

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, February 11, 2021, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

HYBRID MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/86268415008?pwd=UHIbaki6KzRuemYrdHRWsgJ3bkdLZz09>

Meeting ID: 862 6841 5008

Passcode: 657328

Committee Members: ✓ Gregory Pease, Chairman
✓ Paul Barrett, Treasury (in Randall Barnes absence)
✓ David Migut, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Marlene Russell ✓ Jordan-Elsbury	P-39-20	Subcommittee Report Federal Government Relations Consultant Office of the Mayor	It is the consensus of the committee that of the two (2) firms responding to the Request for Proposal (RFP) were found to be responsive, interested, qualified and available to provide the services requested in the RFP. the ranking of first and second designates the order of qualification of these companies to perform the required services and alphabetically they are: 1) Ballard Partners 2) Van Scoyoc Associates We Recommend the above list is forwarded to the Mayor for final selections so that fee and contract negotiations may begin with <u>Ballard Partners</u> , the number one ranked firm.		Approved 4-0
Michael Thomas ✓ Ed Randolph ✓	P-50-20	Subcommittee Report Civil Engineering & Land Planning Services for Cecil Commerce Center/Alliance Florida Office of Economic Development	It is the consensus of the committee that the three (3) firms responding to the Request for Proposal (RFP) were found to be responsive, interested, qualified and available to provide the services requested in the RFP. the ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 1) England-Thims & Miller, Inc. 3) Halff Associates, Inc. 2) Pond & Company Corporation We Recommend the above list is forwarded to the Mayor for final selections so that fee and contract negotiations may begin with <u>England-Thims & Miller, Inc.</u> , the number one ranked firm.		Approved 5-0
Chris LeDew (Via ZOOM) Lee Durban	P-08-16	Contract Amendment No. 5 Traffic Engineering Services Traffic Signals, System Design and Simulation Department of Public Works/Traffic Engineering Division	That Contract No. 3704-22, originally executed March 18, 2016, between the City of Jacksonville and Arcadis, US, Inc., for Traffic Engineering Services-Traffic Signals, be amended to: (i) extend the period of service from March 17, 2021 through September 21, 2021 and (ii) the		Approved 4-0

			maximum indebtedness shall remain a not-to-exceed amount of \$6,200,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable Federal and State laws.		
Robin Smith Nikita Reed David Hahn ✓	P-21-20	Fee & Contract Negotiations Contamination Assessment & Remediation Services – Annual Contract Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Aerostar SES, LLC for Contamination Assessment & Remediation Services – Annual Contract that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; the maximum indebtedness of the City pursuant to this agreement is \$2,000,000.00; the initial Period of Service will be for a two (2) year period with the option to renew for two (2) additional 2-year periods upon satisfactory performance by the Consultant. All other terms and conditions of the contract are as provided in the RFP and the City's standard contract language.		Approved 4-0
Mary DiPerna ✓ Carolina Teran-Oceguera ✓	P-04-21	Introduce & Review Scope Group Dental Insurance Plan Employee Services Department	That the committee approves the Scope of Services/Request for Proposal(RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable state and federal laws.		Approved 5-0
Brennan Merrell Randall Barnes	T-05-21	Informational Update Investment Custody and Securities Lending Services Administration and Finance Department/Treasury Division	The Administration and Finance Department/Treasury Division hereby notifies PSEC in accordance with Section 126.313 of the Purchasing Code and the related Treasury and Pension Procurement Procedures, the Treasury Division is issuing an RFP for a qualified financial institution to serve as the provider of investment custody and securities lending services. The Contractor selected will provide investment custodian services for: a \$2.4 billion pension portfolio managed by over 20 investment managers of different strategies; an approximate \$600 million to \$1.2 billion operating portfolio managed by over 10 fixed income investment managers; and a select number of other accounts managed separately. Terms of the agreement will be a five-year period and buyer will have the option to renew such agreement three times for up to two additional years upon satisfactory performance by Firm. Responses are due by March 17, 2021 at 10:00 a.m. ET.		No approval required.
MEETING ADJOURNED: <u>10:08</u> A.M.					

cc: Council Auditor

PSEC AGENDA 02/11/21 MINUTES