# Jacksonville Sheriff's Office

***Duval County, Florida***

***Mike Williams, Sheriff***

***501 E. Bay Street***
***Jacksonville, FL 32202***


To: Gregory Pease, Chairman
Professional Services Evaluation Committee

Thru: Bill Clement, CPA
Chief of Budget

From: Nick Burgos
Director of Investigations & Homeland Security

Subject: P-37-19 Operational & Geographical Assessment for the Jacksonville Sheriff's Office Subcommittee Report

Date: July 12, 2019

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The Subcommittee received two (2) proposals for evaluation for the subject project and found them to be responsive, interested, qualified, and available to provide the services required by the RFP. The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached Matrix).

Based on the above, the following firms listed alphabetically were determined to be qualified, interested, and available to perform the required services. The ranking of first and second designates the order of qualification of these firms to perform the required service and alphabetically they are:

1. International Association of Chiefs of Police (IACP)
2. Matrix Consulting Group

The Jacksonville Sheriff's Office is requesting the above list be forwarded to the Mayor for final selection and permission to negotiate with International Association of Chiefs of Police (IACP).

Attachment: Evaluation Matrix

Evaluation Matrix

EVALUATION SCALE

1----------18

QUALIFIED EXTREMELY QUALIFIED

**PROJECT NO. P-37-19**

**AVERAGE**

**PROJECT TITLE: Operational and Geographical Assessment for the Jacksonville Sheriff's Office**

| VENDOR NAME | COMPETENCE | CURRENT WORKLOAD | FINANCIAL RESPONSIBILITY | ABILITY TO OBSERVE COMPLIANCE WITH PLANS | PROFESSIONAL ACCOMPLISHMENTS RECORD | PROXIMITY TO PROJECT | PAST AND PRESENT DEMONSTRATED COMMITMENT TO SMALL AND MINORITY BUSINESSES | ABILITY TO DESIGN AN APPROACH AND WORK PLAN | QUOTATION OF RATES, FEES OR CHARGES AND OTHER DETAILED COST PROPOSAL | VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES | OVERALL |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Total Points per Category | 18 | 17 | 5 | 10 | 5 | 3 | 3 | 18 | 18 | 3 | 100 |
| **International Association of Chiefs of Police (IACP)** | **17** | **15** | **4** | **8** | **5** | **2** | **3** | **16** | **14** | **3** | **86** |
| | | | | | | | | | | | |
| **Matrix Consulting Group** | **14** | **14** | **4** | **7** | **3** | **2** | **1** | **14** | **14** | **2** | **72** |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

Evaluation Matrix

EVALUATION SCALE

1----------18

QUALIFIED EXTREMELY QUALIFIED

PROJECT NO. P-37-19

REVIEWER: DIRECTOR BURGOS

PROJECT TITLE: Operational and Geographical Assessment for the Jacksonville Sheriff's Office

| VENDOR NAME | COMPETENCE | CURRENT WORKLOAD | FINANCIAL RESPONSIBILITY | ABILITY TO OBSERVE COMPLIANCE WITH PLANS | PROFESSIONAL ACCOMPLISHMENTS RECORD | PROXIMITY TO PROJECT | PAST AND PRESENT DEMONSTRATED COMMITMENT TO SMALL AND MINORITY BUSINESSES | ABILITY TO DESIGN AN APPROACH AND WORK PLAN | QUOTATION OF RATES, FEES OR CHARGES AND OTHER DETAILED COST PROPOSAL | VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES | OVERALL |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Total Points per Category | 18 | 17 | 5 | 10 | 5 | 3 | 3 | 18 | 18 | 3 | 100 |
| **International Association of Chiefs of Police (IACP)** | 17 | 15 | 4 | 8 | 5 | 2 | 3 | 16 | 15 | 2 | 87 |
| **Matrix Consulting Group** | 13 | 13 | 3 | 6 | 4 | 1 | 1 | 12 | 11 | 2 | 66 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

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Evaluation Matrix

EVALUATION SCALE

1----------18

QUALIFIED EXTREMELY QUALIFIED

**PROJECT NO. P-37-19**

**REVIEWER: LT. PARKER**

**PROJECT TITLE: Operational and Geographical Assessment for the Jacksonville Sheriff's Office**

| VENDOR NAME | COMPETENCE | CURRENT WORKLOAD | FINANCIAL RESPONSIBILITY | ABILITY TO OBSERVE COMPLIANCE WITH PLANS | PROFESSIONAL ACCOMPLISHMENTS RECORD | PROXIMITY TO PROJECT | PAST AND PRESENT DEMONSTRATED COMMITMENT TO SMALL AND MINORITY BUSINESSES | ABILITY TO DESIGN AN APPROACH AND WORK PLAN | QUOTATION OF RATES, FEES OR CHARGES AND OTHER DETAILED COST PROPOSAL | VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES | OVERALL |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Total Points per Category | 18 | 17 | 5 | 10 | 5 | 3 | 3 | 18 | 18 | 3 | 100 |
| **International Association of Chiefs of Police (IACP)** | 17 | 15 | 4 | 8 | 4 | 2 | 3 | 16 | 13 | 3 | 85 |
| **Matrix Consulting Group** | 14 | 15 | 4 | 7 | 2 | 2 | 0 | 16 | 16 | 1 | 77 |
| | | | | | | | | | | | |
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