5

SUBJECT: **Community-Based Afterschool Meals Program - Rebid**

BID#: **SC-0345-20**

OPEN DATE: 3/25/20

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2020 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 **NUMBER RECEIVED** 1 **OTHER** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award with Compass Group USA, Inc. by and through its Canteen Division to correct the renewal option on the award approved 11/1/2021 from the second renewal option to the first renewal option, and to ratify the period of service from October 1, 2021 through date of executed contract.

Period of service will remain from date of executed contract through September 30, 2022, with one (1) renewal option remaining. Total revised estimated expenditure amount is $733,232.50, for a total expenditure amount not to exceed $1,789,612.50.

Funding Source: 10902.181305.534210.010447.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

Analyst: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dr. Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance (KHA)

CC: Michael Weinstein, Chief Executive Officer
Kids Hope Alliance (KHA)

Kenneth Darity, Chief Programs Officer,
Kids Hope Alliance (KHA)

SUBJECT: Request to Amend the Award BID No.: SC-0345-20 for the Community-Based Afterschool Meals Program for Continuation Funding FY 2021-2022, with Compass Group USA, Inc., by and through its Canteen Division.

DATE: November 8, 2021

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests approval of the following:

1) Request to amend the Award to reflect the correct renewal options. It should read, " First of Second Renewal Options" in lieu of "Second and Final Renewal Option." The prior Award SC-0223-19 was extended and as a result, the Award SC-0345-20 Contract was executed as of October 1, 2020.

Fund	Center	Account	Project	Activity	Interfund	Future
10902	181305	534210	~~010181~~ 010447	00000000	00000	0000000

Total Funding Increase: **$733,232.50**

All other terms and conditions will remain in effect. The contract amendment will be executed by formal contract amendment through the Office of General Counsel.

Attachment(s): Exhibit 1, Copy of Prior Procurement Award SC-0345-20
Exhibit 2, Copy of Procurement Award SC-0223-19

Cc: Annette Leslie-Burney, Buyer
Joyce Watson, Director, Administration, Contracts & Purchasing
April Hart, Director, Finance
Tyrica Young, Director, Research & Grants

SUBJECT: **Community-Based Afterschool Meals Program - Rebid**

BID#: **SC-0345-20**

OPEN DATE: 3/25/20

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2020 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 **NUMBER RECEIVED** 1 **OTHER** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final renewal option with Compass Group USA, Inc. by and through its Canteen Division. Period of service is from date of executed contract through September 30, 2022. Total revised estimated expenditure amount is $733,232.50, for a total expenditure amount not to exceed $1,789,612.50.

Funding Source: 10902.181305.534210.010181.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dr. Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/28/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11-1-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

FORM GB-108, Revised 12/2007

SUBJECT: Community-Based Afterschool Meals Program - Rebid

BID#: SC-0345-20

OPEN DATE: 3/25/20

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2020 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD. All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 **NUMBER RECEIVED** 1 **OTHER** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to decrease the award with Compass Group USA, Inc. by and through its Canteen Division by $145,848.25 for the period ending September 30, 2021. Total revised estimated expenditure amount not to exceed $1,056,380.00.

Funding Source: 10902.181305.534210.008929.00000000.00000.0000000 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/24/20

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9-24-20

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

FORM GB-108, Revised 12/2007

SUBJECT: Community-Based Afterschool Meals Program - Rebid

BID#: SC-0345-20

OPEN DATE 3/25/20

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2020 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 NUMBER RECEIVED 1 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Compass Group USA, Inc. by and through its Canteen Division by $311,370.45, and to amend the period of service from date of award through September 30, 2020 to October 1, 2020 through September 30, 2021. Total revised estimated expenditure amount not to exceed $1,202,228.25.

Funding Source: 10902.181305.534210.008929.00000000.00000.0000000 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2020. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Analyst: Annette Borney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/03/20

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/4/20

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

FORM GB-108, Revised 12/2007

SUBJECT: Community-Based Afterschool Meals Program - Rebid

BID#: SC-0345-20

OPEN DATE: 3/25/20

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2020 with two (2) one (1) year renewal option

AGENCY: Kids Hope Alliance

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 NUMBER RECEIVED 1 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the lowest responsive, responsible bidder, Compass Group USA, Inc. by and through its Canteen Division. Period of service is from date of award through September 30, 2020 with two (2) one (1) year renewal options. Total expenditure amount not to exceed $890,857.80.

Funding Source: 10902.181305.534210.008929.00000000.00000.0000000 - To be executed by formal contract through the Office of General Council

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tyrica Young, Director, Out of School Time Grants, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/11/20

OTHER:

ACTION OF AWARDING AUTHORITY

APPROVED ✓ BH DATE 6/12/20

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

FORM GB-108, Revised 12/2007