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SUBJECT: Tire and Tire Services for Light Vehicles

BID # ESC-0498-18 **OPEN DATE:** 7/11/2018

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: **FLEET MANAGEMENT DIVISION**

BASIS OF AWARD: **Highest Scoring Responsive, Responsible Bidder Based on Evaluation Criteria**

NUMBER OF BIDS INVITED: **9** **NUMBER RECEIVED:** **1** **OTHER:** **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to ratify the period of service from November 9, 2021 through date of award.
Recommend approval to extend the award with Tire Outlet Direct, LLC for sixty (60) days, and to increase the award by $80,000.00 to allow additional time to advertise and award the new bid, scheduled to open 12/8/21. Period of service will be from date of award through January 8, 2022. Total revised estimated annual expenditure amount is $310,000.00, for a total expenditure amount not to exceed $610,000.00.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 - To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST _____ RESPECTFULLY SUBMITTED _____
Annette L. Burney GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____

DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: November 9, 2021

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management

From: Erik Preacher, Fleet Financial Services Manager

Re: Request Approval to extend ESC-0498-18 Tire & Tire Services for Light Vehicles

Fleet Management is requesting approval to extend ESC-0498-18 Tire & Tire Services for Light Vehicles. The extension is necessary to allow time to rebid with updated specifications. Period of Service will be November 9, 2021 through January 8, 2022. Estimated amount of expenditures is $80,000.00. Total not to exceed amount of $610,000.00.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

Re: ESC-0498-18 Tire & Tire Services for Light Vehicles

Rob Duckworth <rob.duckworth@tireoutlet.com>
Wed 11/10/2021 9:28 AM

To: Kurtz, Sheryl <SKURTZ@coj.net>
Cc: Preacher, Erik <ErikP@coj.net>

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

We agree. Thank you

On Wed, Nov 10, 2021 at 9:17 AM Kurtz, Sheryl <SKURTZ@coj.net> wrote:

Good Morning,

Fleet Management is requesting to extend bid ESC-0498-18 Tire & Tire Services for Light Vehicles another 60 days to allow Procurement to process a new bid. Please let me know if you agree to the extension at the same terms and conditions and pricing as originally bid? Period of service will be November 9, 2021 through January 8, 2022.

Thank you,

Sheryl Kurtz
Equipment Procurement Coordinator
Fleet Management Division
904-255-7465
skurtz@coj.net

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Robert Duckworth

SUBJECT: Tire and Tire Services for Light Vehicles

BID # ESC-0498-18

OPEN DATE: 7/11/2018

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: Highest Scoring Responsive, Responsible Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED:** 1 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to retroact the period of service from August 8, 2021 through date of award.
Recommend approval to extend the award with Tire Outlet Direct, LLC for ninety (90) days, and to increase the award by $80,000.00 to allow time to advertise and award a new bid. Period of service will be from date of award through November 8, 2021. Total revised estimated annual expenditure amount is $230,000.00, for a total expenditure amount not to exceed $530,000.00.

Funding Source: 51103.114001.564010.000000.00000500.00000 - To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: Annette L. Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0

DATE: 9/2/2021

OTHER

ACTION OF AWARDING AUTHORITY DATE 9-3-21

APPROVED ✓ DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: TIRE AND TIRE SERVICES FOR LIGHT VEHICLES

BID # ESC-0498-18

OPEN DATE: 7/11/2018

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - One (1) year from date of award with two (2) one (1) year renewal options

FOR: **FLEET MANAGEMENT DIVISION**

BASIS OF AWARD: **Highest Scoring Responsive, Responsible Bidder Based on Evaluation Criteria**

NUMBER OF BIDS INVITED: 9 NUMBER RECEIVED: 1 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase the award with Tire Outlet Direct, LLC by $30,000.00 to cover services through the period ending August 8, 2021. Total revised estimated annual expenditure amount is $150,000.00, for a total expenditure amount not to exceed $450,000.00.

Funding Source: 51103.114001.564010.000000.00000500.00000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST _____ Annette L. Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0

DATE: 5/6/2021

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 5/6/21

MR

APPROVED ✓ BH DISAPPROVED. _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

SUBJECT: TIRE AND TIRE SERVICES FOR LIGHT VEHICLES

BID # ESC-0498-18

OPEN DATE: 7/11/2018

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - One (1) year from date of award with two (2) one (1) year renewal options

FOR: **FLEET MANAGEMENT DIVISION**

BASIS OF AWARD: **Highest Scoring Responsive, Responsible Bidder Based on Evaluation Criteria**

NUMBER OF BIDS INVITED: 9 NUMBER RECEIVED: 1 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final renewal option with Tire Outlet Direct, LLC to provide tire and tire services for light vehicles. Period of service is from August 9, 2020 through August 8, 2021. Total revised estimated annual expenditure amount is $120,000.00, for a total expenditure amount not to exceed $420,000.00.

Funding Source: 51103.114001.564010.000000.00000500.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST _____ Annette L. Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/25/20

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 6/26/20

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: TIRE AND TIRE SERVICES FOR LIGHT VEHICLES

BID # ESC-0498-18

OPEN DATE: 7/11/2018

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - One (1) year from date of award with two (2) one (1) year renewal options

FOR: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: Highest Scoring Responsive, Responsible Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 9 NUMBER RECEIVED: 1 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first of two (2) renewal options with Tire Outlet Direct, LLC to provide tire and tire services for light vehicles. Period of service is from August 9, 2019 through August 8, 2020. Total revised estimated annual expenditure amount is $120,000.00, for a total expenditure amount not to exceed $300,000.00.

Funding Source: AFFM511-04602 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST Annette L. Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 5/16/19

OTHER

ACTION OF AWARDING AUTHORITY DATE 5/16/19

APPROVED ✓ DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: TIRE AND TIRE SERVICES FOR LIGHT VEHICLES

BID # ESC-0498-18

OPEN DATE: 7/11/2018

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - One (1) year from date of award with two (2) one (1) year renewal options

FOR: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: Highest Scoring Responsive, Responsible Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 9 NUMBER RECEIVED: 1 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the sole responsive, responsible bidder, Tire. Outlet Direct, LLC. Period of service is for one (1) year from date of award with two (2) one (1) year renewal options. Total expenditure amount not to exceed $180,000.00.

Funding Source: AFFM511-04602 – To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: Annette L. Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 8/09/18

OTHER

Teresa R Eibar

ACTION OF AWARDING AUTHORITY

DATE 8/09/18

ML APPROVED DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05