SUBJECT: Jacksonville Journey Out-of-School Time Teen Programming

BID # ESC-0451-16 **OPEN DATE: 4/20/2016**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – June 1, 2016 through May 30, 2017 with a 4-month extension and a one (1) year renewal option

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: **90** NUMBER RECEIVED: **22** OTHER: **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and decrease the four (4) contracts listed below by $166,870.00 and to unencumber the funding not needed for the remainder of fiscal year 2017 in the amended not to exceed expenditure amount of $624,718.00.

Don't Miss a Beat, Inc. – $48,340.00 ($89,340.00 decrease by $41,000.00)
Fresh Ministries – $46,530.00 ($85,530.00 decrease by $39,000.00)
Wayman Community Development Corp. - $34,000.00 ($75,000.00 decrease by $41,000.00)
Boys and Girls Club of NE FL - $24,130.00 ($70,000.00 decrease by $45,870.00)

Funding Source: JCOD019TP-08201 - To be executed by formal amendment through the Office of General Counsel.

Attachments: Recommendation Memo and Previous Awards

BUYER _____ RESPECTFULLY SUBMITTED _____
STEVEN BURAKOWSKI GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

SUBJECT: Jacksonville Journey Out-of-School Time Teen Programming

BID # ESC-0451-16 **OPEN DATE: 4/20/2016**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – June 1, 2016 through May 30, 2017 with a 4-month extension and a one (1) year renewal option

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: **90** NUMBER RECEIVED: **22** OTHER: **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and decrease the four (4) contracts listed below and to unencumber the funding not needed for the remainder of fiscal year 2017 in the amended not to exceed expenditure amount of $624,718.00.

Don't Miss a Beat, Inc. – $48,340.00 ($89,340.00 decrease by $41,000.00)
Fresh Ministries – $46,530.00 ($85,530.00 decrease by $39,000.00)
Wayman Community Development Corp. - $34,000.00 ($75,000.00 decrease by $41,00
Boys and Girls Club of NE FL - $24,130.00 ($70,000.00 decrease by $45,870.00)

Don,
Can we need to add $166,870.00 decrease to Award covers

Funding Source: JCOD019TP-08201 - To be executed by formal amendment through th

Attachments: Recommendation Memo and Previous Awards

BUYER _____ RESPECTFULLY SUBMITTED_____
STEVEN BURAKOWSKI GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Jon Heymann, Executive Director/CEO
Jacksonville Children's Commission

Colin Murphy, Senior Director of Operations
Jacksonville Children's Commission

Katoia Wilkins, Youth Contract Manager
Jacksonville Children's Commission

SUBJECT: **Recommendations for Amended Award** – ESC-0451-16

DATE: **May 31, 2017**

The Jacksonville Journey requests that award ESC-0451-16 be amended as follows:

Don't Miss a Beat – decrease by $41,000.00, from $89,340.00 to $48,340.00.
Fresh Ministries – decrease by $39,000.00, from $85,530.00 to $46,530.00.
Boys and Girls Club – decrease by $45,870.00, from $70,000.00 to $24,130.00.
Wayman Community Development Corp. – decrease by $41,000.00, from $75,000.00 to $34,000.00.

The purpose of the amended award is to unencumber the funding not needed for the remainder of this fiscal year and return the funding to its original origin – JCOD019TP – 08201.

All other terms and conditions remain the same.

Please let us know if you need additional information.

Cc: Annette L. Burney, Purchasing Analyst, Procurement
Cynthia Nixon, Director, Finance
Colin Murphy, Senior Director of Operations
Debbie Verges, Project Director, Jax Journey
Katoia Wilkins, Jacksonville Children's Commission

SUBJECT: Jacksonville Journey Out-of-School Time Teen Programming

BID # ESC-0451-16 OPEN DATE: 4/20/2016

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – June 1, 2016 through May 30, 2017 with a 4-month extension and a one (1) year renewal option

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 90 NUMBER RECEIVED: 22 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to increase Boys and Girls Club of Northeast Florida in the amount of $20,000.00 for the period ending September 30, 2017. Total revised estimated annual expenditure in the not to exceed amount of $791,588.00.

Boys and Girls Club of NE FL – increase by $20,000.00 from $50,000.00 to $70,000.00

Funding Source: JCOD019TP-08201 - To be executed by formal contract and contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo and Previous Awards

BUYER _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 1/19/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 1/19/17

APPROVED: _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: Jacksonville Journey Out-of-School Time Teen Programming

BID # ESC-0451-16 **OPEN DATE: 4/20/2016**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – June 1, 2016 through May 30, 2017 with a 4-month extension and a one (1) year renewal option

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 90 NUMBER RECEIVED: 22 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Award approved 10/20/16 for an increase to Kipp Jacksonville, Inc. in the amount of $3,604.00. Recommend approval to amend the award to correct the increase amount to $3,554.00, correcting the not to exceed amount to $517,449.00.

Recommend approval to amend the award to increased Don't Miss a Beat in the amount of $17,944.00, to add the contractors below in the amount of $236,195.00 for the period of January 1, 2017 through September 30, 2017. Total revised estimated annual expenditure in the not to exceed amount of $771,588.00.

Don't Miss a Beat, Inc. – increase by$17,944.00 from $71,396.00 to ~~$88,792.00~~ $89,340.00
Fresh Ministries – award amount $85,530.00
Wayman Community Development Corp. - $75,000.00
Police Athlethic League - $25,665.00
Boys and Girls Club of NE FL - $50,000.00

Funding Remains Unchanged:
Girl Scouts of Gateway Council, Inc. - $79,818.00; Groundworks Jacksonville, Inc. - $90,170.00; Jacksonville Zoo - $115,480.00; Kipp Jacksonville, Inc. - $100,000.00; YMCA of Florida's First Coast - $60,585.00

Funding Source: JCOD019TP-08201 - To be executed by formal contract and contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo and Previous Awards

BUYER _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 12-08-16

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 12/10/16

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Jacksonville Journey Out-of-School Time Teen Programming

BID # ESC-0451-16 **OPEN DATE: 4/20/2016**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – June 1, 2016 through May 30, 2017, with a 4-month extension and the option to renew for one (1) additional year

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 90 NUMBER RECEIVED: 22 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to add Don't Miss a Beat, Inc. in the amount of $71,396.00 through September 30, 2017; and increase the amount to Kipp Jacksonville, Inc. by $3,604.00 to $100,000.00. Total revised estimated annual expenditure for the initial period ending May 30, 2017 in the not to exceed amount of $517,499.00.

Don't Miss a Beat, Inc. - $71,396.00
Kipp Jacksonville, Inc. - increased by $3,604.00, from $96,396.00 to $100,000.00

Funding Remains Unchanged:
Girl Scouts of Gateway Council, Inc. - $79,818.00
Groundworks Jacksonville, Inc. - $90,170.00
Jacksonville Zoo - $115,480.00
YMCA of Florida's First Coast - $60,585.00

Funding Source: JCOD019TP-08201 - To be executed by formal contract and contract amendment through the Office of General Counsel. (Various Contract)

Attachments: Recommendation Memo, Tabulation, Scoring Matrix and Previous Award

BUYER ANNETTE BURNEY RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/20/16

OTHER

Susan R. Eichman

ACTION OF AWARDING AUTHORITY DATE 10/20/16

MR APPROVED ✓ DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
~~Under Authority of:~~
Executive Order No. 2015-05

SUBJECT: Jacksonville Journey Out-of-School Time Teen Programming

BID # ESC-0451-16 **OPEN DATE: 4/20/2016**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – June 1, 2016 through May 30, 2017, with a 4-month extension and the option to renew for one (1) additional year

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 90 NUMBER RECEIVED: 22 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the five (5) contractors listed below to provide out-of-school time teen programming for the period of June 1, 2016 through May 30, 2017 in the not to exceed expenditure amount of $442,499.00:

Girl Scouts of Gateway Council, Inc. - $79,818.00
Groundworks Jacksonville, Inc. - $90,170.00
Jacksonville Zoo - $115,480.00
Kipp Jacksonville, Inc. - $96,446.00
YMCA of Florida's First Coast - $60,585.00

The remaining 13 respondents listed in the attached memo and outlined in Attachment 1 will not be awarded due to lack of funding or low score.

Funding Source: JCOD019TP-08201 - To be executed by formal contract(s) through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix and Scores

BUYER _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 5-26-16

OTHER _____

Teresa R. Eckman

ACTION OF AWARDING AUTHORITY DATE 5/26/16

MR APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____ Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05