4

SUBJECT: CISCO EQUIPMENT NETWORK REFRESH

BID #: SC-0365-23 **OPEN DATE: 2023-05-24**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE ONE () YEAR FROM THE DATE OF AWARD, WITH ONE (1) YEAR RENEWAL OPTION

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 36 **NUMBER RECEIVED:** 6 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Presidio Networked Solutions LLC in the amount of $278,773.14 for CISCO EQUIPMENT NETWORK REFRESH. The period of service will be one (1) year from the date of award, with one (1) year renewal option.

Funding Source: 53104.113401.564270.000000.00000000.00000, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies Division/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

DATE: June 6, 2023

TO: Dustin L. Freeman, Chief of Procurement Division

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO

Kenneth E. Lathrop — Digitally signed by Kenneth E. Lathrop Date: 2023.06.08 13:28:48 -04'00'

FROM: Thomas Ossi, Technology Contract and Records Manager

Thomas Ossi — Digitally signed by Thomas Ossi Date: 2023.06.06 16:31:36 -04'00'

SUBJECT: **SC-0365-23 CISCO EQUIPMENT NETWORK REFRESH**

The Information Technologies Division (ITD) submitted an RFP to Procurement Division for solicitation of Cisco Equipment Network Refresh Bid # SC-0365-23.

The Procurement Division received six (6) supplier responses and one (1) no bid with an open date of May 24, 2023. The Procurement Division forwarded the bid tabulation sheet and the bid responses to ITD for review.

SUPPLIER	TOTAL AWARD AMOUNT
Presidio Networked Solutions LLC	**$278,773.14**
GreenPages Inc.	$284,810.22
Netsync Network Solutions, Inc	$289,510.14
Zones, LLC	$302,253.94
Databit Inc.	$303,641.08
MRA International Inc.	$372,039.20

ITD Management recommends awarding the bid to the lowest responsive, responsible bidder Presidio Networked Solutions LLC in the amount of $278,773.14. The term of the agreement will be one (1) year from date of award, with one (1) year renewal option. Upon award approval, equipment will be procured via purchase order.

Tracy Geake — Digitally signed by Tracy Geake Date: 2023.06.07 15:51:06 -04'00'

FUNDING SOURCE: 53104.113401.564270.000000.00000000.00000

Your favorable consideration of ITD's request is appreciated.
Attachment: Bid Tab Sheet

CC: Jeremy McDaniel, Network and Telecom Infrastructure Manager
William Costa, Technology Infrastructure Manager
Elizabeth Brown, IT Operations Manager
Andre Conyers, IT Contract Administrator

BID TABULATION SHEET

TITLE: CISCO EQUIPMENT NETWORK REFRESH

BID NO.: SC-0365-23

OPEN DATE: May 24, 2023

PURCHASING ANALYST: RUBEN OLA

BID ANNOUNCER: B. KEMP, BID RECORDER: M. PIERCE

No. Invited: (36) No. Received (6) No Bids: (1)

ITEM	DESCRIPTION	QUANTITY	GREENPAGES, INC. AMOUNT	DATABIT INC. AMOUNT	ZONES, LLC AMOUNT	MRA INTERNATIONAL INC. AMOUNT	PRESIDIO NETWORKED SOLUTIONS LLC AMOUNT	NETSYNC NETWORK SOLUTIONS AMOUNT
1	CISCO EQUIPMENT NETWORK REFRESHCISCO EQUIPMENT NETWORK REFRESH (LINE ITEM NOS. 1-46)	1 LOT	$ 284,810.22	$ 303,641.08	$ 302,253.94	$ 372,039.20	$ 278,773.14	$ 289,510.14
		GRAND TOTAL:	$ 284,810.22	$ 303,641.08	$ 302,253.94	$ 372,039.20	$ 278,773.14	$ 289,510.14
		TERMS:			0%DISC. NET30 DAYS			0% DISC. NET30 DAYS
		DELIVERY (BUSINESS DAYS):			3-5 DAYS			
		CONFLICT OF INTEREST:	✓	✓	✓	✓	✓	✓
		ADDENDUM(S)( ):						
		NOTES:						

TERMS AND CONDITIONS

CISCO EQUIPMENT NETWORK REFRESH

1. SCOPE

The Information Technologies Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the items as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/ service(s) and to obtain pricing commitments to purchase CISCO EQUIPMENT NETWORK REFRESH, as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States.

a. Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.

b. Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. TERM OF AGREEMENT

The term of the agreement will be one (1) year from date of award, with one (1) year renewal option.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements. Failure to submit any of these requirements may be grounds for rejection:

a. Vendor must be an authorized Cisco Certified Reseller with one of the following Cisco Certifications: Select, Premier, Silver, or Gold.

b. Vendor must provide proof of valid certification and in good standing.

5. PRE-BID CONFERENCE

None

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and

are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

8. DELIVERY

Information Technologies Division, 214 North Hogan Street, 9th Floor, Jacksonville, Florida 32202 (**ITD Server Infrastructure Manager**). A packing list shall accompany all shipments, which shall indicate, at a minimum, the following: purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure. Inside DELIVERY ONLY and if on pallets must be broken down for delivery.

9. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the first year of the initial contract period. After the first year of the contract term (if applicable), a supplier may submit in writing a request for price escalation / de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

10. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

13. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: COJ1CloudInvoices@coj.net. The invoice email subject line **MUST BE**: inv_300000008806179. Invoices can also be submitted through the 1Cloud Supplier Portal.

14. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate. The awarded bidder is required to submit their insurance certificate

SPECIFICATIONS

CISCO EQUIPMENT NETWORK REFRESH

1. **NO SUBSTITUTIONS on ANY of the listed items for bid**
2. **Equipment must be NEW and NOT Refurbished.**
3. **Solution support terms should be 12 months where available.**

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