DEPARTMENT OF EMPLOYEE SERVICES

Jacksonville
Where Florida Begins.

MEMORANDUM

TO: Greg Pease, Chairperson
Professional Services Evaluation Committee

FROM: Mary DiPerna, Chief, Compensation and Benefits
Carolina Teran-Oceguera, Manager, Personnel Services-Employee Benefits

SUBJECT: P40-17 Flexible Spending Administrator
Amendment #2

DATE: July 09, 2019

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This is to recommend that the City approve the first amendment to the contract with Discovery Benefits for flexible spending administration. The contract shall be for a one-year period effective January 1, 2020 through December 31, 2020; rates will remain the same and the total indebtedness for CY 2020 shall not exceed $102,000; the maximum indebtedness shall not exceed $312,000.

All other terms and conditions shall remain the same as proposed. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.

Thanks.

Attachment: Letter of Renewal 2020

Office of Employee Benefits 117 W Duval St., Suite 150 Jacksonville, FL 32202
Phone: 904 630 1314 Fax: 904 630 1294 www.coj.net

Discovery Benefits®
a WEX company

Sent via email to Debbie_Scott@aig.com

May 30, 2019

City of Jacksonville
c/o Debbie Scott, Client Manager
Health & Welfare Consulting
Gallagher

Re: City of Jacksonville, DBI Group Plan ID 30895

Dear City of Jacksonville:

We write in response to your request for a letter that details our fees for 2020 in order to fulfill the requirements of your municipal purchasing procedures and processes.

This letter outlines the services used by the City of Jacksonville and the rates for each service for the date range of January 1, 2020 through December 31, 2020.

The services and rates continue unchanged for 2020.

**Reimbursement Account Services**

| | |
|---|---|
| FSA | $3.25 per participant per month |
| FSA Solution | $3.25 per participant per month |
| Commuter Benefits | $3.25 per participant per month |

The above services and rates will continue unchanged through January 1, 2023.

If you need further information about our services and the rate effective dates or rate expiration dates, please let us know.

Sincerely,

John Biwer, President