SUBJECT: COUNTYWIDE STREET SWEEPING

BID #: CS-0253-21 **OPEN DATE:** 08/26/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION CONTRACT – OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2022 WITH TWO (2), TWO (2) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, U.S.A. Services of Florida, in the initial not-to-exceed expenditure amount of $1,000,000.00. The service period will be from October 1, 2020 through September 30, 2022 with two (2), two (2) year renewal options.

Funding shall be encumbered from account 44101.156002.534100 and processed via Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2020. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo; Bid Tabulation, Basis of Award, Scope of Work, Addendum 1

ANALYST: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Stephen D. Long Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 472-2900
www.coj.net

ONE CITY. ONE JACKSONVILLE

September 9, 2020

MEMORANDUM

TO: Greg Pease, Chief,
Procurement Division

THRU: John P. Pappas, Jr. P.E., Director of Public Works

FROM: Steven D. Long Jr., P.E. Chief
Right of Way and Stormwater Maintenance Division

RE: **RECOMMENDATION TO AWARD**
Countywide Street Sweeping

Bid No.: CS-0253-21
Bid Date: August 26, 2020
Award Amount: $1,000,000.00

Please be advised that the Right of Way and Stormwater Maintenance Division of the Department of Public Works has reviewed bids on the above-referenced contract and determined that USA Service of Florida Inc., 448 Spring Hammock Ct., Longwood, Fl. 32750, submitted the lowest qualified responsive bid in the amount of $359,033.20 per year for the above-referenced bid. There were a total of two (2) bidders.

We, therefore, recommend the subject bid in the amount of $1,000,000.00 be awarded to USA Service of Florida Inc., the lowest conforming bidder for the initial two (2) year Contract Period. The initial Contract Period will be from October 1, 2020 to September 30, 2021 with two (2) two (2) year renewal options. Work will be issued by individual purchase order and funding should be encumbered from Right of Way and Stormwater Maintenance Division account 44101 156002 534100 00000 00000000 00000.

Attached are the Bid Tabulations, Addendum One, Section 3 Paragraph F of the Bid Specifications, and the lowest qualified responsive Bid Submittal.

If you require any additional information, you may contact Robert Young at 255-4294.

SL: RY

cc Dan Pearson, Procurement
Olive Wallace-Cohen, Procurement
Robert Young, RoWSM
Tammy Duggan, RoWSM

BID TABULATION
SUMMARY

		U.S SWEEPING, INC.	U.S.A. SERVICES OF FLORIDA
Title:	COUNTYWIDE STREET SWEEPING		
Bid No:	CS-0253-21		
Open Date:	AUGUST 26, 2020		
Analyst:	DAVID KLAGES		
No. Invited:	(5) **No. Received:** (2) **Other:** (0)		
Recorded By:	RENATTA BARNETT		
	TOTAL BASE BID (Items 1 - 6):	$558,927.36	$359,033.20
	Bid Form (Section 3-1):	Yes	Yes
	Bid Proposal Form (Items 1 - 6):	Yes	Yes
	Conflict of Interest Certificate:	Yes	Yes
	Insurance Agent Acknowledgement Form:	Yes	Yes
	Bid Bond:	Yes	Yes
	Addenda 1 & 2:	Missing #2	Yes

BID TABULATION

Title:	COUNTYWIDE STREET SWEEPING
Bid No:	CS-0253-21
Open Date:	AUGUST 26, 2020
Analyst:	DAVID KLAGES
No. Invited:	(5) **No. Received:** (2) **Other:** (0)
Recorded By:	RENATTA BARNETT

Item No.	Description	Unit	Approx. Curb Miles	U.S. SWEEPING, INC.				U.S.A. SERVICES OF FLORIDA			
				Unit Price	Cycle Price	Est. Annual Cycles	Extended Price	Unit Price	Cycle Price	Est. Annual Cycles	Extended Price
1	North Area Sweeping (Initial Sweep)	Curb Mile	40	$48.96	$1,958.40	1	$1,958.40	$31.45	$1,258.00	1	$1,258.00
2	North Area Sweeping (Routine Cycles)	Curb Mile	349	$48.96	$17,087.04	8	$136,696.32	$31.45	$10,976.05	8	$87,808.40
3	South Area Sweeping (Initial Sweep)	Curb Mile	40	$48.96	$1,958.40	1	$1,958.40	$31.45	$1,258.00	1	$1,258.00
4	South Area Sweeping (Routine Cycles)	Curb Mile	697	$48.96	$34,125.12	8	$273,000.96	$31.45	$21,920.65	8	$175,365.20
5	West Area Sweeping (Initial Sweep)	Curb Mile	40	$48.96	$1,958.40	1	$1,958.40	$31.45	$1,258.00	1	$1,258.00
6	West Area Sweeping (Routine Cycles)	Curb Mile	366	$48.96	$17,919.36	8	$143,354.88	$31.45	$11,510.70	8	$92,085.60
				TOTAL BASE BID (Items 1 - 6):			$558,927.36	TOTAL BASE BID (Items 1 - 6):			$359,033.20

Note:
Cycle Price = Approximate Curb Miles x Unit Price.
Extended Price = Cycle Price x Estimated Annual Cycles.

B. **BASIS OF AWARD**

The project may be awarded to the lowest responsive, responsible Bidder for the Total Base Bid contingent on the availability of funds within the project's approved budget. The City has the right to reject any or all bids if it is in the best interest of the City.

C. **REVISIONS OF BID PROPOSAL FORM**

Request for revision of the Bid Proposal Form must be made to the ENGINEER at least ten (10) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

D. **CONTRACT EXPIRATION DATE**

The Contract expiration date shall be established 120 calendar days after the scheduled construction completion date in order to comply with Executive Order 2013-05.

E. **BID CHANGES**

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bidding documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

F. **CONSTRUCTION COMPLETION**

The intent of this contract is that the Contractor provides Countywide Street Sweeping services during the period of Fiscal Years 2021 and 2022 (October 1, 2020 through September 30, 2022). The Contractor shall begin work within ten (10) calendar days, including Sundays and holidays, after issuance of a Blanket Order or Purchase Order from the City. No Blanket Orders or Purchase Orders will be issued under this Contract after September 30, 2022 unless the Contract is renewed. The active Contract will expire 120 days thereafter. All work started under a Blanket Order or Purchase Order shall be completed by the expiration date. By mutual agreement of both parties, provided funds are available, the Contract may be extended two (2) times for a period of two (2) years each. Each extension amendment of the contract will be amended prior to September 30th of the current contract fiscal year. Based upon the agreement of all parties, the Contract Unit Prices may be adjusted at the time of renewal based on the stated Consumer Price Index (CPI) for All Urban Consumers - South Region All Items, (Series CUURO300SAO), over the preceding twelve (12) months from the date of Contract Award. The adjusted Contract Unit Prices will be calculated using the current Contract Unit Prices and adjusting them by the amount of the stated CPI. The subsequent optional renewals, if both the CITY and the CONTRACTOR agree, may also include a Contract Unit Price adjustment based on the CPI for the preceding twelve months from the award date of the second contract. Contract Unit Prices will be adjusted by applying the CPI to the previously adjusted Contract Unit Prices for the first renewal option.

COUNTYWIDE STREET SWEEPING
SECTION 30

SCOPE OF WORK

30.1 Scope

The work covered by these specifications consists of furnishing all labor, equipment, and materials, and performing all operations necessary for the complete collection, transportation and lawful disposal of debris and other foreign materials from City roads and bridges located within the City of Jacksonville in accordance with the Contract Documents.

30.2 Intent

It is the intent of these Contract Documents to provide a continuing contract between the City of Jacksonville and a qualified Contractor during fiscal year 2021 (October 1, 2020 – September 30, 2021) for the cleaning and sweeping of roads and bridges from curb to curb at various locations within the City limits.

It is not the intent of these Contract Documents to minutely define the mode, means, methods, techniques, sequence of construction and/or programs incident to the Contractor's work, but rather to set forth rational and reasonable criteria for the performance thereof.

At no time shall the Contractor dictate unit prices or quantities required to produce a complete project.

The Contractor shall obtain all required permits (local, State and Federal), including but not limited to, the NPDES Permit and the approval of the Maintenance of Traffic Plan prior to commencing with the work. The Contractor must adhere to all permit requirements.

30.3 Location

Work sites for this project will be located within the limits of the City of Jacksonville as shown on the Project Location Map on the following page, and as outlined in in Appendixes "A" and "B". Work may take place on any street, highway, on City property, or on private property with an approved easement. The area depicted as "Old Core City" will not be included in the areas to be swept.

CITY OF JACKSONVILLE
PROCUREMENT DIVISION
Ed Ball Building, 8th Floor
214 N. Hogan Street
Jacksonville, Florida 32202

ADDENDUM NO:	**ONE (1)**
BID NUMBER:	**CS-0253-21**
TITLE OF BID:	**COUNTYWIDE STREET SWEEPING**
OPENING TIME AND DATE:	**AUGUST 26, 2020 @ 2:00 P.M.**

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT AND WILL BE PART OF THE CONTRACT.

1. **REVISED BID NAME AND NUMBER:**
   The solicitation name and number are hereby changed to **CS-0253-21 COUNTYWIDE STREET SWEEPING**. Any references to CP-0253-21 and/or Citywide Street Sweeping shall now reference the revised name and number.

2. **CLARIFICATION OF CONTRACT TERM:**
   The initial term for this solicitation shall be for FY21 and FY22 (October 1, 2020 – September 30, 2022). The contract may be renewed for two (2) two (2) year terms as mutually agreed upon by the City and the awarded bidder.

DATE July 29, 2020 **BUYER** David Klages

RECEIPT ACKNOWLEDGED BY RETURN OF SIGNED COPY WITH BID.

Bidder's Signature

Title

Company

Date

End of Addendum 1