SUBJECT: OUTFALL DITCH, EASEMENT AND RIGHT OF WAY CLEANING AND MAINTENANCE – NORTH AREA

BID #: CS-0014-22

OPEN DATE: 11/3/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION CONTRACT – DATE OF CONTRACT EXECUTION THROUGH SEPTEMBER 30, 2022 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: SCHEDULE "A" ONLY – ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject Top Notch Lawn & Landscaping, LLC for not providing proof of meeting the project-specific minimum requirements detailed in Section 3, Appendix G.

Recommend approval of award to ONAS Corporation as the lowest responsive, responsible bidder in the initial not-to-exceed expenditure amount of $729,540.00. Period of service will be from date of contract execution through September 30, 2022 with four (4) one (1) year renewal options.

Funding will be encumbered from various Right of Way and Stormwater Maintenance Division accounts, executed by formal contract through the Office of General Counsel, and processed via individual Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Rejection Letter, Appendix G, Basis of Award, Scope of Work

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Stephen D. Long, Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 472-2900
www.coj.net

ONE CITY ONE JACKSONVILLE

November 8, 2021

MEMORANDUM

TO: Greg Pease, Chief, Procurement Division

THRU: John P. Pappas, P.E., Director of Public Works

FROM: Steven D. Long, P.E. Chief,
Right of Way and Stormwater Maintenance Division

RE: **RECOMMENDATION TO AWARD**
Outfall Ditch, Easement, and Right of Way Cleaning and Maintenance – North Area
Bid No.: **CS-0014-22**
Bid Date: **November 3, 2021**
Award Amount: **$729,540.00**

Please be advised that the Right of Way and Stormwater Maintenance Division of the Department of Public Works has reviewed bid submittals on the above-referenced bid.

The Low Bidder Top Notch Lawn & Landscaping, LLC., 9310 Old Kings Road South- #101, failed to submit the required documentation to meet the Project Specific Qualifications per Section 3 Appendix G of the bid specifications. We have determined that ONAS Corporation, 2050 University Blvd. N., Jacksonville Florida, 32211, submitted the lowest qualified responsive bid in the amount of $729,540.00 for the above-referenced bid. There was a total of four (4) bidders.

We, therefore, recommend the subject bid for the North Area in the amount of $729,540.00 be awarded to ONAS Corporation, the lowest conforming bidder. The initial Contract Period will be from date of contract execution to September 30, 2022, with four (4) one (1) year renewal options. Work will be issued by individual purchase order and funding should be encumbered from various Right of Way and Stormwater Maintenance Division accounts.

Attached are the Bid Tabulations, Section 3 Paragraph F, Section 3 Appendix G of the Bid Specifications, and the bid submittal from Onas Corporation.

If you require any additional information, you may contact Steve Long at 255-4283.

SL: RY

cc: David Klages, Procurement
Steve Schlessinger, Public Works
Robert Young, RoWSM
Tammy Duggan, RoWSM

BID TABULATION
SUMMARY

Title:	Outfall Ditch, Easement, and Right of Way Cleaning and Maintenance - North Area	**Amazing Property Preservation, Inc.**	**J&D Maintenance and Services of North Florida, LLC**	**ONAS Corporation**
Bid No:	CS-0014-22			
Open Date:	November 3, 2021			
Analyst:	David Klages			
No. Invited:	(5) **No. Received:** ( ) **Other:** (			
Recorded By:	Melissa Pierce			
	Extended Price (Part "A"):	$866,763.00	$1,111,680.00	$729,540.00
	Extended Price (Part "B"):	$850,782.60	$642,690.00	$660,060.00
	Bid Form:	Yes	Yes	Yes
	Bid Proposal Form:	Yes	Yes	Yes
	Conflict of Interest Certificate:	Yes	Yes	Yes
	Insurance Agent Acknowledgement Form:	Yes	Yes	Yes
	Bid Bond:	Yes	Yes	Yes
	Addendum 1:	Yes	Yes	Yes

Basis of Award: Total Base Bid (Extended Price) for Part "A" only.

Bid Tabulation
CS-0014-22
Outfall Ditch, Easement, and Right of Way Cleaning and Maintenance - North Area

South Area				Amazing Property Preservation, Inc.		J&D Maintenance and Services of North Florida, LLC		ONAS Corporation	
Item #	Description	Unit	Est. Quantity	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	Part "A" - Initial Outfall Ditch/Easement Cleaning per Mile	Mile	34.74	$24,950.00	$866,763.00	$32,000.00	$1,111,680.00	$21,000.00	$729,540.00
2	Part "B" - Outfall Ditch/Easement Cleaning and Maintenance per Mile	Mile	34.74	$24,490.00	$850,782.60	$18,500.00	$642,690.00	$19,000.00	$660,060.00

PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

Date: November 10, 2021

Via Email: topnotchduval@gmail.com

Bidder's Name: Top Notch Lawn & Landscaping, LLC

Address: 9310 Old Kings Road South - #101, Jacksonville, FL 32257

Contact Name: Charleyne Brown

Bid No: CS-0014-22

Title: Outfall Ditch, Easement, and Right of Way Cleaning and Maintenance – North Area

Date Opened: November 3, 2021

REASON FOR RECOMMENDED BID REJECTION: For being non-responsive; specifically, for not providing proof of meeting the project-specific minimum requirements outlined in Section 3, Appendix G as was required.

If you wish to protest the recommended rejection of this bid, please respond in accordance with the City of Jacksonville's bid protest procedures and email a copy to the City Purchasing Analyst associated with the protested bid.

NOTE: This intended action is only a recommendation to the appropriate Awarding Authority. The authority recommending award for this bid is the General Government Awards Committee scheduled for Thursday, November 18, 2021 at 1:00 p.m.

Purchasing Analyst's Signature: _____
David R. Klages, Purchasing Analyst

214 N. Hogan St., Suite 800 | Jacksonville, FL 32202 | Phone: 904.255-8815 | Fax: 904.255-8837

APPENDIX G

Project Specific Qualifications

The Bidder/Contractor and named Subcontractor shall be companies located in Duval or a surrounding county and meet the following license, experience and equipment requirements:

- The Bidder/Contractor must be actively licensed by the state of Florida to perform the scope of service defined herein.
- Bidder shall be an individual, company, partnership, or corporation which has been actively engaged in the field of landscape maintenance for at least the last three (3) consecutive years and must have successfully completed a year-long maintenance contract with a minimum billing value of **$100,000.00 annually**, providing similar services required by this project.
- The Bidder/Contractor shall possess a Waste Tire Transporter License from the City of Jacksonville and shall have in its possession all required equipment listed below, either by ownership or by long term lease agreement or have a written commitment from a lender to finance the cost of the required equipment not owned or leased at the time of the Award. All equipment shall be no more than ten (10) years old.

EQUIPMENT	QUANTITY
• 4x4 80-100 HP Tractor w/ Side Vertical Arm Mower	2
• 4X4 80-100 HP Tractor w/60 inch Brush Cutter	2
• Finish/Rough Cut Mower w/60 inch Deck	2
• Pick-up Truck w/Mower Trailer	2
• Trash Truck, Dump Truck, or Truck w/Large Trailer w/ Sidewalls and Cover to Transport Litter and Debris	2
• 50-70 HP Skid Steer w/Grappling Attachment	2
• Tow Behind Chipper	2
• Gas or Electric String Trimmers	4
• Gas or Electric Pole Saws	4
• Chain Saws	2
• Blower	2
• Miscellaneous Hand Tools Set per Crew	1

- The Bidder/Contractor and each named Subcontractor at the time of award shall own, lease, or rent an interior office space, warehouse, and/or an outside storage yard to store equipment. This office and equipment storage must be a location zoned for commercial or industrial use.

Attach acceptable documented evidence that the Bidder/Contractor and named Subcontractor(s) meet the Project Specific Qualification requirements (include a list of names and contact numbers for contracts completed, contracting parties, and owners with their phone numbers, contract amounts, and a detailed description of the work performed). The documentation must also include a list of equipment used to accomplish the projects, equipment owned by the Bidder/Contractor and named Subcontractor(s), and equipment available for lease by the Bidder/Contractor and named Subcontractor(s).

Failure to provide the documented evidence with the bid submittal will automatically disqualify the bid and result in rejection.

B. BASIS OF AWARD

This project may be awarded to the lowest responsive, responsible Bidder for the Total Base Bid for Schedule "A" only, contingent on the availability of funds within the project's approved budget. Schedule "B" will not be a determining factor in the award of the project. The City has the right to reject any or all bids if it is in the best interest of the City.

C. REVISIONS OF BID PROPOSAL FORM

Request for revision of the Bid Proposal Form must be made to the ENGINEER at least ten (10) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

D. CONTRACT EXPIRATION DATE

The Contract expiration date shall be established 120 calendar days after the scheduled construction completion date in order to comply with Executive Order 2013-05.

E. BID CHANGES

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bidding documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

F. CONSTRUCTION COMPLETION

The intent of this contract is that the Contractor provides **Outfall Ditch, Easement, and Right of Way Cleaning and Maintenance - North Area** service during the period of Contract Execution through September 30, 2022. The Contractor shall begin work within ten (10) calendar days, including Sundays and holidays, after issuance of a Blanket Order or Purchase Order from the City. For each area awarded, a production rate of 2.5 miles per week of cleaned outfalls will be required for each Blanket Order or Purchase Order issued. No Blanket Orders or Purchase Orders will be issued under this Contract after September 30, 2022 unless the Contract is renewed. The active Contract will expire 120 days thereafter. All work started under a Blanket Order or Purchase Order shall be completed by the expiration date. By mutual agreement of both parties, provided funds are available, the Contract may be extended four (4) times for a period of one (1) year each. Each extension amendment of the contract will be amended prior to September 30th of the contract expiration fiscal year. Based upon the agreement of all parties, the Contract Unit Prices may be adjusted at the time of renewal based on the stated Consumer Price Index (CPI) for All Urban Consumers - South Region All Items, (Series CUURO300SAO), over the preceding twelve (12) months from the date of Contract Award. The adjusted Contract Unit Prices will be calculated using the current Contract Unit Prices and adjusting them by the amount of the stated CPI. The subsequent optional renewals, if both the CITY and the CONTRACTOR agree, may also include a Contract Unit Price adjustment based on the CPI for the preceding twelve months from the award date of the second contract. Contract Unit Prices will be adjusted by applying the CPI to the previously adjusted Contract Unit Prices for the first renewal option.

Outfall Ditch, Easement, and Right of Way Cleaning and Maintenance North Area

SECTION 30

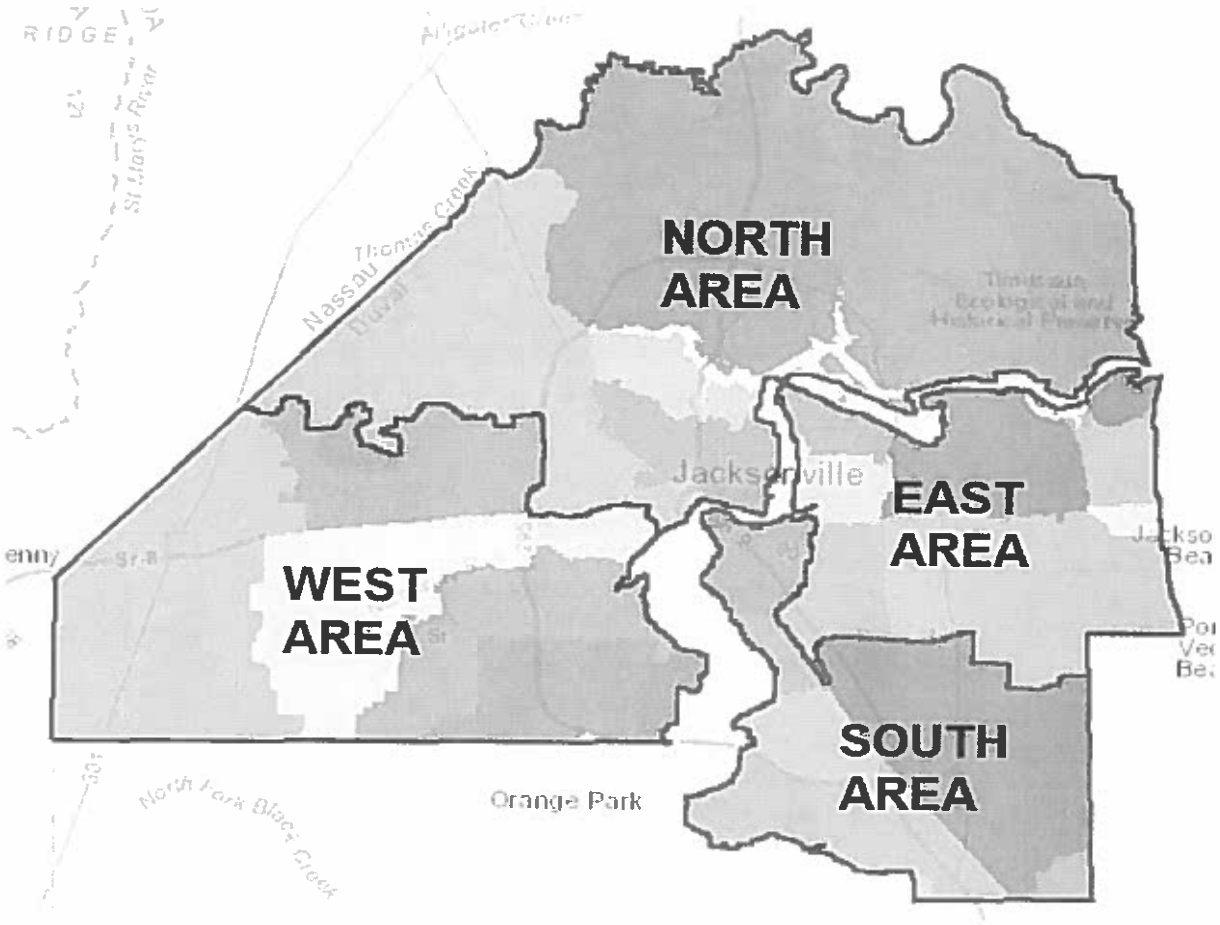
SCOPE OF WORK

30.1 **Scope** The work covered by these Specifications consists of furnishing all labor, materials, and equipment and performing all operations necessary for litter and debris removal, mowing, edging, line trimming, blowing, tree pruning, clearing, hauling, and disposal of litter and debris generated by this process for City Controlled Natural Waterways, Outfall Ditches, Easements, and Right of Ways of various lengths, widths, and depths in the South Area located in the City of Jacksonville. Mechanical and/or manual labor will be required to accomplish the work. All work will be performed in accordance with the Contract Documents.

30.2 **Intent** It is the intent of these Contract Documents to provide the City of Jacksonville with maintained City Controlled Outfall Ditches and Easements which are clean and neat in appearance.

It is not the intent of these Contract Documents to minutely define the mode, means, methods, techniques, sequence of construction and/or programs incident to the Contractor's work, but rather to set forth rational and reasonable criteria for the construction thereof.

30.3 **Project Site Locations** Project sites for this project will be geographically grouped basically in area on a COJ map in the quadrants shown as North. Specific work sites are included in these specifications and clearly detail work locations for each area. Work may take place on any street, highway, on City property, or on private property with an approved easement.


NORTH AREA
EAST AREA
WEST AREA
SOUTH AREA
Jacksonville
Orange Park
Nassau River
St. Marys River
North Fork Black Creek