12

SINGLE SOURCE AWARD **BID # SS-14742-24**

Subject: Non-Warranty Repairs for Caterpillar Engines, Parts & Services

Department: Fleet Management Division

Description of Purchase: Recommend approval of single source award to Cummins, Inc. for non-warranty repairs for Caterpillar engines, parts and servies. Period of service is from date of award to September 30, 2024. Total not to exceed expenditure in the amount of $230,000.00.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 – To be encumbered by purchase order

Single Source Award To: Cummins, Inc.

Price Justification: See attachment

Total Award: $230,000.00 **Requisition #:** N/A

Attachments: Agency Memo, Single Source Form, Supplier Letter

Certification as to Single Source: Crisencio Tongol, Chief, Fleet Management Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Corey Sidlo

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: October 2, 2023

To: Dustin Freeman, Chief of Procurement Division

From: Cris Tongol, Fleet Management Administrator

Thru: Erik Preacher, Fleet Management Administrator

Re: Recommendation of Approval of Single Source for Cummins Inc.

Fleet Management Division is requesting approval of Single Source Award to Cummins Sales & Service in the amount of $230,000.00 for the non-Warranty repairs for Cummins Engines, Parts and Supplies. Cummins Sales and Service is the single authorized dealer for Cummins Engine Parts Plus Supplies and Maintenance in the Jacksonville area.

Funding Source: 51101.114005.546020.000000.0000000.00000.0000000 to be encumbered by purchase order

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

JUSTIFICATION FOR SINGLE SOURCE (JSS)

Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

1. Requesting Agency:	Fleet Management
2. Nature and/or description of the requirement being requested. ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the city need these particular goods or services?***	Non-Warranty Repairs of Cummins Engines, parts and supplies. For a Period of October 1, 2023 through September 30, 2024. The City of Jacksonville requires this service for non-warranty repairs to keep our vehicles in service as quickly as possible to provide services to the residence of Duval County. These repairs will be quoted on an individual bases per repairs necessary.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Cummins Inc., dba Cummins and Sales and Services North America are the sole authorized suppliers of Cummins branded engines, products, power generation and related component parts in Jacksonville area.
4. Date of Request	10/2/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Per the attached memo from the manufacture Cummins branded engines products, power generations and related component parts in the Jacksonville Area.]

6. Conflict of Interest (Must Check)

√ By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with *Chapter 112, Florida Statutes.*

7. Other Documentation (Check and attach all that apply)

☐ Supplier Quote

√ Single Source Memo signed by Director

√ Other [Supplier justification memo]

Sales and Service

Date: 08/14/2023

To: Sheryl Kurtz
Equipment Procurement Coordinator
City of Jacksonville
Fleet Management Division

Please accept this letter as confirmation that Cummins Inc. ("Cummins"), doing business as Cummins Sales and Service North America, and the network of Cummins dealerships are the sole authorized suppliers of Cummins branded engines, products, power generation and related component parts (the "Products") in the City of Jacksonville.

In addition, Cummins services the Products, manages its warranty programs, and provides service contracts.

Sincerely,

William Powell
Cummins Sales and Service North America

Signed: William Powell

Print: William Powell

Title: General Manager – Cummins Jacksonville Florida