SUBJECT: FOOD SERVICES FOR THE DEPARTMENT OF CORRECTIONS

BID #: ESC-0489-16 **OPEN DATE:** 07/06/2016

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract -- From October 1, 2016 through September 30, 2018 with Three (3), Two (2) Year Renewal Options

AGENCY: Office of the Sheriff, Department of Corrections

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 12 **NUMBER OF BIDS RECEIVED:** 4 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject RFP was awarded on 7/28/16 to Aramark Correctional Services, LLC (contract #9317-01) in the amount of $11,009,309.00. First renewal option was approved on 05/05/18 in the amount of $8,765,300.00. Second renewal option was approved on 09/25/20 in the amount of $9,648,258.00. Third renewal option was approved on 10/28/22 in the amount of $12,172,116.00.

Recommend approval of a 11.3% CPI adjustment to Aramark Correctional Services, LLC for the second year of the two-year renewal option ending September 30, 2024. Aramark is also requesting an increase in the price of meals, revised exhibit A for staffing levels and dining hours of operation, change to the RDA for protein and updated menu to a four-week cycle. Total not-to-exceed expenditure amount remains $41,865,403.00.

Funding for this award will be encumbered from account 00111.561102.534110.000000.00000000.00000.0000000 and executed by formal contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo, Supplier Letter/Exhibit A & B; Previous Awards

ANALYST: Olive Wallace-Cohen
OLIVE WALLACE-COHEN

RESPECTFULLY SUBMITTED:
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: KEVIN GOFF, DIRECTOR OF DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE SHERIFF'S OFFICE

T.K. Waters, Sheriff

Dedication. Service. Honor. Community.

To:	Competitive Sealed Proposal Evaluation Committee (CSPEC)
Thru:	Dustin Freeman Chief of Procurement
Thru:	Bill Clement, CPA WM Chief of Budget
From:	Kevin Goff KJG Director of Department of Corrections
Subject:	ESC-0489-16 for food service for the Jacksonville Sheriff's Office Department of Corrections, Contract Number 9317-01
Date:	December 8, 2023

The Jacksonville Sheriff's Office recommends approval to amend ESC-0489-16 with Aramark for the period from October 1, 2023, through September 30, 2024. Aramark is requesting an 11.3% CPI adjustment, increase in price of meals, revised exhibit A for staffing levels and staff dining hours of operation, change to the RDA for protein and updated menu to a four-week cycle. The total not to exceed expenditure amount remains at $41,865,403.00. The funding source is 00111.561102.534110.000000.00000000. Attached is the documentation from Aramark. The formal contract amendment to be executed by the Office of General Counsel

Please let me know if you require any additional information. Thank you for your assistance

December 13, 2023

Jacksonville Sheriff's Office
Kevin Goff, Director
Re: Jacksonville Sheriff's Office – Aramark Price Adjustment Request & Proposed Amendment Changes

Dear Director Goff,

This memo is drafted to help support our request for a 11.3% CPI increase to the meal price. Over the last fiscal year (FY23), Aramark has incurred a significant financial loss ($409k). Most of this is driven by the inflation we've seen in food and labor cost. The Market Basket for this account has seen more than 19% of inflation over the last 24 months.

Below I've listed some of the items that are driving the cost:

- For the CPI report that came out in May (2023), the year-over-year CPI impact is 8.6%
- In May, the average hourly wage for this account has increased year-over-year from $15.95 to $18.04 or 13.1%

While the following items don't cover the entire 11.3% request, we're also proposing some menu and staffing updates that will also help drive down the impact from the inflation.

Also, here's a summary of the proposed changes we're presenting:

- Increase the maximum indebtedness by $6.5M for 2024
- Increase in price with CPI of 11.3%
- Revised Exhibit A with regards to staffing levels and staff dining hours of operation
- Updated menu to meet the requirements set by the Department of Corrections Nutritional Consultant guidelines.
    - minimum of 10% protein or at least RDA (56 g/day cycle average)
- Updated menu to a four-week cycle

If you have any additional questions, please reach out to Micheal Petersen or myself.

Thanks,

Kevin Johnson, Region Finance Director

1. **Exhibit A.** Exhibit A of the Contract is hereby amended as follows:

a. **Section 4.9.A.8.a.** shall be amended by deleting the first sentence in its entirety and replacing it with the following: "PTDF-Each shift will include One (1) CERTIFIED Manager and with at least three (3) CERTIFIED Supervisors and at least two (2) cooks, one of which is assigned to the staff dining room for **all operating hours including weekends**."

b. **Section 4.9.H.1.** shall be deleted in its entirety and replaced with the following:

1. PTDF

Breakfast	
Staff	0200 hrs-0630 hrs.
Inmates	0400 hrs.-0700 hrs.

Lunch	
Staff	1030 hrs.-1530hrs.
Inmates	1000 hrs.-1300 hrs.

Dinner	
Staff	N/A
Inmates	1600 hrs.-1900 hrs. (Monday to Friday)
	1600 hrs.-1800 hrs. (Saturday to Sunday)

c. **Section 4.9.Y.** shall be deleted in its entirety and replaced with the following:

Y. The Department of Corrections Nutritional Consultant will conduct a periodic analysis of all menus to ensure that requirements are adhered to.

2. **Exhibit B.** Exhibit B of the Contract is hereby deleted in its entirety and replaced with the attached Exhibit B.

Exhibit B

PRIME
Form 1
Price Sheet

FOOD SERVICES
FOR THE
DEPARTMENT OF CORRECTIONS
CITY OF JACKSONVILLE
OFFICE OF THE SHERIFF
JACKSONVILLE, FLORIDA

Current Scale - Oct '22 to Sep '23				Proposed Scale Starting Oct '23
Population			Price per meal (PPM)	PPM with 11.3% CPI
1	-	3,364	$ 1.481	$ 1.648
3,365	-	3,564	$ 1.449	$ 1.613
3,565	-	3,764	$ 1.419	$ 1.579
3,765	-	3,964	$ 1.391	$ 1.548
3,965	-	4,164	$ 1.376	$ 1.531

SUBJECT: FOOD SERVICES FOR THE DEPARTMENT OF CORRECTIONS

BID #: ESC-0489-16 **OPEN DATE:** 07/06/2016

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract -- From October 1, 2016 through September 30, 2018 with Three (3), Two (2) Year Renewal Options

AGENCY: Office of the Sheriff, Department of Corrections

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 12 **NUMBER OF BIDS RECEIVED:** 4 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject award to Aramark Correctional Services, LLC was approved on 10/28/2022 in the amount of $12,172,116.00.

Recommend approval to correct the period of service to October 1, 2022 through September 30, 2024. Total revised not-to-exceed expenditure amount remains unchanged.

Attachments: Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED:** _____

OLIVE WALLACE-COHEN

DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: TAMMY MORRIS, DIRECTOR OF DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 11/17/2022

Deidra Baines _____ OTHER _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 11/17/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

~~Brian Hughes~~
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
~~Executive Order No: 2019-02~~

SUBJECT: FOOD SERVICES FOR THE DEPARTMENT OF CORRECTIONS

BID #: ESC-0489-16 **OPEN DATE:** 07/06/2016

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract -- From October 1, 2016 through September 30, 2018 with Three (3), Two (2) Year Renewal Options

AGENCY: Office of the Sheriff, Department of Corrections

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 12 **NUMBER OF BIDS RECEIVED:** 4 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS: Recommend approval to ratify the period of service from October 1, 2022 through date of award.

Subject RFP was awarded on 7/28/16 to Aramark Correctional Services, LLC (contract #9317-01) in the amount of $11,009,309.00. First renewal option was approved on 05/05/18 in the amount of $8,765,300.00. Second renewal option was approved on 09/25/20 in the amount of $9,648,258.00.

Recommend approval to utilize the third and final renewal option with Aramark Correctional Services, LLC. Period of service is October 1, 2022 through September 30, 2023. Total revised not-to-exceed expenditure amount for this renewal period will be $12,172,116.00 and will be split $5,796,246.00 for FY23 and $ 6,375,870.00 for FY24. Total revised not-to-exceed expenditure amount is $41,865,403.00.

Recommend approval of an 8.54% CPI adjustment to Aramark Correctional Services, LLC for the first year of the two-year renewal option ending September 30, 2023.

Funding for this award will be encumbered from account 00111.561102.534110.000000.00000000.00000.0000000 and executed by formal contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo, Supplier Letter/Quote; Previous Awards

ANALYST: O Wallace-Cohen
OLIVE WALLACE-COHEN

RESPECTFULLY SUBMITTED:
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: TAMMY MORRIS, DIRECTOR OF DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 10/27/2022

OTHER

ACTION OF AWARDING AUTHORITY DATE 10/28/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SUBJECT: FOOD SERVICES FOR THE DEPARTMENT OF CORRECTIONS

BID #. ESC-0489-16

OPEN DATE: 07/06/2016

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract – From October 1, 2016 through September 30, 2018 with Three (3), Two (2) Year Renewal Options

AGENCY: Office of the Sheriff, Department of Corrections

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 12 **NUMBER OF BIDS RECEIVED:** 4 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject RFP was awarded on 7/28/16 to Aramark Correctional Services, LLC (contract #9317-01) in the amount of $11 009,309.00. Second renewal option approved on 09/25/20 in the amount of $9,648,258.00

Recommend approval of a 2.6% CPI adjustment to Aramark Correctional Services, LLC for the second year of the two-year renewal option ending September 30, 2022. The not-to-exceed expenditure for the second year of this two (2) year renewal is $5 153,706 00. Total revised not-to-exceed expenditure amount will be $29,693,287.00.

Funding for this award will be encumbered from account 00111 561102.534110.000000.00000000.00000.0000000 and executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Supplier Letter/Quote, Previous Awards

ANALYST: _____
OLIVE WALLACE-COHEN

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: TAMMY MORRIS, DIRECTOR OF DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 9/30/2021

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 10-1-21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

SUBJECT: FOOD SERVICES FOR THE DEPARTMENT OF CORRECTIONS

BID #: ESC-0489-16

OPEN DATE: 07 06/2016

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract -- From October 1, 2016 through September 30, 2019 with Three (3), Two (2) Year Renewal Options

AGENCY: Office of the Sheriff, Department of Corrections

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 12 NUMBER OF BIDS RECEIVED: 4 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject RFP was awarded on 7/28/16 to Aramark Correctional Services (contract #9317-01) in the amount of $11,009,309.00 First renewal option approved on 5/5/18 in the amount of $8,765,700.00.

Recommend approval to exercise the second two (2) year renewal option with Aramark Correctional Services Period of service will be from October 1, 2020 through September 30, 2022 with one (1) two (2) year renewal option remaining

Requesting a 1.5% CPI adjustment for the first year of the two-year renewal option. Total expenditure for the two-year renewa period will be $9,648,258.00 ($4,764,572.00 for FY21 and $4,883,686.00 for FY22). Total revised not-to-exceed expenditure amount will be $29,423,267.00.

Funding for this award will be encumbered from account 00111.561102.534110.000000.00000000 and executed by forma contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo, Supplier Email and Quote; Previous Awards

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: TAMMY MORRIS, DIRECTOR OF DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 9/24/20

OTHER

ACTION OF AWARDING AUTHORITY DATE 9-25-20

APPROVED ✓BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: FOOD SERVICES FOR THE DEPARTMENT OF CORRECTIONS

BID # ESC-0499-16 OPEN DATE: 07/06/2016

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract -- From October 1, 2015 through September 30, 2018 with Three (3), Two (2) Year Renewal Options

AGENCY: Office of the Sheriff, Department of Corrections

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 12 **NUMBER OF BIDS RECEIVED:** 4 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of a 1.9% CPI increase for the current period through September 30, 2020 with Aramark Correctional Services. No additional funding will be requested for this increase. The FY20 amount remains $4,557,850.00. The total not-to exceed amount remains the same at $19,775,009.00.

Funding for this award to be encumbered by account SHCO011JLPT-03411 and to be executed by formal contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo, Vendor Letter, Quote and Previous Awards

ANALYST: TARYN MANSER

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: TAMMY MORRIS, DIRECTOR OF DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 11-14-19

Dacha Bajia

Teresa R Eubanks

OTHER

ACTION OF AWARDING AUTHORITY DATE 11/4/19

APPROVED ✓ DH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No 2019 2

SUBJECT: FOOD SERVICES FOR THE DEPARTMENT OF CORRECTIONS

BID # ESC-0469-16 OPEN DATE: 07/06/2016

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract – From October 1, 2016 through September 30, 2018 with Three (3), Two (2) Year Renewal Options

AGENCY: Office of the Sheriff, Department of Corrections

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 12 **NUMBER OF BIDS RECEIVED:** 4 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of a 2.4% CPI increase for the period from October 1, 2017, through September 30, 2018 with Aramark Correctional Services. No additional funding will be requested for this increase.

Also recommend to amend the contract to include details regarding the Fresh Favorites Program.

Requesting approval to exercise the first of three (3) two (2) year renewal options for the period from October 1, 2018 through September 30, 2020. Also requesting a 2.55% CPI adjustment for the first year of the two year renewal option for the period from October 1, 2018, through September 30, 2019.The expenditures for the two (2) year renewal period will be split $4,207,850.00 for FY19 and $4,357,650.00 for FY20. The total not-to-exceed amount is $19,775,009.00.

Funding for this award to be encumbered by account SHCO011JLPT-03411 to be executed by formal contract through the Office of General Counsel.

Attachments: Recommendation Memo, Vendor Quote, Previous Award

ANALYST: MARLEEN DORAN

RESPECTFULLY SUBMITTED: for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: TAMMY MORRIS, DIRECTOR OF DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 5/03/18

OTHER

ACTION OF AWARDING AUTHORITY DATE 5/05/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Munoz
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No 2015-05

SUBJECT: **FOOD SERVICES FOR THE DEPARTMENT OF CORRECTIONS**

BID # **ESC-0489-16** OPEN DATE: **07/06/2016**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract -- From October 1, 2016 through September 30, 2018 with Three (3), Two (2) Year Renewal Options

AGENCY: Office of the Sheriff, Department of Corrections

BASIS OF AWARD: Evaluation Criteria

NUMBER OF BIDS INVITED: 12 **NUMBER OF BIDS RECEIVED:** 4 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award to Aramark Correctional Services as the highest scoring vendor based on the evaluation criteria to provide food services to the Department of Corrections. Period of service will be October 1, 2016 through September 30, 2018 with three (3), two (2) year renewal options. Total not-to-exceed amount of $5,423,305.00 for FY17 and $5,586,004.00 for FY18 for a total of $11,009,309.00 for the two year period.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2016. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Funding for this award to be encumbered by account SHCO011JLPT-03411 to be executed by formal contract through the Office of General Counsel.

Attachments: Recommendation Memo; Tabulation Sheets; Section 4; Evaluation Criteria

ANALYST: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: MICHAEL BRUNO, DIRECTOR OF DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 7-28-16

OTHER

ACTION OF AWARDING AUTHORITY DATE 7/28/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05