SUBJECT: Juvenile Intervention Program Services

BID # ESC-0525-16 **OPEN DATE: 9/28/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – From date of executed contract through September 30, 2017 with two (2) one (1) year renewal options

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 85 **NUMBER RECEIVED: 6** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and decrease the Contract listed below and to unencumber the funding not needed for the remainder of fiscal year 2017. The amended not to exceed expenditure amount is $212,600.00.

Daniel Memorial, Inc. - $212,600.00 ($321,600.00 decrease by $109,000.00)

Funding Source: JCOD019JCP-08201 - To be executed by formal amendment through the Office of General Counsel

Attachments: Recommendation Memo, Previous Award

ANALYST _____ RESPECTFULLY SUBMITTED _____
STEVEN BURAKOWSKI for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: COLIN MURPHY, SENIOR DIRECTOR OF OPERATIONS, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

SUBJECT: Juvenile Intervention Program Services

BID # ESC-0525-16 **OPEN DATE: 9/28/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – From date of executed contract through September 30, 2017 with two (2) one (1) year renewal options

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 85 **NUMBER RECEIVED: 6** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and decrease the Contract listed below and to unencumber the funding not needed for the remainder of fiscal year 2017. in the amended not to exceed expenditure amount of $212,600.00.

Daniel Memorial, Inc. - $212,600.00 ($321,600.00 decrease by $109,000.00)

Funding Source: JCOD019JCP-08201 - To be executed by formal amendment through the Office of General Counsel

Attachments: Recommendation Memo, Previous Award

ANALYST _____ RESPECTFULLY SUBMITTED_____
STEVEN BURAKOWSKI GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: COLIN MURPHY, SENIOR DIRECTOR OF OPERATIONS, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Jon Heymann, Executive Director/CEO
Jacksonville Children's Commission

Colin Murphy, Senior Director of Operations
Jacksonville Children's Commission

Katoia Wilkins, Youth Contract Manager
Jacksonville Children's Commission

SUBJECT: **Recommendations for Amended Award** – ESC-0525-16

DATE: **May 31, 2017**

The Jacksonville Children's Commission, Jacksonville Journey requests that award ESC-0525-16 be amended as follows:

Daniel Memorial, Inc. – decrease by $109,000.00, from $321,600.00 to $212,600.00.

The purpose of the amended award is to unencumber the funding not needed for the remainder of this fiscal year and return the funding to its original origin – JCOD019JCP – 08201.

All other terms and conditions remain the same.

If you need additional information, please let us know. Thank you for your consideration.

Cc: Annette L. Burney, Purchasing Analyst, Procurement
Cynthia Nixon, Director, Finance
Colin Murphy, Senior Director of Operations
Debbie Verges, Project Director, Jax Journey
Katoia Wilkins, Jacksonville Children's Commission

SUBJECT: Juvenile Intervention Program Services

BID # ESC-0525-16 **OPEN DATE: 9/28/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – From date of executed contract through September 30, 2017 with two (2) one (1) year renewal options

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 85 **NUMBER RECEIVED: 6** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Operation Saving Our Children as non-responsive for failure to submit a complete bid proposal in accordance with the specifications.

Recommend approval of award to the highest scoring responsive, responsible bidder, Daniel Memorial, Inc., to provide Juvenile Intervention Program services. Period of service is from date of executed contract through September 30, 2017 in the not to exceed expenditure amount of $321,600.00.

Funding Source: JCOD019JCP-08201 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation, Rejection Letter, Evaluation Matrix and Scores

ANALYST _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: COLIN MURPHY, SENIOR DIRECTOR OF OPERATIONS, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/20/16

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 10/20/16

MR

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05