

**Minutes**  
**General Government Awards Committee (GGAC) Meeting**  
**Thursday, October 12, 2023, 1:00 p.m.**

**Consent Agenda**

**Committee Members Present:**

Yolanda Tillman, Treasury, Chair  
 Nikita Reed, Public Works  
 Jeremy Brown, Office of General Counsel

**Others Present:**

Dustin Freeman, Chief of Procurement  
 Robert Waremburg, Senior Manager of Procurement  
 Annette Leslie-Burney, Manager of Procurement  
 Cindy Phillips, Recording Secretary

Item	Contract / Solicitation #	Title	Using Agency	Supplier/s	Contract Amount Increase/Decrease (New NTE)	CO/AM	Period of Performance (Renewals/Extensions)	Action
1	SC-0443-20	Off-Site Media Storage Services	Information Technologies	Access Information Management of Georgia, LLC	\$24,000.00 Increase with 3% price escalation increase, New NTE \$126,108.12	AM 1	1st renewal option with 2 renewal options remaining, Ratify from October 1, 2023 through date of contract execution to September 30, 2024	Moved to Regular Agenda
2	CP-0143-21	Trail Ridge Landfill Construction Phase 7 Class 1 Cell Expansion	Solid Waste	J.B. Coxwell Contracting, Inc.	\$480,567.22 Increase, New NTE \$23,244,256.97	CO 3		Approved
3	SC-0302-21	Lift Station Maintenance, Repair, and Inspection at Various City Locations	Public Buildings	U.S. Water Services Corporation	Correct current NTE to \$1,662,202.96, \$250,000.00 Increase, New NTE \$1,912,202.96		3rd renewal option with 1 renewal option remaining, Ratify from October 1, 2023 through date of award to September 30, 2024	Approved
4	SC-0259-22	LP Gas for Various Agencies Renewal	Purchasing	Amerigas Propane, L.P.	\$90,000.00 Increase, New NTE \$630,000.00		Ratify from October 1, 2023 through date of award to September 30, 2024, 2nd renewal option with 1 renewal option remaining	Approved

5	SC-0423-22	Indigent Cremation/Burial Program for Duval County	Social Services	Eternity Funeral Home & Crematory of Jacksonville, LLC	\$296,300.00 Increase, New NTE \$592,600.00		1st renewal option with 1 renewal option remaining, Ratify from October 1, 2023 through date of award to September 30, 2024	Approved
6	PSC-0472-22	Piggyback City of Ft. Lauderdale Contract No. 12546-713 with Bill2Pay LLC for Lockbox Services	Duval County Tax Collector	<b>Reassign from:</b> Bill2Pay, LLC <b>Reassign to:</b> Catalis Payments, LLC	NTE remains \$165,000.00	AM 1	Ratify assignment date to January 1, 2023 through February 28, 2025 with 1 1 year renewal option	Approved
7	SC-0264-23	Distribution Services for Jacksonville Public Library	Jacksonville Public Library	Priority Transportation Group, Inc. dba Priority Couriers	\$243,572.00 Increase, New NTE \$487,144.00			Approved
8	SC-0316-23	Boatyard Services for City Vessels	Fleet Management	Lamb's Yacht Center	\$100,000.00 Increase, New NTE \$200,000.00		Remains May 1, 2023 - April 20, 2025 with 3 1 year renewal options	Approved
9	SC-0419-23	Landscape Maintenance Services for Downtown City of Jacksonville Rights of Way and Other Properties (Brooklyn District)	Mowing & Landscape Maintenance	<b>Reject:</b> Freedom Landscape & Lawn Maintenance, Inc. and Mr. Rivers Lawn Service & Maintenance, Inc. and ONAS Corporation <b>Award:</b> Lawn Crafters, LLC	\$84,120.00		Date of award through September 30, 2024 with 2 2 year renewal options	Approved
10	SC-0421-23	Landscape Maintenance Services for Downtown City of Jacksonville Rights of Way and Other Properties (Southbank District)	Mowing & Landscape Maintenance	<b>Reject:</b> Freedom Landscape & Lawn Maintenance, Inc. <b>Award:</b> Lawn Crafters, LLC	\$85,377.20		Date of award through September 30, 2024 with 2 2 year renewal options	Approved
11	SC-0444-23	Landscape Maintenance Services for Downtown City of Jacksonville Rights of Way and Other Properties (Central Core District)	Mowing & Landscape Maintenance	<b>Reject:</b> Freedom Landscape & Lawn Maintenance, Inc. and ONAS Corporation <b>Award:</b> Lawn Crafters, LLC	\$148,914.80		Date of award through September 30, 2024 with 2 2 year renewal options	Approved

12	SC-0445-23	Landscape Maintenance Services for Downtown City of Jacksonville Rights of Way and Other Properties (Sports & Entertainment / Working Waterfront District)	Mowing & Landscape Maintenance	<b>Reject:</b> Freedom Landscape & Lawn Maintenance, Inc. and Mr. Rivers Lawn Service & Maintenance, Inc. <b>Award:</b> Lawn Crafters, LLC	\$230,322.60		Date of award through September 30, 2024 with 2 year renewal options	Approved
13	PSC-0449-23	Piggyback Clay County RFP #18/19-2 Various Equipment and Amenities for Parks and Playgrounds, JP Small Park	Parks, Recreation and Community Services	Musco Sports Lighting, LLC	NTE remains \$850,650.00		4 years from June 23, 2023 through June 16, 2027	Approved
14	PSC-0259-24	Piggyback School Board of Duval County, Florida Student Transportation Services - GSA 3, RFQ/ITB -008-19/LM	Parks, Recreation and Community Services	Durham School Services, LP	\$82,720.67		One time purchase	Approved
15	SS-0319-19	Records Storage, Management and Secure Shred Destruction Services	Information Technologies	Access Information Management of Georgia, LLC	\$500,000.00 Increase with 3% price escalation increase, New NTE \$3,005,340.00	AM 3	3rd and final renewal option, Ratify from October 1, 2023 through date of contract execution to September 30, 2024	Moved to Regular Agenda
16	SS-8557-20	SirsiDynix Symphony System Products for Saas Migration	Jacksonville Public Library	SirsiDynix Symphony System Products	\$272,522.41 Increase, New NTE \$1,242,764.26		FY24	Approved
17	SS-13806-23	Maintenance & Repair for Power Load Units	Fleet Management	Stryker Medical Corporation	\$190,264.90 Increase, New NTE \$444,658.90			Approved
18	SS-14674-24	Annual Support and Maintenance for ShowCase Software	Clerk of the Circuit Court	Courtview Justice Solutions, Inc. dba equivalent	\$658,996.00		Retroact from October 1, 2023 through date of award to September 30, 2024	Approved

Consent Agenda Moved By:

Nikita Reed

Seconded By:

Jeremy Brown

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**Regular Agenda**

**Committee Members Present:**

Yolanda Tillman, Treasury, Chair  
 Nikita Reed, Public Works  
 Jeremy Brown, Office of General Counsel

**Others Present:**

Dustin Freeman, Chief of Procurement  
 Robert Waremburg, Senior Manager of Procurement  
 Annette Leslie-Burney, Manager of Procurement  
 Cindy Phillips, Recording Secretary  
 Tom Ossi, Information Technologies

<b>Item</b>	<b>Contract / Solicitation #</b>	<b>Title</b>	<b>Using Agency</b>	<b>Supplier/s</b>	<b>Contract Amount Increase/Decrease (New NTE)</b>	<b>CO/AM</b>	<b>Period of Performance (Renewals/Extensions)</b>	<b>Action</b>
1	SC-0443-20	Off-Site Media Storage Services	Information Technologies	Access Information Management of Georgia, LLC	\$24,000.00 Increase with 3% price escalation increase, New NTE \$126,108.12	AM 1	1st renewal option with 2 renewal options remaining, Ratify from October 1, 2023 through date of contract execution to September 30, 2024	Approved
2	SS-0319-19	Records Storage, Management and Secure Shred Destruction Services	Information Technologies	Access Information Management of Georgia, LLC	\$500,000.00 Increase with 3% price escalation increase, New NTE \$3,005,340.00	AM 3	3rd and final renewal option, Ratify from October 1, 2023 through date of contract execution to September 30, 2024	Approved

Regular Agenda Moved By:

Nikita Reed

Seconded By:

Jeremy Brown

**Minutes**  
**Competitive Sealed Proposal Evaluation Committee (CSPEC) Meeting**  
**Thursday, October 12, 2023, 1:00 p.m.**

**CSPEC Agenda**

**Committee Members Present:**

Yolanda Tillman, Treasury, Chair  
Nikita Reed, Public Works  
Jeremy Brown, Office of General Counsel  
Annette Leslie-Burney, Manager of Procurement

**Others Present:**

Dustin Freeman, Chief of Procurement  
Robert Waremburg, Senior Manager of Procurement  
Cindy Phillips, Recording Secretary  
Stephanie Miller, Jacksonville Public Library  
Robert Scott, Public Works  
Maria Williams, Public Works  
Sandy Arts, Social Services

Item	Contract / Solicitation #	Title	Using Agency	Supplier/s	Contract Amount Increase/Decrease (New NTE)	CO/AM	Period of Performance (Renewals/Extensions)	Action
1	ESC-0371-22	Library Materials	Jacksonville Public Library	Baker and Taylor, Midwest Tape, and Overdrive	\$3,776,327.61 Increase, New NTE \$7,300,034.61			Approved
2	CDB-0008-16	RFQ for Design-Build Services of Active and Passive Park Projects, Pine Forest Senior Center	Public Works Engineering - Construction Management	ACON Construction Company, Inc.	\$599,635.85 Increase, New NTE \$650,298.90	AM 56B	140 days from Notice to Proceed	Approved
3	CDB-0164-22	Request for Qualifications - Design Build Services - Fire Station #'s 66, 67, and 76, Fire Station 76	Public Works Engineering - Construction Management	Stellar Group Inc.	\$316,174.21		210 days from Notice to Proceed	Approved
4	CDB-0165-22	Request for Qualifications - Design Build Services for Marine Fire Station #'s 39 and 68, Fire Station 68	Public Works Engineering - Construction Management	Auld & White Constructors, LLC	\$355,000.00		45 days from Notice to Proceed	Approved

5	CDB-0059-23	Design Build Services for the Cattle Barns and JSO Mounted Unit Facility Projects	Public Works Engineering - Construction Management	<u>Schedule oral interviews:</u> Acon Construction Co., Inc. and Scherer Construction of North Florida, LLC				Approved
6	RFP	Ryan White Care Act - Part A/Minority AIDS Initiative <b>RFP</b>	Social Services					Approved

The following action was taken at the above-specified meeting. Unless otherwise indicated, all votes are unanimous.

CSPEC Agenda Moved By:

Nikita Reed

Seconded By:

Jeremy Brown

Testimony was taken. Audio recording is available.  
Meeting started at 1:00 p.m.  
Meeting adjourned at 1:26 p.m.