	Project: 8/7/19 - PROJECT COMPLETION
Execution Date: 8/7/2019	
Original Amount: \$4,000,000.00	Adjusted Amount: \$8,000,000.00
Vendor: WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, INC.	

Edit

Amendment

Add New Amendment

Amendment #	Amendment Notes
1	AMENDED TO INCORPORATE EXHIBIT C TO REFLECT THE CORRECT RATES FOR THE SUBCONSULTANT SCOPE;
2	Increase Indebtedness \$3,000,000.00 NTE \$7,000,000.00
3	Amendment to Increase indebtedness \$1,000,000.00; NTE \$8,000,000.00; Incorporate Exhibit D

Change Order

Add New Change Order

No change orders for this contract.

Tracking History

#	Action Date	Days @ Location	Location	Notes
1	8/6/2019	0	Corporate Secretary	* CONTRACT ENTERED *

2	8/6/2019	0	Accounting Division
3	8/6/2019	0	Finance Director
4	8/6/2019	1	Office of the Mayor
5	8/7/2019		Corporate Secretary

Amendment	#	Action Date	Days @ Location	Location	Notes
1	1	3/17/2020	0	Corporate Secretary	** Amendment Entered **
1	2	3/17/2020	1	Finance Director	no encumbrance
1	3	3/18/2020	0	Office of the Mayor	
1	4	3/18/2020		Corporate Secretary	
2	1	6/16/2021	0	Corporate Secretary	** Amendment Entered **
2	2	6/16/2021	1	Finance Director	PO-70032-20
2	3	6/17/2021	1	Office of the Mayor	
2	4	6/18/2021		Corporate Secretary	
3	1	9/18/2023	0	Corporate Secretary	** Amendment Entered **
3	2	9/18/2023	0	Finance Director	POA-70032-20

No change order tracking data.



City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
Jacksonville.gov

A NEW DAY.

January 30, 2024

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Nina Sickler, ^{Designated by:} *Nina Sickler*
Director of Public Works

FROM: Steven D. Long, Jr., P.E.
Director of Operations

Thomas G. McKnight
Capital Improvement Construction Manager

Daryl Weinstein
Public Works Construction Project Manager

SUBJECT: Shortlist Award P-10-23
Construction Engineering and Inspection Services for 3 Swimming Pool Projects

The subcommittee received two proposals for evaluation for the subject project. Permission by PSEC was given to evaluate the two proposals using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix). One proposal was found to be non-responsive as they did not address all the minimum requirements in the RFP. The remaining proposal was found to be responsive, interested, qualified and available to provide the services required by the RFP.

Based on the above, the following firm was determined to be qualified to perform the required services.

1. The Gibbs Group, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

SDL/lw

Attachment: Scoring Matrix

cc: David D. Hahn, P.E., Engineering and Construction Management

Evaluation Matrix

EVALUATION SCALE

1.....20

QUALIFIED

EXTREMELY QUALIFIED

PROJECT NO. P-10-23

PROJECT TITLE:

Construction Engineering and Inspection Services for
3 Swimming Pool Projects.

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROXIMITY TO PROJECT	Past & Present Commitment to Small & Minority Businesses & Contributions Toward A Diverse Market Place	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	Willingness to Meet Time & Budget	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL
MAXIMUM POINTS ASSESSED	20	10	5	20	5	10	20	20	10	10	130
Keville Enterprises, Inc.		NON-RESPONSIVE - Did Not Address All Min Requirements									
The Gibbs Group	14.00	9.98	2.00	18.38	4.00	10.00	20.00	19.00	7.00	9.50	113.76



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
214 N. Hogan St., 10th Floor
Jacksonville, FL 32202
(904) 630-CITY
www.Jacksonville.gov

MEMORANDUM

TO: Dustin Freeman, Chairperson
Professional Services Evaluation Committee

THRU Nina Sickler, P. E.
Director of Public Works

FROM: Nikita Reed, P. E., Engineering Operations Manager
Engineering and Construction Management Division

Tom McKnight, Manager, Construction Management Section
Engineering and Construction Management Division

SUBJECT: Request for Proposals – RFP NO. P-50-23
CEI Services for 2nd Avenue North & Penman Road Complete Streets

DATE: January 29, 2024

Please take appropriate action to issue the attached Request for Proposals (RFP) for subject professional services.

The following information is furnished as required by the Ordinance Code and Procurement Department Regulations:

1. The general purpose of these services is stated in the accompanying RFP.
2. The objective of this request is to make available professional services as stated in the RFP.
3. The services shall be performed in accordance with negotiated time schedules.
4. The cost of these services is estimated at approximately \$4,000,000.
5. These services will not duplicate prior or existing work.
6. There are no current or prior services directly related to this request.
7. Coordination has been completed between the pertinent Divisions of the Department of Public Works for proper utilization of these services.
8. The Department of Public Works does not have the in-house capabilities to provide these services.

24 FEB 2 12:24:3

9. A subcommittee composed of Nikita Reed, P. E., Engineering Operations Manager, Engineering and Construction Management Division, 255-8702; and Tom McKnight, Manager, Construction Management Section, Engineering and Construction Management Division, 255-8744, is assigned to review submittals for this RFP.
10. Internal Services administrative costs should be charged to Account No. PWEN011AD.
11. Funding will be identified at the time purchase orders are issued for these services.
12. All firms who have expressed an interest in furnishing Professional Engineering Services as detailed in the RFP should be mailed a notice of this RFP.
13. The subcommittee members assigned to this RFP have read and understand the Procurement Administrative Code dated April 2022.
14. Three (3) weeks is believed to be sufficient time for interested parties to respond to this RFP.

We certify the contents of this memorandum are correct and true to the best of our knowledge.

Attachments: Request for Proposals
Risk Management Approval (sent by e-mail)
EBO Approval (sent by e-mail)

cc: Tammy Duggan, PW Contracts and Finance Manager
Lori West, Contract Specialist



A NEW DAY

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
Jacksonville.gov

January 30, 2024

TO: Dustin Freeman, Chairperson
Professional Services Evaluation Committee

THRU Nina Sickler, P. E. DocuSigned by: *Nina Sickler*
Director of Public Works 1EEA22305D213467

FROM: Steven D. Long, Jr., P.E. *Steven D Long*
Director of Operations
Gary Goldsberry, P.E. *Gary Goldsberry*
Professional Engineer
Michael Derbaum, P.E. *Michael Derbaum*
Professional Engineer

SUBJECT: Shortlist P-45-23
Engineering Design Services for Hopkins Creek Regional Stormwater Improvements

The subcommittee received three (3) proposals for evaluation for the subject project and found it to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

- 2. Adkinson Engineering, Inc.
- 1. Almond Engineering, P.A.
- 3. Dewberry Engineers, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

SDL/lw

Attachment: Scoring Matrix

24 FEB 2 PM 12:21:35

Evaluation Matrix

1----- EVALUATION SCALE -----25
 QUALIFIED EXTREMELY QUALIFIED
 PROJECT NO. P-45-23
 PROJECT TITLE Engineering Design Services for Hopline Creek Regional Stormwater Improvements

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROXIMITY TO PROJECT	Part & Present Demonstrated Commitment to Small & Minority Businesses & Contributions Toward A Diverse Market Place	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	Will Impress to Meet Time & Budget	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL
MAXIMUM POINTS ASSESSED	25	10	5	10	5	5	20	30	10	10	130
Dewberry Engineers, Inc.	19.00	7.50	5.00	8.50	5.00	2.00	7.00	23.50	7.00	10.00	94.50
Adkinson Engineering	17.50	9.00	2.50	10.00	3.00	5.00	20.00	27.00	4.50	10.00	108.50
Almond Engineering, PA	18.00	9.00	3.00	10.00	4.00	5.00	20.00	28.00	5.00	10.00	112.00



City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
Jacksonville.gov

A NEW DAY.

January 30, 2024

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Nina Sickler, P.E. DocuSigned by: Nina Sickler (EFA22305023407)
Director of Public Works

FROM: Steven D. Long, Jr., P.E. *Steven D Long Jr*
Director of Operations

Gary Goldsberry, P.E. *Gary Goldsberry*
Professional Engineer

Fred Sumter *F Sumter*
Public Works Construction Project Manager

SUBJECT: Shortlist Award P-43-23
Construction Engineering and Inspection Services for City Bridge-Structural
Projects below \$4M- Annual Contract

The subcommittee received two proposals for evaluation for the subject project. Permission by PSEC was given to evaluate the two proposals using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix). One proposal was found to be non-responsive as they did not address all the minimum requirements in Article 1.4 in the RFP. The remaining proposal was found to be responsive, interested, qualified and available to provide the services required by the RFP.

Based on the above, the following firm was determined to be qualified to perform the required services.

1. Eisman & Russo, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

SDL/lw

Attachment: Scoring Matrix

cc: David D. Hahn, P.E., Engineering and Construction Management

24 FEB 2 PM 12:21:21



City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
Jacksonville.gov

A NEW DAY

January 24, 2024

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Nina Sickler, P.E.
Director of Public Works

FROM: Robin G. Smith, PE
Chief, Engineering & Construction Management

John B. Baxter, P.E.
Professional Engineer

John M. Baxter

SUBJECT: Contract Scope and Fee Approval P-05-23
Eisman & Russo, Inc.
Engineering Design Services for Cahoon Road Phase 2

The Engineering Division has negotiated with the consultant selected for Engineering Design Services for Cahoon Road Phase 2 to provide 30% design, resulting in the Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B, attached. JSEB firms to be utilized to meet the 25% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with Eisman & Russo, Inc. for Engineering Design Services for Cahoon Road Phase 2, that includes the attached Scope of Services, Exhibit A and Fee Schedule, Exhibit B, to provide a lump sum amount for Design Services in the amount of \$662,620.66, with a maximum indebtedness to the City in the amount of \$662,620.66 and with an expiration date of Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for this project is as follows:

ACCOUNTS:		
35104.153182.565030.002742.00000000.00000.0000000	32111.153101.565030.002742.00000000.00000.0000000	
002742	002742	
PWCP Better Jax Prof Bonds-Rd & St Fac.	PWCP PW Capt Proj-Othr Trans Svcs	
565030	565030	
3	6	
35104-384010	32111-384020	
\$270,948.72	\$391,671.94	
TOTAL		\$662,620.66

NS/lw

Attachment: Exhibits A & B
JSEB Participation

'24 FEB 2 PM 12:20:5E

**Scope of Services
CAHOON ROAD ROADWAY IMPROVEMENTS
LENOX AVENUE TO BEAVER STREET
PHASE I**

APPROVED

*John M. Baxter
January 17, 2024*

Project Description

The City of Jacksonville (COJ) Department of Public Works (PW) is requesting that Eisman & Russo, Inc. (Consultant) provides professional design services for the improvements of Cahoon Road from Lenox Avenue to Beaver Street. Eisman & Russo’s services will be provided in two phases; Phase I will involve planning and preliminary engineering design (+/- 30% plans) and a report that will determine the typical section of the roadway; Phase II will include the final design, permitting and specification required for providing a full bidding package to contractors. This Scope of Services and associated fees addresses only Phase I. The total project length is approximately 1.5 miles. This project is located on the West side of Duval County. For illustration, please see the attached location map.

Existing Conditions

Currently, Cahoon Road from just north of the previously improved Lenox Ave Intersection to Ramona Blvd is approximately 0.9 miles in length with 20’ wide pavement and a sidewalk along most of the west side. This segment has very limited drainage infrastructure and, consequently, stormwater runoff must travel along the road surface to low areas that allow flow from the corridor. The segment from Ramona Blvd to Devoe St is an Urban Section (curb & gutter) that is approximately 50’ wide (from face-of-curb to face-of-curb) with sidewalks along both sides (east & west) and is under the jurisdiction of FDOT. From just north of the Devoe St intersection to Pearce Lane, Cahoon Road is approximately 22’ wide with a sidewalk along the west side. From Pearce Lane through the Beaver St Intersection, the road becomes less defined as there is no separation between travelway and adjacent commercial driveways/parking area. In total, the project is approximately 1.5 miles in length, contains 4 existing traffic signals, including the Lenox Ave Intersection, and one CSX Railroad Crossing.

Project Scope

The scope of improvements considers an upgrade from the 2-Lane Rural Section (with limited drainage infrastructure) to accommodate improved vehicular, bicycle and pedestrian safety along the corridor. Consideration will be given to include other components of a “Complete Street” Infrastructure and signal improvements to ensure adequate capacity and improved safety for all that use the corridor – vehicles, cyclists and pedestrians. Furthermore, special focus will be given to ensure that the project’s stormwater management design addresses the City’s Volumetric Restricted Basin criteria and meets all new Resilient design parameters that have been established within Jacksonville’s Resiliency Strategy efforts. All utilities within the corridor will be evaluated with appropriate utility owners to ensure that any needed enhancements are incorporated into the project and all existing utility infrastructure conflicts are addressed within the project’s design. A focus of the design will also identify innovative components that can be included to better accommodate and serve the abutting property owners and adjacent communities.

Phase I

The Phase I project’s scope will include the collection of all survey (survey limits will include 10-ft beyond ROW), geotechnical, environmental, and traffic data within the existing ROW needed for design of a new 2-lane urban roadway within the project limits including a new 12-foot wide shared-use path on the east side and a 6-foot sidewalk on the west side. The path will be located with minimal impact to the existing trees. A crossing with appropriate advanced signage will be provided at an optimum location if the trail location changes sides. At major non-signalized intersections with significant crash history, turn lanes could be constructed by widening, to provide deceleration and queue lengths to improve safety. E&R will coordinate with the following sub-consultants to provide these services:

- a) E&R will subcontract with DRMP to perform professional surveying and ROW mapping services for Phase I of this project. See attached scope of work provided by DRMP for a detailed description of services to be performed.
- b) E&R will subcontract with CSI Geo, Inc. to perform professional geotechnical engineering services for Phase I of this project. See attached scope of work provided by CSI Geo for a detailed description of services to be performed.
- c) E&R will subcontract with Alpha Environtech to perform professional environmental engineering services and wetland determination for Phase I of this project. See attached scope of work provided by Alpha Environtech for a detailed description of services to be performed.
- d) E&R will subcontract with Chindalur Traffic Solutions to perform traffic and signalization study and report for Phase I of this project. See attached scope of work provided by Chindalur Traffic Solutions for a detailed description of services to be performed.
- e) E&R will subcontract with Peggy Malone and Associates to perform traffic counts and provide data for Phase I of this project. See attached scope of work provided by Peggy Malone and Associates for a detailed description of services to be performed.

The E&R Team will also provide preliminary engineering design, calculations and public involvement support in preparing the Preliminary Engineering Report. Detailed scope items include the following:

- Research relevant data available for the project area, including but not limited to the following information: USGS quadrangle and other topographic maps; FEMA flood maps and studies; available survey data; engineering studies; soil boring data; NRCS Soils Survey maps and information; aerial photo maps; As-Built plans, City and SJRWMD permit record plans and design plans for previous improvements within and adjacent to the project limits; and any relevant City maintenance records.
- Perform field review of the entire corridor
- Perform topographic and tree survey within the existing ROW
- Coordinate sub-consultants efforts
- Identify and document existing utilities
- Develop Design Criteria Table – based on a formal assessment of the 3 Alternatives identified within the Eisman & Russo Proposal:
 - 1) 3-Lane Urban Section with Bike Lanes & Sidewalks on both sides
(less probable Alternative)

- 2) 2-Lane Urban Section with a Sidewalk on one side and Shared-Use Path on the other (no Bike Lanes)
(most probable Alternative)
- 3) 2-Lane Urban Section with Bike Lanes & Sidewalks on both sides
(less probable Alternative)
- Develop Minor Assessment of Alternatives 1 and 3, to include:
 - Traffic Assessment (volume/capacity)
 - Typical Section Layout
 - Right of Way Impact and Right of Way Estimated Cost
 - Bicycle and Pedestrian Safety Assessment
 - Tree and Environmental Impact
 - Overall Estimated Construction Cost
- Develop Formal Assessment of Alternative 2, to include:
 - Traffic Assessment (volume/capacity)
 - Bicycle & Pedestrian Safety Assessment
 - Complete Streets Assessment
 - Tree and Environmental Constraints
 - Right of Way/Real Estate Constraints
- Develop Typical Section package (30% design plans) for the recommended Alternative
- Develop recommended horizontal alignment and conceptual layout (30% design plans) for the recommended Alternative
- Perform Access Management analysis for the recommended Alternative
- Develop preliminary corridor traffic analysis and signalization study for the recommended Alternative
- Identify existing and required ROW and easement takes for the recommended Alternative
- Coordinate recommended Alternative with Utility Owners for initial assessment on proposed improvements
- Prepare existing signage inventory
- Preparation of the Preliminary Engineering Report (PER) as requested by the City
- Prepare initial construction cost estimate for the recommended Alternative
- E&R will coordinate and participate two public meetings during Phase I
- E&R will develop and provide exhibits and project handouts for each of the two public meetings

E&R will also provide the following drainage engineering and analysis tasks for Phase I of this project, for the recommended Alternative:

- a) Analyze potential pond sites for the proposed improvements and develop a siting report detailing the analysis and recommended site
- b) Perform calculations to determine required pond size including identifying flood plain impacts and required compensation (Wills Branch Restricted Basin)
- c) Analyze existing and potential drainage outfalls and requirements

Please note the following tasks which are to be performed during the future “Phase 2 – Final Design” efforts and not under this scope of work:

- Topographic survey and wetland delineation of the proposed pond site(s) to be identified during Phase 1

- Topographic survey and wetland delineation of areas outside of the existing ROW which are identified for acquisition or easements during Phase 1
- ROW Mapping
- SUE soft digs and locates
- Geotechnical analysis for ponds, retaining walls, signal upgrades and other various improvements identified during Phase 1

Additional Requirements

1. Coordinate efforts and correspond with the City of Jacksonville, JEA, DEP, and SJRWMD as appropriate throughout Phase I.
2. Perform complete QA/QC procedures prior to each submittal
3. Take notes of all design/review meetings held with the City and other agencies. These notes shall be transcribed and furnished to the City's Project Manager for concurrence as soon as practical after date of the meeting
4. The Consultant shall work directly with the City's Project Manager and will maintain this person as the sole point of contact with the City regarding this project
5. The City's Project Manager shall notify the consultant in writing regarding changes to the project that will require modification to the Consultant's work
6. The COJ shall be the Owner of all final documents

Project-Specific Requirements

In addition to the General Project Requirements described above, the following project-specific requirements are a part of this scope of engineering services:

1. Reference the attached Manhour rates, Fee Summaries, and Location Map associated with this project.

Project Schedule

The Phase I data collection and engineering analysis will be completed within 210 days from Notice to Proceed

Notice to Proceed

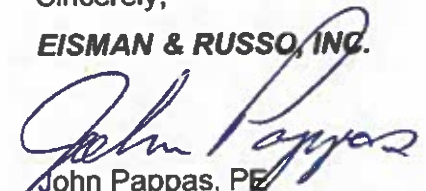
No work on this project shall be performed until a contract has been executed and a work order has been issued by the City of Jacksonville

Fee Summary

See attached "Exhibit B"

Sincerely,

EISMAN & RUSSO, INC.



John Pappas, PE
Vice President / Chief Operations Officer

**Attachment
Location Map**



"EXHIBIT B"

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL

1. Project Engineering Design Services for Cahoon Road Phase 2 (Phase I - Study/30% Design Phase)	3. Contract Number RFP # P-05-23
2. Name of Consultant Eisman & Russo, Inc.	4. Proposal Date 1/15/24

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Principal/Project Director/Project Liason	\$96.00	82.0	\$7,872.00	
QA/QC Engineer (PE)	\$96.00	60.0	\$5,760.00	
Constructability Engineer (PE)	\$80.00	30.0	\$2,400.00	
Senior Engineer - EOR (PE)	\$75.00	162.0	\$12,150.00	
Senior Engineer - Project Mangager (PE)	\$76.00	383.0	\$29,108.00	
Senior Engineer - Drainage Engineer (PE)	\$75.00	150.0	\$11,250.00	
Engineer - Roadway Enginner (PE)	\$50.00	471.0	\$23,550.00	
Engineer - Tech (EI)	\$38.00	410.0	\$15,580.00	
CADD Operator	\$35.00	375.0	\$13,125.00	
Clerical	\$18.00	13.0	\$234.00	
TOTAL DIRECT LABOR		2,136 Hours		\$121,029.00
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate		150 % x Total Direct Labor		\$181,543.50
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$302,572.50
8. PROFIT: Labor Related Costs (Item 7)		x	10%	\$30,257.25

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				
Transportation			\$	
Phone/Communication			\$	
Computer Equipment/Software			\$	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$0.00
10. SUBCONTRACTS (Limiting Amount)				
Geotechnical (CSI Geo) JSEB			\$ 72,218.18	
Structural Engineering (Civil Services) JSEB			\$ 0.00	
Environmental Engineering (Alpha Envirotech Cons) JSEB			\$ 27,569.50	
Signalization & Traffic Eng. (Chindalur Traffic Solutions) JSEB			\$ 48,123.73	
Traffic Counts (Peggy Malone)			\$ 3,950.00	
Survey (DRMP)			\$ 146,149.50	
SUE (DRMP)			\$ 31,780.00	
Landscape (Janet Whitmill)			\$ 0.00	
SUB-CONTRACT SUB-TOTAL				\$329,790.91
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$662,620.66
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES			\$ 0.00	\$0.00

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$662,620.66
PREVIOUS CONTRACT AMOUNT	\$0.00

JSEB FORM 2

**LETTER OF INTENT
TO PERFORM AS A SUBCONTRACTOR or SUB-CONSULTANT**

CSI Geo, Inc.

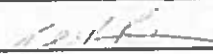
(Name of JSEB Supplier/Consultant/Subcontractor)

Name of Project: Engineering Design/ Cahoon Rd - Phase 2 Bid Number: P-05-23

I, the undersigned, understand that the price below is representative of my intent to perform the scope of work attached. I further understand that this price is subject to increase or decrease due to the City of Jacksonville bid requirements. All work must meet the City of Jacksonville bid specifications.

*Total amount of work to be performed or materials to be supplied, including Sales Tax

*Scope of Work Attached

Geotechnical Engineering \$ 4.0%
 President 6/7/2023
Signature of JSEB Supplier/Consultant/ Subcontractor Title Date

* For solicitations that are not project specific, such as: misc. services, design build, etc.; "TBD" will not be accepted with the bid submittal on Form 1 and the Letters of Intent at minimum there should be a percentage of JSEB usage. For solicitations that are project specific you will be required to provide a dollar amount on Form 1 and on all Letters of Intent. "TBD" will not be accepted.

This form must be used for Letter of Intent.

JSEB FORM 2

**LETTER OF INTENT
TO PERFORM AS A SUBCONTRACTOR or SUB-CONSULTANT**

Civil Services, Inc.

(Name of JSEB Supplier/Consultant/Subcontractor)

Name of Project: Engineering Design/ Cahoon Rd - Phase 2 Bid Number: P-05-23

I, the undersigned, understand that the price below is representative of my intent to perform the scope of work attached. I further understand that this price is subject to increase or decrease due to the City of Jacksonville bid requirements. All work must meet the City of Jacksonville bid specifications.

*Total amount of work to be performed or materials to be supplied, including Sales Tax

*Scope of Work Attached

Structural Engineering \$ 3.5%
Chlem President 6/7/2023
Signature of JSEB Supplier/Consultant/ Subcontractor Title Date

* For solicitations that are not project specific, such as: misc. services, design build, etc.; "TBD" will not be accepted with the bid submittal on Form 1 and the Letters of Intent at minimum there should be a percentage of JSEB usage. For solicitations that are project specific you will be required to provide a dollar amount on Form 1 and on all Letters of Intent. "TBD" will not be accepted.

This form must be used for Letter of Intent.

JSEB FORM 2

LETTER OF INTENT
TO PERFORM AS A SUBCONTRACTOR or SUB-CONSULTANT

Alpha Envirotech Consulting, Inc.

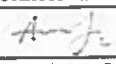
(Name of JSEB Supplier/Consultant/Subcontractor)

Name of Project: Engineering Design/ Cahoon Rd - Phase 2 Bid Number: P-05-23

I, the undersigned, understand that the price below is representative of my intent to perform the scope of work attached. I further understand that this price is subject to increase or decrease due to the City of Jacksonville bid requirements. All work must meet the City of Jacksonville bid specifications.

*Total amount of work to be performed or materials to be supplied, including Sales Tax

***Scope of Work Attached**

<u>Environmental Services</u>	\$ <u>9.0%</u>	
<u></u>	<u>President</u>	<u>6/7/2023</u>
Signature of JSEB Supplier/Consultant/ Subcontractor	Title	Date

* For solicitations that are not project specific, such as: misc. services, design build, etc.; "TBD" will not be accepted with the bid submittal on Form 1 and the Letters of Intent at minimum there should be a percentage of JSEB usage. For solicitations that are project specific you will be required to provide a dollar amount on Form 1 and on all Letters of Intent. "TBD" will not be accepted.

This form must be used for Letter of Intent.

JSEB FORM 2

LETTER OF INTENT
TO PERFORM AS A SUBCONTRACTOR or SUB-CONSULTANT

Chindalur Traffic Solutions, Inc.

(Name of JSEB Supplier/Consultant/Subcontractor)

Name of Project: Engineering Design/ Cahoon Rd - Phase 2 Bid Number: P-05-23

I, the undersigned, understand that the price below is representative of my intent to perform the scope of work attached. I further understand that this price is subject to increase or decrease due to the City of Jacksonville bid requirements. All work must meet the City of Jacksonville bid specifications.

*Total amount of work to be performed or materials to be supplied, including Sales Tax

*Scope of Work Attached

\$ 14.0%

Signature of JSEB Supplier/Consultant/ Subcontractor President 06/07/2023

Title Date

* For solicitations that are not project specific, such as: misc. services, design build, etc.; "TBD" will not be accepted with the bid submittal on Form 1 and the Letters of Intent at minimum there should be a percentage of JSEB usage. For solicitations that are project specific you will be required to provide a dollar amount on Form 1 and on all Letters of Intent. "TBD" will not be accepted.

This form must be used for Letter of Intent.



GEOTECHNICAL SCOPE OF WORK
Cahoon Rd from Crystal Springs Rd to Beaver St
City of Jacksonville, Florida

SCOPE OF PROPOSED GEOTECHNICAL SERVICES

Based on the information provided to us, we understand that the proposed project consists of the design and construction of roadway widening, multi-use trail and sidewalk improvements on Cahoon Road from Crystal Springs Road to Beaver Street for a project distance of approximately 1.5 miles. The geotechnical exploration for the roadway improvement project will consist of field exploratory borings, laboratory testing, and geotechnical analyses of the collected data. All geotechnical work will be performed following the applicable standards of practice.

PROPOSED GEOTECHNICAL EXPLORATION

Field Exploration - The proposed exploration will consist of geotechnical studies and the collection of subsurface data as follows:

Roadway Widening and Shared-Used Path – The roadway widening and the shared-used path along Cahoon Road will be explored by means of auger borings performed to a depth of 5 feet at 100 feet spacing with 20 foot deep auger borings every 500 feet of the roadway. Soil samples for laboratory soil testing will be obtained on a frequency of three samples per stratum per mile. Soil samples for pipe corrosion testing will be obtained at a frequency of one sample per 1,500 feet of alignment. Pavement cores will be taken at intervals of 500 feet along the roadway for determination of the thickness of the existing pavement system layers.

In general, work will also include review of the encountered ground water levels and estimation of the seasonal high ground water levels as well as delineation of limits of unsuitable material(s) in both horizontal and vertical directions. Additionally, Limerock Bearing Ratio (LBR) samples will be collected from the existing subgrade soils and tested to determine the design LBR value.

Soil samples will be classified, containerized, and marked in the field and returned to the laboratory for visual inspection and classification by a geotechnical engineer using the AASHTO and/or Unified Soil Classification System (USCS).

Laboratory Testing - Routine laboratory testing will be conducted on representative soil samples to determine classification, and aggressiveness. Laboratory classification and index soil tests will be performed as necessary on selected soil samples obtained from the exploration. Specific tests to be performed will include Organic Content, Moisture Content, Environmental/Corrosion Testing, Atterberg Limits, and Percent Fines.

Engineering/Support Services - A geotechnical engineer, registered in the State of Florida, will direct the geotechnical exploration and provide engineering analysis and evaluation of the site and subsurface conditions with respect to the planned construction and imposed loading conditions. The results of the exploration and engineering study will be incorporated into the geotechnical report containing the following:

- A brief discussion of the planned construction and imposed loading conditions.
- A graphical representation of the subsurface conditions encountered as well as the existing on-site conditions, such as topography, surface vegetation, encountered and seasonal high water tables, etc., as they relate to the planned construction.
- A report of tests sheet that summarizes the laboratory test results, the soil stratification (i.e. soils grouped into layers of similar materials) and construction recommendations relative to applicable Standards.
- An appendix that contains stratified soil boring profiles, laboratory test data sheets, design LBR calculation/graphs, and other pertinent calculations.
- Written discussion of the subsurface conditions encountered.
- Evaluation of the subsurface soils and recommendations concerning the suitability of the subsurface soils for support of the planned roadway improvements.
- A geotechnical engineering evaluation of the subsurface conditions and site preparation and earth work construction recommendations.

Item Description	Unit	Number of Units		Cost / Unit	Estimated Cost
<u>Field Investigation</u>					
Mobilization - Truck Rig	ea.	1	ea.	\$580.00 /ea.	\$580.00
Mobilization - Pavement Core Equipment	ea.	1	ea.	\$425.00 /ea.	\$425.00
<u>Roadway Widening & Shared-Use Path</u>					
68 Auger Borings @ 5' ea.	ft.	340	ft.	\$12.00 /ft.	\$4,080.00
17 Auger Borings @ 20' ea.	ft.	340	ft.	\$12.00 /ft.	\$4,080.00
Asphalt Pavement Coring with Base Depth Check	ea.	17	ea.	\$170.00 /ea.	\$2,890.00
Asphalt Patching	ea.	17	ea.	\$55.00 /ea.	\$935.00
LBR Sample Pickup	ea.	5	ea.	\$90.00 /ea.	\$450.00
Boring Layout / Utility Clearance	hr.	17	hr.	\$115.50 /hr.	\$1,963.50
MOT	day	8	day	\$2,150.00 /day	\$17,200.00
	Subtotal:				\$32,603.50
<u>Laboratory Testing</u>					
Moisture Content	ea.	51	ea.	\$22.00 /ea.	\$1,122.00
Percent Fines	ea.	51	ea.	\$48.00 /ea.	\$2,448.00
Organic Content	ea.	51	ea.	\$52.00 /ea.	\$2,652.00
Grain Size Analysis	ea.	26	ea.	\$75.00 /ea.	\$1,950.00
Atterberg Limits	ea.	26	ea.	\$115.00 /ea.	\$2,990.00
Enviromental Corossion Series	ea.	5	ea.	\$235.00 /ea.	\$1,175.00
Limerock Bearing Ratio (LBR) Test	ea.	5	ea.	\$370.00 /ea.	\$1,850.00
	Subtotal:				\$14,187.00
<u>Engineering/Support Services</u>					
Sr. Geotechnical Engineer	hr.	9	hr.	\$253.11 /hr.	\$2,277.99
Geotechnical Engineer	hr.	34	hr.	\$190.38 /hr.	\$6,472.92
Engineer Intern	hr.	54	hr.	\$141.17 /hr.	\$7,623.18
CADD/Computer Technician	hr.	41	hr.	\$136.95 /hr.	\$5,614.95
Sr. Geotechnical Technician	hr.	24	hr.	\$115.50 /hr.	\$2,772.00
Clerical	hr.	8	hr.	\$83.33 /hr.	\$666.64
	Subtotal:				\$25,427.68
PROJECT TOTAL					\$72,218.18



October 16, 2023

Via Email: srikanth@eismanrusso.com

Srikanth Yeleswarapu, P. E.
Eisman & Russo, Inc.
6455 Powers Ave
Jacksonville, FL 32217

Reference: Proposal for Environmental Services
City of Jacksonville Engineering Design Services for Cahoon Road
Jacksonville, FL

Dear Mr. Yeleswarapu:

Alpha Envirotech Consulting, Inc. (AEC) is pleased to submit this proposal to provide environmental services for the above referenced project.

PROJECT INFORMATION

Based on information you provided, Eisman & Russo, Inc. has been selected by the City of Jacksonville to provide engineering design, permitting and all other professional services for the bidding and construction of roadway, bicycle and pedestrian improvements on Cahoon Road from Crystal Springs Road to Beaver Street. It is our understanding that environmental services will be needed prior to bidding and construction of this road improvement project.

PROPOSED SCOPE OF SERVICES

AEC proposes the following scope of work:

TASK 1 – Contamination Screening

AEC will research the Florida Department of Environmental Protection (FDEP) Contamination Locator Map, Oculus files, and other sources in detail and identify LUST sites and their respective plume areas, within 500 feet of the proposed route, to determine if temporary groundwater monitoring wells and groundwater sampling will be required. If groundwater sampling will be required, AEC will develop a Groundwater Sampling Plan for groundwater investigation in the areas of the project alignment.

TASK 2 – Wetland Delineation

AEC will delineate the extents of St. Johns River Water Management District (SJRWMD), FDEP/State-404, and U.S. Army Corps of Engineers (USAOE) assumed jurisdictional wetlands and surface waters within the project limits using sequentially numbered surveying ribbons. State-404 assumed jurisdictional areas are currently being regulated by the FDEP. The wetland flag locations will be located and marked using a sub-meter Global Positioning System (GPS) with an approximate sub-meter accuracy. A map showing the flag numbers and locations will be provided to Eisman & Russo, Inc., along with GPS, Google Earth-KMZ file data, and a Geographic Information System (GIS) map of identified wetland/surface water limits for planning purposes. It is our understanding that surveying of wetland lines will be performed by a project designated surveyor. AEC will review and approve the completed surveying maps

regarding wetland/surface water limits before they are submitted to the City of Jacksonville. The surveyor fees are excluded.

TASK 3 – Listed Species Habitat and Wildlife Assessment

AEC will assess and document on-site habitats within the project limits and perform a preliminary survey of faunal species listed as endangered, threatened, or special concern (listed species). Prior to fieldwork, AEC will perform a review of GIS databases, including the Florida Natural Areas Inventory (FNAI) biodiversity matrix, the Florida Fish and Wildlife Conservation Commission (FWC) Bald Eagle Nest data, and the U.S. Fish and Wildlife (FWS) Information for Planning and Consultation (IPAC) resource list. Listed species known occurrences and potential suitable habitats will be documented and mapped. The fieldwork effort will consist of assessing and documenting the occurrence or potential occurrence of listed species within the project areas. The report of data findings will include observed data and an analysis of documented listed species and potential listed species occurrence as high, medium, or low probability for occurring within the project areas and close vicinity.

TASK 4 – Preliminary Cultural Resource Assessment Survey

AEC will conduct a desktop Preliminary Cultural Resource Assessment Survey (CRAS) to determine if archaeological and historical sites are known within the project limits. This will be accomplished through background research to include:

- Cursory historical research of the area;
- Comprehensive search of the Florida Master Site File for any archaeological and historical sites recorded within and around the project area;
- Search of the Florida Master Site File for any previous archaeological investigations conducted within and immediately around the project area; and
- A cursory review of environmental data to determine the presence of high probability areas, or those areas most likely to contain archaeological sites.

Findings of the preliminary assessment will be included in a memo report for due diligence reviews.

COST ESTIMATE/PROJECT SCHEDULE

We are prepared to initiate project activities immediately upon your written authorization. Based on the noted scope of work, we propose to complete our services for the following lump sum fees.

• Task 1 – Contamination Screening	\$5,802.50
• Task 2 – Wetland Delineation	\$9,536.00 (surveyor fee excluded)
• Task 3 – Listed Species Assessment	\$9,013.50
• Task 4 – Preliminary CRA	\$3,217.50

Total \$27,569.50

We will progress invoice for our services to Eisman & Russo, Inc. on a monthly basis. Payment terms on invoices are Net 30 days.

LIMITATIONS

***Environmental Services
City of Jacksonville Engineering Design Services for Cahoon Road***

This proposed scope of work and fees include only services explicit herein. In the event additional tasks are required by the Client and/or government, AEC will provide a change order proposal for any additional tasks that may be required.

We appreciate the opportunity to provide this proposal to perform environmental consulting services for this project. If you have any questions concerning this proposal, or if we can serve you in any other way, please contact the undersigned as shown below.

Sincerely,

Alpha Envirotech Consulting, Inc.



Amy Y. Fu, P.E.
Principal

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL

1. Project: Engineering Design Services for Cahoon Road - Phase 2	2. Proposal No. / Contract No. P-05-23 / TASK 1
3. Name of Consultant Alpha Envirotech Consulting, Inc.	4. Date of Proposal 10/17/2023

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal (Partner or Senior Officer)	\$ 85.00	4	\$ 340.00	340.00
Project Manager (Responsible Professional)	\$ 70.00	0	\$ 0.00	0.00
Certified Industrial Hygienist	\$ 75.00	0	\$ 0.00	0.00
Senior Engineer / Geologist / Scientist	\$ 65.00	24	\$ 1,560.00	1,560.00
GIS Specialist	\$ 60.00	0	\$ 0.00	0.00
Engineer/Geologist/Scientist/Field Inspector	\$ 55.00	0	\$ 0.00	0.00
Project Administrator	\$ 50.00	0	\$ 0.00	0.00
Drafter or CADD Operator	\$ 30.00	2	\$ 60.00	60.00
Administrative Specialist	\$ 25.00	6	\$ 150.00	150.00
TOTAL DIRECT LABOR	\$58.61	36		\$ 2,110.00
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	150 % x Total Direct Labor			\$ 3,165.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 5,275.00
8. PROFIT: Labor Related Costs (Item 7)				
		x	10%	\$ 527.50

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				
Transportation & Shipping	at \$0.655/mile		\$ 0.00	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 5,802.50
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$ 5,802.50
13. CURRENT CONTRACT AMOUNT	
14. AMENDED CONTRACT AMOUNT	\$ 5,802.50

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL

1. Project: Engineering Design Services for Cahoon Road - Phase 2	2. Proposal No. / Contract No. P-05-23 / TASK 2
3. Name of Consultant Alpha Envirotech Consulting, Inc.	4. Date of Proposal 10/17/2023

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal (Partner or Senior Officer)	\$ 85.00	2	\$ 170.00	170.00
Project Manager (Responsible Professional)	\$ 70.00	0	\$ 0.00	0.00
Certified Industrial Hygienist	\$ 75.00	0	\$ 0.00	0.00
Senior Engineer / Geologist / Scientist	\$ 65.00	8	\$ 520.00	520.00
GIS Specialist	\$ 60.00	8	\$ 480.00	480.00
Engineer/Geologist/Scientist/Field Inspector	\$ 55.00	40	\$ 2,200.00	2,200.00
Project Administrator	\$ 50.00	0	\$ 0.00	0.00
Drafter or CADD Operator	\$ 30.00	0	\$ 0.00	0.00
Administrative Specialist	\$ 25.00	2	\$ 50.00	50.00
TOTAL DIRECT LABOR	\$57.00	60		\$ 3,420.00
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	150 % x Total Direct Labor			\$ 5,130.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 8,550.00
8. PROFIT: Labor Related Costs (Item 7)				\$ 855.00
		x	10%	

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				
Transportation & Shipping	at \$0.655/mile 5 d *40 mil		\$ 131.00	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 131.00
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 9,536.00
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$ 9,536.00
13. CURRENT CONTRACT AMOUNT	
14. AMENDED CONTRACT AMOUNT	\$ 9,536.00

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL

1. Project: Engineering Design Services for Cahoon Road - Phase 2	2. Proposal No. / Contract No. P-05-23 / TASK 3
3. Name of Consultant Alpha Envirotech Consulting, Inc.	4. Date of Proposal 10/17/2023

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal (Partner or Senior Officer)	\$ 85.00	2	\$ 170.00	170.00
Project Manager (Responsible Professional)	\$ 70.00	0	\$ 0.00	0.00
Certified Industrial Hygienist	\$ 75.00	0	\$ 0.00	0.00
Senior Engineer / Geologist / Scientist	\$ 65.00	8	\$ 520.00	520.00
GIS Specialist	\$ 60.00	4	\$ 240.00	240.00
Engineer/Geologist/Scientist/Field Inspector	\$ 55.00	40	\$ 2,200.00	2,200.00
Project Administrator	\$ 50.00	0	\$ 0.00	0.00
Drafter or CADD Operator	\$ 30.00	0	\$ 0.00	0.00
Administrative Specialist	\$ 25.00	4	\$ 100.00	100.00
TOTAL DIRECT LABOR	\$55.69	58		\$ 3,230.00
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	150 % x Total Direct Labor			\$ 4,845.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 8,075.00
8. PROFIT: Labor Related Costs (Item 7)				\$ 807.50
		x	10%	

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				
Transportation & Shipping	at \$0.655/mile 5 d *40 mil		\$ 131.00	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 131.00
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 9,013.50
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$ 9,013.50
13. CURRENT CONTRACT AMOUNT	
14. AMENDED CONTRACT AMOUNT	\$ 9,013.50

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL

1. Project: Engineering Design Services for Cahoon Road - Phase 2	2. Proposal No. / Contract No. P-05-23 / TASK 4
3. Name of Consultant Alpha Envirotech Consulting, Inc.	4. Date of Proposal 10/17/2023

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal (Partner or Senior Officer)	\$ 85.00	4	\$ 340.00	340.00
Project Manager (Responsible Professional)	\$ 70.00	0	\$ 0.00	0.00
Certified Industrial Hygienist	\$ 75.00	0	\$ 0.00	0.00
Senior Engineer / Geologist / Scientist	\$ 65.00	12	\$ 780.00	780.00
GIS Specialist	\$ 60.00	0	\$ 0.00	0.00
Engineer/Geologist/Scientist/Field Inspector	\$ 55.00	0	\$ 0.00	0.00
Project Administrator	\$ 50.00	0	\$ 0.00	0.00
Drafter or CADD Operator	\$ 30.00	0	\$ 0.00	0.00
Administrative Specialist	\$ 25.00	2	\$ 50.00	50.00
TOTAL DIRECT LABOR	\$65.00	18		\$ 1,170.00
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	150 % x Total Direct Labor			\$ 1,755.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 2,925.00
8. PROFIT: Labor Related Costs (Item 7)				\$ 292.50
		x	10%	

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				
Transportation & Shipping	at \$0.655/mile		\$ 0.00	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 3,217.50
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$ 3,217.50
13. CURRENT CONTRACT AMOUNT	
14. AMENDED CONTRACT AMOUNT	\$ 3,217.50

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL

1. Project: Engineering Design Services for Cahoon Road - Phase 2	2. Proposal No. / Contract No. P-05-23 / TASK 1 thru 4
3. Name of Consultant Alpha Envirotech Consulting, Inc.	4. Date of Proposal 10/17/2023

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal (Partner or Senior Officer)	\$ 85.00	12	\$ 1,020.00	1,020.00
Project Manager (Responsible Professional)	\$ 70.00	0	\$ 0.00	0.00
Certified Industrial Hygienist	\$ 75.00	0	\$ 0.00	0.00
Senior Engineer / Geologist / Scientist	\$ 65.00	52	\$ 3,380.00	3,380.00
GIS Specialist	\$ 60.00	12	\$ 720.00	720.00
Engineer/Geologist/Scientist/Field Inspector	\$ 55.00	80	\$ 4,400.00	4,400.00
Project Administrator	\$ 50.00	0	\$ 0.00	0.00
Drafter or CADD Operator	\$ 30.00	2	\$ 60.00	60.00
Administrative Specialist	\$ 25.00	14	\$ 350.00	350.00
TOTAL DIRECT LABOR	\$57.73	172		\$ 9,930.00
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	150 % x Total Direct Labor			\$ 14,895.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 24,825.00
8. PROFIT: Labor Related Costs (Item 7)				\$ 2,482.50
				x 10%

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				
Transportation & Shipping	at \$0.655/mile 10 d *40 mi)		\$ 262.00	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 0.00	
Other			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 262.00

10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 27,569.50

11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$ -

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$ 27,569.50
13. CURRENT CONTRACT AMOUNT	
14. AMENDED CONTRACT AMOUNT	\$ 27,569.50

I. Purpose

The intent of this project is to perform a comprehensive operational and safety technical analysis to facilitate the design of roadway improvements for Cahoon Road.

II. Description

The project limits along Cahoon Road from Crystal Springs Road/Lenox Avenue to south of US 90 (Beaver Street).

III. Scope of Work

The consultant will conduct a develop an Operational and Safety Analysis Technical Memorandum to determine the appropriate roadway improvements along Cahoon Road and intersections. The analysis will include the following tasks:

A. Data Collection

Traffic data will be collected to identify current traffic and circulation patterns, identify any hazardous locations, and provide base data for projecting future traffic volumes. All counts will be tabulated in electronic spreadsheet format and graphed.

Turning Movement Counts (TMC) – Two-hour AM and PM peak hour manual turning movement counts (separated by cars, trucks, pedestrians and bicyclists) will be conducted at the following intersections (provided by others):

- Cahoon Road at Crystal Springs Road/Lenox Avenue – (Multi-Unit)
- Cahoon Road at Cassie Road
- Cahoon Road at Axson Street
- Cahoon Road at Gordean Road
- Cahoon Road at Ramona Blvd. West (Multi-Unit)
- Cahoon Road at Dovee Street (Multi-Unit)
- Cahoon Road at Hammond Boulevard

B. Qualitative Assessment

A field visit will be conducted during the morning and evening peak traffic period to make qualitative assessments of operation, particularly in terms of queue lengths, sight distance, delays, travel speeds, high crash segments, high crash spots, access, conflicts, or any other operational characteristics that should be considered in evaluating the need for safety or operational improvements.

C. Traffic Projections

Determine the project traffic distribution on the study area roadways and at the study intersections for Base Year, Interim Year and Horizon Year. Growth factor estimations will be performed based on a trends analysis of historical counts to determine future traffic volumes on the study roadway segments and study intersections. Traffic distribution will be based on existing traffic patterns.

D. Operational Analysis

The analysis will determine the roadway's existing and proposed Level of Service (LOS) for the existing conditions and for Base Year, Interim Year and Horizon Year to determine the required turn lanes and intersection geometry. The latest version of Synchro/SimTraffic will be utilized for the AM and PM

peak periods to evaluate existing operation versus the recommended improvements. This analysis will also include LOS analysis for the individual intersections within the corridor under study.

- E. **Safety Analysis**
The Consultant will obtain and review copies of traffic crash reports for the most recent complete five (5) calendar years from Signal Four Analytics (S4A). The analysis includes the preparation of crash summary sheets and identification of crash patterns.
- F. **Multimodal Analysis**
Emphasis will be provided to ensure that the improved roadway system will accommodate many types of users—bicyclists, passenger cars, pedestrians, transit, and trucks to provide an appropriate balance between the various modes.
- G. **Railroad Diagnostic**
A condensed railroad crossing assessment using the criteria and guidance included in the Florida Administrative Code 14-57.013 Installation Criteria and Warning Devices for Public Railroad-Highway Grade Crossings will be performed to determine the need for the exiting railroad crossing of Cahoon Road between Cannon Street and Pearce Lane/Vernell Street.
- H. **Countermeasures and Recommendations**
Based on prior tasks, recommendations will be provided to the prime consultant to prepare the design plans for the corridor anticipated to address the following, but not limited to:
- Typical section
 - Multimodal accommodation
 - Signing and Pavement Marking
 - Access Management
 - Intersection lane configuration
 - Turn lane lengths
- I. **Documentation**
A comprehensive operational and safety technical memorandum will be developed that analyzes the existing and future needs of Cahoon Road as a deliverable to guide in designing the recommended improvements.

Exhibit B
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project Cahoon Road Phase 2 Cahoon Road Road Phase 2 Operational and Safety Analysis	2. Proposal No. / Contract No. TBD / TBD
3. Name of Consultant or Subconsultant: Chindalur Traffic Solutions, Inc.	4. Date of Proposal October 9, 2023

PART II - LABOR RELATED COSTS

5. Direct Labor (Reimbursable)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principle Engineer	\$ 86.65	32	\$ 2,772.80	
Traffic Engineer/Project Manager	\$ 67.55	158	\$ 10,672.90	
Chief Designer	\$ 60.00	4	\$ 240.00	
Senior Designer	\$ 50.00	63	\$ 3,150.00	
Contract Coordinator	\$ 27.00	16	\$ 432.00	
			\$ 0.00	
			\$ 0.00	
TOTAL DIRECT LABOR	\$ 63.25	273		\$ 17,267.70
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	150 % x Total Direct Labor			\$ 25,901.55
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 43,169.25
8. PROFIT: Labor Related Costs (Item 7)				\$ 4,316.93
		x	10%	

PART III - OTHER COSTS

9. Miscellaneous Direct Costs (Lump Sum)				
Printing			\$ 500.00	
Transportation & Shipping			\$ 137.55	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 637.55
10. SUBCONSULTANTS (Lump Sum)				
			\$	
			\$	
SUB-CONTRACT SUB-TOTAL (Reimb/NTE)				\$ -
11. SUBCONTRACTS (Reimbursable/Not to Exceed)				
Data Collection			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
SUB-TOTAL REIMBURSABLES				\$ -

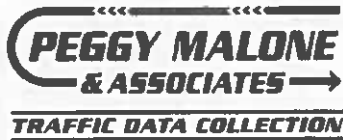
PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)		\$ 48,123.73
12. TOTAL PRIOR CONTRACT AMOUNT		N.A.
TOTAL AMENDED CONTRACT AMOUNT		N.A.

Cahoon Road Phase 2 Operational and Safety Analysis

	Task	Basis of Estimate	Number of Units	Hours per Unit	Number of Sheets	Total Hours	CADD Hours	Remarks
1	Field Review/Qualitative Assessment	Hours	1	12		12		
2	Traffic Projections	Hours	1	27		27		
3	Operational Analysis	Hours	1	58		58		
4	Safety Analysis	Hours	1	32		32		
5	Multimodal Analysis	Hours	1	14		14		
6	Railroad Diagnostic	Hours	1	8		8		
7	Countermeasures and Recommendations	Hours	1	14		14		
8	Operational and Safety Technical Memorandum - DRAFT	Hours	1	34		34		
9	Operational and Safety Technical Memorandum - FINAL	Hours	1	14		14		
10	Quality Control	Hours	1	28		28		
11	Coordination	Hours	1	18		18		
12	Progress Meetings	Hours	1	14		14		
	Total					273		

	12%	58%	1%	23%	6%	100%
Activity Man-Hours	Principle Engineer QA/QC	Traffic Engineer/ Project Manager	Chief Designer	Senior Designer	Contract Coordinator	Total Man Hours
Hour Distribution	32	158	4	63	16	273



14286 Beach Blvd
Suite 19-345
Jacksonville, FL 32250

Phone: 904-992-8072
Toll Free: 888-247-8602
Fax: 904-223-0021

DBE Certified in FL, VA, MD & GA

October 12, 2023

RE: RFP P-05-23 - Cahoon Road Phase 2

To whom it concerns:

Peggy Malone & Associates is pleased to submit our fee proposal on the above-referenced contract as a subconsultant partner.

Traffic Data Collection Scope:

Obtain Turning Movement Counts (TMC) – Two-hour AM and PM peak hour manual turning movement counts (separated by cars, trucks, pedestrians, and bicyclists) will be conducted at the following intersections:

- Cahoon Road at Crystal Springs Road/Lenox Avenue
- Cahoon Road at Cassie Road
- Cahoon Road at Axson Street
- Cahoon Road at Gordean Road
- Cahoon Road at Ramona Blvd. West
- Cahoon Road at Dovee Street
- Cahoon Road at Hammond Boulevard

Sincerely,
Peggy Malone & Associates, Inc.

Sophia Williams
President

DRMP
SURVEY

Oct. 13, 2023

DRMP Job #:23-0505.000

Survey Scope

Cahoon Road from Lenox Ave. to Beaver St. (P-05-23 Engineering Design Services for Cahoon Road Phase 2)

PROJECT LIMITS: The project is approximately 1.5 miles in length and goes from the intersection at Lenox Ave. at the southerly end to its intersection with Beaver St. at the northerly end.

TASKS:

- Set Horizontal and Vertical (Benchmarks) Survey Control throughout the corridor
- Full Topographic Survey R/W to R/W plus 10' on each side outside of R/W
- Includes full intersection at Fouraker Rd./Cahoon Rd. & Lenox Ave and Beaver St. & Cahoon Rd..
- Designate Underground Utilities within the R/W (not the additional 10' on each side)
- Locate all trees with a Diameter Breast Height (DBH) of 6" and up within the R/W only
- Determine the clearance of any overhead wires that CROSS over the roadway
- Determine overhead clearance at the I-10 underpass
- Full detail of the Box Culvert at Wills Branch
- Locate Wetland Flags (as placed by others)
- Locate and/or Stake Geotech Borings as directed by the EOR
- Determine the R/W and Centerline Alignment for the corridor
- Stake the Centerline & CL References for the Centerline Alignment at 1000' foot stations as well as any PC's, PTs and Non-Curve PIs.
- Deliverable will be a MicroStation .ord Design File (similar to a FDOT deliverable).

ESTIMATE OF WORK EFFORT AND COST - SUBCONSULTANT

Name of Project: Calhoun Road Phase 1
 County: Duval
 ORMP Project No: #23-0505 000
 FAP No: 1601890

Consultant Name: DRMP, Inc
 Consultant No.: enter consultants proj number
 Date: 12/21/2023
 Estimator: Bill Fausel, P. Eng., P.S.E.

Staff Classification	Senior PM / Supt from SH Summary	Senior PM / Supt	Surveyor VI	Survey Tech, III	UAS Tech.	Admin. Support II	Admin. Support IV	Surveyor IV	Lidar Analyst	Survey Tech Lidar	Staff Classi- fication 10	Staff Classi- fication 11	Staff Classi- fication 12	SH Activity	By	Cost By	Average Rate Per Task
3. Project General and Project Common Tasks	0	\$726.00	\$726.00	\$132.00	\$115.00	\$51.00	\$115.00	\$115.00	\$13.00	\$115.00	0	0	0	0	0	50	ADVDI
4. Roadway Analysis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
5. Roadway Plans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
6. Drainage Analysis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
6a. Drainage Plans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
7. Utilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
8. Environmental Plans and Env. Clearances	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
9. Structures - Misc. Tasks, Degr. Non-Tech	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
10. Structures - Bridge Development Report	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
11. Structures - Temporary Bridge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
12. Structures - Short Span Concrete Bridge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
13. Structures - Medium Span Concrete Bridge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
14. Structures - Reinforced Steel Bridge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
15. Structures - Segmental Concrete Bridge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
16. Structures - Movable Span	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
17. Structures - Retaining Walls	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
18. Structures - Miscellaneous	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
19. Signing & Pavement Marking Analysis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
20. Signing & Pavement Marking Plans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
21. Signalization Analysis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
22. Signalization Plans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
23. Lighting Analysis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
24. Lighting Plans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
25. Landscape Analysis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
26. Landscape Plans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
27. Survey (Field & Office Support)	261	14	14	72	173	14	0	0	0	0	0	0	0	261	0	\$37.965	\$130.76
28. Photogrammetry	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
29. Mapping	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
30. Terrestrial Mobile LIDAR	272	0	0	0	0	0	0	49	0.4	0	0	0	0	272	0	\$13.21	\$132.21
31. Architectural Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
32. Noble Burner Impact Design Assessment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
33. Intelligent Transportation Systems Analysis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
34. Intelligent Transportation Systems Plans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
35. Geotechnical	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
36. 3D Modeling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	ADVDI
Total Staff Hours	120	14	14	78	173	14	0	49	0.4	0	0	0	0	509	0		\$131.21
Total Staff Cost		\$1,740.00	\$1,090.00	\$10,530.00	\$20,345.00	\$1,100.00	\$0.00	\$8,400.00	\$11,340.00	\$728.00	\$0.00	\$0.00	\$0.00	\$78,244.00			

Category	Cost
SALARY RELATED COSTS:	
OVERHEAD	
OPERATING MARGIN	0%
FCCM (If Includes Capital Cost Money)	0.00%
EXPENSES:	
SUBTOTAL ESTIMATED FEE:	\$73,345.00
Survey (Field)	32
Geotechnical Field and Lab Testing	0
SUBTOTAL ESTIMATED FEE:	\$73,345.00
Optional Services	
GRAND TOTAL ESTIMATED FEE:	\$141,848.50

- Notes:
- This sheet to be used by Subconsultant to calculate is fee
 - Survey is based on 3 person 8 hour days.
 - LIDAR Truck Fee \$4500.00

27. Survey

Estimator: Bill Faust, PSM, P. Ferrari, PSM

Cahoon Road Phase I
#23-0505 000

Representing	Print Name	Signature / Date
FDOT District:	District Two LAP	
Consultant Name:	DRMP, Inc	

NOTE: Signature Block is optional, per District preference

Task No.	Task	Units	No of Units	Field Crew Days/Unit	Crew Days	Field Support Hours / Crew Days	Field Support Hours	Office Support Hours / Crew Days	Office Support Hours	Comments
27.1	Horizontal Project Control (HPC)									Set project control along the route to support design survey activities RTK (180 epoch) 5 control points @ 2 observations each
	2-Lane Roadway	Mile	1.30	2.40	1.20	1.25	1.50	3.90	4.20	
	Multi-lane Roadway	Mile			0.00		0.00		0.00	
	Interstate	Mile			0.00		0.00		0.00	
27.2	Vertical PC / Bench Line									3 mile primary & secondary control level run through project control (1.5 miles each way) Utilize NGS & FDOT Project Benchmarks at north end of project (RR Tracks & Beaver St.) Set project BM's & TBM's along corridor.
	2-Lane Roadway	Mile	3.20	2.30	2.40	1.25	3.00	3.90	6.40	
	Multi-lane Roadway	Mile			0.00		0.00		0.00	
	Interstate	Mile			0.00		0.00		0.00	
27.3	Alignment and Existing R/W Lines									Establish CL alignment and R/W lines Recon & recover existing monumentation Tie in / locate found R/W monumentation Additional tech hour to calculate R/W based on deeds and plats
		Mile	1.80	4.20	6.00	2.00	12.00	10.00	60.00	
27.4	Aerial Targets			Units/Day						Time to "build" targets and "control" (obtain x,y,z) on targets for TML is included here
	2-Lane Roadway	EA	25.00	10.00	2.00	1.25	2.50	3.50	7.00	
	Multi-lane Roadway	EA			0.00		0.00		0.00	
	Interstate	EA			0.00		0.00		0.00	

27. Survey

Task No.	Task	Units	No of Units	Field Crew Days/Unit	Crew Days	Field Support Hours / Crew Days	Field Support Hours	Office Support Hours / Crew Days	Office Support Hours	Comments
27.5	Reference Points	"A"		Units/Day						Establish approximately 8 Alignment points 2 references per baseline point (estimate 24 points) Begin, End, Pfs, PC's, PT's & POC's as needed not to exceed 1000' interval additional tech time to prepare PNC Sheets
	2-Lane Roadway	EA	24.00	15.00	1.60	1.00	1.60	6.00	9.60	
	Multi-lane Roadway	EA			0.00		0.00		0.00	
	Interstate	EA			0.00		0.00		0.00	

27. Survey

Task No.	Task	Units	No of Units	Field Crew Days/Unit	Crew Days	Field Support Hours / Crew Days	Field Support Hours	Office Support Hours / Crew Days	Office Support Hours	Comments
	Reference Points	"B"		Units/Day						
	Non Alignment Points/Approximate	EA			0 00		0 00		0 00	N/A
27 6	Topography/DTM (3D)									
		Mile	1 50	5 24	7 88	1 00	7 88	4 00	31 50	R/W to R/W + 10' out. Fill in OBSCURED areas not captured by TML. Includes all trees within R/W with DBH of 6" and up. Assume 1000/day
27 7	Planimetric (2D)									
		Mile			0 00		0 00		0 00	All visible above ground improvements (fences, signs, mailboxes, above ground indicators of utilities, etc.) This is included in TASK 27 6 Topography/DTM
27 8	Roadway Cross-Sections/Profiles									
		Mile			0 00		0 00		0 00	N/A
27 9	Side Street Surveys									
		Mile			0 00		0 00		0 00	N/A
27 10	Underground Utilities									
	Designates	Mile/Site			0 00		0 00		0 00	See 1000' to 500' SW 1
	Locates	Point			0 00		0 00		0 00	
	Survey			0 00	0 00		0 00		0 00	
27 11	Outfall Survey									
		Mile			0 00		0 00		0 00	N/A
27 12	Drainage Survey			Units/Day						
		EA	13 00	13 00	1 00	1 25	1 25	3 50	3 50	Obtain Inverts, sizes and materials (if obtainable)
27 13	Bridge Survey									
	Minor / Major	EA	1 30	0 20	0 20	0 20	0 20	4 00	1 20	Detail Box Culvert at Mills Branch
27 14	Channel Survey									
										N/A Mills Branch within the CD / R/W will be surveyed as part of TASK 27 6

27. Survey

Task No.	Task	Units	No of Units	Field Crew Days/Unit	Crew Days	Field Support Hours / Crew Days	Field Support Hours	Office Support Hours / Crew Days	Office Support Hours	Comments
		EA			0.00		0.00		0.00	
27.15	Pond Site Survey	EA			0.00		0.00		0.00	N/A
27.16	Mitigation Survey	Mile		1.00	0.00		0.00		0.00	N/A

27. Survey

Task No.	Task	Units	No of Units	Field Crew Days/Unit	Crew Days	Field Support Hours / Crew Days	Field Support Hours	Office Support Hours / Crew Days	Office Support Hours	Comments
27.17	Jurisdiction Line Survey	Mile	1.50	1.00	1.50	1.25	1.88	3.25	4.88	Locate WETLAND LINES as flagged by others. Liner footage unknown at this time.
27.18	Geotechnical Support	EA	10	10	1.00	1.25	1.25	3.25	3.25	Stake or Locate (x,y,z) 10 borings (exact number unknown at this time)
27.19	Sectional / Grant Survey	Corner			0.00		0.00		0.00	N/A
		Mile			0.00		0.00		0.00	
27.20	Subdivision Location	Block	40	0.25	10.00	1.25	12.50	3.25	32.50	Approx. 9 Subvision Plats (40 blocks) along the corridor.
27.21	Maintained R/W	Mile			0.00		0.00		0.00	N/A
27.22	Boundary Survey	EA			0.00		0.00		0.00	N/A
27.23	Water Boundary Survey	EA			0.00		0.00		0.00	N/A
27.24	R/W Staking / R/W Line	EA			0.00		0.00		0.00	N/A
		Mile			0.00		0.00		0.00	
27.25	R/W Monumentation	Point			0.00		0.00		0.00	N/A
27.26	Line Cutting	Mile			0.00					Included in above Tasks
27.27	Work Zone Safety									MFT as Requested

27. Survey

Task No.	Task	Units	No of Units	Field Crew Days/Unit	Crew Days	Field Support Hours / Crew Days	Field Support Hours	Office Support Hours / Crew Days	Office Support Hours	Comments
			3 125	32 28	4 03					
27.28	Vegetation Survey	LS							0	N/A Included in Planimetric (2D) (Task 27.7)
27.29	Tree Survey	LS							0	
27.30	Miscellaneous Surveys				0 00		0 00		0 00	
Survey Subtotal					Crew Days 39		Field Support Hours 48		Office Support Hours 168	
27.31	Supplemental Surveys			39	0		0		0	THE % FOR SUPPLEMENTAL WILL BE DETERMINED AT NEGOTIATIONS. THIS ITEM CAN ONLY BE USED IF AUTHORIZED IN WRITING BY THE DISTRICT SURVEYOR
27.32	Document Research	Units	35.00						35	Research deeds, plats and existing maps, etc
27.33	Field Reviews	Units	10.00						10	QA/QC Topo
27.34	Technical Meetings	LS	5.00						5	
27.35	Quality Assurance / Quality Control	LS						5%	8	
27.36	Supervision	LS						5%	13	
27.37	Coordination	LS						3%	5	
27. Survey Total				Crew Days	38.81		Field Support Hours 48		Office Support Hours 242	

SPTS =

27. Survey

Task No.	Task	Units	No of Units	Field Crew Days/Unit	Crew Days	Field Support Hours / Crew Days	Field Support Hours	Office Support Hours / Crew Days	Office Support Hours	Comments
----------	------	-------	-------------	----------------------	-----------	---------------------------------	---------------------	----------------------------------	----------------------	----------

PLS =
Office Support =
Total Hours = 283

Technical Meetings	Units	No of Units	Hours/ Unit	Total Hours	PM Attendance at Meeting Required?	Number	Comments
Kickoff Meeting with FDOT	EA	0	0	0		0	
Baseline Approval Review	EA	3	0	0		0	
Network Control Review	EA	3	0	0		0	
Vertical Control Review	EA	3	0	0		0	
Local Governments (cities, counties)	EA	3	0	0		0	
Final Submittal Review	EA	0	3	0		3	
Other Meetings	EA	0	3	5		0	
Subtotal Technical Meetings				5	Subtotal PM Meetings	0	
Progress Meetings (if required by FDOT)	EA	3	0	0	--	--	
Phase Review Meetings	EA	0	3	0	--	--	
Total Meetings				5	Total PM Mtgs (carries to Tab 3)	0	

Carries to Tab 12

Carries to Tab 3

** Project Manager attendance at progress, phase and field review meetings are manually entered on General Task 3

30. Terrestrial Mobile LIDAR

Estimator:

Enter project name & description
898999-1-52-01

Representing	Print Name	Signature / Date
FDOT District		
Consultant Name		

NOTE: Signature Block is optional, per District preference

Task No.	Task	Units	No. of Units	Hour / Unit	Hours					Total Range	Comments
					PSM	Senior LIDAR Technician	LIDAR Technician	LIDAR Operator	Field Technician		
30.1 Terrestrial Mobile LIDAR Mission Planning											
	Choose Range Category	Scan Miles	3.40	0.400	1.36					1.36	PSM Only
		Scan Miles	3.40	0.400		1.36				1.36	Sr LIDAR Tech Only
		Scan Miles	3.40	0.400			1.36			1.36	LIDAR Technician Only
30.2 Project Control Point Coordination											
	Choose Range Category	Point	18	0.100	1.90					1.90	PSM Only
		Point	18	0.100		1.90				1.90	Sr LIDAR Tech Only
		Point	18	0.100			1.90			1.90	LIDAR Technician Only
30.3 Terrestrial Mobile LIDAR Mobilization											
	Choose Range Category	Personnel	1	4.0				4.00		4.00	LIDAR Operator Only
		Personnel	1	4.0					4.00	4.00	Field Technician Only
30.4 Terrestrial Mobile LIDAR Mission											
	Choose Range Category	Scan Miles	3.40	0.587				2.00		2.00	LIDAR Sensor Operator
		Scan Miles	3.40	0.587		Number of Field Technician(s) =		2.00	2.00	3.99	1-Technician to drive vehicle, 1-base station
30.5 Terrestrial Mobile LIDAR Processing											
	Choose Range Category	Scan Miles	3.40	0.200	0.68					0.68	PSM Only
		Scan Miles	3.40	0.500		1.70				1.70	Sr LIDAR Tech Only

30. Terrestrial Mobile LIDAR

Task No.	Task	Units	No. of Units	Hour / Unit	Hours					Total Range	Comments
					PSM	Senior LIDAR Technician	LIDAR Technician	LIDAR Operator	Field Technician		
		Scan Miles	3.40	0.000				0.00		0.00	LIDAR Operator
30.6	Terrestrial Mobile Photography Processing										
	Choose Range Category	Scan Miles	3.40	0.100	0.34					0.34	PSM Only
		Scan Miles	3.40	0.300		1.02				1.02	Sr. LIDAR Tech Only
		Scan Miles	3.40	2.000			6.80			6.80	LIDAR Technician Only
30.7	Transformation / Adjustment										
	Choose Range Category	Scan Miles	3.40	1.000	3.40					3.40	PSM Only
		Scan Miles	3.40	2.000		6.80				6.80	Sr. LIDAR Tech Only
		Scan Miles	3.40	0.000			0.00			0.00	LIDAR Technician Only
30.8	Classification / Editing										
	Choose Range Category	Corridor Miles	1.70	0.800	1.36					1.36	PSM Only
		Corridor Miles	1.70	5.000		8.50				8.50	Sr. LIDAR Tech Only
		Corridor Miles	1.70	10.000			17.00			17.00	LIDAR Technician Only
30.9	Specific Surface Reporting										
	Choose Range Category	Corridor Miles	1.70	0.500	0.85					0.85	PSM Only
		Corridor Miles	1.70	5.000		8.50				8.50	Sr. LIDAR Tech Only
		Corridor Miles	1.70	5.000			8.50			8.50	LIDAR Technician Only
30.10	Topographic (3D) Mapping										
	Choose Range Category	Corridor Miles	1.70	1.000	1.70					1.70	PSM Only
		Corridor Miles	1.70	30.000		51.00				51.00	Sr. LIDAR Tech Only
		Corridor Miles	1.70	40.000			68.00			68.00	LIDAR Technician Only
30.11	Topographic (2D) Planimetric Mapping										

30. Terrestrial Mobile LIDAR

Task No.	Task	Units	No. of Units	Hour / Unit	Hours					Total Range	Comments
					PSM	Senior LIDAR Technician	LIDAR Technician	LIDAR Operator	Field Technician		
	Choose Range Category	Corridor Miles	1.70	3.000	0.00					0.00	PSM Only
		Corridor Miles	1.70	3.000		0.00				0.00	Sr. LIDAR Tech Only
		Corridor Miles	1.70	3.000			0.00			0.00	LIDAR Technician Only
30.12 CADD Edits											
	Choose Range Category	Corridor Miles	1.70	3.500	0.85					0.85	PSM Only
		Corridor Miles	1.70	1.000		1.70				1.70	Sr. LIDAR Tech Only
		Corridor Miles	1.70	6.000			10.20			10.20	LIDAR Technician Only
30.13 Data Merging											
	Choose Range Category	Corridor Miles	1.70	3.500	0.85					0.85	PSM Only
		Corridor Miles	1.70	1.000		1.70				1.70	Sr. LIDAR Tech Only
		Corridor Miles	1.70	7.000			11.90			11.90	LIDAR Technician Only
30.14 Miscellaneous											
	Survey Report	LS	4	4	4					4.00	PSM Only
		LS	0	0		0				0.00	Sr. LIDAR Tech Only
		LS	0	0			0			0.00	LIDAR Tech Only
		LS	0	0				0		0.00	LIDAR Operator Only
		LS	0	0					0	0.00	Field Technician Only
Mobile Scan Technical Subtotal										241.12	

30. Terrestrial Mobile LIDAR

Task No.	Task	Units	No. of Units	Hour / Unit	Hours					Total Range	Comments
					PSM	Senior LIDAR Technician	LIDAR Technician	LIDAR Operator	Field Technician		
30.15	Field Reviews										
		LS	0		0.00					0.00	
		LS	0			0.00				0.00	
30.16	Technical Meetings										
		LS								0.00	From Meetings Table Below
30.17	Quality Assurance / Quality Control										
		LS	5%							12	
30.18	Supervision										
		LS	5%							12	
											Mobile Scan Nontechnical Subtotal
										24.00	
30.19	Coordination										
		LS	2%							7	
											30. Terrestrial Mobile LIDAR Mapping Total
										272.12	

* The low end of the range is for rural 2-lane; medium range is for typical Multi-lane; the high end of the range is for urban/interstate

Technical Meetings	Units	No of Units	Hours/ Unit	Total Hours	Comments	PM Attendance at Meeting Required?	Number
Terrestrial Mobile LIDAR Mapping Submittal Review	EA	0	0	0			0
Other Meetings	EA	0	0	0			0
Subtotal Technical Meetings				0		Subtotal PM Meetings	0
Progress Meetings (if required by FDOT)	EA	0	0	0			0

30. Terrestrial Mobile LIDAR

Task No.	Task	Units	No. of Units	Hour / Unit	Hours					Total Range	Comments
					PSM	Senior LIDAR Technician	LIDAR Technician	LIDAR Operator	Field Technician		
	Phase Review Meetings		EA	0	0	0				--	--
	Total Meetings				0					Total PM Mths (carries to Tab 3)	0

Carries to Tab 34

Carries to Tab 3

** Project Manager attendance at progress, phase and field review meetings are manually entered on General Task 3

DRMP
(SUE)

ESTIMATE OF WORK EFFORT AND COST - SUBCONSULTANT

Name of Project: Cahoon Road Ph 2
 County: Duval
 FPN: #23-0505 000
 FAP No: 1001500

Consultant Name: DRMP Inc
 Consultant No: enter consultants proj number
 Date: 12/21/2023
 Estimator: hbf PSM

Staff Classification	Total Staff Hours From Summary Part	Project Manager	SUR Chief Surveyor	SUR Senior Surveyor 2	SUR Survey/GIS/UE Analyst 3	SUR Secretarial	SUR Mobile Survey Analyst 3	SUR Survey/GIS/UE Analyst 1	Engineer 2	Staff Classification 9	Staff Classification 10	Staff Classification 11	Staff Classification 12	SH By Activity	Salary Cost By Activity	Average Rate Per Task
3 Project General and Project Common Tasks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
4. Roadway Analysis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
5. Roadway Plans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
6a Drainage Analysis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
6b Drainage Plans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
7 Utilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
8. Environmental Permits and Env. Clearances	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
9 Structures - Misc Tasks, Dwg, Non-Tech	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
10 Structures - Bridge Development Report	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
11 Structures - Temporary Bridge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
12 Structures - Short Span Concrete Bridge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
13 Structures - Medium Span Concrete Bridge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
14 Structures - Structural Steel Bridge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
15 Structures - Segmental Concrete Bridge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
16 Structures - Moveable Span	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
17 Structures - Retaining Walls	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
18 Structures - Miscellaneous	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
19 Signing & Pavement Marking Analysis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
20 Signing & Pavement Marking Plans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
21 Signalization Analysis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
22 Signalization Plans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
23 Lighting Analysis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
24 Lighting Plans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
25 Landscape Analysis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
26 Landscape Plans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
27 Survey (Field & Office Support)	79	0	0	0	0	0	0	0	0	0	0	0	0	0	\$159.24	
28 Photogrammetry	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
29 Mapping	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
30 Terrestrial Mobile LIDAR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
31 Architecture Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
32 Noise Barriers Impact Design Assessment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
33 Intelligent Transportation Systems Analysis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
34 Intelligent Transportation Systems Plans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
35 Geotechnical	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
36 3D Modeling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	
Total Staff Hours	79	0	0	0	0	0	0	0	0	0	0	0	0	0	\$12,580.00	
Total Staff Cost	\$0.00	\$2,700.00	\$4,000.00	\$5,640.00	\$340.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,580.00	\$18,240.00

SALARY RELATED COSTS:			
OVERHEAD	0%		\$0.00
OPERATING MARGIN	0%		\$0.00
FCM (Facilities Capital Cost Money)	0.00%		\$0.00
EXPENSES:	0.00%		\$0.00
SUBTOTAL ESTIMATED FEE:			\$12,580.00
SUE (Fig 1)	10	3-person crew	\$19,200.00
SUBTOTAL ESTIMATED FEE:			\$31,780.00
Mobile LIDAR Fee	1-Day		\$0.00
GRAND TOTAL ESTIMATED FEE:			\$31,780.00

- Notes:
- 1 This sheet to be used by Subconsultant to calculate its fee
 - 2 SUE Field Estimate based on 3-person 8 hour days

27. Survey

Estimator: Bill Faust, PSM

Cahoon Road Ph 2
#23-0505.000

Representing	Print Name	Signature / Date
FDOT District	District 2	
Consultant Name	DRMP, Inc.	

NOTE: Signature Block is optional, per District preference

Task No.	Task	Units	No of Units	Field Crew Days/Unit	Crew Days	Field Support Hours / Crew Days	Field Support Hours	Office Support Hours / Crew Days	Office Support Hours	Comments
27.1	Horizontal Project Control (HPC)									
	2-Lane Roadway	Mile			0.00		0.00		0.00	N/A
	Multi-lane Roadway	Mile			0.00		0.00		0.00	
	Interstate	Mile			0.00		0.00		0.00	
27.2	Vertical PC / Bench Line									
	2-Lane Roadway	Mile			0.00		0.00		0.00	N/A
	Multi-lane Roadway	Mile			0.00		0.00		0.00	
	Interstate	Mile			0.00		0.00		0.00	
27.3	Alignment and Existing RW Lines									
		Mile			0.00		0.00		0.00	N/A
27.4	Aerial Targets			Units/Day						
	2-Lane Roadway	EA			0.00		0.00		0.00	N/A
	Multi-lane Roadway	EA			0.00		0.00		0.00	
	Interstate	EA			0.00		0.00		0.00	
27.5	Reference Points	"A"		Units/Day						
	2-Lane Roadway	EA			0.00		0.00		0.00	N/A
	Multi-lane Roadway	EA			0.00		0.00		0.00	
	Interstate	EA			0.00		0.00		0.00	

27. Survey

Task No.	Task	Units	No of Units	Field Crew Days/Unit	Crew Days	Field Support Hours / Crew Days	Field Support Hours	Office Support Hours / Crew Days	Office Support Hours	Comments
	Reference Points	"B"		Units/Day						
	Non Alignment Points/Approximate	EA			0.00		0.00		0.00	N/A
27.6	Topography/DTM (3D)									N/A
		Mile			0.00		0.00		0.00	
27.7	Planimetric (2D)									N/A
		Mile			0.00		0.00		0.00	
27.8	Roadway Cross-Sections/Profiles									N/A
		EA			0.00		0.00		0.00	
27.9	Side Street Surveys									N/A
		EA			0.00		0.00		0.00	
27.10	Underground Utilities									Designate buried utilities for Select Locations in Phase 1 (to be determined). 11 utilities estimated to be present along the route for 90,200 LF total at 3000 LF/day, 30 days budgeted. Approx. 25% Designated as part of Phase 1 Perform 50 VVH utility test holes in paved and non-paved surfaces, 10 days budgeted (This task for Phase 2)
	Designates	Miler/Site	0.40	19.35	7.74	1.25	9.68	4.00	30.96	
	Locates Survey	Point	0	0.2	0.00	0.00	0.00	0.00	0.00	
			15%	7.74	1.16	1.25	1.45	4.00	4.64	
27.11	Outfall Survey									N/A
		Mile			0.00		0.00		0.00	
27.12	Drainage Survey									N/A
		EA			0.00		0.00		0.00	

27. Survey

Task No.	Task	Units	No of Units	Field Crew Days/Unit	Crew Days	Field Support Hours / Crew Days	Field Support Hours	Office Support Hours / Crew Days	Office Support Hours	Comments
27.13	Bridge Survey									
	Minor / Major	EA			0.00		0.00		0.00	N/A
27.14	Channel Survey									
		EA			0.00		0.00		0.00	N/A
27.15	Pond Site Survey									
		EA			0.00		0.00		0.00	N/A
27.16	Mitigation Survey									
		Mile			0.00		0.00		0.00	N/A
27.17	Jurisdiction Line Survey									
		Mile					0.00		0.00	N/A
27.18	Geotechnical Support									
		EA		Units/Day	0.00		0.00		0.00	N/A
27.19	Sectional / Grant Survey									
		Corner			0.00		0.00		0.00	N/A
		Mile			0.00		0.00		0.00	N/A
27.20	Subdivision Location									
		Block			0.00		0.00		0.00	N/A
27.21	Maintained R/W									
		Mile			0.00		0.00		0.00	N/A
27.22	Boundary Survey									
		EA			0.00		0.00		0.00	N/A
27.23	Water Boundary Survey									
		EA			0.00		0.00		0.00	N/A
27.24	R/W Staking / R/W Line									
		EA			0.00		0.00		0.00	N/A
		Mile			0.00		0.00		0.00	N/A

27. Survey

Task No.	Task	Units	No of Units	Field Crew Days/Unit	Crew Days	Field Support Hours / Crew Days		Office Support Hours / Crew Days		Comments
						Field Support Hours	Crew Days	Office Support Hours	Crew Days	
27.25	R/W Monumentation	Point			0.00		0.00		0.00	N/A
27.26	Line Cutting	Mile			0.00					N/A
27.27	Work Zone Safety		0.125	8.90	1.11					MOT as required
27.28	Vegetation Survey									N/A
27.29	Tree Survey	LS							0	N/A
27.30	Miscellaneous Surveys	LS							0	N/A
Survey Subtotal					10		11		36	

27. Survey

Task No.	Task	Units	No of Units	Field Crew Days/Unit	Crew Days	Field Support Hours / Crew Days	Field Support Hours	Office Support Hours / Crew Days	Office Support Hours	Comments
27.31	Supplemental Surveys			10	0	0	0	0	0	THE % FOR SUPPLEMENTAL WILL BE DETERMINED AT NEGOTIATIONS. THIS ITEM CAN ONLY BE USED IF AUTHORIZED IN WRITING BY THE DISTRICT SURVEYOR
27.32	Document Research	Units							0	
27.33	Field Reviews	Units	10.00						10	field walk final survey file after conventional survey and mobile lidar data is merged
27.34	Technical Meetings	LS	16.00						16	
27.35	Quality Assurance / Quality Control	LS						5%	2	
27.36	Supervision	LS						5%	4	
27.37	Coordination	LS						3%	1	
			27. Survey Total	Crew Days	10	Field Support Hours	11	Office Support Hours	68	

SPLS =
 PLS =
 Office Support =
 Total Hours = 79

Technical Meetings	Units	No of Units	Hours/ Unit	Total Hours	PM Attendance at Meeting Required?	Number	Comments
Kickoff Meeting with FDOT	EA	0	0	0		0	
Baseline Approval Review	EA	2	2	4		0	
Network Control Review	EA	0	0	0		0	
Vertical Control Review	EA	0	0	0		0	
Local Governments (cities, counties)	EA	0	0	0		0	
Final Submittal Review	EA	0	0	0		0	
Other Meetings	EA	6	2	12		0	
Subtotal Technical Meetings				16	Subtotal PM Meetings	0	
Progress Meetings (if required by FDOT)	EA	0	0	0	**	**	

27. Survey

Task No.	Task	Units	No of Units	Field Crew Days/Unit	Crew Days	Field Support Hours / Crew Days	Field Support Hours	Office Support Hours / Crew Days	Office Support Hours	Comments
Phase Review Meetings		EA	0	0	0		**		**	
Total Meetings					18	Total PM Mtgs (carries to Tab 3)			0	

CHARTER 27.24

CHARTER 27.24

** Project Manager attendance at progress, phase and field review meetings are manually entered on General Task 3

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: Eisman & Russo, Inc.

Project Title: Engineering Design Services for Cahoon Road Phase 2 (Phase I – Study/30% Design)

Proposal Number: RFP # P-05-23 Total Base Proposal Amount (if applicable): \$ 662,620.66

***Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
<u>CSI Geo, Inc.</u>	<u>African-American</u>		<u>10.90 %</u>
<u>Alpha Envirotech Consulting, Inc.</u>	<u>Women</u>		<u>4.16 %</u>
<u>Chindalur Traffic Solutions, Inc.</u>	<u>Asian</u>		<u>7.26 %</u>

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	\$ 72,218.18
Hispanic-American Participation Total	
Native-American Participation Total	
Asian-American Participation Total	\$ 48,123.73
Woman Participation Total	\$ 27,569.50
Non-MBE Participation Total	\$ 514,709.25

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: 

Title: Chief Operating Officer

Date: 1/17/24

Print Name: John Pappas, P.E.



Downtown Investment Authority

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

CC: Alex Baker, Professional Services Specialist
Renee Hunter, Chief of Real Estate

FROM: Guy Parola, Director of Operations *GP*

RE: Sixth amendment to agreement (State Contract No. DMS-12/13-007A)

DATE: February 1, 2024

The City piggy-backs off of State Contract No. DMS-12/13-007A (COJ Agreement) CTDI19000007 10282). Through a sixth amendment to the Agreement, we desire to utilize CBRE, Inc. for real estate services as more fully described in an amended Scope of Work (Exhibit C to the amendment, uploaded to 1CLOUD).

Contract Purchase Agreement POA-71376-21 has an agreement amount of \$166,920, of which \$102,630 has been released. Therefore, there is not a need to increase the amount on contract #10282.

The account for payment: 10802 135115 531090 000000 00001278 00000 00000000.

Please find attached: City Contract 10282 (Utilizing State Contract No. DMS -12/13-007A)
Revised Exhibit D Scope of Services

P-49-18 AMB#6

STREETSENSE

DOWNTOWN INVESTMENT AUTHORITY

FRIENDSHIP FOUNTAIN F&B SITE

PHASE 1 RESEARCH & IMMERSION / 1-2 WEEKS

Building on a previously executed market survey and client deliverables to date, Streetsense will immerse ourselves in the Southbank site, planned park renovation phasing and timing, upcoming private developments and immediate surrounding market areas to build a thorough understanding of the viability

CLIENT PROVIDED MATERIALS

- Phased Renovation Schedule of Friendship Park
- Most current editable electronic files of any plans or other drawings
- Any previous planning studies or existing recommendations
- Site survey for proposed location and any known constraints

SITE VISIT

- A one-day site visit from one (1) senior Streetsense Hospitality Consulting or Real-Estate Strategy team member will be conducted as part of this effort.

PHASE 2 FOOD & BEVERAGE STRATEGY / 3-4 WEEKS / \$20,000

Streetsense will deliver a set of strategic recommendations on the Friendship Fountain site including:

- Use type, cuisine, and aesthetic qualities
- Operating model, pro forma, and site economics
- Bubble diagram and general space planning for proposed use
- Phasing and timing recommendations

DELIVERABLES

- Food & Beverage Strategy deck with precedent imagery, space plan, and financial information
- One (1) round of revision to follow initial client presentation or virtual review

MEETINGS

- Two (2) client meetings or presentations to the Downtown Investment Authority key stakeholders

PAYMENT TERMS

Client will be invoiced a \$4,000 deposit (20%) and a final invoice once the project is completed on all fixed fee projects. All recurring fees are billed on the 10th of the month previous of the month services are provided. All out-of-pocket, media, and influencer fees will be invoiced 100% and payment is due in advance of placing service orders. Previously approved Terms & Conditions apply.

AGREEMENT

If you approve the above proposal, please sign below and return for our record and as your authorization to proceed. This signed proposal and a retainer as detailed above will serve as our formal agreement.

THANK YOU AGAIN FOR THIS OPPORTUNITY

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Job #: 23-070

Project Name #: Jacksonville Shipyards

For Streetsense internal use only