SUBJECT: ANNUAL BACKFLOW TEST, REPAIR AND REPLACEMENT FOR ALL CITY FACILITIES-REBID

BID #: CS-0313-18 **OPEN DATE: 2017-11-15**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT –FROM DATE OF AWARD THROUGH SEPTEMBER 30, 2018, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED: 2** **OTHER 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the First Renewal Option with Bob's Backflow & Plumbing Services, Inc., for the period of service from October 1, 2018 through September 30, 2019, with two (2) one (1) year renewal options remaining. Total estimated annual expenditure in the amount of $100,000.00, for a total revised expenditure award amount not-to-exceed $375,000.00.

Funding will be encumbered by various accounts dependent upon building being serviced and processed by individual Purchase Orders.

Attachments: Recommendation Memo, Vendor Letter, Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ANALYST: Marilyn Laidler **RESPECTFULLY SUBMITTED**

MARILYN LAIDLER

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE.

August 21, 2018

MEMORANDUM

TO: **Gregory W. Pease, Chief, Procurement Division**

THRU: **John P. Pappas, P.E., Director**

FROM: **Roy Birbal, Chief**

SUBJECT: **CS-0313-18: ANNUAL BACKFLOW TEST, REPAIR AND REPLACEMENT FOR ALL CITY FACILITIES-REBID 1ST RENEWAL REQUEST AND ADD FUNDING FOR FY19**

The Public Buildings Division recommends approval to utilize the first of three 1-year renewal options with Bob's Backflow & Plumbing Services, Inc., to provide services for Annual Backflow Test, Repair & Replacement for All City Facilities beginning October 1, 2018 through September 30, 2019.

The estimated FY19 annual expenditure is $100,000.00. The revised not to exceed expenditure is $375,000.00.

Funding will be encumbered by individual releases against the master blanket, dependent on funding, the appropriate account and fiscal year.

Your assistance in concurring with this recommendation for the respective award would be appreciated. If you have questions or need additional information regarding this request, please contact Jim Lange at 904-255-4340.

Attachments: Vendor Renewal Letter
Certificate of Insurance
Prior Award

cc: Ann Brackin, Public Works Contracts & Finance Manager
Marilyn Laidler, Purchasing Analyst
Jim Lange, Contract Administration Coordinator

ab

BOB'S BACKFLOW
& PLUMBING SERVICES, INC.

August 20, 2018

Jim Lange
Contract Administration Coordinator
City of Jacksonville
Public Buildings Division
555 West 44th Street
Jacksonville, FL 32208

RE: Contract Renewal

Jim,

We wish to exercise the 1st of 3 possible renewals for the period October 1, 2018 through September 30, 2019 under the same terms and conditions.

Sincerely,

Matthew Gardner
President
O: 904-268-8009
C: 615.578.0808
matt@bobsbackflow.com

BOBSBAC-01 KOCONNOR

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/27/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
JP Perry Insurance, Inc
3342 Kori Road
Jacksonville, FL 32257

CONTACT NAME: Katie R. O'Connor
PHONE (A/C, No, Ext): (904) 482-1684 FAX (A/C, No): (904) 900-2222
E-MAIL ADDRESS: koconnor@jpperry.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: United Fire & Casualty Company	13021
INSURER B: Associated Industries Insurance Company, Inc.	23140
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Bob's Backflow & Plumbing Services, Inc.
6510 Columbia Park Drive, Suite 102
Jacksonville, FL 32258

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY							
	CLAIMS-MADE X OCCUR			60501134	03/01/2018	03/01/2019	EACH OCCURRENCE	$ 1,000,000
	X Blanket AI, WOS, PNC						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 1,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			60501134	03/01/2018	03/01/2019	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	$ 4,000,000
	EXCESS LIAB CLAIMS-MADE			60501134	03/01/2018	03/01/2019	AGGREGATE	$ 4,000,000
	DED X RETENTION $ 0							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N/A			AWC1102892	03/01/2018	03/01/2019	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	Equipment Floater			60501134	03/01/2018	03/01/2019	Unscheduled	10,000
A	Equipment Floater			60501134	03/01/2018	03/01/2019	Leased/Rented	50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate holder is as Additional Insured as its relates to General Liability for work/job performed by the named insured when required by written contract or agreement.

CERTIFICATE HOLDER

City of Jacksonville
117 W. Duval St.
Jacksonville, FL 32202

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Kerri J. Henderson

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SUBJECT: ANNUAL BACKFLOW TEST, REPAIR AND REPLACEMENT FOR ALL CITY FACILITIES-REBID

BID #: CS-0313-18 **OPEN DATE: 2017-11-15**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT –FROM DATE OF AWARD THROUGH SEPTEMBER 30, 2018, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED: 2** **OTHER 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject Dolphin Backflow, Inc., due to company did not use the revised bid proposal form per Addendum #1.

Recommend approval of award to the next lowest responsive, responsible bidder, Bob's Backflow & Plumbing Services, Inc., to provide services for Annual Backflow Test, Repair & Replacement for All City Facilities. Period of service is from date of award, through September 30, 2018, with three (3) one (1) year renewal options. Total estimated annual expenditure amount not to exceed $275,000.00.

Funding will be encumbered by various accounts dependent upon building being serviced and processed by individual Purchase Orders.

Attachments: Recommendation Memo, Tabulation, Vendor Rejection Confirmation, Terms and Conditions, Scope of Work

ANALYST: Marilyn Laidler **RESPECTFULLY SUBMITTED**

MARILYN LAIDLER

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, CFM, Chief, Public Buildings Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 12/07/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/07/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

	Bob's Backflow & Plumbing Srvs	
CS-0313-18		
12/7/2017	$275,000.00	Award
Pending	$100,000.00	1st Renewal option

$375,000.00 Total Award