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SUBJECT: VIAVI OBSERVER APEX – NETWORK MONITORING SOLUTION

BID #: SC-0463-22 **OPEN DATE: 2022-10-05**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE ONE (1) YEAR FROM THE DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 25 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 25, 2023 through date of award.

Recommend approval to utilize the first of two (2) one (1) year renewal options with Sinnot Wolach Technology Group, LLC for Viavi Observer Apex-Network Monitoring Solution. Period of service will be from the date of award through October 24, 2024. The requested increase amount not to exceed $5,985.00. The revised total award expenditure not to exceed $101,080.00.

Funding Source: 53101.113001.546620.000000.00000000.00000.0000000, to be executed by purchase order(s).

Attachments: Recommendation Memo, Supplier Quote, Previous Award

ANALYST: _____ RUBEN OLA **RESPECTFULLY SUBMITTED:** _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Wanyonyi Kendrick, Chief of Information Technologies Division/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

DATE: October 16, 2023

TO: Dustin L. Freeman, Chief of Procurement Division

THROUGH: Wanyonyi Kendrick, Chief of Information Technologies / CIO

Wanyonyi Kendrick — Digitally signed by Wanyonyi Kendrick Date: 2023.10.17 11:40:13 -04'00'

FROM: Thomas Ossi, Technology Contract and Records Manager

Thomas Ossi — Digitally signed by Thomas Ossi Date: 2023.10.16 15:35:01 -04'00'

SUBJECT: SC-0463-22 VIAVI OBSERVER APEX - NETWORK MONITORING SOLUTION

The Information Technologies Division (ITD) was awarded SC-0463-22 Viavi Observer Apex Network Monitoring Solution on October 13, 2023, in the amount of $95,095.00.

ITD Management recommends exercising the first of two (2) one (1) year renewal options with Sinnott Wolach Technology Group, Inc. in the amount of $5,985.00.

The period of service begins October 25, 2023, through October 24, 2024. A purchase order will be issued upon award approval.

Tracy Geake — Digitally signed by Tracy Geake Date: 2023.10.17 11:08:55 -04'00'

FUNDING SOURCE: 53101.113001.546620.000000.00000000.00000

Your favorable consideration of ITD's request is appreciated.

Attachment: Supplier Quote # 117791-JW

CC: Bill Costa, Technology Infrastructure Manager
Jeremy McDaniel, Network & Telecom Infrastructure Manager
Elizabeth Brown, IT Operations Manager
Andre Conyers, IT Contract Administrator

SinnottWolach TECHNOLOGY GROUP

9851 SW 16th Terrace
Miami, FL 33165
(305) 495-0980

www.SW-TechGroup.com

Quotation

Date	Quote #
10/2/2023	117791-JW

Bill To	Ship To
City of Jacksonville Accounts Payable 117 West Duval Street, Suite 375 Jacksonville, FL 32202 Attn: Kale Newsome	City of Jacksonville Ed Ball Bldg, 9th Floor 214 North Hogan Street Jacksonville, FL 32202 Attn: Michael Young

Tax ID	Terms	Expires	Sales Rep	Rep Phone	FOB
65-0997051	Net 30	11/1/2023	JW	(305) 495-0980	Origin

Item	Description	Qty	Unit Price	Total
APEX-ENT-SO-M	APEX Enterprise Appliance Software Maintenance for 12 months	1	5,985.00	5,985.00
CONTPERIOD	Contract Period: 10/25/2023 to 10/24/2024			0.00
SERIAL NUMBER	Serial #: 70004500		0.00	0.00

Total $5,985.00

Thank you for this opportunity to submit our proposal for your consideration. Your Purchase Order should be made out to Sinnott Wolach Technology Group and faxed or mailed to the following address:

Sinnott Wolach Technology Group
9851 SW 16th Terrace
Miami, FL 33165

Purchase Order Must Include:
1. Terms - Net 30 days
2. FOB Origin
3. Shipping Address, POC and Phone Number

Sinnott Wolach has the right to charge and collect interest on unpaid invoices at 0.833% per month until paid in full.

SUBJECT: VIAVI OBSERVER APEX – NETWORK MONITORING SOLUTION

BID #: SC-0463-22 **OPEN DATE: 2022-10-05**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE ONE (1) YEAR FROM THE DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 25 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the sole responsive, responsible bidder SINNOT WOLACH TECHNOLOGY GROUP, LLC in the amount of $95,095.00 for VIAVI OBSERVER APEX – NETWORK MONITORING SOLUTION. Period of service will be one (1) year from date of award with two (2) one (1) year renewal options.

Funding Source: 53101.113001.546620.000000.00000000.00000.0000000, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheets, Terms and Conditions, Specifications

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies Division/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/13/2022

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 10/13/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

TERMS AND CONDITIONS

VIAVI OBSERVER APEX – NETWORK MONITORING SOLUTION

1. SCOPE

The Information Technologies Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the items as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/ service(s) and to obtain pricing commitments for VIAVI OBSERVER APEX – NETWORK MONITORING SOLUTION, as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder grand total amount. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States.

a. Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.

b. Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. TERM OF AGREEMENT

The term of this agreement will be one (1) year from the date of the purchase order with two (2) one (1) year renewal options.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

a. The Contractor shall provide all business licenses required by local, state, and federal law as applicable.

b. Contractor must provide evidence of Premier level (or higher) Velocity Solutions Partner status.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

7. DELIVERY

Information Technologies Division, 214 North Hogan Street, 9th Floor, Jacksonville, Florida 32202 (ITD Desktop Services Manager). A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure. INSIDE DELIVERY ONLY and if on pallets must be broken down for delivery. Empty pallets must be taken by the delivery person on the same day as the delivery.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

9. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include: purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted through the City of Jacksonville 1Cloud procurement system email at COJ1CloudInvoices@coj.net. or to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

13. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate. The awarded bidder is required to submit their insurance certificate within ten (10) days after notice of award.