SUBJECT: CITYWIDE PURCHASE OF OFFICE FURNITURE AND RELATED PRODUCTS

BID #: SC-0254-22 **OPEN DATE:** 6/30/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: MULTIPLE AWARDS – GREATEST DISCOUNT PERCENTAGE FOR EACH MANUFACTURER UNDER A SUB-CATEGORY

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second renewal option with the following suppliers: Budget Office Interiors, Inc., Office Environments & Services, Inc., Perdue, Inc., PRIDE Enterprises, Venture Office Solutions, and W.B. Mason. Period of service is from October 1, 2023 through September 30, 2024 with one (1) one (1) year renewal option remaining.
The estimated annual expenditure amount is $75,000.00, for a total not-to-exceed amount of $225,000.00.

Funding will be encumbered from various agencies and accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: _____
COREY SIDLO

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: DUSTIN FREEMAN, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

To: Dustin Freeman, Division Chief, Procurement Division

From: Corey Sidlo, Purchasing Analyst CS

Date: June 6, 2023

Subject: SC-0254-22 Citywide Purchase of Officer Furniture and Related Products

Recommend approval to utilize the second renewal option with the following suppliers: Budget Office Interiors, Inc., Office Environments & Services, Inc., Perdue, Inc., PRIDE Enterprises, Venture Office Solutions, and W.B. Mason. Period of service is from October 1, 2023 through September 30, 2024 with one (1) one (1) year renewal option remaining. The estimated annual expenditure amount is $75,000.00, for a total not-to-exceed amount of $225,000.00.

Funding will be encumbered from various agencies and accounts and executed by Purchase Orders.

Thank you for your assistance and consideration in this matter.

CC: Annette Leslie-Burney,
Manager of Procurement Services
Procurement Division

Sidlo, Corey

From: Mel Schock <mschock@oesjax.com>
Sent: Monday, May 22, 2023 2:57 PM
To: Sidlo, Corey; Todd Hogan
Subject: RE: City of Jacksonville - Renewal Inquiry: SC-0254-22, Citywide Purchase of Ergonomic Chairs

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hi Corey,

Yes, we would like to exercise renewal option 2, starting 10/1/23 and ending 9/30/24.

Thank you.

Mel Schock | Workplace Consultant
Monday- Friday 8 AM-5 PM

Office Images – OES, LLC.
1524 San Marco Blvd
Jacksonville, FL 32207
Office: 904-398-9761
www.oesjax.com

HAWORTH
Six Times Best in Class Dealer

From: Sidlo, Corey <CSidlo@coj.net>
Sent: Friday, May 19, 2023 1:57 PM
To: dwarhurst@oesjax.com; Mel Schock <mschock@oesjax.com>; Teresa Alvey (Alais) <teresa@oesjax.com>; Todd Hogan <thogan@oesjax.com>
Subject: City of Jacksonville - Renewal Inquiry: SC-0254-22, Citywide Purchase of Ergonomic Chairs

Good afternoon Office Images - OES, LLC,

The subject/attached contract with the City of Jacksonville ends on September 30, 2023. You have two renewal options remaining. Would you like to exercise your second of three renewal options? If so, the second renewal option will start 10/1/23 and end on 9/30/24.

If you would like to renew, simply reply to this email stating that you would like to exercise renewal option 2, starting 10/1/23 and ending 9/30/24.

If not, please let me know as soon as you can, so I can rebid and award the contract it in time to avoid a gap in service.

We appreciate your services. Thank you.

Sincerely,

Corey Sidlo
Purchasing Analyst
Procurement Division
City of Jacksonville
214 N. Hogan Street, Suite 833
Jacksonville, FL 32202
Phone: 904-255-8815
Email: csidlo@coj.net

24+ year military veteran, serving the City of Jacksonville

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Sidlo, Corey

From: Hector Cruz <Hector.Cruz@WBMASON.COM>
Sent: Monday, May 22, 2023 10:36 AM
To: Sidlo, Corey
Subject: RE: City of Jacksonville - Renewal Inquiry: SC-0254-22, Citywide Purchase of Ergonomic Chairs

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hi Corey,
Yes lets renew.

Thanks,

Hector Cruz|Sales Manager
W.B. Mason Company|11741 Philips Hwy.|Jacksonville, FL 32256
(p) 518-487-8984

From: Sidlo, Corey <CSidlo@coj.net>
Sent: Friday, May 19, 2023 2:13 PM
To: Hector Cruz <Hector.Cruz@WBMASON.COM>
Subject: City of Jacksonville - Renewal Inquiry: SC-0254-22, Citywide Purchase of Ergonomic Chairs

External Email: This email is from outside the company - Please use caution when opening links and attachments.

Good afternoon W.B. Mason Co., Inc.,

The subject/attached contract with the City of Jacksonville ends on September 30, 2023. You have two renewal options remaining. Would you like to exercise your second of three renewal options? If so, the second renewal option will start 10/1/23 and end on 9/30/24.

If you would like to renew, simply reply to this email stating that you would like to exercise renewal option 2, starting 10/1/23 and ending 9/30/24.

If not, please let me know as soon as you can, so I can rebid and award the contract it in time to avoid a gap in service.

We appreciate your services. Thank you.

Sincerely,

Corey Sidlo
Purchasing Analyst
Procurement Division
City of Jacksonville
214 N. Hogan Street, Suite 833
Jacksonville, FL 32202
Phone: 904-255-8815
Email: csidlo@coj.net

24+ year military veteran, serving the City of Jacksonville

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Sidlo, Corey

From: Sylvia Crosby <sylvia@budgetofficeinteriors.com>
Sent: Tuesday, May 30, 2023 2:25 PM
To: Sidlo, Corey
Subject: Re: City of Jacksonville - Renewal Inquiry: SC-0254-22, Citywide Purchase of Ergonomic Chairs

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Please note that we would like to exercise our second of three renewal options which will run from 10/1/23 and end 9/30/24.

Thank you,

Sylvia Crosby
Office Manager
budget Office Interiors, Inc.

On 05/19/2023 1:43 PM EDT Sidlo, Corey <csidlo@coj.net> wrote:

Good afternoon Budget Office Interiors, Inc.,

The subject/attached contract with the City of Jacksonville ends on September 30, 2023. You have two renewal options remaining. Would you like to exercise your second of three renewal options? If so, the second renewal option will start 10/1/23 and end on 9/30/24.

If you would like to renew, simply reply to this email stating that you would like to exercise renewal option 2, starting 10/1/23 and ending 9/30/24.

If not, please let me know as soon as you can, so I can rebid and award the contract it in time to avoid a gap in service.

We appreciate your services. Thank you.

Sincerely,

Corey Sidlo

Purchasing Analyst

Procurement Division

City of Jacksonville

214 N. Hogan Street, Suite 833

Jacksonville, FL 32202

Phone: 904-255-8815

Email: csidlo@coj.net

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Sidlo, Corey

From: Margie S. McCormack <margie.mccormack@perdueoffice.com>
Sent: Friday, May 26, 2023 11:52 AM
To: Sidlo, Corey
Subject: FW: City of Jacksonville - Renewal Inquiry: SC-0254-22, Citywide Purchase of Ergonomic Chairs
Attachments: SC-0254-22 - GGAC - Bid Award.pdf; SC-0254-22 FIRST RENEWAL - CITYWIDE PURCHASE OF OFFICE FURNITURE AND RELATED PRODUCTS.pdf

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hello
We would like to renew this contract
Thanks
Margie

Margie McCormack
Customer Service and Sales Administration Supervisor

Perdue, Inc.
(p) 904 704-7213
5 W Forsyth Street, Suite 100
Jacksonville, FL. 32202
www.perdueoffice.com

perdue 100 years Steelcase 2020 Premier Partner

From: Sidlo, Corey <CSidlo@coj.net>
Sent: Friday, May 19, 2023 2:02 PM
To: Margie S. McCormack <margie.mccormack@perdueoffice.com>
Subject: City of Jacksonville - Renewal Inquiry: SC-0254-22, Citywide Purchase of Ergonomic Chairs

EXTERNAL EMAIL

Good afternoon Perdue, Inc.

The subject/attached contract with the City of Jacksonville ends on September 30, 2023. You have two renewal options remaining. Would you like to exercise your second of three renewal options? If so, the second renewal option will start 10/1/23 and end on 9/30/24.

If you would like to renew, simply reply to this email stating that you would like to exercise renewal option 2, starting 10/1/23 and ending 9/30/24.

If not, please let me know as soon as you can, so I can rebid and award the contract it in time to avoid a gap in service.

We appreciate your services. Thank you.

Sincerely,

Corey Sidlo
Purchasing Analyst
Procurement Division
City of Jacksonville
214 N. Hogan Street, Suite 833
Jacksonville, FL 32202
Phone: 904-255-8815
Email: csidlo@coj.net

24+ year military veteran, serving the City of Jacksonville

CITY OF JACKSONVILLE

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Sidlo, Corey

From: Raina Brautigam <raina@ventureofficesolutions.com>
Sent: Monday, June 5, 2023 4:11 PM
To: Sidlo, Corey
Cc: oya@ventureofficesolutions.com
Subject: Re: City of Jacksonville - Renewal Inquiry: SC-0254-22, Citywide Purchase of Ergonomic Chairs

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I have not been able to make any sales with the city of Jacksonville despite winning the bid. I put quite a bit of effort in early without any success.

Raina Brautigam, OTR/L, CHT, CEAS
Injury Prevention Coordinator

Excuse the brevity as this is sent from a mobile device

On Jun 5, 2023, at 11:36 AM, Sidlo, Corey <CSidlo@coj.net> wrote:

Good morning Designing Wellness LLC (dba) Venture Office Solutions,

The subject/attached contract with the City of Jacksonville ends on September 30, 2023. You have two renewal options remaining. Would you like to exercise your second of three renewal options? If so, the second renewal option will start 10/1/23 and end on 9/30/24.

If you would like to renew, simply reply to this email stating that you would like to exercise renewal option 2, starting 10/1/23 and ending 9/30/24.

If not, please let me know as soon as you can, so I can rebid and award the contract it in time to avoid a gap in service.

We appreciate your services. Thank you.

Sincerely,

Corey Sidlo
Purchasing Analyst
Procurement Division
City of Jacksonville

214 N. Hogan Street, Suite 833
Jacksonville, FL 32202
Phone: 904-255-8815
Email: csidlo@coj.net

24+ year military veteran, serving the City of Jacksonville

<image001.png>

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<SC-0254-22 - GGAC - Bid Award.pdf>
<SC-0254-22 FIRST RENEWAL - CITYWIDE PURCHASE OF OFFICE FURNITURE AND RELATED PRODUCTS.pdf>

Sidlo, Corey

From: Jason Brown <jbrown@pride-enterprises.org>
Sent: Friday, May 26, 2023 7:36 AM
To: Sidlo, Corey; Rocco Feckno
Cc: Shelly Niesen; Mary Manning-Jacobs; Lita Thomas; Blake Brown; Francia Ortiz; Jack Edgemon; John Lukasek; Shelly Niesen; Steve Adkisson; Steve Small; Taft Stone
Subject: CONTRACT RENEWAL (2nd-Agree): City of Jacksonville, FL-Contract #: SC-0254-22 (Citywide Purchase of Ergonomic Chairs)

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Mr. Sidlo,
PRIDE Enterprises would like to exercise the second renewal option of Contract, SC-0254-22 (Citywide Purchase of Ergonomic Chairs) for the period of 10/01/23 through 09/30/24. Once fully executed, we would appreciate a copy of the renewal documentation.

We are requesting our Risk Manager, *Mr. Rocco Feckno* to provide you with an updated Certificate of Liability Insurance.

Please let us know if you have any questions or need any additional information. We look forward in continuing to provide the City of Jacksonville with our products and services.

Appreciatively,
Jason

Jason M Brown
Bid & Contract Administrator
PRIDE Enterprises, Customer Service
CS: 813.890.6557|| *Direct:* 813.890.6582
Work: jbrown@pride-enterprises.org
Bid & Contract: bids@pride-enterprises.org

PRIDE
IMPACT THROUGH INDUSTRY

From: Sidlo, Corey <CSidlo@coj.net>
Sent: Friday, May 19, 2023 2:07 PM
To: Bids <bids@pride-enterprises.org>; Chris Peck <cpeck@pride-enterprises.org>; PRIDE Accounts Receivable <acctsreceivable@pride-enterprises.org>
Subject: City of Jacksonville - Renewal Inquiry: SC-0254-22, Citywide Purchase of Ergonomic Chairs

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Good afternoon Prison Rehabilitative Industries and Diversified Enterprises, Inc.,

The subject/attached contract with the City of Jacksonville ends on September 30, 2023. You have two renewal options remaining. Would you like to exercise your second of three renewal options? If so, the second renewal option will start 10/1/23 and end on 9/30/24.

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We appreciate your services. Thank you.

Sincerely,

Corey Sidlo
Purchasing Analyst
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Disclaimer

Please note: Florida has a very broad public records law. Most written communications to or from PRIDE Enterprises are public records available to the public and media upon request. Your email and fax communications may therefore be subject to public disclosure. In addition, under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.