SUBJECT: RIVERFRONT PARK FISHING PIER

BID #: CP-0125-21 **OPEN DATE:** 2021-07-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION FIXED-JSEB PARTICIPATION

AGENCY: PUBLIC WORKS

BASIS OF AWARD: TOTAL BASE BID, PLUS SELECTED ALTERNATES (IF ANY)-LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (6) **NUMBER RECEIVED:** (3) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Shoreline Foundation, Inc., as the lowest responsive, responsible bidder for the Riverfront Park Fishing Pier Project in the total base bid amount of $354,830.00. Shoreline Foundation, Inc., has been determined to be in compliance of the 20% JSEB requirements for this project. The bid alternates will not be awarded at this time.

This award is to be funded by account(s): 001235.167001.565050.1.32111-381910 - to be executed by formal contract through Office of General Counsel.

Attachments: Recommendation Memo, Bid Tabulation Sheet, JSEB Letter, Basis of Award, Scope of Work

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
for MARILYN LAIDLER GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Robin G. Smith P.E., Chief, Engineering & Construction Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
214 N. Hogan St., 10th floor
Jacksonville, FL 32202
(904) 255-8786
www.coj.net

ONE CITY. ONE JACKSONVILLE

August 2, 2021

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P.E.
Director

FROM: Robin G. Smith, P. E.
Chief, Engineering & Construction Management

Daryl T. Joseph
Director, Parks, Recreation and Community Services

SUBJECT: RECOMMENDATION TO AWARD

RE: Riverfront Park Fishing Pier
Bid No.: CP-0125-21
Bid Date: July 21, 2021
Award Amount: $354,830.00

The Department of Public Works has tabulated and reviewed the three (3) bids received on the referenced project for accuracy and compliance with the contract documents. The apparent low bid by Shoreline Foundation, Inc., has also been reviewed by the EBO Office who has determined that the bidder is in compliance with the 20% JSEB requirements established for this project. In addition, Public Works has confirmed through www.myfloridalicense.com the appropriate licenses for this contractor and listed subcontractors, if applicable.

We therefore recommend that award of the Total Base Bid for Riverfront Park Fishing Pier be awarded to Shoreline Foundation, Inc., 2781 SW 56th Avenue, Pembroke Park, Florida, 33023, in accordance with the attached bid documents in the amount of $354,830.00.

Funding for this project should be as follows:

ACCOUNTS:	TOTAL
001235	
PRSC Parks & Rec Capt'l Projects, Parks & Rec	
565050	
1	
32111-381910	
$354,830.00	$354,830.00

RGS/lw

Attachments

cc: Lori West, Engineering and Construction Management
Robert Scott, P.E. Engineering and Construction Management

ss

PQ-HORIZONTAL MARINE

TITLE: RIVERFRONT PARK FISHING PIER
BID NO: CP-012841 (PUBLIC WORKS)
OPEN DATE: JULY 21, 2021 @12:00 PM
ANALYST: MARILYN LADLER
NO. INVITED: (8) No. Received: (3) No Bids: (0)
RECORDED BY: MELISSA PENCE
ANNOUNCER: John Hannon/Sec

ITEM #	DESCRIPTION	Quantity	UOM	SHORELINE FOUNDATION, INC	HAL JONES CONTRACTOR Dba VERCELLIO & GROGAN, INC.	ERS CORP	
1	TOTAL BASE BID	1	Job	$ 354,830.00	$ 474,200.00	$ 428,843.33	
	BID BOND/SECURITY			✓	✓	✓	
	FOR M 4A			✓	✓	✓	
	LICENSED SUBS			✓	✓		
	JSEB PARTICIPATION			Yes	Yes		
	Conflict of Interest:			✓	✓	✓	
	Addendums (1, 2):			1,2	1,2	1,2	

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

August 4, 2021

To: Gregory A. Pease, Chief
Procurement Division

From: Aileen Cruz, Business Analyst AC
Equal Business Opportunity Office / Jacksonville Small & Emerging Business Program

Re: **CP-0125-21 – Riverfront Park Fishing Pier**

The Jacksonville Small & Emerging Business (JSEB) Office has reviewed the low bidder/proposer for compliance with the Jacksonville Small and Emerging Business (JSEB) program. Based upon the review, and the areas of certification, the lowest bidder/proposer is **Shoreline Foundation Inc**, with a total bid of **$354,830.** Based upon review of the JSEB schedule of work, the letters of intent, and the areas of certification, the lowest bidders/proposers, meet the goal by utilizing 20% participation to the following JSEB's:

R J Tripp Inc DBA J. L. Tripp Builders	$ 71,800.00

Our review efforts are documented and available upon request. Please let us know if you have any questions or concerns. I can be reached at (904) 255-8828.

cc: Marilyn Laidler
Dinah L. C. Mason

E. **BID CHANGES**

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bidding documen s inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

F. **CONSTRUCTION COMPLETION**

The CONTRACTOR shall begin work within ten (10) calendar days, including Sundays and holidays, after the date of written notice from the owner to begin work, and shall complete the Base Bid work within 150 calendar days including Sundays and holidays, after the expiration of such ten (10) day notice. If the Bidder determines that "off-hours" work is anticipated to complete the project within such allotted times, a schedule therefore shall be attached to this proposal as required by Section 20.3.4 of the General Conditions.

G. **BID SECURITY**

If Bid Security is required for this project, a Certified Check on Bid Bond 5% _____ (or) Cashier's Check on _____ (or) Bid Bond properly executed by the undersigned and by qualified surety in the sum of _____ representing not less than five percent (5%) of the total amount of Bid, made payable to the Tax Collector, City of Jacksonville, Florida, which the undersigned Bidder hereby deposits as a guarantee of good faith and which it agrees to forfeit to the CITY of Jacksonville, not as a penalty, but as fixed and liquidated damages in the event it fails to enter into Contract, or fail to furnish the contract bond required in accordance with the Special Conditions within ten (10) days after receipt of the contract.

H. **SUBMITTAL STATEMENT**

The undersigned Bidder certifies that this proposal is made in good faith, without collusion or connection with any other entity bidding on this work.

The undersigned Bidder has examined and read (cover to cover) all Drawings, Specifications, General and Special Conditions, and other Contract Documents, and all Addenda thereto; and is acquainted with and fully understands the extent and character of the work covered by this Proposal and the specified requirements, for the proposed work.

The undersigned Bidder certifies that no officer or agent of the CITY will directly or indirectly benefit from this bid.

The undersigned Bidder states that this Proposal is made in conformity with the Contract Documents, and agrees that in case of any discrepancy or differences between its Proposal and the Contract Documents, the provisions of the latter shall prevail.

The undersigned Bidder certifies that it has carefully examined the foregoing Proposal after the same was completed and has verified every item placed thereon; and agrees to indemnify, defend and save harmless the CITY against any cost, damage or expense which may be incurred or caused by any error in the Bidder's preparation of same.

The undersigned Bidder states that all applicable taxes are included in the unit prices or Lump Sum Bid and acknowledges this project is not exempt from the State or Local Sales or Use taxes, and payment of such taxes is the responsibility of the Bidder.

The undersigned Bidder certifies that it has reviewed the provisions of the Jacksonville Ethics Code contained in Chapter 602, Jacksonville Ordinance Code, and the provisions of the purchasing Code contained in Chapter 126, Jacksonville Ordinance Code.

The undersigned Bidder agrees to keep its bid in effect for 150 calendar days after the Bid Opening date to allow the CITY time to award the bid, should it be awarded, and time to prepare and execute the contract (or issue the purchase). This time period begins at the time bids are opened and ends upon the issuance of Notice to Proceed (NTP) by the CITY. The bid prices shall remain in effect throughout the life of the Contract. Failure of the CITY to issue NTP within the specified time period shall allow Bidder to withdraw its Bid and terminate its contract without penalty or forfeiture of Bid Bond. Failure of the CITY to issue NTP within the specified time period shall not entitle Bidder to an adjustment of its Bid prices, unless mutually agreeable by the CITY.

(REMAINDER OF PAGE HAS BEEN INTENTIONALLY LEFT BLANK)

The undersigned Bidder certifies, under penalty of perjury and contract rescission, that it has all required licenses to perform the work required to fulfill the terms of the contract resulting from a successful bid. Furthermore, the undersigned Bidder affirms that all subcontractors requiring to be licensed are listed in Appendix "C" and are properly licensed to perform work on their respective portions of this project. The successful bidder will be required to sign an affidavit in accordance with the above provision prior to award of the project.

PRESIDENT

SECRETARY

TREASURER

If Corporation, Affix
Corporate Seal

Shoreline Foundation, Inc.
NAME OF BIDDER

, President
SIGNATURE AND TITLE

954.985.0460
BUSINESS TELEPHONE

EMERGENCY TELEPHONE

2781 SW 56th Avenue
BUSINESS ADDRESS

Pembroke Park
CITY

Florida, 33023
STATE AND ZIP CODE

(REMAINDER OF PAGE HAS BEEN INTENTIONALLY LEFT BLANK)

seminar/team building workshop. At this planning session, arrangements will be made to determine workshop attendees, agenda, duration, location and facilitator, if needed. Participants should include the ENGINEER and key project personnel, and the CONTRACTOR'S Project Manager and key project personnel. The project Design Engineer, key local government personnel, representatives of Subcontractor utilities, representatives of regulatory agencies and others, may also be invited to attend as necessary. Management personnel consisting of the Director-level head of the CITY'S using agency and a Corporate Officer or other person representing ownership of the CONTRACTOR shall also participate in the partnering workshop and its implementation.

2.30.3 Follow-up workshops may be held periodically throughout the duration of the Contract as agreed to by the CITY and the CONTRACTOR.

2.31 JACKSONVILLE SMALL EMERGING BUSINESS ("JSEB") PROGRAM

Certain projects are designated to be included in the Jacksonville Small Emerging Business Program ("JSEB") established by Ordinance Code 2004-602; projects are so designated in Section 2.31.1 below.

2.31.1 This project has been selected to utilize the following method for achieving JSEB utilization and goals under the Jacksonville Small Emerging Business Program:

a. The Participation Percentage Plan (See Section 5 of Contract Documents) ☒

b. The Set Aside Plan (See Section 6 of Contract Documents) ☐

c. The Encouragement Plan (See Section 7 of Contract Documents) ☐

2.31.2 In order to be qualified as participants in the Equal Business Opportunity Program, contractors, subcontractors, suppliers, and other business entities, including joint ventures, must have been previously certified by the CITY in accordance with Ordinance Number 2004-602.

2.32 SOLICITATION SILENCE POLICY

The City of Jacksonville has implemented a Solicitation Silence Policy that prohibits certain oral communication regarding a solicitation during the period the policy is in effect. Written communications to the Chief of the Procurement Division or his/her staff are allowed at all times.

Contract and furnish the required bonds within ten (10) days after notification. If it withdraws or fails to provide the bonds, the Bid Security and all proceeds there from shall become the property of the CITY as agreed upon, to be fixed as reasonable liquidated damages. In any Contract involving the expenditure of Federal funds, the bond must be written by a Federally approved bonding agency. A copy of the currently approved agencies will be furnished prospective bidders on request from the U. S. Department of Housing and Urban Development (H.U.D.).

Federal funds involved? Yes ☐ No ☒
Bid Security Required? Yes ☒ No ☐

2.4 RETURN OF BID SECURITY

2.4.1 As soon as Bids have been satisfactorily evaluated by the CITY, the Bid Securities accompanying Bids which in the CITY's judgment would not likely be considered for the award may be returned. All other Bid Securities will be held until the award has been made and executed, after which the Bid Securities will be returned to the respective Bidders who tendered same.

2.5 BID PROPOSAL

2.5.1 All Bids must be made on the attached Proposal form. (Bidders are cautioned to make their Proposals on the Proposal form and not in the blank spaces in the Contract Agreement form.) The CITY may reject Bids which are incomplete, conditioned, or obscure; or which contain additions, interlineations, omissions, alterations, or other similar irregularities unless all changes, corrections and erasures, are INITIALED by the same person signing the bid. All blank spaces on the Proposal must be completed or, where permissible, contain the statement "No Bid." All blank spaces shall be filled, and all entries shall either be typed or in ink.

2.5.2 Bids must be properly signed in ink by the Bidder if an individual or by an authorized official or agent when the Bidder is a partnership, firm or corporation. When the Bid is made by a partnership, firm or corporation, the signature must include the firm name and title of the official or person authorized to bind the entity to the Contract. Proof of signature authority, and the names and business addresses of the President, Secretary, and Treasurer of corporations, or principals in partnerships is required.

2.5.3 The Bid, with the accompanying Bid Security, must be enclosed in a sealed envelope and be addressed to the City of Jacksonville, Florida. The envelope shall be mailed or delivered to Suite 105, Ed Ball Building, 214 N. Hogan Street, Jacksonville, Florida 32202. The Bid number shall be shown on the OUTSIDE of the envelope. The Bidder shall

B. BASIS OF AWARD

The project may be awarded to the lowest responsive, responsible Bidder contingent on the availability of funds within the project's approved budget. The Total Base Bid plus selected Alternate(s), if any, will be used to determine the lowest bidder. If selected, Alternate(s) will be awarded in the order listed (i.e. - 1,2,3…). The CITY has the right to reject any or all bids.

C. REVISIONS OF BID PROPOSAL FORM

Request for revision of the Bid Proposal Form must be made to the ENGINEER at least ten (10) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

D. CONTRACT EXPIRATION DATE

The Contract expiration date shall be established as follows:

The notice to proceed date plus ten (10) calendar days for mobilization, plus the construction time established in the Proposal, plus time extensions pursuant to valid change orders (which shall establish the construction completion date), plus 120 days to assure a contract exists beyond the scheduled construction completion date in order to comply with Executive Order Number 2013-05.

Riverfront Park Fishing Pier

SECTION 30

SCOPE OF WORK

30.1 Scope The work covered by these plans and specifications consists of furnishing all labor, materials and equipment; and performing all operations necessary for the construction of **Riverfront Park Fishing Pier**, as specified in the Contract Documents.

30.2 Location This project is located on River Road between Landon Ave and Laverne St. in Jacksonville.

30.3 Intent It is the intent of these Contract Documents to construct the **Riverfront Park Fishing Pier** as shown in the plans and specifications. It is not the intent of these Contract Documents to minutely define the mode and fabric of construction of this project, but rather to set forth reasonable and rational criteria for the construction thereof.