# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works
Engineering & Construction Management Division
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ONE CITY. ONE JACKSONVILLE.

July 16, 2019

**TO:** Gregory W. Pease, Chairman
Professional Services Evaluation Committee

**THRU:** John P. Pappas, P.E.
Director

07/16/19 14:39:48
Procurement Division

**FROM:** William J. Joyce, P.E.
Director of Operations

Jill Enz, Manager,
Parks Development and Natural Resources

**SUBJECT:** P-21-19 Professional Engineering Services for Emerald Trail Master Plan Improvements

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The subcommittee received Seven (7) proposals for evaluation for the subject project. Six were found to be responsive, interested, qualified and available to provide the services required by the RFP, one was considered non-responsive because they qualified their insurance statement.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first and second designates the order of qualification of these firms to perform the required services.

2. HDR Engineering, Inc.
1. Pond and Company Corporation
3. The R-A-M Professional Group, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

JPP/lw

Attachment: Scoring Matrix

cc: Lori West, PW Contract Specialist

# Evaluation Matrix

EVALUATION SCALE

1——————————————————————————20

QUALIFIED — EXTREMELY QUALIFIED

PROJECT NO. P-21-19

PROJECT TITLE: Professional Engineering Services for Emerald Trail Master Plan Improvements

| FIRM | COMPETENCE | CURRENT WORKLOAD | FINANCIAL RESPONSIBILITY | ABILITY TO OBSERVE COMPLIANCE WITH PLANS | PROFESSIONAL ACCOMPLISHMENTS RECORD | PROXIMITY TO PROJECT | PAST & PRESENT Demonstrated Commitment to Small & Minority Businesses & Contributions Toward A Diverse Market Place | ABILITY TO DESIGN AN APPROACH AND WORK PLAN | TIME & BUDGET | VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES | OVERALL |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Maximum Points** | 20 | 5 | 5 | 5 | 5 | 5 | 10 | 20 | 20 | 5 | 100 |
| | | | | | | | | | | | |
| **Pond & Company, Inc.** | 9.00 | 9.50 | 5.00 | 7.50 | 5.00 | 5.00 | 8.50 | 18.50 | 9.00 | 4.00 | 81.00 |
| **RAM Professional Group, Inc.** | 7.25 | 6.00 | 2.00 | 7.40 | 3.50 | 10.00 | 8.50 | 13.00 | 7.50 | 9.00 | 74.15 |
| **CPH, Inc.** | 4.75 | 5.75 | 3.00 | 7.00 | 3.00 | 2.50 | 2.50 | 9.50 | 9.50 | 9.00 | 56.50 |
| **HDR Engineering, Inc.** | 9.25 | 8.50 | 4.00 | 8.40 | 5.00 | 6.50 | 8.00 | 18.00 | 8.50 | 1.00 | 77.15 |
| **Prosser, Inc.** | 6.25 | 8.50 | 3.00 | 7.00 | 3.50 | 10.00 | 5.00 | 12.50 | 8.00 | 9.00 | 72.75 |
| **GAI Consultants** | 8.25 | 6.00 | 5.00 | 8.50 | 3.50 | 6.50 | 4.00 | 15.00 | 9.00 | 8.00 | 73.75 |
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