SUBJECT: SERVICES FOR CHILDREN, YOUTH, AND THEIR FAMILIES

BID #: ESC-0351-23 **OPEN DATE: 5/24/23**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - August 1, 2023 through May 31, 2024 with three (3) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 245 NUMBER RECEIVED: 56 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award to the following vendors:

a. Wayman Community Development Corporation (Contract/POA #70670-23, AMD #1) as the original award did not include start-up costs. The Scope of Services remains unchanged.

Juvenile Justice Program	
Initial Award Amount	$77,500.00
Revised Amount	$86,000.00
Increase Amount	**$ 8,500.00**

b. Read USA, Inc. (Contract/POA #70695-23, AMD #1) as the original award did not include the full cost for this 10-month program. The Scope of Services remains unchanged.

College and Career Program	
Initial Award Amount	$ 933,334.00
Revised Amount	$1,120,000.00
Increase Amount	**$ 186,666.00**

Total increase is a not-to-exceed $195,166.00. Total revised award expenditure is not-to-exceed $8,952,397.00.

Funding Sources:
ESP- Special Needs: 10901.181001.582001.000000.00000459.00000.0000000. $2,422,140.00
ESP- Early Learning: 10901.181001.582001.000000.00001824.00000.0000000. $1,073,827.00
ESP- Juvenile Justice: 10901.181001.582001.000000.00000457.00000.0000000. $1,777,736.00
ESP- Pre-Teen/Teen: 10901.181001.582001.000000.00000458.00000.0000000. $3,678,694.00
To be executed by formal contract amendment through the Office of General Counsel and process by purchase order releases

Attachments: Recommendation Memo, Revised Exhibit 1, Previous Awards

ANALYST: Olive Wallace-Cohen **RESPECTFULLY SUBMITTED** RW
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Saralyn Grass, Chief Executive Officer
Kids Hope Alliance (KHA)

Saralyn Grass

CC: Kenneth Darity, Chief Programs Officer

SUBJECT: Request to amend BID # ESC-0351-23, Services for Children, Youth, and their Families

DATE: October 02, 2023

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1) Request to amend BID # ESC-0351-23, Services for Children, Youth, and their Families to correct the funding amounts for two Contracts. There is no change to the term.

   a) Request to increase Contract # 70670-23, Amendment 1, for Wayman Community Development Corporation, Juvenile Justice program in the amount of $8,500.00. The original awarded amount of $77,500.00 did not include start-up costs as per attached email correspondence dated 9/26/23. The Scope of Services remains unchanged. The revised maximum indebtedness shall be $86,000.00.

   b) Request to increase Contract # 70695-23, Amendment 1, for Read USA, Inc., College and Career program in the amount of $186,666.00. The original awarded amount of $933,334.00 did not include the full cost for this 10-month program per attached email correspondence dated 9/26/23. The Scope of Services remains unchanged. The revised maximum indebtedness shall be $1,120,000.00.

   The revised total expenditure amount shall be $8,952,397.00

Upon approval of this request contract amendments will be executed by the City of Jacksonville Office of General Counsel.

KHA anticipates funding as follows:

Account Name	Fund	Center	Account	Project	Activity	Interfund	Future	Amount
ESP - Special Needs	10901	181001	582001	000000	00000459	00000	0000000	$2,422,140.00
ESP - Preteen and Teen Programs	10901	181001	582001	000000	00001824	00000	0000000	$1,073,827.00
ESP - Juvenile Prevention & Intervention	10901	181001	582001	000000	00000457	00000	0000000	$1,777,736.00
ESP - Early Learning	10901	181001	582001	000000	00000458	00000	0000000	$3,678,694.00

Total Funding **$195,166.00**

Attachment(s): Exhibit 1 – 10/2/23
Email Correspondence dated 9/26/23
Email Correspondence dated 9/26/23

For additional information, please contact Kenneth Darity at (904) 255-4422 or KDarity@coj.net.

Cc: Benjamin Kemp, Buyer
Jessica Pitts, Director Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing

Exhibit 1 - 10/2/23
Total Score Average

Agency Name	Category	%	Billing	12-Month Award	10-Month Award
Cathedral Arts Project, Inc.	Mental Health Special Needs	97.39%	SN	$ 487,951	$ 406,626
Developmental Learning Center, Inc.	Mental Health Special Needs	94.90%	SN	$ 539,000	$ 449,166
Step-By-Step	Mental Health Special Needs	92.68%	SN	$ 130,000	$ 108,334
Cornerstone Special Education Alliance	Mental Health Special Needs	91.50%	SN	$ 57,222	$ 47,686
Police Athletic League of Jacksonville	Mental Health Special Needs	89.80%	SN	$ 317,270	$ 314,126
Jacksonville Speech & Hearing Center, Inc.	Early Intervention/Child Development	95.82%	SN	$ 387,610	$ 323,008
Daniel Memorial, Inc.	Family Stability	99.74%	SN	$ 95,211	$ 79,342
Childrens Home Society	Family Stability	99.48%	SN	$ 150,000	$ 125,000
Family Support Services of North Florida, Inc.	Family Stability	99.22%	SN	$ 150,000	$ 125,000
Hubbard House, Inc.	Family Stability	99.22%	SN	$ 68,679	$ 57,232
I.M. Sulzbacher Center for the Homeless	Family Stability	97.65%	SN	$ 87,143	$ 72,620
Jacksonville Public Education Fund Inc.	Family Stability	96.73%	SN	$ 64,000	$ 64,000
Families of Slain Children, Inc. (Family Stability)	Family Stability	96.34%	SN	$ 150,000	$ 125,000
Boys and Girls Club of Northeast Florida (Culinary)	Family Stability	96.08%	SN	$ 150,000	$ 125,000
				$ 2,834,086	**$ 2,422,140**
Youth Crisis Center, Inc.	Early Intervention/Child Development	99.22%	EL	$ 323,356	$ 269,464
Cathedral Arts Project, Inc.	Early Intervention/Child Development	98.69%	EL	$ 218,056	$ 181,714
UNF Board of Trustees	Early Intervention/Child Development	96.34%	EL	$ 126,063	$ 105,052
Girl Scouts of Gateway Council, Inc.	Early Intervention/Child Development	96.08%	EL	$ 86,913	$ 72,428
WJCT, Inc.	Early Intervention/Child Development	96.08%	EL	$ 131,996	$ 109,996
New Heights of Northeast Florida, Inc.	Early Intervention/Child Development	95.42%	EL	$ 123,706	$ 103,088
The Performers Academy	Early Intervention/Child Development	94.25%	EL	$ 278,502	$ 232,085
				$ 1,288,592	**$ 1,073,827**
Twin Oaks Juvenile Development, Inc.	Juvenile Justice	98.30%	JJ	$ 156,984	$ 130,820
Jewish Family & Community Services, Inc.	Juvenile Justice	98.17%	JJ	$ 232,346	$ 193,622
Managed Access to Child Health, Inc.	Juvenile Justice	96.47%	JJ	$ 150,000	$ 125,000
Wayman Community Development Corporation	Juvenile Justice	95.42%	JJ	$ 92,999	$ 86,000
Hope Haven Association, Inc.	Juvenile Justice	95.29%	JJ	$ 150,000	$ 125,000

Exhibit 1 - 10/2/23
Total Score Average

Agency Name	Category	%	Billing	12-Month Award	10-Month Award
Cathedral Arts Project, Inc.	Mental Health Special Needs	97.39%	SN	$ 487,951	$ 406,626
Developmental Learning Center, Inc.	Mental Health Special Needs	94.90%	SN	$ 539,000	$ 449,166
Step-By-Step	Mental Health Special Needs	92.68%	SN	$ 130,000	$ 108,334
Cornerstone Special Education Alliance	Mental Health Special Needs	91.50%	SN	$ 57,222	$ 47,686
Police Athletic League of Jacksonville	Mental Health Special Needs	89.80%	SN	$ 317,270	$ 314,126
Jacksonville Speech & Hearing Center, Inc.	Early Intervention/Child Development	95.82%	SN	$ 387,610	$ 323,008
Daniel Memorial, Inc.	Family Stability	99.74%	SN	$ 95,211	$ 79,342
Childrens Home Society	Family Stability	99.48%	SN	$ 150,000	$ 125,000
Family Support Services of North Florida, Inc.	Family Stability	99.22%	SN	$ 150,000	$ 125,000
Hubbard House, Inc.	Family Stability	99.22%	SN	$ 68,679	$ 57,232
I.M. Sulzbacher Center for the Homeless	Family Stability	97.65%	SN	$ 87,143	$ 72,620
Jacksonville Public Education Fund Inc.	Family Stability	96.73%	SN	$ 64,000	$ 64,000
Families of Slain Children, Inc. (Family Stability)	Family Stability	96.34%	SN	$ 150,000	$ 125,000
Boys and Girls Club of Northeast Florida (Culinary)	Family Stability	96.08%	SN	$ 150,000	$ 125,000
				$ 2,834,086	**$ 2,422,140**
Youth Crisis Center, Inc.	Early Intervention/Child Development	99.22%	EL	$ 323,356	$ 269,464
Cathedral Arts Project, Inc.	Early Intervention/Child Development	98.69%	EL	$ 218,056	$ 181,714
UNF Board of Trustees	Early Intervention/Child Development	96.34%	EL	$ 126,063	$ 105,052
Girl Scouts of Gateway Council, Inc.	Early Intervention/Child Development	96.08%	EL	$ 86,913	$ 72,428
WJCT, Inc.	Early Intervention/Child Development	96.08%	EL	$ 131,996	$ 109,996
New Heights of Northeast Florida, Inc.	Early Intervention/Child Development	95.42%	EL	$ 123,706	$ 103,088
The Performers Academy	Early Intervention/Child Development	94.25%	EL	$ 278,502	$ 232,085
				$ 1,288,592	**$ 1,073,827**
Twin Oaks Juvenile Development, Inc.	Juvenile Justice	98.30%	JJ	$ 156,984	$ 130,820
Jewish Family & Community Services, Inc.	Juvenile Justice	98.17%	JJ	$ 232,346	$ 193,622
Managed Access to Child Health, Inc.	Juvenile Justice	96.47%	JJ	$ 150,000	$ 125,000
Wayman Community Development Corporation	Juvenile Justice	95.42%	JJ	$ 92,999	$ 86,000
Hope Haven Association, Inc.	Juvenile Justice	95.29%	JJ	$ 150,000	$ 125,000

Exhibit 1 - 10/2/23

Total Score Average

Agency Name	Category	%	Billing	12-Month Award	10-Month Award
Big Brothers Big Sisters of Northeast Florida, Inc.	Juvenile Justice	94.77%	JJ	$ 75,000	$ 62,500
Pearls of Perfection, Inc.	Juvenile Justice	94.25%	JJ	$ 130,000	$ 108,334
Center for Children's Rights, Inc.	Juvenile Justice	93.46%	JJ	$ 354,960	$ 295,800
True Youth Association Inc.	Juvenile Justice	93.07%	JJ	$ 108,000	$ 90,000
Made A Way Foundation, Inc.	Juvenile Justice	91.24%	JJ	$ 130,000	$ 108,334
Fresh Ministries, Inc.	Juvenile Justice	90.33%	JJ	$ 282,760	$ 235,634
Hope at Hand, Inc.	Juvenile Justice	89.93%	JJ	$ 130,000	$ 108,334
The Performers Academy	Juvenile Justice	89.80%	JJ	$ 130,030	$ 108,358
				$ 2,123,079	**$ 1,777,736**
The Carpenter's Shop Center, Inc.	College and Career	99.35%	PTT	$ 150,000	$ 125,000
2nd Mile Ministries, Inc.	College and Career	98.95%	PTT	$ 45,088	$ 37,574
Big Brothers Big Sisters of Northeast Florida, Inc.	College and Career	98.04%	PTT	$ 150,000	$ 125,000
The Jacksonville Zoological Society, Inc.	College and Career	97.39%	PTT	$ 232,112	$ 193,426
The Performers Academy	College and Career	97.12%	PTT	$ 150,000	$ 125,000
I'm a STAR Foundation, Inc.	College and Career	96.99%	PTT	$ 150,000	$ 125,000
Wealth Watchers, Inc.	College and Career	96.73%	PTT	$ 150,000	$ 125,000
U-Turns, Inc. Teen Leaders of America	College and Career	96.60%	PTT	$ 759,472	$ 632,894
City Year, Inc.	College and Career	95.82%	PTT	$ 248,527	$ 207,106
The Foundation Academy Studio School, Inc.	College and Career	95.03%	PTT	$ 126,172	$ 105,144
Boys & Girls Club of Northeast Florida (Printing Progra	College and Career	94.64%	PTT	$ 150,000	$ 125,000
Families of Slain Children, Inc. (College and Career)	College and Career	94.38%	PTT	$ 150,000	$ 125,000
AnnieRuth Foundation	College and Career	91.37%	PTT	$ 130,000	$ 108,334
YMCA	College and Career	91.24%	PTT	$ 107,119	$ 89,266
Jax Urban League, Inc.	College and Career	90.20%	PTT	$ 150,000	$ 125,000
Goodwill Industries of North Florida, Inc.	College and Career	89.93%	PTT	$ 150,000	$ 125,000
Read USA, Inc.	College and Career	89.80%	PTT	$ 1,120,000	$ 1,120,000
Children's International Summer Villages, Inc.	College and Career	89.41%	PTT	$ 59,950	$ 59,950
				$ 4,178,440	**$ 3,678,694**
Total Funding				**$ 10,424,197**	**$ 8,952,397**

Exhibit 1 - 10/2/23
Total Score Average

Agency Name	Category	%	Billing	12-Month Award	10-Month Award
Big Brothers Big Sisters of Northeast Florida, Inc.	Juvenile Justice	94.77%	JJ	$ 75,000	$ 62,500
Pearls of Perfection, Inc.	Juvenile Justice	94.25%	JJ	$ 130,000	$ 108,334
Center for Children's Rights, Inc.	Juvenile Justice	93.46%	JJ	$ 354,960	$ 295,800
True Youth Association Inc.	Juvenile Justice	93.07%	JJ	$ 108,000	$ 90,000
Made A Way Foundation, Inc.	Juvenile Justice	91.24%	JJ	$ 130,000	$ 108,334
Fresh Ministries, Inc.	Juvenile Justice	90.33%	JJ	$ 282,760	$ 235,634
Hope at Hand, Inc.	Juvenile Justice	89.93%	JJ	$ 130,000	$ 108,334
The Performers Academy	Juvenile Justice	89.80%	JJ	$ 130,030	$ 108,358
				$ 2,123,079	**$ 1,777,736**
The Carpenter's Shop Center, Inc.	College and Career	99.35%	PTT	$ 150,000	$ 125,000
2nd Mile Ministries, Inc.	College and Career	98.95%	PTT	$ 45,088	$ 37,574
Big Brothers Big Sisters of Northeast Florida, Inc.	College and Career	98.04%	PTT	$ 150,000	$ 125,000
The Jacksonville Zoological Society, Inc.	College and Career	97.39%	PTT	$ 232,112	$ 193,426
The Performers Academy	College and Career	97.12%	PTT	$ 150,000	$ 125,000
I'm a STAR Foundation, Inc.	College and Career	96.99%	PTT	$ 150,000	$ 125,000
Wealth Watchers, Inc.	College and Career	96.73%	PTT	$ 150,000	$ 125,000
U-Turns, Inc. Teen Leaders of America	College and Career	96.60%	PTT	$ 759,472	$ 632,894
City Year, Inc.	College and Career	95.82%	PTT	$ 248,527	$ 207,106
The Foundation Academy Studio School, Inc.	College and Career	95.03%	PTT	$ 126,172	$ 105,144
Boys & Girls Club of Northeast Florida (Printing Progra	College and Career	94.64%	PTT	$ 150,000	$ 125,000
Families of Slain Children, Inc. (College and Career)	College and Career	94.38%	PTT	$ 150,000	$ 125,000
AnnieRuth Foundation	College and Career	91.37%	PTT	$ 130,000	$ 108,334
YMCA	College and Career	91.24%	PTT	$ 107,119	$ 89,266
Jax Urban League, Inc.	College and Career	90.20%	PTT	$ 150,000	$ 125,000
Goodwill Industries of North Florida, Inc.	College and Career	89.93%	PTT	$ 150,000	$ 125,000
Read USA, Inc.	College and Career	89.80%	PTT	$ 1,120,000	$ 1,120,000
Children's International Summer Villages, Inc.	College and Career	89.41%	PTT	$ 59,950	$ 59,950
				$ 4,178,440	**$ 3,678,694**
Total Funding				**$ 10,424,197**	**$ 8,952,397**

Leynes, Stephanie

From: Thomas, Jodie
Sent: Tuesday, September 26, 2023 9:38 AM
To: Robertson Washington, Quinn
Subject: FW: Services to Youth and Families / Wayman - Funding

Here you go!

Jodie Thomas, Contract Manager
Work Phone: (904) 255-4543
Cell Phone: (904) 508-7794

From: M GRIFFIN <mgriffin@wayman.org>
Sent: Wednesday, September 13, 2023 2:56 PM
To: Wilkins, Katoia <kWilkins@coj.net>; Darity, Kenneth <KDarity@coj.net>
Cc: Chaney, Chardae <CHancock@coj.net>; Thomas, Jodie <JodieT@coj.net>; Russell, T'Lana <trussell@wayman.org>
Subject: Services to Youth and Families / Wayman - Funding

Good afternoon, Kenneth & Katoia.

First of all, let me take a moment to commend Chardae and Jodie for the meeting we just concluded a few minutes ago. We are looking forward to working with them as we serve our youth through our mentoring program.

During the meeting, we discovered that, although we were fully funded for the 12-month contract period, we were not fully funded for the 10-month contract period. Chardae and Jodie explained that apparently the 10-month amount was calculated by taking the 12-month amount (which was $93,000), dividing by 12, then multiplying by 10, which comes to $77,500. However, we requested $86,000 for the 10-month contract period because we knew we would have some up front costs that would not necessary recur in subsequent years. For example, we included $1,000 for the cost of a computer for the program manager in the 10-month contract. There is no need to repeat that cost in future years. Also, we included $5,600 for background screenings during the 10-month period, realizing that all of our mentors would need to be screened. After the first year, we only budgeted $1,750 per year. Also, we expect to have 2 field trips during the first 10-month contract, as well as during the subsequent 12-month contracts. Therefore, the amount for field trips should not be lower in year one simply because it's a 10 month period.

The budgets for both the 10-month period and the 12-month periods were carefully thought out, based on differing needs for each year. We respectfully request to have the 10-month funding increased from the approved $77,500 to the requested $86,000.

Please let me know if you have any questions. We look forward to your reply.

Pastor Griffin

Leynes, Stephanie

From: Chaney, Chardae
Sent: Monday, October 2, 2023 10:41 AM
To: Leynes, Stephanie; Wilkins, Katoia; Robertson Washington, Quinn; Darity, Kenneth
Subject: Fwd: Budget Update for ReadUSA

Please see the email below.

Thanks,

Chardae Chaney

Get Outlook for iOS

From: Chaney, Chardae
Sent: Tuesday, September 26, 2023 1:53:27 PM
To: Watson, Joyce <JWatson@coj.net>; Darity, Kenneth <KDarity@coj.net>; Pitts, Jessica <JPitts@coj.net>
Cc: Wilkins, Katoia <kWilkins@coj.net>; Robertson Washington, Quinn <QRWashington@coj.net>
Subject: RE: Budget Update for ReadUSA

Good afternoon,

For clarity we are increasing the 10-month budget amount to match the 12-month budget amount because this program was not intended to become a 12-month contract. The requested amount at 1,120,000 is only for a 10-month contract.

So, we are increasing the 10-month contract by $186,666.

Please advise as this justification is needed for procurement.

Thank you in advance.

Sincerely,

Chardae Chaney

Assistant Director of Contract Management
City of Jacksonville |Kids Hope Alliance
1095 A. Philip Randolph Blvd. | Jacksonville, FL 32206
Office: 904-255-4426
Fax: 904-255-4502
www.kidshopealliance.org | @KidsHopeJax

SUBJECT: SERVICES FOR CHILDREN, YOUTH, AND THEIR FAMILIES

BID #: ESC-0351-23 **OPEN DATE: 5/24/23**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - August 1, 2023 through May 31, 2024 with three (3) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 245 **NUMBER RECEIVED:** 56 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend award to The Performance Academy, Inc. due to calculat on errors on the initial award dated 7.28.23:

a. Contract/POA #70666-23

Early Learning	10-Month (8/1/23 – 5/31/24)
Initial Award dated Amount 7/28/23	$125,000.00
Revised Amount	$232,085.00
Increase Amount	**$107,085.00**

b. Contract/POA #70686-23

Pre-Teen/Teen	10-Month (8/1/23 – 5/31/24)
Initial Award Amount dated 7/28/23	$210,986.00
Revised Amount	$125,000.00
Decrease Amount	**$85,986.00**

The revised total award expenditure for the initial period is not-to-exceed $8,757,231.00, an overall increase of $21,099.00 (see revised Exhibit 1). Period of service will be for 10 months from August 1, 2023 through May 31, 2024, with three (3) one (1) year renewal options.

Funding Sources:
ESP- Special Needs: 10901.181001.582001.000000.00000459.00000.0000000. $2,422,140.00
ESP- Early Learning: 10901.181001.582001.000000.00000458.00000.0000000. $1,073,827.00
ESP- Juvenile Justice: 10901.181001.582001.000000.00000457.00000.0000000. $1,769,236.00
ESP- Pre-Teen/Teen: 10901.181001.582001.000000.00001824.00000.0000000. $3,492,028.00
To be executed by formal contract amendment through the Office of General Counsel and process by purchase order releases

Attachments: Recommendation Memo, Revised Exhibit 1, Previous Awards

ANALYST: Olive Wallace-Cohen **RESPECTFULLY SUBMITTED** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Michael Weinstein, CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 9/14/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/18/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Saralyn Grass, Chief Executive Officer
Kids Hope Alliance (KHA)

Saralyn Grass

CC: Kenneth Darity, Chief Programs Officer

SUBJECT: Request to Amend the Award for BID # ESC-0351-23, Services for Children, Youth, and their Families -- $21,099.00.

DATE: August 31, 2023

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1) Request to Amend the Award for BID # ESC-0351-23, Services for Children, Youth, and their Families in order to modify the award amounts for the Provider due to calculation errors:
   a) POA # 70666-23, The Performers Academy, Inc. – Early Learning was awarded $125,000.00 for 10 months and the correct amount should be $232,085.00. This is an increase of $107,085.00.

Early Learning	10-Month (8/1/23-5/31/24)	12-Month (three 1-year renewals)
Award 7/28/23 Amount	$125,000.00	$150,000.00
Revised Amount	$232,085.00	$278,502.00
Increase	**$107,085.00**	**$128,502.00**

   b) POA # 70686-23, The Performers Academy, Inc. – Pre-Teen/Teen was awarded $210,986.00 for 10-months and the correct amount should be $125,000.00. This is a decrease of $85,986.00.

Pre-Teen/Teen	10-Month (8/1/23-5/31/24)	12-Month (three 1-year renewals)
Award 7/28/23 Amount	$210,986.00	$253,184.00
Revised Amount	$125,000.00	$150,000.00
Decrease	**$ 85,986.00**	**$103,184.00**

The revised total award expenditure for the initial period is not-to-exceed $8,757,231.00.

Upon approval of this request, contracts will be executed by the City of Jacksonville Office of General Counsel.

KHA anticipates funding as follows:

Account Name	Fund	Center	Account	Project	Activity	Interfund	Future	Amount
ESP – Special Needs	10901	181001	582001	000000	00000459	00000	0000000	$2,422,140.00
ESP – Early Learning	10901	181001	582001	000000	00000458	00000	0000000	$1,073,827.00
ESP – Juvenile Justice	10901	181001	582001	000000	00000457	00000	0000000	$1,769,236.00
ESP- Preteen/Teen Programs	10901	181001	582001	000000	00001824	00000	0000000	$3,492,028.00

Total Funding **$21,099.00**

Attachment(s): Exhibit 1, Previous Award (7/28/23)

For additional information, please contact Kenneth Darity at (904) 255-4422 or KDarity@coj.net.

Cc: Olive Wallace- Cohen, Buyer
Jessica Pitts, Director Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing

1095 A. Philip Randolph Blvd., Jacksonville, FL 32206 | (904) 255-4400 | Fax: (904) 255-4502

SUBJECT: SERVICES FOR CHILDREN, YOUTH, AND THEIR FAMILIES

BID #: ESC-0351-23 **OPEN DATE: 5/24/23**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - August 1, 2023 through May 31, 2024 with three (3) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 245 **NUMBER RECEIVED: 56** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the highest scoring responsive, responsible providers listed in Exhibit 1, as a result of negotiations for the Services for Children, Youth, and their Families. Period of service will be for 10 months from August 1, 2023 through May 31, 2024, with three (3) one (1) year renewal options. The total award expenditure for the initial period is not-to-exceed $8,736,132.00.

All applicants received the minimum score of 70%, however, due to funding constraints, only contractors who received a score above 89% are being offered funding at this time. If additional funding becomes available, applicants scoring below 89% may be considered for future funding. Also, Boys and Girls Club of Northeast Florida responded to the incorrect RFP and will not be funded.

Funding Sources:

ESP- Special Needs:	10901.181001.582001.000000.00000459.00000.0000000.	$2,422,140.00
ESP- Early Learning:	10901.181001.582001.000000.00000458.00000.0000000.	$966,742.00
ESP- Juvenile Justice:	10901.181001.582001.000000.00000457.00000.0000000.	$1,769,236.00
ESP- Pre-Teen/Teen:	10901.181001.582001.000000.00001824.00000.0000000.	$3,578,014.00

To be executed by formal contract through the Office of General Counsel and process by purchase order releases

Attachments: Recommendation Memo, Exhibit 1, Previous Award

ANALYST: Olive Wallace-Cohen **RESPECTFULLY SUBMITTED** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Michael Weinstein, CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 7/27/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 7/28/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

Karen Bowling
~~Chief Administrative Officer~~
For: Mayor Donna Deegan
Under Authority Of:
~~Executive Order No: 2023-02~~

SIGNATURE OF AUTHENTICATION Karen E. Bowling

SUBJECT: SERVICES FOR CHILDREN, YOUTH, AND THEIR FAMILIES

BID #: ESC-0351-23 **OPEN DATE: 5/24/23**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - August 1, 2023 through May 31, 2024 with three (3) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 245 **NUMBER RECEIVED:** 56 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
A preliminary evaluation was done of the fifty-six (56) bids received and two (2) responses did not meet the requirements. Boys' and Girls Club of Northeast Florida, Inc., Camp Deep Pond is not located in Duval County; and Born 2 Excel did not submit the required Principal Support Letter. One applicant, Sponsored By Grace, LLC scored 67.45% and therefore did not meet the minimum scoring requirements as outlined in the RFP.

The RFP allowed vendors/contractors to bid on multiple sites and as a result, sixty-seven (67) total responses were received.

Recommend approval to proceed with negotiations with the providers listed in Exhibit 1 that scored the highest within the KHA goal area indicated with their application. The results will be documented and presented to the CSPEC Committee for approval. Upon successful negotiation and approval, KHA will proceed with a request for award to the highest scoring applicants until all funding is exhausted.

Attachments: Recommendation Memo, Bid Tabulation, Scoring Sheets, Evaluation Matrix,

ANALYST: Olive Wallace-Cohen RESPECTFULLY SUBMITTED For: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Michael Weinstein, CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 7/6/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 7/10/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Karen E. Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02