

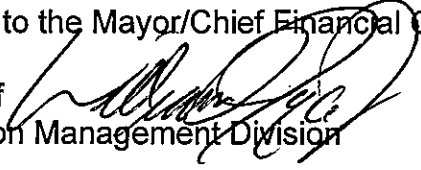


November 25, 2014

MEMORANDUM

TO: James R. McCain, Jr.
Corporation Secretary/Assistant General Counsel

THROUGH: C. Ronald Belton, Assistant to the Mayor/Chief Financial Officer

FROM: William J. Joyce, P.E., Chief
Engineering and Construction Management Division 

SUBJECT: Wind Retrofit Hazard Mitigation for 5 Public Buildings
Contractor: Atlantic Coast Hurricane Shutters, Inc.
Contract No: 97149729

Forwarded herewith for execution is Change Order No. 2 for subject project.

Original Contract Amount\$185,989.38

Previous Change Order No. 1.....\$88,568.35

Change Order No. 2\$3,800.00

Total Revised Contract Amount.....\$278,357.73

Account Number See attached

This office recommends the Change Order be approved by your office, the Office of General Counsel, and Mayor Brown, in accordance with Executive Order No. 13-05.



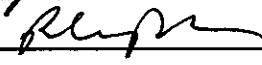
- Attachments: 1. Change Order
2. Back-up Information
3. Legal Request Memorandum

TGM:lw

12/02/14 14:06:21
Procurement Division

CHANGE ORDER TRACKING SHEET

Description of Project	Wind Retrofit Hazard Mitigation	
Change Order Number	2	PLEASE KEEP THIS FORM WITH THE ATTACHED CHANGE ORDER
Contract Number	9714	

	Action	Date Received	Date Signed	Date Forwarded	Signature	Days
1	Date Initiated	N/A	N/A			
1A						
2	Contractor Execution		11/12	11		
3	Construction Management	11/13				
4	Using Agency					
5	JEA (if applicable)					
6	City Engineer	11/19	11/19			
7	C/O Review	11/17	11/17	11/17		
for 8	Director of Public Works	11/18	11/18	11/24		
9	Admin/Finance Clerk	12/2	12/2	12/2		
10	Buyer					
11	Chief of Procurement	12/2	12/2		M. Russell	
12	Director Finance					
13	Asst. General Counsel					
14	CAO/Mayor					
15	Asst. General Counsel					
	Total Processing Days:					

Attention Change Order reviewers and signatories:
 Please assist in expediting this change order by reviewing, signing, and forwarding immediately to the next step. Thank you in advance for your efforts to reduce contract change order processing times.

James M. Robinson, P.E.
 Director of Public Works

CITY OF JACKSONVILLE
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
CONSTRUCTION CHANGE ORDER

Change Order No. Two (2) Date October 28, 2014

Description of Project Wind Retrofit Hazard Mitigation for 5 Public Buildings

Name of Contractor Atlantic Coast Hurricane Shutters, Inc.

Contractor's Address 5804 Spruce Creek Woods Drive, Port Orange, FL 32127

Contract No. 8714 9729

Account No. See attached. Original Contract \$185,989.38

+ Previous Change Orders 1 \$88,568.35 + Change Order No. 2 \$3,800.00

*See attached appendix for additional listings.

Bid Number	<u>0137-11</u>	TOTAL REVISED CONTRACT	<u>\$278,357.73</u>
	<u>CF-0158-11</u>	Construction Completion Date	<u>September 30, 2012</u>
		Revised Construction Completion Date	<u>October 30, 2014</u>
		Contract Expiration Date	<u>January 28, 2013</u>
		Revised Contract Expiration Date	<u>January 28, 2015</u>

In compliance with General Conditions of above-referenced contract, CONTRACTOR and OWNER do both hereby agree that the CONTRACTOR shall make the following changes, additions or deletions to the Work specified in the plans and specifications: See attached. Add 395 and 365 non-compensable calendar days to construction completion and contract expiration dates, respectively.

Justification: See attached.

By execution of this document, the Contractor acknowledges that all issues related to Contract Time and Compensation are resolved.

The Issuing Authority has looked over cost and pricing data for this change order and has determined that this change order is necessary and all costs are reasonable.

Accepted for Contractor Atlantic Coast Hurricane Shutters, Inc.

Signed [Signature] Attest [Signature]

Title pres. Title Sec. Treas.

Date 11-12-14 Date 11-12-14

Signed Construction Management By E.C. [Signature] 11/17/14
Issuing Authority Thomas G. McKnight Date
Capital Improvement Construction Manager

Signed Solid Waste By [Signature] 11/10/14
Using Division [Signature] Date
Div/Department Head

[Signature] 11/19/14 [Signature] 12-10-14
Chief, Engineering & Construction Management Div Date Assistant Counsel Date

[Signature] 11/24/14 NA per ETO 13-05
Director of Public Works Date Mayor

[Signature] 12/2/14 [Signature]
Chief of Procurement Date Corporation Secretary

[Signature] 12/7/14
Director of Finance Date



ATTACHMENT "A"
 ACCOUNT NUMBERS
 WIND RETROFIT HAZARD MITIGATION FOR 5 PUBLIC BUILDINGS

ACCOUNT NO.	PWCP331PB519-06505-PW0034-04-PWP007-10	PWSW441DO-04938	Contract Totals
CT NO.	CTPW12000063-01	NEW	
original contract	\$185,989.38	\$0.00	\$185,989.38
change order #1	\$88,568.35	\$0.00	\$88,568.35
change order #2	\$0.00	\$3,800.00	\$3,800.00
Account Totals	\$274,557.73	\$3,800.00	\$278,357.73



5804 Spruce Creek Woods Drive
 Port Orange, Florida 32127
 (386) 756-1902
 Fax (386) 322-0823

No 3773

PROPOSAL

DATE _____

PROPOSAL SUBMITTED TO:

NAME: City of Jacksonville
 ADDRESS: 11 N West Duval Street
Jacksonville, Fl. 32202
 PHONE NO. _____

WORK TO BE PERFORMED AT:

ADDRESS: Solid Waste Garage Building
1031 Superior Street
Jacksonville, Fl.

We hereby propose to furnish the materials and perform the labor necessary for the completion of repairs to
damaged overhead doors qty 2, caused by garbage
solid waste building employees. Replaced 7 slats and 1
bottom bar on each door. \$1000.00

<u>Trip Charge</u>	<u>\$1000.00</u>
<u>forklift</u>	<u>\$600.00</u>
<u>labor</u>	<u>\$1200.00</u>
<u>Total \$3800.00</u>	

Wind Retrofit Hazard Mitigation Contract # 9729

Approximate delivery time _____ based on material availability.
 # of openings proposed to be covered _____
 Price includes all labor and materials.
 Permit cost not included & will be added to final invoice. Initials _____
 All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in substantial workmanlike manner for the sum of _____ Dollars (\$ 3800.00)
 with payments to be made as follows.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Respectfully Submitted _____
 Per [Signature]

Note — This proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Date _____ Signature _____
 Signature _____

REQUEST FOR LEGAL SERVICES

TO: The Office of General Counsel
117 West Duval Street, Suite 480, Jacksonville, FL 32202

Telephone 904-630-1700
FAX 904-630-1731

FROM: NAME: James M. Robinson, P.E.
TITLE: Director of Public Works
DEPARTMENT: Public Works
DIVISION: Engineering and Construction Management Division

A. The Office of General Counsel is requested to provide legal assistance as detailed in this request and supporting documents. Give brief description:
Form approve change orders for Mayor's signature

Project No.: _____ Vendor Name: _____ Solicitation No.: _____
Contract No.: _____
Purchase and Sale Agreement: Amount: _____
Lease Agreement: License Agreement: Use Agreement: Easement:
Land Swap: Subordination:

B. Is a specific attorney already involved? Yes No Name: Jim McCain

C. Date submitted: 11/24/14 Completion is requested by (date): _____

D. For more information or discussion contact:
Name: William J. Joyce, P.E.
Title: Chief, Engineering and Construction Management Division
Telephone: 255-8786 Fax: 255-8926 E-mail: joyce@coj.net

E. Bill to agency (name, address): Public Buildings
Bill to account number (index code) PWPB011AD

F. Department Approval (Name and Title) Luis Flores, Chief of Public Buildings

(For use by Office of General Counsel only)

CLIENT ID: _____ MATTER NO.: _____
CLIENT: _____

WORK DESCRIPTION: _____

CATEGORY CODE: _____ ATTORNEY(S): _____
Primary _____
Secondary _____
Dept. Head _____

OUTCOME: _____

INDEX CODE: _____ DATE OPENED: _____
DATE CLOSED: _____ CLOSING BOX NO.: _____