City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 472-2900
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

06/20/19 08:42:46
Procurement Division

DATE: **June 14, 2019**

TO: **Gregory Pease**
Director of Procurement
Intra-Governmental Services Department

THRU: **John P. Pappas, P.E.**
Director of Public Works

FROM: **Steven D. Long, Jr., P.E., Chief**
Right of Way and Stormwater Maintenance Division

RE: **Renewal Request for Contract #7420-12**
BID #P-28-15; Countywide Program Management Services for Resurfacing and New Sidewalk Construction
Current Contract Amount $4,480,728.12.

Contract #7420-12 between the City and Eisman and Russo, Inc., is in effect until September 30, 2019. In accordance with Section 1.3 - Term of Agreement, from the original proposal, the Department of Public Works, Right of Way & Stormwater Maintenance Division, respectfully requests to exercise the second, two year renewal option for BID #P-28-15; Countywide Program Management Services for Resurfacing and New Sidewalk Construction awarded to Eisman & Russo, Inc., Contract #7420-12, for the two (2) year service period from October 1, 2019 through September 30th 2021. Additionally, Public Works, Right of Way & Stormwater Maintenance Division has negotiated with Eisman and Russo, Inc. resulting in the Contract Fee Schedule, Exhibit I, attached. The negotiated fee for the first year of the two year renewal period will be $1,108,455.00, increasing the not-to-exceed-limit for the contract to a new total of $5,589,183.12.

Work will be performed under purchase orders issued for the project and funding should be encumbered from account PW0070-01 (Resurfacing) and PW0785-01 (New Sidewalk), or accounts generated during the budget process that take effect on October 1, 2019.

Please contact Steve Long or Joel Troupe with any questions. Thank you for your assistance.

SL/jt

cc: Joel Troupe/Contract Construction Manager
Tammy Duggan/Contract Administration Coordinator

ab

ONE CITY. ONE JACKSONVILLE

Countywide Program Management
For Resurfacing and New Sidewalk Construction

L – 13410

June 12, 2019

Mr. Steve Long, P.E.
Chief
Right of Way and Stormwater Maintenance Division
City of Jacksonville
609 St. Johns Bluff Road North
Jacksonville, FL 32225

Re: Engineering Services for Countywide Program Management
For Resurfacing and Sidewalk Construction
City Contract # 7420-12; Fee Proposal 2019 - 2020

Dear Mr. Long:

EISMAN & RUSSO is pleased to submit the attached proposal to provide Program Management Services under City Contract #7420-12, for the next contract period. We propose to maintain the same scope of services defined in Exhibit "A" of the original contract for both resurfacing and new sidewalk construction.

Attached for your consideration is the proposed Contract Fee Summary (Exhibit I) to provide Program Management Services for the period from October 1, 2019 through September 30, 2020. This document summarizes our cost and manpower requirements necessary to provide services for one (1) year. This manpower is based on providing Engineering Services for any street resurfacing, and new sidewalk construction projects requested by the City's Right of Way and Stormwater Maintenance Division for the Countywide Program Management Services for Resurfacing and New Sidewalk Construction. .

If the foregoing meets with your approval, we would appreciate your initiating the contract renewal process through the City's Professional Services Evaluation Committee.

Please feel free to contact me with any questions.

Sincerely,
EISMAN & RUSSO Consulting Engineers

Antonio J. Mahfoud, P.E.
President

Attachment

AJM/jld
File code: 102.07

"EXHIBIT I"

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project Countywide Program Mgmt., Resurfacing & New Sidewalk	3. Contract Number REF # P-28-15
2. Name of Consultant Eisman & Russo, Inc.	4. Proposal Date 06/11/19

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	$49.68	150.0	$7,452.00	
Engineer - Registered	$43.00	80.0	$3,440.00	
Engineer - Non-Registered	$25.00	100.0	$2,500.00	
Document Control Manager	$31.00	1,980.0	$61,380.00	
Utility Coordinator			$0.00	
CADD Operator	$25.00	1,200.0	$30,000.00	
Supervisor			$0.00	
Senior Inspector	$26.00	3,600.0	$93,600.00	
Inspector	$22.00	4,000.0	$88,000.00	
Asphalt Plant Inspector		0.0	$0.00	
Clerical	$13.00	60.0	$780.00	
TOTAL DIRECT LABOR		11,170	Hours	$287,152.00
6. Overhead (Combined Fringe Benefit & Administrative) **Overhead Rate**		150 % x Total Direct Labor		$430,728.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$717,880.00
8. PROFIT: Labor Related Costs (Item 7)			x 10%	$71,788.00

PART III - OTHER COSTS

9. Miscellaneous Direct Costs			
Transportation	$	46,110.00	
Phone/Communication	$	3,000.00	
Computer Equipment	$	10,000.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL			$59,110.00
10. SUBCONTRACTS (Limiting Amount)			
Inspection/GIS (CSI/Geograpmetrics) JSEB	$	122,805.00	
Inspection (RDBG) JSEB	$	136,872.00	
SUB-CONTRACT SUB-TOTAL			$259,677.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)			**$1,108,455.00**
11. REIMBURSABLE COSTS (Limiting Amount)	$	0.00	
SUB-TOTAL REIMBURSABLES			$0.00

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	**$1,108,455.00**
PREVIOUS CONTRACT AMOUNT	**$4,480,728.12**

"EXHIBIT I"

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project Countywide Program Mgmt., New Sidewalk Only	3. Contract Number REF # P-28-15
2. Name of Consultant Eisman & Russo, Inc.	4. Proposal Date 06/11/19

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	$49.68	20.0	$993.60	
Engineer - Registered	$43.00	8.0	$344.00	
Engineer - Non-Registered	$25.00	20.0	$500.00	
Document Control Manager	$31.00	200.0	$6,200.00	
Utility Coordinator		0.0	$0.00	
CADD Operator	$25.00	80.0	$2,000.00	
Supervisor		0.0	$0.00	
Senior Inspector	$26.00	800.0	$20,800.00	
Inspector	$22.00	1,000.0	$22,000.00	
Asphalt Plant Inspector		0.0	$0.00	
Clerical	$13.00	6.0	$78.00	
TOTAL DIRECT LABOR		2,134	Hours	$52,915.60
6. Overhead (Combined Fringe Benefit & Administrative) **Overhead Rate**		150 % x Total Direct Labor		$79,373.40
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$132,289.00
8. PROFIT: Labor Related Costs (Item 7)		x	10%	$13,228.90

PART III - OTHER COSTS

9. Miscellaneous Direct Costs			
Transportation	$	4,200.00	
Phone/Communication	$	300.00	
Computer Equipment	$	0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL			$4,500.00
10. SUBCONTRACTS (Limiting Amount)			
Inspection/GIS (CSI/Geogrametrics) JSEB	$	0.00	
Inspection (RDBG) JSEB	$	0.00	
SUB-CONTRACT SUB-TOTAL			$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)			**$150,017.90**
11. REIMBURSABLE COSTS (Limiting Amount)	$	0.00	
SUB-TOTAL REIMBURSABLES			$0.00

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	**$150,017.90**

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL	
1. Project Countywide Program Mgmt., Resurfacing & New Sidewalk	3. Contract Number REF # P-28-15
2. Name of Consultant CSI Geo, Inc.	4. Proposal Date 06/11/19

PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	$49.68		$0.00	
Engineer - Registered	$43.00		$0.00	
Engineer - Non-Registered	$25.00		$0.00	
Document Control Manager	$31.00		$0.00	
CADD Operator	$25.00		$0.00	
Supervisor				
Senior Inspector	$26.00		$0.00	
Inspector	$22.00		$0.00	
Asphalt Plant Inspector	$20.50	1,000.0	$20,500.00	
Clerical	$13.00		$0.00	
TOTAL DIRECT LABOR		1,000 Hours		$20,500.00
6. Overhead (Combined Fringe Benefit & Administrative) **Overhead Rate** 150 % x Total Direct Labor				$30,750.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$51,250.00
8. PROFIT: Labor Related Costs (Item 7) x 10%				$5,125.00

PART III - OTHER COSTS		
9. Miscellaneous Direct Costs		
Transportation	$ 0.00	
Phone/Communication	$ 0.00	
Lap Top Computers		
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		$0.00
10. SUBCONTRACTS		
Geograpmetric	$ 66,430.00	
SUB-CONTRACT SUB-TOTAL		$66,430.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)		**$122,805.00**
11. REIMBURSABLE COSTS (Limiting Amount)	$	
SUB-TOTAL REIMBURSABLES		$0.00

PART IV - SUMMARY	
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	**$122,805.00**

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL	
1. Project Countywide Program Mgmt., Resurfacing & New Sidewalk	3. Contract Number REF # P-28-15
2. Name of Consultant RDBG	4. Proposal Date 06/11/19

PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	$49.68		$0.00	
Engineer - Registered	$43.00		$0.00	
Engineer - Non-Registered	$25.00		$0.00	
Document Control Manager	$31.00		$0.00	
Utility Coordinator			$0.00	
CADD Operator	$25.00		$0.00	
Supervisor			$0.00	
Senior Inspector	$26.00		$0.00	
Inspector	$22.00	2,100.0	$46,200.00	
Asphalt Plant Inspector			$0.00	
Clerical	$13.00		$0.00	
TOTAL DIRECT LABOR		2,100	Hours	$46,200.00
6. Overhead (Combined Fringe Benefit & Administrative) **Overhead Rate**		150 % x Total Direct Labor		$69,300.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$115,500.00
8. PROFIT: Labor Related Costs (Item		x	10%	$11,550.00

PART III - OTHER COSTS		
9. Miscellaneous Direct Costs		
Transportation	$ 9,222.00	
Phone/Communication	$ 600.00	
Lap Top Computers		
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		$9,822.00
10. SUBCONTRACTS		
	$	
SUB-CONTRACT SUB-TOTAL		$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)		**$136,872.00**
11. REIMBURSABLE COSTS (Limiting Amount)		
	$	
SUB-TOTAL REIMBURSABLES		$0.00

PART IV - SUMMARY	
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables (Items 5, 6, 8, 9, 10 and 11)	**$136,872.00**

GIS System

Geogrametric - October 2019 - September 2020

Special Projects	(4 projects; 200 hours total)	
Hosting	($1,200 per month)	14,400.00
System Administration	($2,000 per month)	17,500.00
Software Maintenance		19,400.00
Management Fee - 10%		5,130.00
Miscellaneous		10,000.00
Total		66,430.00

Eisman & Russo, Inc
Program Manager for Resurfacing Project

Expenses		E&R	CSI	RDBG	Total
Vehicle		$46,110.00	$0.00	$9,222.00	$55,332.00
	1325 miles per month				
	$0.580 per mile (2017 IRS rate)				
	12 months				
	6 Vehicles	5	0	1	6.0
Computer		$10,000.00			$10,000.00
Phone					
	$50 per month	$3,000.00	$0.00	$600.00	$3,600.00
	12 months				
	6 phones	5	0	1	6
		$59,110.00	$0.00	$9,822.00	$68,932.00