SUBJECT: PIGGYBACK ALTERNATE CONTRACT SOURCE (ACS) CONTRACT NO. 31160000-18-ACS FOR INDUSTRIAL & COMMERCIAL SUPPLIES AND EQUIPMENT

BID #: PSC-0379-18 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK CONTRACT- FROM JANUARY 1, 2018 THROUGH SEPTEMBER 30, 2020

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: PER PIGGYBACK CONTRACT ALTERNATE CONTRACT SOURCE (ACS) CONTRACT NO. 31160000-18-ACS

NUMBER OF BIDS INVITED: ( ) **NUMBER RECEIVED:** ( ) **OTHER:** ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the piggyback contract with W.W. Grainger, Inc. (contract #8178-03) in the amount of $350,000.00. Revised total award not-to-exceed $850,000.00. Period of service to remain unchanged through September 30, 2020.

Funding will be encumbered by various index codes, executed by formal contract amendment through the Office of General Counsel, and processed by individual releases against a blanket purchase order.

Attachments: Recommendation Memo; Email Correspondence, Previous Awards

Analyst: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: CHELSEY FLEMING, MANAGER OF PURCHASING SERVICES, ASSISTANT

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

To: Gregory W. Pease, Division Chief, Procurement Division

From: David Klages, Purchasing Analyst DK

Date: June 18, 2019

Subject: PSC-0379-18 Piggyback Alternate Contract Source (ACS) Contract No. 31160000-18-ACS for Industrial & Commercial Supplies and Equipment

The Procurement Division requests approval to increase the piggyback contract with W.W. Grainger, Inc. (contract #8178-03) to assure funding through the contract term. Total increase requested not-to-exceed $350,000.00. Revised total award not-to-exceed $850,000.00. Period of service to remain unchanged through September 30, 2020.

Funding will be encumbered by various index codes, executed by formal contract amendment through the Office of General Counsel, and processed by individual releases against a blanket purchase order.

Thank you for your assistance and consideration in this matter.

CC: Marilyn Laidler
Manager of Purchasing Services, Assistant
Procurement Division

Klages, David

From: Fleming, Chelsey
Sent: Tuesday, June 18, 2019 12:41 PM
To: Klages, David
Cc: Lange, Jim
Subject: RE: Grainger (PSC-0379-18) Master Blanket 8A03585 (Contract 8178-03)

Hi David,

Yes, I do agree with that amount. Hopefully that will get us through the end of the contract. Once the award is approved through GGAC it will then need to go through OGC for a contract amendment. Not sure if you have handled one previously so let me know if you need any assistance with that process.

Thank you,
Chelsey Fleming
Manager of Purchasing Svcs., Asst.
Procurement Division
City of Jacksonville
cfleming@coj.net

CITY OF JACKSONVILLE

From: Klages, David <DKlages@coj.net>
Sent: Tuesday, June 18, 2019 12:29 PM
To: Fleming, Chelsey <CFleming@coj.net>
Cc: Lange, Jim <JLange@coj.net>
Subject: FW: Grainger (PSC-0379-18) Master Blanket 8A03585 (Contract 8178-03)

Chelsey,
Please see below... In looking at PO8A03585, it appears we spend about $25,000 per month on average ($439,154.99 spent from 1/1/18 – today). There is currently a balance of $60,845.01. This PO is valid through September 30, 2020. We need to add money to it but since it doesn't need to be renewed this year it looks like we need to add about $329,000. Do you concur with that? If so, is it okay to do a GGAC request to increase it by $350,000 to cover us through 9/30/20?

Thanks,

David R. Klages
Purchasing Analyst
City of Jacksonville, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202

Phone: (904) 255 – 8813
Email: dklages@coj.net

CITY OF JACKSONVILLE

From: Lange, Jim
Sent: Tuesday, June 18, 2019 12:19 PM
To: Klages, David
Cc: Ashe, John
Subject: Grainger (PSC-0379-18) Master Blanket 8A03585 (Contract 8178-03)

David,

Per our conversation earlier today, the Grainger Master Blanket (8A03585) currently has an unspent balance of approximately $60,845.00.

Considering this Master Blanket is open to all City agencies, does Procurement feel this amount is sufficient for the remainder of FY19 or would Procurement consider raising the not-to-exceed amount at this time?

Jim

Jim Lange
Contract Administration Coordinator
City of Jacksonville
Public Buildings Division
555 West 44th Street
Jacksonville, FL 32208
(904) 255-4340 (Office)
(904) 476-3288 (Cell)
jlange@coj.net
Please note that under Florida's very broad public records law, e-mail communications to and from city officials are subject to public disclosure.

SUBJECT: PIGGYBACK ALTERNATE CONTRACT SOURCE (ACS) CONTRACT NO. 31160000-18-ACS FOR INDUSTRIAL & COMMERCIAL SUPPLIES AND EQUIPMENT

BID #: PSC-0379-18 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK CONTRACT- FROM JANUARY 1, 2018 THROUGH SEPTEMBER 30, 2020

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: PER PIGGYBACK CONTRACT ALTERNATE CONTRACT SOURCE (ACS) CONTRACT NO. 31160000-18-ACS

NUMBER OF BIDS INVITED: ( ) **NUMBER RECEIVED:** ( ) **OTHER** ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the piggyback contract with W.W. Grainger, Inc. to include all City using agencies. Total increase requested not-to-exceed $350,000.00, for a revised total award not-to-exceed $500,000.00. The period of service to remain unchanged through September 30, 2020.

Funding for this award will be encumbered by various index codes and executed by formal contract amendment (#8178-03) through the Office of General Counsel and processed by individual releases against a blanket purchase order.

Attachments: Recommendation Memo, Exhibit A, Executed Contract, Previous Award

BUYER: CHELSEY FLEMING **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Chrissy Nunziato, Manager of Purchasing Services, Asst.**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/22/18

Teresa R Eidson OTHER:

ACTION OF AWARDING AUTHORITY DATE 3/22/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: PIGGYBACK ALTERNATE CONTRACT SOURCE (ACS) CONTRACT NO. 31160000-18-ACS FOR INDUSTRIAL & COMMERCIAL SUPPLIES AND EQUIPMENT

BID #: PSC-0379-18 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK CONTRACT- FROM JANUARY 1, 2018 THROUGH SEPTEMBER 30, 2020

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: PER PIGGYBACK CONTRACT

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to piggyback Alternate Contract Source (ACS) Contract No. 31160000-18-ACS between the State of Florida and W.W. Grainger, Inc., for Industrial & Commercial Supplies and Equipment to be used for as needed basis. Period of Service from January 1, 2018 through September 30, 2020. Total award amount not-to-exceed $150,000.00.

This award to be funded by account: PWPB5A1MAPR-05215 to be executed by formal contract through the Office of General Counsel and processed by individual releases against a blanket purchase order.

For pricing schedules refer to the State of Florida Department of Management Services website: Contract 31160000-18-ACS.

Attachments: Recommendation Memo, Vendor Letter, Certificate of Insurance, Alternate Source Contract 31160000-18-ACS, Exhibit A, Exhibit C, Exhibit D. Also included are Exhibits A&B (Insurance and Indemnification) from Risk Management to be made part of the COJ Contract.

BUYER: for MARILYN LAIDLER **RESPECTFULLY SUBMITTED**
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, CFM, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 12/21/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/21/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05