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SUBJECT: Countywide Wrecker Service

BID #: SC-0275-22 **OPEN DATE: 11/3/2021**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - Date of award through September 30, 2022 with two (2) one (1) year renewal options

AGENCY: Fleet Management

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER(S)

NUMBER OF BIDS INVITED: (12) **NUMBER RECEIVED:** (2) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the vendors listed below by group to provide wrecker service for the City of Jacksonville. Period of service is from date of award through September 30, 2022, with two (2) one (1) year renewal options. Total estimated expenditure amount is $276,500.00.

Group 1 - Legit Partners, Inc. dba Deeway Towing & Storage - $54,000.00
Groups 2, 3 & 4 – Southern Crane & Wrecker - $222,500.00

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation, and Terms and Conditions

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Annette Burney
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: November 10, 2021

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management

From: Erik Preacher, Fleet Financial Services Manager

Re: Recommendation of Approval of Award for SC-0275-22 Countywide Wrecker Services

Fleet Management is requesting approval of award by groups for the countywide wrecker services. Estimated amount of expenditure is Date of award through September 30, 2022, with two(2) one(1) year renewal options. Estimated amount of expenditures is $276,500.00.

Group 1: Legit Partners, Inc., dba Deeway Towing & Storage in the amount of $54,000.00

Group 2, 3 & 4: Southern Crane & Wrecker in the amount of $222,500.00.

Funding Source: 51101.114005,546020.000000.00000000.00000.0000000

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255.7149 Fax: 904.381.4607 www.coj.net

BID TABULATION SHEET

TITLE: COUNTYWIDE WRECKER SERVICE
BID NO.: SC-0275-22
OPEN DATE: 11/3/21 @ 2:00 P.M.
ANALYST: Annette Burney
No. Invited: (12) No. Received (2) No Bids: ( )
RECORDED BY: Melissa Pierce ANNOUNCER: John Hernandez

ITEM	DESCRIPTION	QTY	Legit Partners, Inc. dba DeewayTowing & Storage UNIT PRICE	EXT. TOTAL	Southern Crane & Wrecker UNIT PRICE	EXT. TOTAL	UNIT PRICE	EXT. TOTAL
1	GROUP 1 - LIGHT EQUIPMENT	600	$ 90.00	$ 54,000.00	N/A	N/A		$ -
2	GROUP 2 - MEDIUM EQUIPMENT	500		$ -	$ 200.00	$ 100,000.00		$ -
3	GROUP 3 - HEAVY EQUIPMENT	100		$ -	$ 325.00	$ 32,500.00		$ -
4	GROUP 4 - LOADED GARBAGE PACKERS	150		$ -	$ 600.00	$ 90,000.00		$ -
	GRAND TOTAL:		$	54,000.00	$	222,500.00	$	-
ADDITIONAL FEES								
5	ADDITIONAL CHARGE FOR EACH MILE TRAVELED OUTSIDE OF DUVAL COUNTY	1 PER MILE	$3.00		$3.00			
6	CANCELLATION CHARGE	1 FEE	$90.00		$125.00			
7	UNUSUAL SITUATION PER HOUR	1 PER HOUR	$100.00		$350.00			
	TERMS:		Net 30		Net 30			
	DELIVERY:		N/S		N/S			
	CONFLICT OF INTEREST:		Y		Y			
	ADDENDUM (N/A)		N/A		N/A			

TERMS AND CONDITIONS

1. SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments to provide **countywide wrecker service** as listed in the bid documents.

2. AWARD

Award will be **BY GROUP** to the lowest responsive, responsible bidder(s). ALL awards are subject to the availability of funds. **The Fleet Management Division intends to award a Primary and Secondary vendor**. The City will contact the Primary awarded vendor first, if a timely response cannot be established, the City will contact the secondary awarded vendor. The City of Jacksonville, Fleet Management Division.

3. TERM OF AGREEMENT

The term of this agreement is **from date of award through September 30, 2022 with two (2) one (1) year renewal options.** Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. PRE-BID CONFERENCE

N/A

5. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submittals shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

The City of Jacksonville reserves the right to add or delete decals as necessary during the contract period.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City

reserves the right to decline any price increase request.

9. **PRICES**

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

10. **DELIVERY**

a. Fleet Management Division, 2581 Commonwealth Avenue, Jacksonville, FL 32254 between the hours of 7:00 am and 11:00 pm. On other than normal business hours and holidays, delivery will be to the Security Guard on duty or as specified by the requestor.

b. The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the city or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

c. The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

11. **PICK UP AND RETURNS**

N/A

12. **SUPPLIER ACCESSIBLITY**

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the city or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

13. **REPORTING**

The City may request, during the term of this bid, reports including but not limited to usage, pricing and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. **INVOICING**

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include the purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville Fleet Mgmt., 2581 Commonwealth Avenue, Jacksonville, Florida 32254 once services are completed.

15. **INSURANCE/INDEMNIFICATION**

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.