SINGLE SOURCE AWARD **BID # SS-15425-24**

Subject: Portsys Total Access Control, Enterprise User License

Department: Sheriff's Office

Description of Purchase:
Recommend approval of a single source award to Portsys, Inc. for Total Access Control, Enterprise User License renewal (1-Year subscription/includes 24 x 7 x 365). Period of service is from June 29, 2024 through June 28, 2025. Total not-to-exceed expenditure for the period is $147,500.00.

Funding Source: 00111.552104.546620.000000.00000000.00000.0000000 – to be processed via purchase order.

Single Source Award To: Portsys, Inc.

Price Justification: See attachment

Total Award: $147,500.00 **Requisition #:** PSSS-502666-24

Attachments: Agency Letter, Single Source Form, Vendor Letter and Quote

Certification as to Single Source: Larry Schmitt, Director of Police Services

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Olive Wallace-Cohen

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Sheriff's Office

T.K. WATERS, SHERIFF

Serve • Protect • Community

March 25, 2024

TO: Dustin Freeman, Chief of Procurement

Thru: William Clement, CPA, Chief of Budget

FROM: Larry Schmitt, Director of Police Services

SUBJECT: Single Source Award Request – Portsys TAC Enterprise Renewal (75160)

We are requesting a single source award with Portsys. Portsys is the vendor for the TAC Enterprise Software. The renewal is not to exceed the expenditure amount of $147,500.00. The funding source is 00111.552104.546620.000000. Attached are the single source request, vendor quote and the single source documents from Portsys. A purchase order will be issued for this request.

Please let me know if you require any additional information. Thank you for your assistance.

JUSTIFICATION FOR SINGLE SOURCE (JSS)

Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

1. Requesting Agency:	Jacksonville Sheriff's Office (JSO)
2. Nature and/or description of the requirement being requested. ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the city need these particular goods or services?***	2024 subscription renewal and support for Portsys Total Access Control Enterprise Users Licenses, Annual Subscription / Includes 24 x 7 support, effective 29 June 2024 – 28 June 2025. The Jacksonville Sheriff's Office, City of Jacksonville, needs the Portsys Total Access Control Enterprise Licenses because it strengthens, simplifies, and unified our information security with advanced secure reverse proxy technology. It allows our end users to securely access local and cloud resources from anywhere while significantly reducing threats to our infrastructure. We can address the challenges of securing our infrastructure against sophisticated attacks, enabling us to focus on driving digital transformation instead of fighting threats.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Portsys is the sole developer and direct supplier of Total Access Control. They are the only authorized provider of support for Total Access Control
4. Date of Request	03/05/2024

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[David George, with the ISM department of the Jacksonville Sheriff's Office, has researched the industry and did not find any other authorized supplier. It is customary for the sole manufacturer to not allow other suppliers to profice subscription/maintenance for their product.]

6. Conflict of Interest (Must Check)

√ By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with *Chapter 112, Florida Statutes.*

7. Other Documentation (Check and attach all that apply)

√ Supplier Quote

☐ Single Source Memo signed by Director

√ Other [Sole Source Justification letter from the supplier]

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Company Address	201 Boston Post Road West Suite 205 Marlborough, MA 01752-4667 US	Created Date	3/4/2024
		Expiration Date	4/30/2024
		Quote Number	00001717
Prepared By	Michael Oldham	Contact Name	David George
Phone	(781) 996-4901		
Email	michael.oldham@portsys.com		
Bill To Name	Office of The Sheriff, City of Jacksonville	Ship To Name	Office of The Sheriff, City of Jacksonville
Bill To	City of Jacksonville Finance and Administration Accounts Payable 117 W Duval Street, Suite 375 Jacksonville, FL 32202 United States	Ship To	Office of the Sheriff Professional Standards 501 Bay Street - Catherine St. Loading Dock Jacksonville, FL 32202 United States

Product	Line Item Description	Sales Price	Quantity	Total Price
SFT-TAC-1YR	Total Access Control, Enterprise User License, Annual Subscription / Includes 24 x 7 support / Effective 29 Jun 2024 - 28 Jun 2025	USD 73.75	2,000.00	USD 147,500.00
SFT-TAC-VM	Total Access Control VM (Hyper-V converted to Dell Nutanix)	USD 0.00	2.00	USD 0.00

Terms and Conditions

1) All prices are FOB origin 2) Customer is responsible for all applicable taxes, duties and freight. Customer may request carrier of their choice and should include customer's account number for chosen carrier. 3) Payment terms require prepayment for customers with no credit history with PortSys. 30 day terms otherwise. Prices and payment in US dollars unless otherwise noted. Prices subject to change without notice. 4) All products sold as a service are subject to the terms and conditions contained within the Master Subscription Agreement.

Subtotal	USD 147,500.00
Total Price	USD 147,500.00
Grand Total	USD 147,500.00

sales@portsys.com
support@portsys.com

+1 (781) 996-4900 (US)
+44 208 196 2420 (UK)

www.portsys.com

15 March 2024

David George
Jacksonville Sheriff's Office
Information Systems Management

Dear Nancy,

This notice serves as confirmation that PortSys is the sole developer and direct supplier of Total Access Control.

If you have questions or require anything more related to the subscription renewal, Total Access Control, or PortSys, please do not hesitate to contact me.

Sincerely,

Suzanne Spellman
Oeprations Manager
PortSys, Inc.
781-996-4923
201 Boston Post Road West, Suite 205
Marlborough, MA 01752-4667

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Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.	
1. Requesting Agency:	Jacksonville Sheriff's Office (JSO)
2. Nature and/or description of the requirement being requested. ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the city need these particular goods or services?***	2024 subscription renewal and support for Portsys Total Access Control Enterprise Users licenses.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Portsys is the sole developer and direct supplier of Total Access Control. They are the only authorized provider of support for Total Access Control.
4. Date of Request	3/5/2024

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[We have researched the subscription/maintenance and have not found any other authorized supplier to provide subscription/maintenance. It is customary for the sole manufacturer to not allow other suppliers to provide subscription/maintenance for their product]

6. Conflict of Interest (Must Check)

√ By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with *Chapter 112, Florida Statutes*.

7. Other Documentation (Check and attach all that apply)

√ Supplier Quote

☐ Single Source Memo signed by Director

√ Other [Sole Source Justification from Supplier]