SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0622-14 **OPEN DATE: 9/3/14**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (67) NUMBER RECEIVED: (8) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to utilize the second renewal option with ISS Facility Services (contract #9578-02), for Janitorial Services for Various City Locations. Period of service will be from February 13, 2017 through February 12, 2018, with one (1) year renewal option remaining. Total estimated annual expenditure in the amount of $1,884,402.52. Total revised award amount not- to-exceed amount of $5,761,658.30.

This award to be funded by account(s):
PWPB5A1HB-03410E - $25,006.92- PWPB- Godbold Building
PWPB5A1SJ-03410E - $258,200.76- PWPB- St. James Building
PWPB5A1YB-03410E - $70,505.52- PWPB- Yates Building
PWPB5A1BALL-03410E - $243,697.08- PWPB Ed Ball Building
PWPB5A1MAPR-03410E - $527,673.12- PWPB Various Public Buildings
PWPB5A1PD-03410E- $14,319.12- PWPB Pre- Trail Detention Facility
PLJX011MBBS-03410 – $725,000.00- Jacksonville Public Library
PLJX15WLCFT-03410 - $20,000.00- Jacksonville Public Library- Conf. Facilities
To be executed by contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

ANALYST: _____ MARILYN LAIDLER

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: LUIS F. FLORES, CHIEF, PUBLIC BUILDINGS DIVISION _____

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

PUBLIC BUILDINGS DIVISION

Jacksonville
Where Florida Begins.

January 9, 2017

MEMORANDUM

TO: Competitive Sealed Proposals Evaluation Committee (CSPEC)

ATTN: Gregory W. Pease, Chief, Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Luis F. Flores, Chief, Public Buildings Division

SUBJECT: BID #: ESC-0622-14
JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS – 2ND RENEWAL REQUEST

The Public Buildings Division recommends approval to utilize the second of three renewal options with ISS Facility Services, Inc., to continue providing janitorial services at various city locations for the period from February 13, 2017 through February 12, 2018.

The estimated annual amount will be $1,884,402.52, not-to-exceed $5,761,658.30 as per the following:

Departments	Account Number	FY 17 Amount	12 Month Total
PWPB - Godbold Building	PWPB5A1HB-03410E	$ 16,671.28	$ 25,006.92
PWPB - St. James Building	PWPB5A1SJ-03410E	$ 172,133.84	$ 258,200.76
PWPB - Yates Building	PWPB5A1YB-03410E	$ 47,003.68	$ 70,505.52
PWPB - Ed Ball Building	PWPB5A1BALL-03410E	$ 162,464.72	$ 243,697.08
PWPB - Various Public Buildings	PWPB5A1MAPR-03410E	$ 351,782.08	$ 527,673.12
PWPB - Pre-Trial Detention Facility	PWPB5A1PD-03410E	$ 9,546.08	$ 14,319.12
Jacksonville Public Library	PLJX011MBBS-03410	$ 476,800.00	$ 725,000.00
Jacksonville Public Library - Conf. Facilities	PLJX15WLCFT-03410	$ 13,333.00	$ 20,000.00
EXTENDED TOTAL:		**$ 1,249,734.68**	**$ 1,884,402.52**

This renewal will be encumbered by individual releases against the master blanket, dependent on funding, the appropriate account and Fiscal Year. Your assistance in concurring with this recommendation for the respective award would be appreciated. If you have any questions or need additional information regarding this request, please contact Jim Lange at 904-633-4070.

Attachments:
* Renewal Agreement
* Previous Award
* Certificate of Insurance
* List of the Various Public Buildings

cc: Ann Brackin, Engineering Contract Specialist
Nicholas Zelaya, Finance and Energy Conservation Coordinator
Marilyn Laidler, Purchasing Analyst
Jim Lange, Contract Administration Coordinator

N2

ISS C&S Building Maintenance ESC-0622-14			
Building	**Maximo No.**	**Address**	**Monthly Cost**
Agriculture Building	0146	1010 N McDuff Ave	$ 1,431.90
Animal Care & Control Center	9965	2020 Forest Street	$ 894.93
Clerk of the Courts - (Jax Bch)	0870	1543 Atlantic Blvd	$ 298.31
Communications - Central Office Bldg	0224	1020 Superior Street	$ 447.47
Engineering/Contract Admin Trailer	0879	2636 West 1st Street	$ 151.41
Engineering ERM Project Office (ARM)	0426	2636 West 1st Street	$ 151.41
Eingineering - Topographical Survey Office - West Side	0426	2636 West 1st Street	$ 298.31
Fire & Rescue Headquarters/EOC Office	0442	515 Julia Street	$ 5,380.22
Fleet Management	0311	2581 Commonwealth Ave	$ 1,491.56
Florida Theatre Office Complex (3rd floor only)	0415	128 E Forsyth Street	$ 298.31
Jacksonville Children's Commission	0199	1095 A. P. Randolph Blvd	$ 2,386.49
Jacksonville Re-Entry Center	0450	1024 Superior Street	$ 596.62
Jacksonville Re-Entry-Pretrial	0450	1024 Superior Street	$ 447.47
JSO - Organized Crime Bldg	0690	711 Liberty Street	$ 1,491.56
JSO - Hanger Craig Field	0238	855-18 St Johns Bluff Rd	$ 298.31
JSO K-9 Unit Horsebarns	0329	1076 West Duval Street	$ 298.31
JSO Property Facility - Evidence	0797	829 Haines Street	$ 298.31
JSO - Zone 1 - Norwood	0871	5570 Norwood Ave	$ 298.31
JSO - Zone 2 - Regency Sq	0872	9501 Arlington Expressway	$ 298.31
JSO - Zone 3 - Powers	0327	7100 Powers Ave	$ 298.31
JSO - Zone 4 - Blanding	0868	3726 Blanding Blvd	$ 298.31
JSO - Zone 6 - Highlands	0874	936 Dunn Ave	$ 298.31
Liberty St Parks Admin	0134	928 Liberty Street	$ 136.32
Medical Examiners Office	0318	2100 Jefferson Street	$ 1,193.25
Mosquito Control (1 trailer & 4 buildings)	0116	1321 Eastport Rd	$ 596.62
PMB (Police Memorial Building)	0323	501 E Bay Street	$ 14,162.84
Public Buildings Adm. Office	0446	555 W 44th Street	$ 959.90
ROW East Yard	0438	609 St Johns Bluff Rd	$ 894.69
ROW North Yard Admin	0422	4767 Moncrief Rd	$ 238.54
ROW North Yard Engineering	9994	4767 Moncrief Rd	$ 136.32
ROW South Yard	0424	2915 Parental Home Rd	$ 238.54
ROW West Yard Admin	0437	2637 West 1st Street	$ 238.54
ROW West yard Equip Control	0504	2636 West 1st Street	$ 151.41
ROW West Yard (New Metal Bldg)	0427	2635 West 1st Street	$ 151.41
Supervisor of Elections	2222	1 Imeson Park Blvd	$ 1,193.25
Supervisor of Elections	0801	105 E Monroe Street	$ 596.62
Tax Collector Branch Office - Atlantic	0877	12220-103 Atlantic Blvd	$ 596.62
Tax Collector Branch Office - Blanding	0869	3520-1 Blanding Blvd	$ 482.45
Tax Collector Branch Office - Commonwealth	0878	6674 Commonwealth Ave	$ 454.22
Tax Collector Branch Office - 44th Street	0795	910 W 44th Street	$ 605.62
Tax Collector Branch Office - Hogan	9952	7120 Hogan Rd	$ 454.22
Tax Collector Branch Office - Main	0823	12969 N Main Street, # 210	$ 454.22
Tax Collector Branch Office - San Jose	0876	10131 San Jose Blvd	$ 454.22
Tax Collector Branch Office - Neptune Beach	0826	1505 Atlantic Blvd N Bch	$ 454.22
Traffic Engineering	0234	1007 Superior Street	$ 454.22
Victim Services Center	0244	403 W 10th Street	$ 522.05
			$ 43,972.76
Ed Ball Bldg: All Floors, Basement & Bathrooms except	792	214 N Hogan Street	$ 18,261.44
Ed Ball Bldg: Floor 4 - ITD Data Center	792	214 N Hogan Street	$ 66.89
Ed Ball Bldg: Day Porters - (2 shifts / 6 hours each)	792	214 N Hogan Street	$ 1,979.76
			$ 20,308.09
Pre-Trial Detention Facility & Judicial Spaces	337	500 East Adams Street	$ 894.93
Pre-Trial Detention Facility (daily restroom cleaning)	337	500 East Adams Street	$ 298.33
			$ 1,193.26
Claude Yates Building	103	231 E Forsyth Street	**$ 5,875.46**
City Hall St. James	104	117 West Duval St	**$ 21,516.73**
City Hall Annex (Jake Godbold)	794	407 Laura Street	**$ 2,083.91**

PWPB Locations & Prices for 02/13/2017 - 02/12/2018

Total Per Month:	**$ 94,950.21**
FY17 (Feb '17 - Sept '17):	**$ 759,601.68**
12 Months (Feb '17 - Jan '18):	**$ 1,139,402.52**

1/9/2017

ISS FACILITY SERVICES
5200 NW 34th Blvd. Suite C
Gainesville, Florida 32615

January 5, 2017

Mr. Luis F. Flores, CFM, LEED AP BD+C
City of Jacksonville
555 W 44th Street
Jacksonville, Florida 32208

RE: ESC-0622-14
Janitorial Services for Various Public Buildings

ISS agrees to renew the above referenced contract for the period of February 13, 2017 through February 12, 2018 with the City of Jacksonville based on the terms and conditions of our current agreement with the City of Jacksonville.

Sincerely,

Jason Pitcock

Jason Pitcock
General Manager
Jason.Pitcock@us.issworld.com

352/372-8753 Phone 904/265-1926 Phone http://www.us.issworld.com
352/372-1510 Fax 904/265-1927 Fax

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 12/22/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Southwest, Inc.
Houston TX Office
5555 San Felipe
Suite 1500
Houston TX 77056 USA

CONTACT NAME:
PHONE (A/C, No, Ext): (866) 283-7122 FAX (A/C, No.): (800) 363-0105
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Zurich American Ins Co	16535
INSURER B:	Greenwich Insurance Company	22322
INSURER C:	XL Specialty Insurance Co	37885
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
ISS Facility Services, Inc
1019 Central Pkwy N
Suite 100
San Antonio TX 78232 USA

COVERAGES CERTIFICATE NUMBER: 570064838514 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / X OCCUR X Per Project Agg $2M X Per Location Agg $2M GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY / PRO-JECT / LOC OTHER:			GL0983574304 SIR applies per policy terms & conditions	01/01/2017	01/01/2018	EACH OCCURRENCE	$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$1,000,000
							MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$5,000,000
							PRODUCTS - COMP/OP AGG	$2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY			RAD 943775701	01/01/2017	01/01/2018	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB / OCCUR EXCESS LIAB / CLAIMS-MADE DED / RETENTION						EACH OCCURRENCE	
							AGGREGATE	
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		RWD943533505 Includes the state of NY	01/01/2017	01/01/2018	X PER STATUTE / OTH-ER	
C				RWR943533605 WI	01/01/2017	01/01/2018	E.L. EACH ACCIDENT	$1,000,000
							E.L. DISEASE-EA EMPLOYEE	$1,000,000
							E.L. DISEASE-POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Jacksonville is included as Additional Insured in accordance with the policy provisions of the General Liability policy.

CERTIFICATE HOLDER

The City of Jacksonville
St. James City Hall, Suite 335
Jacksonville FL 32202 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Southwest, Inc.

Holder Identifier :

Certificate No : 570064838514

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SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0622-14 **OPEN DATE: 9/3/14**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (67) NUMBER RECEIVED: (8) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of three (3) renewal options with ISS Facility Services. Period of service is from February 13, 2016 through February 12, 2017. Total revised estimated annual expenditure in the amount of $1,867,008.93, for a not to exceed amount of $3,877,255.78.

Funding Source:
PWPB5A1HB-03410E - $25,006.87
PWPB5A1SJ-03410E - $258,200.72
PWPB5A1YB-03410E - $70,505.20
PWPB5A1BALL-03410E - $243,697.08
PWPB5A1MAPR-03410E - $545,599.06
PLJX011MBBS-03410 – $704,000.00
PLJX15WLCFT-03410 - $20,000.00

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: _____ ANNETTE L. BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Luis F. Flores, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 2/11/16

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 2/11/16

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0622-14 **OPEN DATE: 9/3/14**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (67) NUMBER RECEIVED: (8) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with, ISS Facility Services, in the amount of $6,000.00 to cover services for the Main Library Conference Center through September 30, 2015. Total revised estimated annual expenditure in the not to exceed amount o $2,010,246.85.

Funding Source: PLJX15WLCFT-03410– To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Awards

ANALYST: _____ ANNETTE L. BURNEY

RESPECTFULLY SUBMITTED _____ For GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Luis F. Flores, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 08/06/15

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 8/06/15

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0622-14 OPEN DATE: 9/3/14

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (67) NUMBER RECEIVED: (8) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with, ISS Facility Services, in the amount of $128,000.00 ($55,355.16/month) to cover services for the libraries through September 30, 2015. Total revised estimated annual expenditure in the not to exceed amount of $2,004,246.85.

Funding Source: PLJX011MBBS-03410 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Awards

ANALYST: ANNETTE L. BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Luis F. Flores, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 09/23/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 9/22/15

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0622-14

OPEN DATE: 9/3/14

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (67) NUMBER RECEIVED: (8) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the highest scoring responsive, responsible bidder, ISS Facility Services, to provide janitorial services for various City locations as a result of negotiations. Period of service is one (1) year from date of award in the total not to exceed expenditure amount of $1,876,246.85

Funding (FY15) for this award to be encumbered by the following accounts and to be executed by formal contract execution through the Office of General Counsel:

PWPB5A1BALL-03410E - $121,848.54
PWPB5A1HB-03410E - $12,503.46
PWPB5A1MAPR-03410E - $270,639.96
PWPB5A1PD-03410E - $7,159.56
PWPB5A1SJ-03410E - $129,100.38
PWPB5A1YB-03410E - $35,252.76
PLJX15WLCFT-03410 - $3,400.00
PLJX011MBBS-03410 - $207,000.00

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix, Scoring Sheet, Specifications and Previous Award

ANALYST: _____
ANNETTE L. BURNEY

RESPECTFULLY SUBMITTED _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Luis F. Flores, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 02/12/15

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 2/18/15

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Cleveland Ferguson III
Deputy Chief Administrative Officer
For Mayor Alvin Brown
Under Authority of
Executive Order No. 2015-01

SUBJECT: JANITORIAL SERVICES AT VARIOUS CITY LOCATIONS

BID #: ESC-0622-14

OPEN DATE: 9/3/14

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – FROM DATE OF AWARD THROUGH SEPTEMBER 30, 2015 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (67) NUMBER RECEIVED: (8) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
ISS Facility Services failed to acknowledge addendum 1 issued for this project. The information contained does not materially alter the specifications. Recommend approval to waive this as a minor irregularity.

Recommend approval to enter into negotiations with the highest ranked responsive, responsible bidder, ISS Facility Services. The results of the negotiations will be documented and brought before the CSPEC Committee for approval.

Attachments: Recommendation Memo, Tabulation, Addendum, Evaluation Matrix, Scoring Sheet and Specifications

ANALYST: ANNETTE L. BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Luis F. Flores, Chief, Public Buildings Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 10/09/14

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 10/9/14

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For Mayor Ann Brown
Under Authority of
Executive Order No. 2013-04

QWS3270X 1/13/2017 11:23 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/13/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 11:23 AM

FISCAL MO/YEAR : 04 2017 CURRENCY CODE :
INDEX CODE : PWPB5A1HB HAVERTY'S BUILDINGS
SUBOBJECT : 03410E CONTRACTUAL SERVICES-CLEANING/JANITORIAL
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	25,000.00	25,000.00
EXPENDITURES	.00	4,167.82	4,167.82
ENCUMBRANCES	.00	4,167.82	4,167.82
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	16,664.36	16,664.36

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 1/13/2017 11:23 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/13/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 11:23 AM

FISCAL MO/YEAR : 04 2017 CURRENCY CODE :
INDEX CODE : PWPB5A1SJ CITY HALL ST. JAMES
SUBOBJECT : 03410E CONTRACTUAL SERVICES-CLEANING/JANITORIAL
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	258,201.00	258,201.00
EXPENDITURES	.00	43,033.46	43,033.46
ENCUMBRANCES	.00	43,033.46	43,033.46
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	172,134.08	172,134.08

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 1/13/2017 11:24 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/13/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 11:23 AM

FISCAL MO/YEAR : 04 2017 CURRENCY CODE :
INDEX CODE : PWPB5A1YB YATES BUILDING
SUBOBJECT : 03410E CONTRACTUAL SERVICES-CLEANING/JANITORIAL
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	70,505.00	70,505.00
EXPENDITURES	.00	11,750.92	11,750.92
ENCUMBRANCES	.00	11,750.92	11,750.92
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	47,003.16	47,003.16

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

```
  QWS3270X   1/13/2017  11:24 AM
FAML6350 V5.1              **    NW COJ FAMIS PRODUCTION      **     01/13/2017
LINK TO:                       ACCOUNT SUMMARY INQUIRY                  11:24 AM

FISCAL MO/YEAR  : 04 2017                                CURRENCY CODE :
INDEX CODE      : PWPB5A1BALL   ED BALL BUILDING
SUBOBJECT       : 03410E        CONTRACTUAL SERVICES-CLEANING/JANITORIAL
PROJECT         :
PROJECT DETAIL  :
GRANT           :
GRANT DETAIL    :
USER CODE       :
--------------------------------------------------------------------------------
S                                 JAN  2017    ANNUAL BALANCE ALL YEARS BALANCE
  ESTIMATED REVENUES                   .00               .00               .00
  REVENUES                             .00               .00               .00
    UNREALIZED REVENUES                .00               .00               .00
  BUDGET                               .00        243,697.00        243,697.00
  EXPENDITURES                         .00         40,616.18         40,616.18
  ENCUMBRANCES                         .00         40,616.18         40,616.18
  PRE-ENCUMBRANCES                     .00               .00               .00
    REMAINING BALANCE                  .00        162,464.64        162,464.64
F1-HELP      F2-SELECT                 F4-PRIOR     F5-NEXT
                         F9-LINK       F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED
```

QWS3270X 1/13/2017 11:24 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/13/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 11:24 AM

FISCAL MO/YEAR : 04 2017 CURRENCY CODE :
INDEX CODE : PWPB5A1MAPR BUILDING MAINTENANCE - PUBLIC BUILDINGS
SUBOBJECT : 03410E CONTRACTUAL SERVICES-CLEANING/JANITORIAL
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	545,841.00	545,841.00
EXPENDITURES	.00	87,945.52	87,945.52
ENCUMBRANCES	.00	87,945.52	87,945.52
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	369,949.96	369,949.96

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 1/13/2017 11:25 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/13/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 11:25 AM

FISCAL MO/YEAR : 04 2017 CURRENCY CODE :
INDEX CODE : PWPB5A1PD PUBLIC BUILDINGS-PRE TRIAL DETENTION
SUBOBJECT : 03410E CONTRACTUAL SERVICES-CLEANING/JANITORIAL
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	14,619.00	14,619.00
EXPENDITURES	.00	2,686.52	2,686.52
ENCUMBRANCES	.00	2,386.52	2,386.52
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	9,545.96	9,545.96

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 1/13/2017 11:25 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/13/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 11:25 AM

FISCAL MO/YEAR : 04 2017 CURRENCY CODE :
INDEX CODE : PLJX011MBBS LIBRARY - MAIN, BRANCH AND MOBILE
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	1,103,554.42	1,103,554.42
EXPENDITURES	59,074.00	281,694.07	281,694.07
ENCUMBRANCES	-59,074.00	317,163.35	317,163.35
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	504,697.00	504,697.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 1/13/2017 11:26 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/13/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 11:26 AM

FISCAL MO/YEAR : 04 2017 CURRENCY CODE :
INDEX CODE : PLJX15WLCFT LIBRARY CONFERENCE FACILITIES TRUST
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	17,500.00	131,342.00
EXPENDITURES	1,006.50	4,950.00	108,751.36
ENCUMBRANCES	-1,006.50	12,050.00	16,494.89
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	500.00	6,095.75

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

ESC-0622-14	ISS FACILITY SERVICES	
10/13/2014		Enter into negotiations
2/13/2015	$1,876,246.85	Awarded
7/23/2015	$128,000.00	Increase
8/6/2015	$6,000.00	Increase
2/11/2016	$1,867,008.93	1st Renewal Option
Pending	$1,884,402.52	2nd Renewal Option

$5,761,658.30 Total Award