SUBJECT: **YOUNG ADULT WORKFORCE & EDUCATION PROGRAM – JACKSONVILLE JOURNEY**

BID # **ESC-0447-16** OPEN DATE: **04/20/2016**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract -- From Date of Award through May 30, 2017 with One (1), Four (4) Month Renewal and One (1), One (1) Year Renewal Options

AGENCY: Office of Grants & Contract Compliance

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER OF BIDS RECEIVED:** 9 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and decrease the two (2) contracts listed below and to unencumber the funding not needed for the remainder of fiscal year 2017. The amended not to exceed expenditure amount is $410,340.00.

Goodwill Industries of North Florida - $15,011.00 ($107,011.00 decrease by $92,000.00
Florida State College at Jacksonville - $210,729.00 ($302,629.00 decrease by $91,900.00

Funding Source: OPOD019EP-08201 - To be executed by formal amendment through the Office of General Counsel.

Attachments: Recommendation Memo; Previous Awards

ANALYST: _____
STEVEN BURAKOWSKI

RESPECTFULLY SUBMITTED: _____
for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: John Snyder, Human Services Planner III, Office of Grants and Contract Compliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SUBJECT: **YOUNG ADULT WORKFORCE & EDUCATION PROGRAM – JACKSONVILLE JOURNEY**

BID # **ESC-0447-16** OPEN DATE: **04/20/2016**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract -- From Date of Award through May 30, 2017 with One (1), Four (4) Month Renewal and One (1), One (1) Year Renewal Options

AGENCY: Office of Grants & Contract Compliance

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER OF BIDS RECEIVED:** 9 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and decrease the two (2) contracts listed below, and to unencumber the funding not needed for the remainder of fiscal year 2017, ~~of~~ the amended not to exceed expenditure amount ~~of~~ is $410,340.00.

Goodwill Industries of North Florida - $15,011.00 ($107,011.00 decrease by $92,000.00
Florida State College at Jacksonville - $210,729.00 ($302,629.00 decrease by $91,900.00

Funding Source: OPOD019EP-08201 - To be executed by formal amendment through the Office of General Counsel.

Attachments: Recommendation Memo; Previous Awards

ANALYST: _____ STEVEN BURAKOWSKI

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: John Snyder, Human Services Planner III, Office of Grants and Contract Compliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

CITY OF JACKSONVILLE

Administration & Finance Department
Office of Grant and Contract Compliance

May 31, 2017

MEMORANDUM

TO: Greg Pease, Chief of Procurement Division

FROM: John Snyder, Human Services Planner III
Office of Grants & Contract Compliance

RESUBJECT: Amending Award for ESC-0447-16, Young Adult Workforce & Education Program

The Office of Grants and Compliance, Jacksonville Journey requests that award ESC-0447-16 be amended as follows:

Goodwill Industries of North Florida – decrease by $92,000.00, from $107,011.00 to $15,011.00.
Florida State College at Jacksonville – decrease by $91,900.00, from $302,629.00 to $210,729.00.

The purpose of the amended award is to unencumber the funding not needed for the remainder of this fiscal year and return the funding to its original origin – OPOD019EP – 08201.

All other terms and conditions remain the same.

Please let us know if you need additional information.

SUBJECT: **YOUNG ADULT WORKFORCE & EDUCATION PROGRAM – JACKSONVILLE JOURNEY**

BID # **ESC-0447-16** OPEN DATE: **04/20/2016**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract -- From Date of Award through May 30, 2017 with One (1), Four (4) Month Renewal and One (1), One (1) Year Renewal Options

AGENCY: Office of Grants & Contract Compliance

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER OF BIDS RECEIVED:** 9 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to decrease award to Goodwill Industries of North Florida from $81,333.00 to $79,233.00. Recommend approval to increase award to West Jacksonville Restoration Center from $28,333.00 to $30,433.00. Total revised maximum indebtedness of Goodwill Industries $107,011.00 and the total revised maximum indebtedness of West Jacksonville Restoration Center $115,433.00.

Funding for this award to be encumbered by account OPOD019EP-08201 to be executed by formal contract through the Office of General Counsel.

Attachments: Recommendation Memo; Previous Awards; E-Mails

ANALYST: STEVEN BURAKOWSKI **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DAMIAN COOK, GRANTS ADMINISTRATOR

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 5/25/17

OTHER

ACTION OF AWARDING AUTHORITY DATE 5/25/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: **YOUNG ADULT WORKFORCE & EDUCATION PROGRAM – JACKSONVILLE JOURNEY**

BID # **ESC-0447-16** OPEN DATE: **04/20/2016**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract -- From Date of Award through May 30, 2017 with One (1), Four (4) Month Renewal and One (1), One (1) Year Renewal Options

AGENCY: Office of Grants & Contract Compliance

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER OF BIDS RECEIVED:** 9 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to rescind the award to Jacksonville Youth Works, which dissolved prior to entering into a contract on September 23, 2016. Recommend approval to extend the award for the contractors listed below for a four (4) month period as outlined in Section 1.3 (Term of Agreement) of the RFP. Period of service will be June 1, 2017 through September 30, 2017. Total revised annual expenditure in the amount of $148,560.00, for a total not-to-exceed amount of $594,240.00.

Florida State College at Jacksonville - $75,657.00, not to exceed $302,629.00
Goodwill Industries of North Florida - $27,278.00, not to exceed $109,111.00
Northeast Florida Community Action - $17,292.00, not to exceed $69,167.00
West Jacksonville Restoration Center - $28,333.00, not to exceed $113,333.00
Jacksonville Youth Works - $26,853.00 (rescinded)

Funding Source - AFOD019EP-08201 - To be executed by formal contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo; Rescission Letter, Vendor Letters and Previous Awards

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Damian Cook, Grant Administrator, Office of Grants and Contract Compliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 3/30/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 3/30/17

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

~~Sam E. Mousa~~
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: **YOUNG ADULT WORKFORCE & EDUCATION PROGRAM – JACKSONVILLE JOURNEY**

BID # **ESC-0447-16** OPEN DATE: **04/20/2016**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract -- From Date of Award through May 30, 2017 with One (1), Four (4) Month Renewal and One (1), One (1) Year Renewal Options

AGENCY: Office of Grants & Contract Compliance

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER OF BIDS RECEIVED:** 9 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Operation New Hope for being non-responsive, specifically for not meeting the minimum requirements by being an Ex-Offender Jacksonville Journey awardee.

Goodwill Industries of North Florida failed to acknowledge Addendums One and Two for this project and was determined by Procurement to have no bearing in the recommendation of award. Accordingly, recommend approval to waive the technicality as a minor irregularity.

Recommend approval to award to the below agencies for the Jacksonville Journey Young Adult Workforce and Education Program. Period of service will be June 1, 2016 through May 30, 2017 with one (1), four (4) month extension and one (1), one (1) year renewal option. Total not-to-exceed amount of $472,533.00.

- Florida State College at Jacksonville - $226,972.00
- Goodwill Industries of North Florida - $81,833.00
- Northeast Florida Community Action - $51,875.00
- West Jacksonville Restoration Center - $85,000.00
- Jacksonville Youth Works - $26,853.00

Funding for this award to be encumbered by account OPOD019EP-08201 to be executed by formal contract through the Office of General Counsel.

Attachments: Recommendation Memo; Tabulation Sheets; Section 4; Evaluation Matrix; Rejection Letter

ANALYST: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: For: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DAMIAN COOK, GRANTS ADMINISTRATOR

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 6/2/16

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 6/02/16

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05