10

SINGLE SOURCE AWARD **BID # SS-14773-24**

Subject: Annual Maintenance Renewal for ArcGIS Software

Department: Information Technologies Division

Description of Purchase:
Recommend approval of Single Source Award with Environmental Systems Research Institute, Inc. (Esri) to purchase renewal of annual maintenance, technical support, and software licenses for ArcGIS software. Esri provides Geographic Information Systems (GIS) software used by the City of Jacksonville to maintain mapping data, perform analysis, and publish GIS-based web applications. Period of service will be from November 1, 2023 through October 31, 2024. Total requested expenditure not to exceed $124,037.04.

Funding Source: 53101.113001.546620.000000.00000000.00000.0000000, to be executed by purchase order(s).

Single Source Award To: Environmental Systems Research Institute, Inc. (Esri)

Price Justification: See Attached

Total Award: $124,037.04 **Requisition #** FAIT-500841-24

Attachments: Agency Memo, Single Source Form, Vendor Quote, Vendor Sole Source Letter

Certification as to Single Source: Wanyonyi Kendrick, Chief of Information Technologies Division/CIO

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Ruben Ola

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE
"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED _____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-114, Revised 12/2007

City of Jacksonville, Florida

Donna Deegan, Mayor
Information Technologies Division
Ed Ball Building
214 N. Hogan Street, Suite 900
Jacksonville, Florida 32202
(904) 630-CITY
www.coj.net

A NEW DAY.

MEMORANDUM

TO: Dustin L. Freeman, Chief of Procurement Division

VIA: Anna Brosche, Interim Director of Finance and Administration/CFO — Anna L Brosche — Digitally signed by Ar Brosche Date: 2023.10.11 18:14:07 -04'00'

THROUGH: Wanyonyi Kendrick, Acting Chief of Information Technologies — Wanyonyi Kendrick — Digitally signed by Wanyonyi Kendrick Date: 2023.10.11 17:19:18 -04'00'

FROM: Steve Herczeg, GIS Manager — Steve Herczeg — Digitally signed by Steve H DN: cn=Steve Herczeg, o= ou=ITD/GIS, email=sherczeg@coj.net, c Date: 2023.10.11 15:24:32

SUBJECT: **Environmental Systems Research Institute (ESRI) - ArcGIS Renewal**

DATE: **October 10, 2023**

The Information Technologies Division (ITD) requests approval for a single source renewal purchase of annual maintenance, technical support, and software licenses for ArcGIS software from Environmental Systems Research Institute, Inc. (ESRI). ESRI provides Geographic Information Systems (GIS) software used by the City of Jacksonville to maintain mapping data, perform analysis, and publish GIS-based web applications. The period of service for this request is from November 1, 2023, through October 31, 2024.

ESRI is the sole source provider of software maintenance, technical support, and software licenses for all ArcGIS software, products, and services. The supplier submitted a sole source letter confirming their status as the sole source provider for ESRI products and related maintenance services. Internet research indicates that there are no other sources available to purchase ArcGIS software, products, and services.

The total not-to-exceed amount for this request is $124,037.04. All services will be transacted via Purchase Order.

Funding Source: 53101.113001.546620.000000.00000000.00000 — Tracy Geake — Digitally signed by Tra Geake Date: 2023.10.11 17:25:23 -04'00'

Your favorable consideration of ITD's request is appreciated.

A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor
Information Technologies Division
Ed Ball Building
214 N. Hogan Street, Suite 900
Jacksonville, Florida 32202
(904) 630-CITY
www.coj.net

CC: Elizabeth Brown, IT Operations Manager
Paul Freeman, Enterprise Applications Manager
Thomas Ossi, Technology Contract and Records Manager
Andre Conyers, IT Contract Administrator

Attachments: Supplier Single Source Letter
Supplier Quote 26158934R
Justification for Single Source

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.	
1. Requesting Agency:	Information Technologies
2. Nature and/or description of the requirement being requested. ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the city need these particular goods or services?***	Single Source renewal purchase of annual maintenance, technical support, and software licenses for ArcGIS software from Environmental Systems Research Institute, Inc. (Esri). Esri provides GIS software used by the City of Jacksonville to maintain GIS data, perform analysis, and publish GIS-based web applications. The period of services for this request is from November 1, 2023, through October 31, 2024.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	ESRI is the sole source provider of ESRI software licenses and technical support. Each year the software licenses are renewed to receive new software releases. Without the ESRI release updates and technical software support city agencies that utilize this software would be at risk.
4. Date of Request	10/10/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Esri is the sole-source provider of software maintenance, technical support, and software licenses for all ArcGIS software, products, and services. The vendor submitted a sole source letter confirming their status as the sole-source provider for Esri products and related maintenance services.]

6. Conflict of Interest (Must Check)

√ By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with *Chapter 112, Florida Statutes.*

7. Other Documentation (Check and attach all that apply)

√ Supplier Quote

√ Single Source Memo signed by Director

☐ Other [Click here to list other documentation.]

Esri Inc
380 New York St
Redlands CA 92373-8118

Subject: Renewal Quotation

Date: 08/15/2023
To: Stephen Herczeg
Organization: City of Jacksonville
ITD Dept
Fax #: 904-630-2463 **Phone #:** 904-255-8125

From: Trina Isaacs
Fax #: 909-307-3083 **Phone #:** + 19093692258 Ext. 2258
Email: TISAACS@ESRI.COM

Number of pages transmitted (including this cover sheet): 4

Quotation #26158934R
Document Date: 08/01/2023

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level
http://www.esri.com/apps/products/maintenance/qualifying.cfm

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit
http://www.esri.com/legal/licensing/software-license.html

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.

380 New York St
Redlands, CA 92373-8118
Phone: + 190936922582258
Fax #: 909-307-3083

Quotation

Date: 08/01/2023 **Quotation Number:** 26158934R

Send Purchase Orders To:
Environmental Systems Research Institute, Inc.
380 New York Street
Redlands, CA 92373-8100
Attn: Trina Isaacs

Please include the following remittance address on your Purchase Order:
Environmental Systems Research Institute, Inc.
P.O. Box 741076
Los Angeles, CA 90074-1076

City of Jacksonville
ITD Dept
214 N Hogan St Rm 900
Jacksonville FL 32202-4240
Attn: Stephen Herczeg

Customer Number: 6830
For questions regarding this document, please contact Customer Service at 888-377-4575.

Item	Qty	Material#	Unit Price	Extended Price
		Consolidated maintenance for all City of Jacksonville accounts		

Item Subtotal		124,037.04
Estimated Tax		0.00
Total	**USD**	**124,037.04**

DUNS/CEC: 06-313-4175 CAGE: 0AMS3

Please note Esri has introduced a price change and this quote reflects current pricing for your organization. It is important to us that we are able to continue to deliver value through enhancements to products, solutions, and capabilities.

Your renewal provides access to all the benefits you are familiar with, which you can review at https://go.esri.com/maintenance
For questions related to the price change, please reach out to your assigned Esri Account Manager.

Quotation is valid for 90 days from document date.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

To expedite your order, please reference your customer number and this quotation number on your purchase order.

380 New York St
Redlands, CA 92373-8118
Phone: + 190936922582258
Fax #: 909-307-3083

Quotation

Date: 08/01/2023 **Quotation Number:** 26158934

Item	Qty	Material#	Unit Price	Extended Price

Renewal Options:

- Online: Renew through My Esri site at https://my.esri.com
  - Credit Card
  - Purchase Order
  - Email Authorization
- Email or Fax: Email Authorization, Purchase Order or signed quote to:
  - Fax: 909-307-3083
  - Email: service@esri.com

Requests via email or signed quote indicate that you are authorized to obligate funds for your organization and your organization does not require a purchase order.

If there are any changes required to your quotation please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at http://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf , and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at http://assets.esri.com/content/dam/esrisites/media/legal/ma-full/ma-full.pdf apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at http://www.esri.com/en-us/legal/terms/state-supplemental apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy GSA, BPA) on your ordering document.

380 New York St
Redlands, CA 92373-8118
Phone: + 190936922582258
Fax #: 909-307-3083

Quotation

Date: 08/01/2023 **Quotation No:** 26158934 **Customer No:** 6830

Item	Qty	Material#	Unit Price	Extended Price

US FEDERAL CUSTOMERS: If you are a federal customer or a contractor purchasing on behalf of a federal customer a purchase order is required to receive an invoice. Please email the purchase order to service@esri.com

By signing below, you are authorizing Esri to issue a software support invoice in the amount of USD_____ plus sales tax, if applicable.

Please check one of the following:

_____ I agree to pay any applicable sales tax.

_____ I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

_____ _____
Signature of Authorized Representative Date

_____ _____
Name (Please Print) Title

SOLE SOURCE LETTER - NONFEDERAL

Environmental Systems Research Institute, Inc. (Esri)
380 New York Street
Redlands, CA 92373

DATE: September 6, 2023

TO: Steve Herczeg, City of Jacksonville

FROM: Jackie Ricks, Esri Contracts Specialist I/Contracts & Legal Department

RE: Esri Sole Source Justification for Geographic Information System Software

This letter confirms that Esri is the sole-source provider of Esri products and related maintenance services in the U.S. commercial, state, and local government marketplace, subject to the disclosures set forth below.

Esri has authorized certain resellers to resell sole source products, including Esri enterprise agreements, to state agencies of the State of California only under the California Software License Program (SLP). Esri distributes Esri software licenses in combination with non-Esri hardware, software or services through open-market value-added resellers, system integrators and OEMs. Esri also distributes Esri software licenses, subscriptions, and subscription renewals separately or in combination with non-Esri software or services through resellers to customers that provide architectural, engineering, and construction services. On request, Esri will provide open-market quotes for Esri products and maintenance to pass-through customer-designated resellers.

If you have further questions, please contact me at jricks@esri.com.

J. Ricks

Jackie Ricks