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1940.13-1

September 19, 2013

10/01/13 09:53:17
COJ - Procurement Division

MEMORANDUM

TO: James R. McCain, Jr.
Corporation Secretary/Assistant General Counsel

JCF-0118-12

THROUGH: C. Ronald Belton, Assistant to the Mayor/Chief Financial Officer

FROM: Thomas G. McKnight
Capital Improvement Construction Manager

to the City

To Mayor

SUBJECT: Chestnut Drive Drainage Improvements
Contractor: Pars Construction Services, LLC
Contract No: 9424-18

10/8/13

10/9

Forwarded herewith for execution is Change Order No. 1 for subject project.

Original Contract Amount.....	\$121,438.78
Previous Change Order No. 0.....	\$0.00
Change Order No. 1.....	\$1,572.65
Total Revised Contract Amount	\$123,011.43
Account Number	See attached

This office recommends the Change Order be approved by your office, the Office of General Counsel, and Mayor Brown, in accordance with Executive Order No. 13-05.

- Attachments: 1. Change Order
 2. Back-up Information
 3. Legal Request Memorandum

TGM:lw

CHANGE ORDER TRACKING SHEET

Description of Project	Chestnut St Curb & Gutter Replacement	
Change Order Number	1	PLEASE KEEP THIS FORM WITH THE ATTACHED CHANGE ORDER
Contract Number	9424-18	

	Action	Date Received	Date Signed	Date Forwarded	Signature	Days
1	Date Initiated	N/A	N/A	9/25		
1A						
2	Contractor Execution		9/16			
3	Construction Management	9/4	9/9	9/10		
4	Using Agency		9/11			
5	JEA (if applicable)					
6	City Engineer	9/13	9/14			
7	Director of Public Works	9/16				
8	Admin/Finance Clerk	9/25/13	9/30	9/30	<i>[Signature]</i>	
9	Buyer					
10	Chief of Procurement					
11	Director Finance					
12	Asst. General Counsel					
13	CAO/Mayor					
14	Asst. General Counsel					
	Total Processing Days:					

Attention Change Order reviewers and signatories:

Please assist in expediting this change order by reviewing, signing, and forwarding immediately to the next step. Thank you in advance for your efforts to reduce contract change order processing times.

James M. Robinson, P.E.
Director of Public Works

CITY OF JACKSONVILLE
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
CONSTRUCTION CHANGE ORDER

Change Order No. One (1) August 27, 2013

Description of Project Chestnut Drive Curb & Gutter Replacement

Name of Contractor Pars Construction Services, LLC

Contractor's Address 7643 Gate Parkway Suite 104-82, Jacksonville, FL 32256

Contract No. 9424-18

Account No. PWCP462SD-06505-PW0072-01 Original Contract \$121,438.78

+ Previous Change Orders \$0.00 + Change Order No.1 \$1,572.65

*See attached appendix for additional listings.

Bid Number JCF-0118-12 TOTAL REVISED CONTRACT \$123,011.43

Construction Completion Date May 30, 2013

Revised Construction Completion Date _____

Contract Expiration Date September 27, 2013

Revised Contract Expiration Date _____

In compliance with General Conditions of above-referenced contract, CONTRACTOR and OWNER do both hereby agree that the CONTRACTOR shall make the following changes, additions or deletions to the Work specified in the plans and specifications: See attached.

Justification: See attached.

By execution of this document, the Contractor acknowledges that all issues related to Contract Time and Compensation are resolved.

The Issuing Authority has looked over cost and pricing data for this change order and has determined that this change order is necessary and all costs are reasonable.

Accepted for Contractor Pars Construction Services, LLC

Signed [Signature] Attest April D. Campbell

Title President Title Project Manager

Date 9/6/13 Date 9/6/13

Signed Construction Management By [Signature] 9.9.13
Issuing Authority Thomas G. McKnight Date
Capital Improvement Construction Manager

Signed Right-of-Way and Grounds Maintenance By [Signature] 9/11/13
Using Division Div/Department Head Date

[Signature] 9/16/13 [Signature] 10-8-13
Chief, Engineering & Construction Mgmt Div Date Assistant Counsel Date

[Signature] 9/16/13 [Signature] 10/8/13
Director of Public Works Date Mayor Date

[Signature] 10/2/13 [Signature] 10-10-13
Chief of Procurement Date Corporation Secretary Date

[Signature] 10/7/13
Director of Finance Date

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04



**ADMINISTRATIVE AWARD
BID No.: JCF-0118-12**

DESCRIPTION OF GOODS/SERVICES:

RECOMMEND APPROVAL OF AWARD TO PARS CONSTRUCTION SERVICES, LLC FOR THE CHESTNUT DRIVE CURB & GUTTER REPLACEMENT PROJECT. TOTAL BASE BID \$121,438.78.

PAYMENT AND PERFORMANCE BOND REQUIREMENTS HAVE BEEN WAIVED FOR THIS PROJECT.

FUNDING FOR THIS PROJECT SHOULD BE ENCUMBERED BY FORMAL CONTRACT THROUGH OFFICE OF GENERAL COUNSEL AS FOLLOWS:
PWCP462SD-06505-PW0072-01

FOR AGENCY/DEPARTMENT:

PUBLIC WORKS/RIGHT-OF-WAY AND GROUNDS MAINTENANCE DIVISION

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: (9) **NUMBER FIRMS BIDDING:** (5)

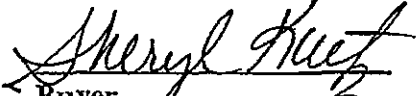
RECOMMEND AWARD TO: PARS CONSTRUCTION SERVICES LLC


CONCURRENCE BY: L.W. "TERRY" THERIAULT, PE. DIVISION CHIEF
RIGHT-OF-WAY AND GROUNDS MAINTENANCE DIVISION

PRICE: \$121,438.78

TERMS: NET 30

REASON FOR NOT ACCEPTING LOW BID: N/A

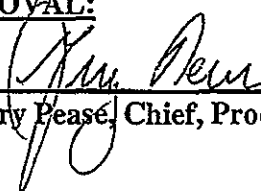

Buyer


Mgr. of Purchasing Services

10/5/2012
Date

10/8/12
Date

APPROVAL:


Gregory Pease, Chief, Procurement Division 10/9/12
Date

NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION
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RECONCILE FINAL QUANTITIES:

1 PART I

ITEM# DESCRIPTION

5	UNSUITABLE MATERIAL (CONTINGENCY)	-30.00	CY	\$22.00		(\$660.00)
6	OVEREXCAVATION (CONTINGENCY)	-30.00	CY	\$27.00		(\$810.00)
7	A-3 SAND (CONTINGENCY)	-30.00	CY	\$12.00		(\$360.00)
9	CITY STANDARD CURB & GUTTER	86.00	LF	\$15.50	\$1,333.00	
12	4" SIDEWALK CONCRETE	23.00	SY	\$55.00	\$1,265.00	
15	1.5" ASPHALTIC CONCRETE	95.00	SY	\$8.47	\$804.65	

JUSTIFICATION: Reconcile Final Quantities

SUBTOTAL CHANGE ORDER NO. 1					\$3,402.65	(\$1,830.00)
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NET TOTAL CHANGE ORDER NO. 1					\$1,572.65	
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PARS CONSTRUCTION SERVICES, LLC
 7643 GATE PARKWAY SUITE 104-82, JACKSONVILLE, FLORIDA 32256

APPLICATION NUMBER # Two (2)
 APPLICATION DATE: 10-Jul-13

ITEM NO.	SCHEDULE OF VALUE	PLANNED		UNIT PRICE	CONTRACT AMOUNT	PREVIOUS		CURRENT		TO DATE			
		QUANTITY	UNIT			QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	% COMP	TOTAL	
1	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00	1.0	\$ 5,000.00			1.00	100%	\$ 5,000.00	
2	MAINTENANCE OF TRAFFIC	1	LS	\$ 1,500.00	\$ 1,500.00	1.0	\$ 1,500.00			1.00	100%	\$ 1,500.00	
3	SITE PREPARATION	1	LS	\$ 13,666.20	\$ 13,666.20	1.0	\$ 13,666.20			1.00	100%	\$ 13,666.20	
4	EROSION CONTROL	1	LS	\$ 600.00	\$ 600.00	1.0	\$ 600.00			1.00	100%	\$ 600.00	
5	HAULING & DISPOSAL OF UNSUITABLE MATERIAL (CONTINGENCY)	30	CY	\$ 22.00	\$ 660.00			(30.00)	\$ (660.00)	(30.00)	-100%	\$ (660.00)	-660
6	OVEREXCAVATION (CONTINGENCY)	30	LS	\$ 27.00	\$ 810.00			(30.00)	\$ (810.00)	(30.00)	-100%	\$ (810.00)	-810
7	A-3 SAND (CONTINGENCY)	30	CY	\$ 12.00	\$ 360.00			(30.00)	\$ (360.00)	(30.00)	-100%	\$ (360.00)	-360
8	REGULAR EXCAVATION AND FILL	1	LS	\$ 1,000.00	\$ 1,000.00	1.0	\$ 1,000.00			1.00	100%	\$ 1,000.00	
9	CITY STANDARD CURB & GUTTER	785	LF	\$ 15.50	\$ 12,167.50	785.0	\$ 12,167.50	86.00	\$ 1,333.00	871.00	111%	\$ 13,500.50	1333
10	VALLEY GUTTER	26	LF	\$ 27.50	\$ 715.00	26.0	\$ 715.00			26.00	100%	\$ 715.00	
11	5" CONCRETE DRIVEWAY	106	SY	\$ 56.00	\$ 5,936.00	106.0	\$ 5,936.00			106.00	100%	\$ 5,936.00	
12	4" SIDEWALK CONCRETE	25	SY	\$ 55.00	\$ 1,375.00	25.0	\$ 1,375.00	23.00	\$ 1,265.00	48.00	192%	\$ 2,640.00	1265
13	TYPE B 12.5 ASPHALTIC BASE (3" D, 3' W CURB PAD)	785	SY	\$ 22.41	\$ 17,591.85	785.0	\$ 17,591.85			785.00	100%	\$ 17,591.85	
14	TYPE B 12.5 ASPHALTIC BASE COURSE (6.5" D, 4' W ROAD BASE)	624	SY	\$ 35.67	\$ 22,258.08	624.0	\$ 22,258.08			624.00	100%	\$ 22,258.08	
15	SUPERPAVE ASPHALTIC CONCRETE (TOP = 1.5" LAYER)	1400	SY	\$ 8.47	\$ 11,858.00	1,400.0	\$ 11,858.00	95.00	\$ 804.65	1,495.00	107%	\$ 12,662.65	804.65
16	SUPERPAVE ASPHALTIC CONCRETE (OVERBUILD; AVG DEPTH = 2.25")	1005	SY	\$ 13.67	\$ 13,738.35	1,005.0	\$ 13,738.35			1,005.00	100%	\$ 13,738.35	
17	MILING (1.0" DEPTH)	1005	SY	\$ 3.60	\$ 3,618.00	1,005.0	\$ 3,618.00			1,005.00	100%	\$ 3,618.00	
18	GRASSING, SOD (ZOYSIA)	420	SY	\$ 7.14	\$ 2,998.80	420.0	\$ 2,998.80			420.00	100%	\$ 2,998.80	
19	"L" RETAINING WALL (INLCUDES COST OF STEEL)	3	CY	\$ 877.00	\$ 2,631.00	3.0	\$ 2,631.00			3.00	100%	\$ 2,631.00	
20	VALVE ADJUSTMENT	6	EA	\$ 255.00	\$ 1,530.00	6.0	\$ 1,530.00			6.00	100%	\$ 1,530.00	
21	WATER METER ADJUSTMENT	2	EA	\$ 250.00	\$ 500.00	2.0	\$ 500.00			2.00	100%	\$ 500.00	
22	MANHOLE COVER ADJUSTMENT	1	EA	\$ 750.00	\$ 750.00	1.0	\$ 750.00			1.00	100%	\$ 750.00	
23	SIGN RELOCATION (PER POST)	1	EA	\$ 175.00	\$ 175.00	1.0	\$ 175.00			1.00	100%	\$ 175.00	
TOTAL ORIGINAL CONTRACT					\$ 121,438.78		\$ 116,609.98				100%	\$ 121,181.43	



CHESTNUT DRIVE CURB AND GUTTER REPLACEMENT

City Contract No. 9424-18

Notes to Accompany Application for Payment No. 2 and the Final Adjustment of Quantities

July 17, 2013

C&ES Field Inspector Ronnie Mitchell met with representatives of PARS Construction Services, LLC on Wednesday, July 17, 2013, for the purpose of measuring the final quantities. Attached is a copy of the increased quantities as measured in the field and they are summarized as follows:

Bid Item 9 – City Standard Curb and Gutter: an additional 86 LF at \$15.50/LF =	\$1,333.00
Bid Item 12 – 4" Sidewalk Concrete: an additional 23 SY at \$55.00/SY =	\$1,265.00
Bid Item 15 – 1.5" Asphaltic Concrete: an additional 95 SY at \$8.47/SY =	<u>\$ 804.65</u>
Sub-Total of Value of Increased Quantities	\$3,402.65

There were no under runs of any quantities other than the Contingency Items and none of the Contingency Items were required for final construction. Hence, the unused Contingency Items are summarized as follows:

Bid Item 5 – Unsuitable Material (Contingency): 30 CY at \$22.00/CY =	(\$ 660.00)
Bid Item 6 – Overexcavation (Contingency): 30 CY at \$27.00/CY =	(\$ 810.00)
Bid Item 7 – A-3 Sand (Contingency): 30 CY at \$12.00 =	<u>(\$ 360.00)</u>
Sub-Total Value of Decreased Quantities	<u>(\$1,830.00)</u>
Total Value of Adjusted Quantities	\$1,572.65
Contract Amount	<u>\$121,438.78</u>
Adjusted Contract Amount	\$123,011.43

Construction and Engineering Services Consultants, Inc.

William J. Flick, P.E.

PARR CONSTRUCTION SERVICES, LLC
 7643 GATE PARKWAY SUITE 104-82, JACKSONVILLE, FLORIDA 32284

APPLICATION NUMBER #
 APPLICATION DATE:

Two (2)
 19-Jul-13

ITEM NO.	SCHEDULE OF VALUE	PLANNED QUANTITY		UNIT PRICE	CONTRACT AMOUNT	PREVIOUS TOTAL		CURRENT TOTAL		TO DATE		
		QUANTITY	UNIT			QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	% COMP.	TOTAL
1	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00	✓ 1.0	\$ 5,000.00	✓ 1.00	100%	✓ 1.00	100%	\$ 5,000.00
2	MAINTENANCE OF TRAFFIC	1	LS	\$ 1,500.00	\$ 1,500.00	✓ 1.0	\$ 1,500.00	✓ 1.00	100%	✓ 1.00	100%	\$ 1,500.00
3	SITE PREPARATION	1	LS	\$ 13,868.20	\$ 13,868.20	✓ 1.0	\$ 13,868.20	✓ 1.00	100%	✓ 1.00	100%	\$ 13,868.20
4	EROSION CONTROL	1	LS	\$ 600.00	\$ 600.00	✓ 1.0	\$ 600.00	✓ 1.00	100%	✓ 1.00	100%	\$ 600.00
5	HAULING & DISPOSAL OF UNSUITABLE MATERIAL (CONTINGENCY)	30	CY	\$ 22.00	\$ 660.00			30.00	\$ 660.00	30.00	100%	\$ 660.00
6	OVEREXCAVATION (CONTINGENCY)	30	LS	\$ 27.00	\$ 810.00			30.00	\$ 810.00	30.00	100%	\$ 810.00
7	A-3 SAND (CONTINGENCY)	30	CY	\$ 12.00	\$ 360.00			30.00	\$ 360.00	30.00	100%	\$ 360.00
8	REGULAR EXCAVATION AND FILL	1	LS	\$ 1,000.00	\$ 1,000.00	✓ 1.0	\$ 1,000.00	✓ 1.00	100%	✓ 1.00	100%	\$ 1,000.00
9	CITY STANDARD CURB & GUTTER	785	LF	\$ 15.50	\$ 12,167.50	785.0	\$ 12,167.50	785.0	100%	785.0	100%	\$ 12,167.50
10	VALLEY GUTTER	28	LF	\$ 27.50	\$ 770.00	✓ 28.0	\$ 770.00	✓ 28.00	100%	✓ 28.00	100%	\$ 770.00
11	3" CONCRETE DRIVEWAY	106	SY	\$ 58.00	\$ 6,148.00	✓ 106.0	\$ 6,148.00	✓ 106.00	100%	✓ 106.00	100%	\$ 6,148.00
12	4" SIDEWALK CONCRETE	28	SY	\$ 55.00	\$ 1,540.00	✓ 28.0	\$ 1,540.00	✓ 28.00	100%	✓ 28.00	100%	\$ 1,540.00
13	TYPE B 12.5 ASPHALTIC BASE (3" D, 3" W CURB PAD)	785	SY	\$ 22.41	\$ 17,581.85	✓ 785.0	\$ 17,581.85	✓ 785.00	100%	✓ 785.00	100%	\$ 17,581.85
14	TYPE B 12.5 ASPHALTIC BASE COURSE (6.5" D, 4" W ROAD BASE)	824	SY	\$ 35.87	\$ 29,556.92	✓ 824.0	\$ 29,556.92	✓ 824.00	100%	✓ 824.00	100%	\$ 29,556.92
15	SUPERPAVE ASPHALTIC CONCRETE (TOP = 1.5" LAYER)	1400	SY	\$ 8.47	\$ 11,858.00	✓ 1,400.0	\$ 11,858.00	✓ 1,400.00	100%	✓ 1,400.00	100%	\$ 11,858.00
16	SUPERPAVE ASPHALTIC CONCRETE (OVERBUILD AND DEPTH = 2.25")	1005	SY	\$ 13.87	\$ 13,938.35	✓ 1,005.0	\$ 13,938.35	✓ 1,005.00	100%	✓ 1,005.00	100%	\$ 13,938.35
17	WELING (1" D DEPTH)	1005	SY	\$ 3.60	\$ 3,618.00	✓ 1,005.0	\$ 3,618.00	✓ 1,005.00	100%	✓ 1,005.00	100%	\$ 3,618.00
18	GRASSING 500 (20YSA)	420	SY	\$ 7.14	\$ 2,998.80	✓ 420.0	\$ 2,998.80	✓ 420.00	100%	✓ 420.00	100%	\$ 2,998.80
19	1" RETAINING WALL (INCLUDES COST OF STEEL)	3	CY	\$ 877.00	\$ 2,631.00	✓ 3.0	\$ 2,631.00	✓ 3.00	100%	✓ 3.00	100%	\$ 2,631.00
20	VALVE ADJUSTMENT	6	EA	\$ 255.00	\$ 1,530.00	✓ 6.0	\$ 1,530.00	✓ 6.00	100%	✓ 6.00	100%	\$ 1,530.00
21	WATER METER ADJUSTMENT	2	EA	\$ 250.00	\$ 500.00	✓ 2.0	\$ 500.00	✓ 2.00	100%	✓ 2.00	100%	\$ 500.00
22	MANHOLE COVER ADJUSTMENT	1	EA	\$ 760.00	\$ 760.00	✓ 1.0	\$ 760.00	✓ 1.00	100%	✓ 1.00	100%	\$ 760.00
23	SIGN RELOCATION (PER POST)	1	EA	\$ 175.00	\$ 175.00	✓ 1.0	\$ 175.00	✓ 1.00	100%	✓ 1.00	100%	\$ 175.00
TOTAL ORIGINAL CONTRACT					\$ 121,438.78	✓ 1,214.3878	\$ 121,438.78	✓ 1,214.3878	100%	✓ 1,214.3878	100%	\$ 121,438.78
TOTAL CONTRACT INCLUDING CHANGES					\$ 123,011.43	✓ 1,230.1143	\$ 123,011.43	✓ 1,230.1143	100%	✓ 1,230.1143	100%	\$ 123,011.43

PARR CONSTRUCTION SERVICES, LLC
 7643 GATE PARKWAY SUITE 104-82, JACKSONVILLE, FLORIDA 32284

APPLICATION NUMBER #
 APPLICATION DATE:

Two (2)
 19-Jul-13

ITEM NO.	SCHEDULE OF VALUE	PLANNED QUANTITY		UNIT PRICE	CONTRACT AMOUNT	PREVIOUS TOTAL		CURRENT TOTAL		TO DATE		
		QUANTITY	UNIT			QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	% COMP.	TOTAL
TOTAL ORIGINAL CONTRACT					\$ 121,438.78	✓ 1,214.3878	\$ 121,438.78	✓ 1,214.3878	100%	✓ 1,214.3878	100%	\$ 121,438.78
TOTAL CONTRACT INCLUDING CHANGES					\$ 123,011.43	✓ 1,230.1143	\$ 123,011.43	✓ 1,230.1143	100%	✓ 1,230.1143	100%	\$ 123,011.43