SINGLE SOURCE AWARD **BID # SS-0204-19**

Subject: Legal, Retail and Classified Advertisements

Department: Procurement Division

Description of Purchase:
Recommend approval of single source award with CA Florida Holdings, LLC. DBA Florida Times Union and Daily Record & Observer, LLC., (Financial News & Daily Record) for legal, retail and classified advertisements. Period of service will be October 1, 2018 through September 30, 2019, with three (3), one (1) year renewal options. The annual expenditure for CA Florida Holdings, LLC. DBA Florida Times Union will be $100,000.00; and the Daily Record & Observer, LLC. (Financial News & Daily Record) will be $180,000.00, for a total award not-to-exceed $280,000.00

Funding for this award to be encumbered by various agency accounts and executed by purchase order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Single Source Award To: CA Florida Holdings, LLC. DBA Florida Times Union - $100,000.00
Daily Record & Observer, LLC. (Financial News & Daily Record) - $180,000.00

Price Justification: See Attached

Total Award: $280,000.00 **Requisition #** N/A

Attachments: Single Source Form; Recommendation Memo; Previous Award

Certification as to Single Source: Greg Pease, Chief of Procurement Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Chelsey Fleming

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE
"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED _____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-114, Revised 12/2007

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): FINANCE & ADMINISTRATION - PROCUREMENT DIVISION

FUNDING SOURCE: VARIOUS CITY DEPARTMENTS/AGENCIES

BRIEF DESCRIPTION OF GOODS/SERVICES:

LEGAL, RETAIL AND CLASSIFIED ADVERTISEMENTS

AMOUNT OF PROJECT (attach quote): $280,000.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

ADVERTISING BID OPPORTUNITIES AND LEGAL RELATED MATTERS IN THE CA FLORIDA HOLDINGS, LLC. (FLORIDA TIMES UNION) AND DAILY RECORD & OBSERVER, LLC. (FINANCIAL NEWS & DAILY RECORD).

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

BOTH COMPANIES ARE THE ONLY LOCAL NEWSPAPERS WITH THE ABILITY TO HANDLE LEGAL AND CLASSIFIED ADVERTISEMENTS REACHING THE ENTIRE COMMUNITY.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

THE PROCUREMENT DIVISION HAS RESEARCHED AND THESE TWO FIRMS ARE THE ONLY COMPANIES TO PERFORM THE REQUIRED SERVICES.

Submitted by: Chrissy Nunziato Asst Off Finance Services

(Name) **(Title)**

Date: 8/13/2018

Requesting Agency's Director's Signature:

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

TO: Gregory Pease, Chief, Procurement Division

FROM: Chrissy Nunziato, Manager of Purchasing Services, Asst.

DATE: August 10, 2018

SUBJECT: SS-0204-19 Legal, Retail and Classified Advertisements

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The Procurement Division is requesting approval of a single source award with CA Florida Holdings, LLC. DBA Florida Times Union and Daily Record & Observer, LLC., (Financial News & Daily Record) for legal, retail and classified advertisements. Both companies are the only local newspapers with the ability to handle legal, classified advertisements and bid opportunities reaching the entire community. Period of service will be October 1, 2018 through September 30, 2019, with three (3), one (1) year renewal options. The annual expenditure for CA Florida Holdings, LLC. DBA Florida Times Union will be $100,000.00; and the Daily Record & Observer, LLC. (Financial News & Daily Record) will be $180,000.00, for a total award not-to-exceed $280,000.00

Thank you for your assistance in this matter.

/clf

PROPRIETARY AWARD BID # SP-0253-15

Subject: Legal, Retail and Classified Advertisements FY15

Department: Procurement

Description of Purchase: Recommend approval of Proprietary Award to Shivers Trading and Operating Company (Florida Times Union), the only local newspaper with the ability to handle legal and classified advertisements reaching the entire community. Recommend approval of Proprietary Award to Bailey's Publishing & Communications, Inc. (Financial News Daily Record) for the purpose of advertising bid opportunities and legal-related matters reaching local businesses wishing to do business with the City. Period of service will be from October 1, 2014 through September 30, 2015 with three (3) one (1) year renewals. Total estimated expenditure not to exceed $385,000.00

Funding Source: Various City agencies.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2014. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Proprietary Award To: Shivers Trading and Operating Company - $180,000.00
Bailey's Publishing & Communications, Inc. - $205,000.00

Price Justification: See Attached

Total Award: $385,000.00 Requisition # N/A

Attachments: Recommendation Memo

Certification as to Sole Source: Marlene Russell, Manager of Procurement Services

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Purchasing Analyst: Amy Cole

GREG PEASE, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE*** 09/18/14

ACTION OF AWARDING AUTHORITY DATE: 9/19/14

APPROVED ✓ DISAPPROVED _____

OTHER _____

Karen Bowling
Chief Administrative Officer
For Mayor Alvin Brown
Under Authority of
Executive Order No. 2013-04

SIGNATURE OF AUTHENTICATION Karen Bowling

FORM GB-113, Revised 12/2007

SOLE SOURCE/PROPRIETARY REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Intra-Governmental Services/Procurement

PROPRIETARY ☒

SOLE SOURCE ☐

FUNDING SOURCE: Various City Departments/Agencies

BRIEF DESCRIPTION OF GOODS/SERVICES:
Legal, Retail and Classified Advertisements for FY 15

AMOUNT OF PROJECT (attach quote): $385,000.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Advertising bid opportunities and legal related matters in the Shivers Trading and Operating Company (Florida Times Union) and Bailey's Publishing & Communications, Inc. (Financial News Daily Record).

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED PROPRIETARY/SOLE SOURCE PROVIDER:
Both companies are the only local newspapers with the ability to handle legal and classified advertisements reaching the entire community.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
The Procurement Division has researched and these two firms are the only companies to perform the required services.

Submitted by: Marlene Russell Manager
(Name) **(Title)**

Date: 9/15/2014

Requesting Agency's Director's Signature: Paul Mandt

Procurement Division **September, 2008**

MK 9/15/14