SUBJECT: CITYWIDE PERSONAL PROTECTION EQUIPMENT (PPE) SUPPLIES

BID #: SC-0475-20

OPEN DATE: 07/22/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PURCHASING DIVISION

BASIS OF AWARD: BY ITEM TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDERS

NUMBER OF BIDS INVITED: 33 **NUMBER RECEIVED:** 50 **OTHER:** 3

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded to multiple suppliers on 8/20/20 in the amount of $100,500.00.

Recommend approval to utilize the first of two (2) one (1) year contract renewal options with AA Medical Supplies for Items 1, 2, 4, 5, 9, 19, and 28 in the annual not-to-exceed award amount of $3,500.00 and with Indian-American Trade, Inc. for Item 25 in the annual not-to-exceed award amount of $1,000.00. Total revised award amount not-to-exceed $105,000.00. Period of service will be one (1) year from date of award with one (1) one (1) year renewal option remaining.

The following suppliers chose not to renew the award:

- QuadMed, Inc. for Items 29, 30, 31, 32, and 33.
- Threez Company for Items 23, 26, 37, 34

The following suppliers failed to respond to multiple requests to renew the award:

- Ever Ready First Aid for Item 3.
- RBO Printlogistix for Items 10, 11, and 24.

Funding for this award shall be encumbered by various accounts and executed by Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Suppliers' Letters, Bid Proposal Form, Basis of Award, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: GREG PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

To: Gregory W. Pease, Division Chief, Procurement Division

From: David Klages, Purchasing Analyst

Date: August 16, 2021

Subject: SC-0475-20 Personal Protection Equipment (PPE) Supplies

The Procurement Division requests approval to utilize the first of two (2) one (1) year contract renewal options with AA Medical Supplies for Items 1, 2, 4, 5, 9, 19, and 28 in the annual not-to-exceed award amount of $3,500.00 and with Indian-American Trade, Inc. for Item 25 in the annual not-to-exceed award amount of $1,000.00. Total revised award amount not-to-exceed $105,000.00. Period of service will be one (1) year from date of award with one (1) one (1) year renewal option remaining.

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- Ever Ready First Aid for Item 3.
- RBO Printlogistix for Items 10, 11, and 24.

Funding for this award shall be encumbered by various accounts and executed by Purchase Order(s).

Thank you for your assistance and consideration in this matter.

CC: Dustin Freeman
Manager of Purchasing Services
Procurement Division

AA Medical Supplies
A Full Service Medical Supply Organization

August 2, 2021

AA Medical Supplies
3150 SW 38th Ave., Suite 1313
Miami, FL 33146

City of Jacksonville, Procurement Division
214 N. Hogan St., Suite 800
Jacksonville, FL 32202

Good afternoon, David-

This letter is to confirm the acceptance of the renewal contract, SC-0475-20 between the City of Jacksonville and AA Medical Supplies.

Kind Regards,

Tim Powell

Tim Powell
Director of Government Sales
212-203-5944
tim@aamedicalsupplies.org

Klages, David

From: prateek sethi <prateek@indianamericantrade.com>
Sent: Wednesday, August 4, 2021 11:01 AM
To: Klages, David
Subject: Re: Contract Renewal 1 for SC-0475-20 Citywide Personal Protection Equipment (PPE) Supplies

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hello David,

Yes we would like to renew our contract, keeping all terms and pricing the same as last year.

Please let me know if you need anything else from us.

Thank you,

Prateek Sethi
Indian American Trade
Office:703-961-9353

On Fri, Jul 30, 2021 at 11:29 AM Klages, David <DKlages@coj.net> wrote:

Good morning, Prateek. The City of Jacksonville would like to exercise the first of two contract renewal options for **SC-0475-20 Citywide Personal Protection Equipment (PPE) Supplies** under the same terms and conditions as currently awarded. If this is acceptable, would you please provide a letter (on your company letterhead) expressing your company's desire to accept the City's offer to exercise the first contract renewal option? An e-mail attachment of the letter will suffice.

Also, would you please provide a copy of your current Certificate of Liability Insurance with the solicitation number on it listing the City of Jacksonville as Additional Insured and with verbiage that waives the underwriter's rights of subrogation in favor of the City per page 18 of the (attached) bid documents?

If you have any questions, please feel free to call.

Thank you,

David R. Klages

Purchasing Analyst

City of Jacksonville, Procurement Division

214 N. Hogan Street, Suite 800

Jacksonville, FL 32202

Phone: (904) 255 – 8813

Email: dklages@coj.net

CITY OF JACKSONVILLE

SC-0475-20 CITYWIDE PERSONAL PROTECTION EQUIPMENT (PPE) SUPPLIES
BID PROPOSAL FORM
Revised per Addendum 2

Item	Product Description	Item Offered (Must Include Manufacturer & Item No.)	Estimated Annual Qty.	UoM	Unit Price	Extended Price
1	Face Masks: Cloth, Reusable, Earloop, 50/Pack	Mfg.: _____ Item No: _____	200	Pack	$	$
2	Face Masks: Disposable, Earloop, 50/Pack	Mfg.: _____ Item No: _____	2,000	Pack	$	$
3	Face Masks: N95 (NIOSH standards), 20/Pack	Mfg.: _____ Item No: _____	500	Pack	$	$
4	Face Masks: KN95, 20/Pack	Mfg.: _____ Item No: _____	500	Pack	$	$
5	Face Shield	Mfg.: _____ Item No: _____	500	Each	$	$
6	Isolation Gowns: Dispsable, Level 2, 100/Case, Size M	Mfg.: _____ Item No: _____	50	Case	$	$
7	Isolation Gowns: Dispsable, Level 2, 100/Case, Size L	Mfg.: _____ Item No: _____	50	Case	$	$
8	Isolation Gowns: Dispsable, Level 2, 100/Case, Size XL	Mfg.: _____ Item No: _____	50	Case	$	$
9	Isolation Gowns: Dispsable, Level 2, 100/Case, Universal Fit	Mfg.: _____ Item No: _____	50	Case	$	$
10	Safety Glasses, ANSI Z87.1 standard	Mfg.: _____ Item No: _____	1,000	Each	$	$
11	Goggles, ANSI Z87.1 standard	Mfg.: _____ Item No: _____	1,000	Each	$	$
12	Gloves: Nitrile, Exam Grade, 100/Box, 10 Boxes/Case, Size M	Mfg.: _____ Item No: _____	5	Case	$	$
13	Gloves: Nitrile, Exam Grade, 100/Box, 10 Boxes/Case, Size L	Mfg.: _____ Item No: _____	5	Case	$	$
14	Gloves: Nitrile, Exam Grade, 100/Box, 10 Boxes/Case, Size XL	Mfg.: _____ Item No: _____	5	Case	$	$
15	Gloves: Nitrile, General Purpose, 100/Box, 10 Boxes/Case, Size M	Mfg.: _____ Item No: _____	5	Case	$	$

SC-0475-20 CITYWIDE PERSONAL PROTECTION EQUIPMENT (PPE) SUPPLIES
BID PROPOSAL FORM
Revised per Addendum 2

16	Gloves: Nitrile, General Purpose, 100/Box, 10 Boxes/Case, Size L	Mfg.: _____ Item No: _____	5	Case	$	$
17	Gloves: Nitrile, General Purpose, 100/Box, 10 Boxes/Case, Size XL	Mfg.: _____ Item No: _____	5	Case	$	$
18	Hand Sanitizing Wipes, 5" x 8", 100/Container	Mfg.: _____ Item No: _____	2,500	Container	$	$
19	Hand Sanitizer: Gel, 8 oz. Pump Bottle or Flip-up Dispensing Cap	Mfg.: _____ Item No: _____	2,500	Bottle	$	$
20	Hand Sanitizer: Gel, 1 Gallon Bottle	Mfg.: _____ Item No: _____	100	Bottle	$	$
21	Hand Sanitizer: Liquid, 8 oz. Pump Bottle or Flip-up Dispensing Cap	Mfg.: _____ Item No: _____	2,500	Bottle	$	$
22	Hand Sanitizer: Liquid, 1 Gallon Bottle	Mfg.: _____ Item No: _____	100	Bottle	$	$
23	Spray Bottle w/ Trigger, Plastic, 8 oz.	Mfg.: _____ Item No: _____	500	Each	$	$
24	Hand Sanitizing Station with Floor Stand	Mfg.: _____ Item No: _____	200	Each	$	$
25	Hand Sanitizing Station Refill, 1000 ml - 1200 ml	Mfg.: _____ Item No: _____	1,000	Each	$	$
26	Paper Towels: Perforated Roll, 11" x 74', 30/Case	Mfg.: _____ Item No: _____	100	Case	$	$
27	Disinfectant: Spray, Aerosol, 19 oz. Can	Mfg.: _____ Item No: _____	2,500	Can	$	$
28	Non-Contact Infrared Digital Thermometer	Mfg.: _____ Item No: _____	500	Each	$	$
29	Pen Light Flashlight	Mfg.: _____ Item No: _____	50	Each	$	$
30	Isopropyl Alcohol, 16 oz. Bottle	Mfg.: _____ Item No: _____	50	Bottle	$	$
31	Tongue Depressors, Sterile, Individually Wrapped, 100/Box	Mfg.: _____ Item No: _____	50	Box	$	$
32	Cotton Swabs, Sterile, 6", 100/Pack	Mfg.: _____ Item No: _____	50	Pack	$	$

SC-0475-20 CITYWIDE PERSONAL PROTECTION EQUIPMENT (PPE) SUPPLIES
BID PROPOSAL FORM
Revised per Addendum 2

33	Batteries: Lithium, Coin 2032	Mfg.: _____ Item No: _____	250	Each	$	$
34	Batteries: Alkaline, AAA, 24/Pack	Mfg.: _____ Item No: _____	20	Pack	$	$

Bidder: _____

TERMS AND CONDITIONS

CITYWIDE PERSONAL PROTECTION EQUIPMENT (PPE) SUPPLIES

SCOPE
The Procurement Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments for Citywide Personal Protection Equipment (PPE) Supplies as listed in the bid documents.

AWARD
Award will be **BY GROUP** to the lowest responsive, responsible bidder(s). Bidders may elect to bid on all groups or selected groups but must bid on all items in a group for that group to be considered for award.

The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

TERM OF AGREEMENT
The term of this agreement will be one (1) year from the date of award with two (2) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents. Renewal options, if utilized, will be mutually agreed upon by the City and the supplier prior to commencement of said renewal. Supplier reserves the right not to renew the contract if it so desires.

MINIMUM REQUIREMENTS
Bidders must comply with the following requirements; failure to comply with either of these requirements may be grounds for rejection:

a. Registered to conduct business in the State of Florida at time of bid submittal.
b. Businesses located within Duval County must provide a Local Business Tax License.

STATE CONTRACTS
The City reserves the right to utilize contracts established by the State of Florida and/or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES
Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, to increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period. The City shall provide the awarded supplier with reasonable notice of any such changes.

DELIVERY
Delivery will be made to various City of Jacksonville locations. Prices quoted must include inside delivery. The City reserves the right to order on an as needed basis. The City reserves the right to add or subtract delivery locations as needed during the contract period.

NO deliveries shall be made without prior authorization via Purchase Order.

ESCALATION/DE-ESCALATION
All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Price Index for All Urban Consumers (CPI-U) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

PRICES
All unit prices shall remain firm for the term of the award and shall include freight, delivery, and handling charges to the delivery location(s).

SUBJECT: CITYWIDE PERSONAL PROTECTION EQUIPMENT (PPE) SUPPLIES

BID #: SC-0475-20

OPEN DATE: 07/22/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PURCHASING DIVISION

BASIS OF AWARD: BY ITEM TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDERS

NUMBER OF BIDS INVITED: 33 **NUMBER RECEIVED:** 50 **OTHER:** 3

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded to multiple suppliers on 8/20/20 in the total not-to-exceed award amount of $100,500.00.

Request approval to reduce the award to AA Medical Supplies in the amount of $5,000.00 and to increase the award to QuadMed, Inc. in the amount of $5,000.00.

Total estimated initial not-to-exceed expenditure amount shall remain $100,500.00. Period of service will be from date of award through August 19, 2021 with two (2) one (1) year renewal options.

Funding for this award will be encumbered by various accounts and executed by Purchase Order(s).

ATTACHMENTS: Recommendation Memo; Previous Awards

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: GREG PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 3/4/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 3/8/21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: CITYWIDE PERSONAL PROTECTION EQUIPMENT (PPE) SUPPLIES

BID #: SC-0475-20

OPEN DATE: 07/22/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PURCHASING DIVISION

BASIS OF AWARD: BY ITEM TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDERS

NUMBER OF BIDS INVITED: 33 **NUMBER RECEIVED:** 50 **OTHER:** 3

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded to multiple suppliers on 8/20/20. *Item 1: Face Masks: Cloth, Reusable, Earloop, 50/Pack* was awarded to Threez Company who has asked to rescind the award for that item due to an error in their Unit Price.

Recommend approval to rescind the award of Item 1 to Threez Company and award it to the next lowest responsive, responsible bidder, AA Medical Supplies, at the Unit Price in their submitted bid proposal ($29.99 per 50/pack).

Total estimated initial not-to-exceed expenditure amount shall remain $100,500.00. Period of service will be from date of award through August 19, 2021 with two (2) one (1) year renewal options.

Funding for this award shall be encumbered by various accounts and executed by Purchase Order(s).

ATTACHMENTS: Recommendation Memo; Revised Bid Tabulation; Suppliers' Letters

ANALYST: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: GREG PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/10/20

Teresa R. Eibeu _____ OTHER: _____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 9/11/20

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: CITYWIDE PERSONAL PROTECTION EQUIPMENT (PPE) SUPPLIES

BID #: SC-0475-20

OPEN DATE: 07/22/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PURCHASING DIVISION

BASIS OF AWARD: BY ITEM TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDERS

NUMBER OF BIDS INVITED: 33 **NUMBER RECEIVED:** 50 **OTHER:** 3

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was opened on 7/22/20. Recommend approval to reject the following suppliers for not properly returning the required paperwork: AAA Quality Maintenance; Aliron International, Inc.; Attis Healthcare, Inc.; Bloxr Solutions, LLC; Capital Medical Supply, Inc.; Gentox Medical Services; Get Fit by Journey, Inc.; Globaltek; Gnomedica, LLC; Green Dream; Honor & Compassion Homecare, LLC; IOT, LLC; Kentron Healthcare, Inc.; Locate Supply, Inc.; MACS Industrial Supplies, Inc.; Magtec Corporation; Med Concepts; Medical Equip. Sales dba Sun Surgical Supply; Oxygen Development, LLC; Red Phoenix Manufacturing; Sam Tell and Son, Inc.; Servomax, Inc.; Soho Apparel Group; Southeastern Paper Group; Think 360, Inc.; TMD Holdings, LLC; Two One Two New York, Inc.; US Health Express Corporation; Uweport, LLC; Wise Safety & Environmental; and Wurth Action Bolt and Tool Co.

Recommend approval of award to the following suppliers as the lowest responsive, responsible bidders: AA Medical Supplies (Items 2, 4, 5, 6, 7, 8, 9, 18, 19, 20, 21, 22, 28); Ever Ready First Aid (Item 3); Indian-American Trade, Inc. (Item 25); QuadMed, Inc. (Items 29, 30, 31, 32, 33); RBO Printlogistix, Inc. (Items 10, 11, 12, 13, 14, 15, 16, 17, 24); and Threez Company, LLC (Items 1, 23, 26, 27, 34).

Total estimated initial expenditure not-to-exceed $100,500.00. Period of service will be one (1) year from date of award with two (2) one (1) year renewal options.

Funding for this award shall be encumbered by various accounts and executed by Purchase Order(s).

ATTACHMENTS: Recommendation Memo; Responsiveness Review, Bid Tabulation; Rejection Letters; Terms & Conditions; Specifications

ANALYST: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: GREG PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/20/20

Teresa R. Eichner

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 8/20/20

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02