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SUBJECT: PIGGYBACK OFF FLORIDA STATE COLLEGE AT JACKSONVILLE (FSCJ) CONTRACT NO. 2022C-06R ROOF REPAIR & REPLACEMENT DELIVERY ORDER/JOB ORDER CONTRACTING SERVICES

BID #: PSC-0099-22 **OPEN DATE:** N/A

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK CONTRACT – DATE OF AWARD THROUGH JANUARY 31, 2023, WITH FIVE (5), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: PIGGYBACK CONTRACT

NUMBER OF BIDS INVITED: N/A **NUMBER RECEIVED:** N/A **OTHER:** N/A

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second renewal option with Register Roofing & Sheet Metal, Inc. (COJ contract #71750-22) under the subject FSCJ contract. Period of service will be from February 1, 2024 through January 31, 2025 with three (3) one (1) year renewal options remaining. Total not-to-exceed award amount will remain unchanged at $3,000,000.00.

Funding for this award to be encumbered from various agency accounts, executed by formal contract amendment #2 through the Office of General Counsel, and processed via Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Supplier's Letter, RFP Contract Term, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works

Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 630-CITY
jacksonville.gov

MEMORANDUM

TO: **Dustin Freeman, Chief**
Procurement Division

THRU: **Nina Sickler, P.E., Director**
Department of Public Works

FROM: **Roy Birbal, Chief**
Public Buildings Division

SUBJECT: **Piggyback Request, PSC-0099-22, POA-71750-22**
Register Roofing & Sheet Metal, Inc.
Roof Repair & Replacement Delivery Order/Job Order Contracting Services

DATE: **December 28, 2023**

The Public Buildings Division recommends approval to utilize the second of five 1-year renewal options to continue Piggybacking FSCJ Bid 2022C-06R for Roof Repair & Replacement Delivery Order/Job Order Contracting Services with Register Roofing & Sheet Metal, Inc. on an as needed basis for the period of February 1, 2024 through January 31, 2025 with no change to Terms and Conditions.

The maximum indebtedness will remain at a not-to-exceed amount of $3,000,000.00.

Funding will be encumbered by individual releases against the purchase order agreement, dependent on funding, the appropriate account and fiscal year. A formal contract amendment to City Contract 71750-22 will be executed through the Office of General Counsel.

Your assistance in concurring with this recommendation would be appreciated. If you have any questions or concerns regarding this matter, please contact Kelly Hooten at 904-255-4340.

Register ROOFING

RegisterRoofing.com
Phone: 904-215-8533
Fax: 904-213-7833

December 28, 2023

RE: City of Jacksonville - roof replacement and repairs

This letter is to notify all parties Register Roofing & sheet Metal, Inc has the intent to renew the contract for the period of February 1, 2024 through January 31, 2025 with no change to Terms and Conditions.

Sincerely,
Jason Tyner

VP

4632 SUB CHASER COURT JACKSONVILLE, FLORIDA 32244

3.00 Problem Statement/RFP Objectives:

To identify qualified contractor(s) who can provide the College the best combination of preferred Roof Repair & Replacement Delivery Order/Job Order Contracting services/management services and the overall best total value.

3.01 It is the College's objective to solicit the submittal of proposals from qualified Mechanical Contractor licensed firms to provide Roof Repair & Replacement Delivery Order/Job Order Contracting and related services though the process as allowed by Florida Statute 255.103 defined herein.

3.011 It is the College's intention that the resultant contract(s), if approved by the District Board of Trustees at their 2/8/2022 board meeting, would be for an initial contract period of 2/9/2022 or upond full contract execution through 1/31/2023 with up to five (5) optional one (1) year extension termed periods. Renewal of each term would be subject to satisfactory performance, continued need, mutually agreeable terms and conditions, continued receipt of adequate appropriations by the State of Florida Legislature, and District Board of Trustee approval of extension. In the event that the contract(s), resulting from the award of this RFP shall terminate or be likely to terminate prior to the making of an award for a new contract for the identified services as long as the accumulative maximum amount of $12,000,000 has NOT been reached; the College may notify Contractor(s) in writing at least sixty (60) calendar days prior to the expiration date of the contract, and with the written consent of the Contractor(s), extend the contract(s) for such comparable period of time as may be necessary to permit the College's to re-solict for the continued supply of the identified services.

3.012 The anticipated contract(s) shall have <u>a maximum per funded purchase order (job/project) issuance not to exceed $500,000 with a maximum capped term period expenditure of $2,000,000.</u> The resultant contract(s) would be for individual projects less than $500,000 where individual projects greater than $200,000 would require a Duval County recorded 100% performance and payment bond issued by a surety licensed to do business in the State of Florida and establish a guaranteed completion date. It is the College's intent; the awarded contract(s) will be resolicited if the fifth-year extension term ends or an accumulative maximum contract amount of $12,000,000 is reached, whichever occurs first.

3.013 Projects greater than $200,000 which extend beyond the issued Notice To Proceed established guaranteed completion date in which liquidated damages would apply will be calculated utilizing the Liquidated Damages General Formula for each calendar day or delay:

<u>Substantial Completion Liquidated Damages</u> = Const. Cost x .08 Divided by 360 Days
(min. $100/Day)

<u>Final Completion Liquidated Damages</u> = Const. Cost X .04 Divided by 360 Days

3.014 Unfunded annual requirement contract(s) will be awarded to the successful contractor(s). No deliveries are to be made or services provided thereunder each fiscal year until funded purchase orders are issued by the College purchasing department. All such orders will cite the basic contract number and will include price, terms and delivery provisions as set forth therein. Invoicing will be made in accordance with the instructions contained in the funded purchase orders.

SUBJECT: PIGGYBACK OF FLORIDA STATE COLLEGE AT JACKSONVILLE CONTRACT #2022C-06R WITH REGISTER ROOFING & SHEET METAL, INC.

BID #: PSC-0099-22 **OPEN DATE: N/A**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK CONTRACT – DATE OF AWARD THROUGH JANUARY 31, 2023, WITH FIVE (5), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: PIGGYBACK CONTRACT

NUMBER OF BIDS INVITED: N/A **NUMBER RECEIVED: N/A** **OTHER: N/A**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option award for Florida State College at Jacksonville Contract #2022C-06R with Register Roofing & Sheet Metal, Inc. for Roof Repair & Replacement Delivery Order/Job Order Contracting Services. The City will utilize the contract on an as needed basis for roofing installation and repair services. The GMP will remain unchanged at a not-to-exceed amount of $3,000,000.00. Period of service will be from 01 February 2023 through 31 January 2024, with four (4) one (1) year renewal options remaining.

Funding for this award to be encumbered by individual releases funded by the appropriate account and fiscal year. To be executed by formal contract through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award

ANALYST: JACLYN STAMOS **RESPECTFULLY SUBMITTED:** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 12/22/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/22/22

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: PIGGYBACK OF FLORIDA STATE COLLEGE AT JACKSONVILLE CONTRACT #2022C-06R WITH REGISTER ROOFING & SHEET METAL, INC.

BID #: PSC-0099-22

OPEN DATE: N/A

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK CONTRACT – DATE OF AWARD THROUGH JANUARY 31, 2023, WITH FIVE (5), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: PIGGYBACK CONTRACT

NUMBER OF BIDS INVITED: N/A **NUMBER RECEIVED: N/A** **OTHER: N/A**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to piggyback Florida State College at Jacksonville Contract #2022C-06R with Register Roofing & Sheet Metal, Inc. for Roof Repair & Replacement Delivery Order/Job Order Contracting Services The City will utilize the contract on an as needed basis for roofing installation and repair services. The period of service will be from the date of award through January 31, 2023, with five (5), one (1) year renewal options for a total award amount not-to-exceed $3,000,000.00.

Funding for this award to be encumbered by individual releases funded by the appropriate account and fiscal year. To be executed by formal contract through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Vendor Memo, Solicitation, Vendor Submittal, FSCJ Contract, Certificate of Insurance

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/14/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/19/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02