SUBJECT: Community-Based Afterschool Meals Program - Rebid

BID#: SC-0345-20 **OPEN DATE: 3/25/20**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2020 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 NUMBER RECEIVED 1 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to decrease the award with Compass Group USA, Inc. by and through its Canteen Division by $145,848.25 for the period ending September 30, 2021. Total revised estimated expenditure amount not to exceed $1,056,380.00.

Funding Source: 10902.181305.534210.008929.00000000.00000.0000000 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

Analyst: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

MEMORANDUM

DATE: September 17, 2020

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Michael Weinstein, KHA, Chief Executive Officer
Saralyn Grass, KHA, Chief Program Officer
Tyrica Young, KHA, Director of Out of School Grants
Joyce J. Watson, Director, KHA Administration

SUBJECT **Request to Amend Procurement Award BID#: SC-0345-20 to Decrease the Estimated Expenditure Amount Not to Exceed by $145,848.25**

The Kids Hope Alliance respectfully requests to amend the Procurement Award for Compass Group USA, Inc., by and through its Canteen Division by $145,848.25. This action is necessary to align with the approved Grant budget that was approved by the Florida Department of Health for Afterschool Meals Program for Fiscal Year October 1, 2020 through September 30, 2021. The total revised estimated expenditure amount not to exceed is $1,056,380.00.

Fund	Center	Account	Project	Activity	Interfund	Future
10902	181305	534210	008929	00000000	00000	0000000

Attached are the following documents. They are:

1) Florida Department of Health, Afterschool Meals Program budget that includes the funding for the Food Service Operations for FY 20/21.
2) Copy of Site Listing Projections
3) Copy of Canteen's Quote
4) Copy of Current Procurement Award – SC-0345-20

Upon approval of this request, an amendment will be executed by formal contract amendment through the Office of General Counsel.

If you need additional information, please contact Tyrica Young at 255-4423 or Joyce Watson at 255-4444.

Cc: **Annette Burney, Purchasing Analyst Procurement**
April Hart, Assistant Director, KHA Finance

Young, Tyrica

From: Mari, Paula <Paula.Mari@compass-usa.com>
Sent: Tuesday, September 8, 2020 11:53 AM
To: Bogarty, Heather
Cc: Young, Tyrica; McClure, Eric; Calhoun, Venesha
Subject: RE: [Ext] Kids Hope Alliance 2020-21 Rates and Menu
Attachments: Cold Menu School 20-21 (1).docx

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

$2.82 (your cold rate)

canteen Paula Mari, DTR
Director
904/248-4688 Office
904/254-9612 Cell

From: Bogarty, Heather <HBogarty@coj.net>
Sent: Tuesday, September 8, 2020 10:08 AM
To: Mari, Paula <Paula.Mari@compass-usa.com>
Cc: Young, Tyrica <TyricaY@coj.net>; McClure, Eric <EMcClure@coj.net>; Calhoun, Venesha <VCalhoun@coj.net>
Subject: [Ext] Kids Hope Alliance 2020-21 Rates and Menu

This email contains a link or attachment. Please make sure it's from a trusted source before you open the attachment or click on the link

Good morning Paula,

Please provide the rate Canteen will charge the Kids Hope Alliance for the COVID-19/ Emergency meals for the 2020-21 Fiscal Year and a copy of the menu.

Thank you,

Heather Bogarty
Kids Hope Alliance | Nutrition Program Assistant
1095 A. Philip Randolph Blvd. | Jacksonville, FL 32206
Tel: (904) 255-4415
Fax: (904) 255-4497 |
www.kidshopealliance.org | @KidsHopeJax

PLEASE NOTE THAT UNDER FLORIDA'S VERY BROAD PUBLIC INFORMATION LAW, E-MAIL COMMUNICATIONS TO AND FROM CITY OFFICIALS ARE SUBJECT TO PUBLIC DISCLOSURE

This email is subject to certain disclaimers, which may be reviewed via the following link. http://www.compass-usa.com/disclaimer/

AfterSchool Meals Program
Community Based
FY2020-2021

canteen
ALWAYS FRESH. ALWAYS ON.

Description	Total Meals	Rate	Amount
Canteen Grab & Go/Emergency COVID-19 Supper	374,603	$2.82	$1,056,380
Total			$1,056,380

Automated Budget for Current Unaffiliated AMP Sponsors

Enter Fiscal Year:	2021	Total Food Service Operational Cost over Total Projected Earnings for 1 year (Must be above 85%)	93%
Enter Authorization Number:	1109		
Enter Amendment #: (If applicable)			
Projected Administrative Earnings Amount	$ 160,390.08	Total Projected Earnings for One Year	$ 1,135,281
		Total Admin and Operational Service Costs	$ 1,186,632

Please note: The fields in the Budget Summary are automatically calculated from Schedules 1-20.

Schedule #		Total Allowable Costs to CCFP (a)	Total Amount to be Charged to CCFP (b)	Allowable CCFP Costs Covered by Other (Non-CCFP) Funding Source(s) (c)	Total Admin. Budget (All Funding Sources) (b) + (c)
	ADMINISTRATIVE LABOR				
1a	Employee Compensation & Employer Taxes	$90,310	$67,551	$22,759	$90,310
2a-i	Benefits	$20,437	$14,125	$6,312	$20,437
	Subtotal Administrative Labor	$110,747	$81,676	$29,071	$110,747
	ADMINISTRATIVE SUPPLIES				
3	Equipment $5,000 and over	$0	$0	$0	$0
4	Equipment/Furniture under $5,000	$0	$0	$0	$0
5	Office Supplies	$2,551	$2,551	$0	$2,551
6	Printing and Postage	$3,289	$3,289	$0	$3,289
	Subtotal Administrative Supplies	$5,840	$5,840	$0	$5,840
	ADMINISTRATIVE SERVICES				
7	Office Space Rental or Lease	$4,672	$0	$4,672	$4,672
7a	Office Space Owned	$0	$0	$0	$0
8	Utilities	$0	$0	$0	$0
9	Insurance Premiums	$455	$0	$455	$455
10	Contracted/Professional Services	$0	$0	$0	$0
11	Equipment Rental/Lease	$0	$0	$0	$0
12	Communications	$941	$941	$0	$941
13	Advertising/Public Information Services	$0	$0	$0	$0
14	Other Admin Svcs. & Supplemental Budget	$0	$0	$0	$0
	Subtotal Administrative Services	$6,068	$941	$5,127	$6,068
	ADMINISTRATIVE TRAVEL				
15	Program Operations Travel	$444	$444	$0	$444
16	In-State Travel	$0	$0	$0	$0
17	Out-of-State Travel	$0	$0	$0	$0
	Subtotal Administrative Travel	$444	$444	$0	$444
	TRAINING AND EDUCATION				
18	**Staff and Site Training**	$0	$0	$0	$0
	INDIRECT COSTS				
19	**Indirect Costs - attach copy of plan**	$7,153	$0	$7,153	$7,153
	ADMINISTRATIVE COST TOTALS	$130,252	$88,901	$41,351	$130,252
	FOOD SERVICE				
20	**Operational Costs**	$1,056,380	$1,046,380	$10,000	$1,056,380
	FOOD SERVICE OPERATIONAL COST TOTALS	$1,056,380	$1,046,380	$10,000	$1,056,380
	GRAND TOTAL -	$1,186,632	$1,135,281	$51,351	$1,186,632

If the Administrative Total Cost for Total Amount to be Charged to CCFP must match or be less than the Projected Administrative Earnings Amount from the PEW unless the Total Food Service Operational Cost Percentage is 85% or more. If the Total Food Service Operational Cost Percentage is 85% or greater, then the Projected Administrative Earnings Amount to be charged to the CCFP can be greater than the Projected Administrative Earnings Amount. The Grand Total in Column (b), Total Amount to Be Charged to CCFP, cannot exceed the Total Projected Earnings for One Year. If the Total Food Service Operational Cost Percentage and the Grand Total in Column (b) cells are GREEN, then the budget is acceptable. If the Total Food Service Operational Cost Percentage and the Grand Total in Column (b) cells are RED, then changes to the budget must be made.

Check the source(s) of funds your organization has available to pay for potential over-claims of CCFP reimbursement (choose at least one):

If OTHER was selected, give description in the green box

Does your organization currently employ staff or officers or directors who are related by blood or marriage? No

Michael Weinstein
Sponsor Representative: Name (Print) | Signature | Date 9/1/20

DOH Use Only

Has a FDOH Official Approved this budget?

DOH Representative: Name (Print) | Signature | Date

Kids Hope Alliance
Afterschool Meals Program
Oct 2020 - September 2021 Projections

Agency	Site	Order #	October	November	December	January	February	March	April	May	August	September	Total
Police Athletic League of Jacksonville	33rd Street PAL (Northside PAL)	50	1050	850	650	900	950	850	750	950	600	950	8500
Abyssinia MBC	Abyssinia MBC	125	2625	2125	1625	2250	2375	2125	1875	2375	1500	2162	17375
America's Little Leaders	America's Little Leaders	40	840	680	520	720	760	680	600	760	480	760	5560
COJ Parks & Rec	Balis Community Center	20	420	340	260	360	380	340	300	380	240	380	2780
COJ Parks & Rec	Beachwood Community Center	40	840	680	520	720	760	680	600	760	480	760	5560
COJ Parks & Rec	Clanzel T. Brown Community Center	20	420	340	260	360	380	340	300	380	240	380	2780
COJ Parks & Rec	Dinsmore Community Center	20	420	340	260	360	380	340	300	380	240	380	2780
Don't Miss A Beat	Don't Miss a Beat at Edith Brown Ford	25	350	425	325	450	475	425	375	475	300	475	3300
COJ Parks & Rec	Emmett Reed Community Center	20	420	340	260	360	380	340	300	380	240	380	2780
Global Outreach Charter Academy	Global Outreach Charter Academy	80	1680	1360	1040	1440	1520	1360	1200	1520	960	811	11120
COJ Parks & Rec	Henry T. Jones Community	20	420	340	260	360	380	340	300	380	240	380	2780
Jacksonville Classical Academy	Jacksonville Classical Academy	140	2940	2380	1820	2520	2660	2380	2100	2660	1680	2660	19460
COJ Parks & Rec	Johnnie Walker Community Center	20	420	340	260	360	380	340	300	380	240	380	2780
Jacksonville Urban League	JUL Ft Caroline Empowerment Center	50	1050	850	650	900	950	850	750	950	600	950	6950
COJ Parks & Rec	Julian Barrs Community Center	20	420	340	260	360	380	340	300	380	240	380	2780
Kidz Xtreme	Kidz Xtreme at Hollybrook Homes Apartments	100	2100	1700	1300	1800	1900	1700	1500	1900	1200	1900	13900
Krumpin 4 Success	Krumpin 4 Success	50	1050	850	650	900	950	850	750	950	600	950	6950
COJ Parks & Rec	Lewis Cobb Community Center	20	420	340	260	360	380	340	300	380	240	380	2780
Malvai Washington Kids Foundation	Malivai Washington Kids Foundation	85	1785	1445	1105	1530	1615	1445	1275	1615	1020	1615	11815
Police Athletic League of Jacksonville	Mallison Park PAL	35	735	595	455	630	665	595	525	665	420	665	4865
COJ Parks & Rec	Mary Lena Gibbs Community	20	420	340	260	360	380	340	300	380	240	380	2780
Boys and Girls Club of Northeast Florid	McKensie Wilson Countryside Boys & Girls Club	50	1050	850	650	900	950	850	750	950	600	950	6950
Boys and Girls Club of Northeast Florid	McKensie Wilson Portside Boys & Girls Club	50	1050	850	650	900	950	850	750	950	600	950	6950
COJ Parks & Rec	Mitchell Community Center	10	210	170	130	180	190	170	150	190	120	190	1390
Police Athletic League of Jacksonville	Monument PAL	50	1050	850	650	900	950	850	750	950	600	950	6950
Boys and Girls Club of Northeast Florid	NFL Youth Education Town Boys & Girls Club	100	2100	1700	1300	1800	1900	1700	1500	1900	1200	1900	13900
Pace Center for Girls Jax	Pace Center for Girls Jax	50	1050	850	650	900	950	850	750	950	600	950	6950
River City Science Academy	River City Science Academy Elementary	50	1050	850	650	900	950	850	750	950	600	950	6950
River City Science Academy	River City Science Academy Innovations	90	1890	1530	1170	1620	1710	1530	1350	1710	1080	1710	12510
River City Science Academy	River City Science Academy Middle/High	50	1050	850	650	900	950	850	750	950	600	950	6950
The Sanctuary of Northeast Florida	Sanctuary on 8th Street	50	1050	850	650	900	950	850	750	950	600	950	6950
Tiphne Darshay Hollis Foundation	TDH 24 Hour Christian Academy	50	1050	850	650	900	950	850	750	950	600	950	6950
Boys and Girls Club of Northeast Florid	The Boys and Girls Club at Southwind Villas	80	1680	1360	1040	1440	1520	1360	1200	1520	960	1520	11120
Boys and Girls Club of Northeast Florid	The Bridge Boys and Girls Club	120	2520	2040	1560	2160	2280	2040	1800	2280	1440	2280	16680
The Carpenter's Shop Center	The Carpenter's Shop	80	1680	1360	1040	1440	1520	1360	1200	1520	960	1520	11120
Boys and Girls Club of Northeast Florid	Victory Pointe Boys & Girls	80	1680	1360	1040	1440	1520	1360	1200	1520	960	1520	11120
Vision for Excellence	Vision For Excellence at McGirts Creek	50	1050	850	650	900	950	850	750	950	600	950	6950
Wayman Community Development Co	Wayman Academy of the Arts	100	2100	1700	1300	1800	1900	1700	1500	1900	1200	1900	13900
Boys and Girls Club of Northeast Florid	Woodland Acres Boys & Girls Club (Baxter E. Lut	100	2100	1700	1300	1800	1900	1700	1500	1900	1200	1900	13900
	Total	2210	46235	37570	28730	39780	41990	37570	33150	41990	26520	41068	374603
					Purchase amount		Projecetion total						
Projected New Sites for FY2020-2021			Total			$2.82		374603		1,056,380			