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SINGLE SOURCE AWARD **BID # SS-14744-24**

Subject: Non-Warranty Repairs & Maintenance of Pierce Fire Equipment

Department: Fleet Management Division

Description of Purchase: Recommend approval of single source award to Ten-8 Fire & Safety, LLC. for Non-Warranty repairs and maintenance for Pierce Fire Equipment. Period of service is from date of award through September 30, 2024. Total expenditure amount not to exceed $500,000.00.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 - To be encumbered by purchase order

Single Source Award To: Ten-8 Fire & Safety, LLC.

Price Justification: See attachment

Total Award: $500,000.00 **Requisition #:** N/A

Attachments: Agency Letter, Single Source Form, Supplier Letter

Certification as to Single Source: Crisencio Tongol, Chief, Fleet Management Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Corey Sidlo

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: October 2, 2023

To: Dustin Freeman, Chief of Procurement Division

From: Cris Tongol, Chief of Fleet Management Division

Thru: Erik Preacher, Fleet Management Administrator

Re: Single Source Request Ten-8 Fire & Safety LLC

Fleet Management Division is requesting approval of Single Source Award to Ten-8 Fire & Safety LLC in the amount of $500,000.00 for the Non-Warranty repairs for Pierce Fire Equipment. As per the attached memo Ten-8 Fire & Safety LLC is the authorized Dealer for Pierce Fire Equipment provider in the United States.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 to be encumbered by purchase order

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7409 Fax: 904.381.4607 www.coj.net

FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.	
1. Requesting Agency:	Fleet Management
2. Nature and/or description of the requirement being requested. ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the city need these particular goods or services?***	Non-Warranty Repairs of Pierce Fire Equipment. For a Period of October 1, 2023 through September 30, 2024.The City of Jacksonville requires this service for non-warranty repairs, Sales, Service, parts to keep our vehicles in service as quickly as possible to provide services to the residence of Duval County. These repairs will be quoted on an individual bases per repairs necessary.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Ten-8 Fire Equipment is an authorized dealer for items that are not covered under Warranty but still need replaced during servicing. Pierce Manufacturing has established a network of authorized dealers throughout the county. Ten-8 Fire & Safety, LLC, is the exclusive dealer for the sale, service, parts and warranty of custom and commercial fire apparatus manufactured by Pierce in the state of Florida and Georgia.
4. Date of Request	10/2/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Per the attached memo from Pierce Manufacturing, Ten-8 is the exclusive dealer in the state of Florida]

6. Conflict of Interest (Must Check)

√ By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with *Chapter 112, Florida Statutes.*

7. Other Documentation (Check and attach all that apply)

☐ Supplier Quote

√ Single Source Memo signed by Director

√ Other [Supplier justification memo]

PIERCE MANUFACTURING INC.

AN OSHKOSH CORPORATION COMPANY • ISO 9001 CERTIFIED

2600 AMERICAN DRIVE
POST OFFICE BOX 2017
APPLETON, WISCONSIN 54912-2017
920-832-3000 • FAX 920-832-3208
www.piercemfg.com

September 12, 2023

RE: Sole Source

To whom it may concern:

To provide you with the personalized level of sales, service, and warranty you deserve, Pierce has established a network of authorized dealers throughout the country. Ten-8 Fire & Safety, LLC. is the exclusive dealer for the sale, service, parts, and warranty of custom and commercial fire apparatus manufactured by Pierce in the states of Florida and Georgia.

Ten-8 Fire & Safety, LLC. is extremely qualified to provide you with the support you have come to expect from Pierce and has service and warranty facilities located in both states they serve.

Please contact Ten-8 Fire & Safety, LLC. direct for sales and service support or visit their website for more information at www.ten8fire.com.

Sincerely,

Dan Meyer
Director, Strategic Development & Sales