ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor
Division of Insurance and Risk Management
117 West Duval Street
Suite 335
Jacksonville, FL 32202
(904) 630-7521
www.coj.net

MEMORANDUM

June 25, 2019

TO: Gregory Pease, Chairman
Professional Services Evaluation Committee

FROM: Twane Duckworth, Chief
Finance and Administration Department/Risk Management Division

Bibinia Centeno, Manager, Finance & Administrative
Finance and Administration Department/Risk Management Division

Subject: P-18-18 Casualty Actuarial Services, 2st Contract Renewal (9925-01)

The current term for the contract 9925-01 with AMI Risk Casualty, INC., for casualty actuarial services is from October 1, 2019 to September 30, 2020. Risk Management is exercising the 2nd of four one-year renewal options for the period October 1, 2020 to September 30, 2021 with two one-year renewal options remaining. The maximum indebtedness to the City will be a not-to-exceed amount of $27,200.00 to a new maximum indebtedness of $81,600.00. The FY 21 fee for services October 1, 2020 to September 30, 2021, is described in Exhibit "B" in the table "Schedule of Proposed Prices/Rates". All other terms and conditions shall remain the same.

Accordingly, it is requested, that the City Contract No. 9925-01, with AMI Risk Casualty, INC., for casualty actuarial services (i) be renewed for the term October 1, 2020 to September 30, 2021. The fee for the Services October 1, 2020 to September 30, 2021 as described in Exhibit B, in the table "Schedule of Proposed Prices/Rates". (ii) increase the maximum indebtedness to the City by a not to exceed amount of $27,200.00 for a new total maximum indebtedness of $81,600.00. All other terms and conditions remain the same.

Thank you for your consideration in this matter.

Attachments:
AMI Risk Casualty, INC., acknowledgement attached
Exhibit "B" Contract Fee Schedule

AMI Risk Consultants, Inc.

1336 S.W. 146th Ct.
Miami, Florida 33184
Tel: (305) 273-1589
Fax: (305) 330-5427

2878 Loveland Dr. #2208
Las Vegas, NV 89109
Tel: (702) 359-0926

June 9, 2020

Ms. Bibinia Centeno, CGFO
Financial and Administrative Manager
City of Jacksonville
117 W. Duval Street, Suite 335
Jacksonville, FL 32202

VIA E-MAIL:
BCenteno@coj.net

RE: Professional Services Agreement for Casualty Actuarial Services
Contract No. 9925-01

Dear Ms. Centeno:

This is to confirm in writing our interest to have the subject contract renewed for another year effective October 1, 2020 in accordance with the same terms, conditions, and provisions as the original contract.

Thank you for the opportunity to continue working with you in serving the actuarial needs of the City of Jacksonville.

Sincerely,

Aguedo Mingco, FCAS, MAAA, CPCU, ARM
President

AMI Risk Consultants, Inc.

1336 S.W. 146th Ct.
Miami, Florida 33184

Tel: 305) 273-1589
Fax: 305) 330-5427

2878 Loveland Dr. #2208
Las Vegas, NV 89109

Tel: (702) 478-5924

July 17, 2018

Ms. Bibinia Centeno, CGFO

Financial and Administrative Manager
City of Jacksonville
117 W. Duval street, Suite 335
Jacksonville, FL 32202

VIA E-MAIL:
BCenteno@coi.net

RE: Negotiated Fee for RFP No. P-18-18 Casualty Actuarial Services

Dear Ms. Centeno:

This is to confirm in writing of our agreement on the following negotiated fees in connection with the proposal we submitted in response to RFP No. P- 18-18 for Casualty Actuarial Services:

	Term	Fixed Price
Actuarial Services	First (1) year: Report as of 9/30 Annual Re ort as of 3/31 Interim	 $16,000 $10,000
Actuarial Services	Additional four (4) year periods: Report as of 9/30 Annual Re ort as of 3/31 Interim	 $16,000 per year $10,000 per year
Two (2) on-site visits including travel expenses	Per Year	$1,200 per year or $600 er visit
Alternative Hourly Rate per Staff Level	Various miscellaneous services; frequency to be determined	Project Manager @$ 180/hr. Technical Manager @$ 180/hr. Actuarial Assistants 110/hr. Clerical Staff $40/hr.

Thank you for the trust and confidence that you have given us. We look forward to continue working with you in serving the actuarial needs of the City of Jacksonville.

Sincerely,