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SINGLE SOURCE AWARD **BID # SS-14746-24**

Subject: Non-Warranty Repairs for Freightliner, Sterling, Detroit Diesel and Mercedes Benz Engines

Department: Fleet Management Division

Description of Purchase: Recommend approval of single source award to Tom Nehl Truck Company for non-warranty repairs for Freightliner, Sterling, Detroit Diesel and Mercedes Benz Engines. Period of service is from date of award through September 30, 2024. Total estimated expenditure not to exceed $1,000,000.00.

Funding Source: 51101.14005.546020.000000.00000000.00000.0000000 - To be encumbered by purchase order

Single Source Award To: Tom Nehl Truck Company

Price Justification: See attachment

Total Award: $1,000,000.00 **Requisition #:** N/A

Attachments: Agency Letter, Single Source Form, Supplier Letter

Certification as to Single Source: Crisencio Tongol, Chief, Fleet Management Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Corey Sidlo

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: October 2, 2023

To: Dustin Freeman, Chief of Procurement Division

From: Cris Tongol, Chief of Fleet Management Division

Thru: Erik Preacher, Fleet Management Administrator

Re: Single Source Request Tom Nehl Truck Company

Fleet Management Division is requesting approval of Single Source Award to Tom Nehl Truck Company in the amount of $1,000,000.00 for the Non-Warranty repairs for Freightliner, Sterling, Detroit Diesel and Mercedes Benz Engines. As per the attached memo Tom Nehl is the authorized Dealer for Freightliner, Sterling, Detroit Diesel and Mercedes Benz Engines in the Jacksonville Area.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 to be encumbered by purchase order

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.	
1. Requesting Agency:	Fleet Management
2. Nature and/or description of the requirement being requested. ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the city need these particular goods or services?***	Non-Warranty Repairs of Freightliner, Sterling, Detroit Diesel and Mercedes Benz Engines. For a Period of October 2, 2023 through September 30, 2024. The City of Jacksonville requires this service for non-warranty repairs to keep our vehicles in service as quickly as possible to provide services to the residence of Duval County. These repairs will be quoted on an individual bases per repairs necessary.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Tom Nehl Truck Company is the authorized warranty dealer in Jacksonville for Freightliner, Sterling, Detroit Diesel and Mercedes Benz Engines. When a warranty repair is being completed and a non-warranty item must be replaced the parts must come from Tom Nehl Truck Company.
4. Date of Request	10/2/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Per the attached memo from the manufacture Tom Nehl Company if the only authorized and sole source dealer in the Jacksonville Area.]

6. Conflict of Interest (Must Check)

√ By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with *Chapter 112, Florida Statutes.*

7. Other Documentation (Check and attach all that apply)

☐ Supplier Quote

√ Single Source Memo signed by Director

√ Other [Supplier justification memo]

DAIMLER TRUCK
North America

August 22, 2023

Ms. Sheryl Kurtz
Equipment Procurement Coordinator
City Of Jacksonville
Fleet Management Division
Jacksonville, FL 32254

Dear Ms. Kurtz:

This letter is to confirm that Tom Nehl Truck Company, located at 417 S. Edgewood Avenue, Jacksonville, FL 32254 is the only authorized and sole source Freightliner, Sterling, Detroit Diesel and Mercedes Benz engines dealership in the Jacksonville, FL market which includes the following counties:

> Alachua, Baker, Bradford, Clay, Columbia, Duval, Flagler, Gilchrist, Hamilton, Lafayette, Nassau, Putnam, St. Johns, Suwannee and Union.

Please feel free to contact me directly if you have any questions regarding this letter or require additional information.

Regards,

Ivan Roberts
District Vocational Manager
Southeast Region
Daimler Truck North America