SINGLE SOURCE AWARD **BID #: SS-0522-19**

Subject: Purchase of 385 M5 Single-Space Parking Meters With 36-Month Battery Warranties

Department: Office of Public Parking

Description of Purchase: Recommend approval of single source award to IPS Group, Inc. for the purchase of three hundred and eighty-five (385) M5 single-space parking meters, including 36-month battery warranties, to replace aging M3 parking meters which are at the end of their life cycle. Total award not-to-exceed $176,137.50.

Funding Source: Account DIPP412ON-06429; to be executed by Purchase Order.

Single Source Award To: IPS Group, Inc.

Price Justification: See attachment

Total Award: $176,137.50 **Requisition #:** N/A

Attachments: Recommendation Memo; Single Source Form, Vendor's Letter

Certification as to Single Source: Guy Parola, Operations Manager, Downtown Investment Agency

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: David Klages

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

City of Jacksonville, Florida

Lenny Curry, Mayor

ONE CITY. ONE JACKSONVILLE.

Downtown Investment Authority
Office of Public Parking
Claude Yates Building
231 East Forsyth Street, Suite 424
Jacksonville, Florida 32202
(904) 630-CITY
www.coj.net

May 23, 2019

MEMORANDUM

To: Gregory Pease, Chief, Procurement Division

From: Robert Carle, Parking Officer, Office of Public Parking

Through: Guy Parola, Operations Manager, Downtown Investment Authority

Re: Single Source Request to Purchase 385 Replacement M5 Single Space Parking Meters with Battery Warranties from IPS Group Inc.

The Office of Public Parking requests to purchase 385 M5 Single Space Parking Meters with Battery Warranties. The total amount for this purchase is $176,137.50. The reason for this request is to procure new meters which will replace ageing M3 parking meters which are at the end of their life cycle. These new meters are upgradeable to provide additional sensor capabilities, payment options, and will seamlessly integrate with all existing management software. IPS Group Inc. is the only vendor providing repair, software and wireless support, electronic inventory and maintenance tracking, including financial processing as necessary to operate these meters. Public Parking currently operates 860 IPS meters throughout the city.

Funding for this will be provided from DIPP412ON – 06429 SPECIALIZED EQUIPMENT.

Your consideration of this recommendation for the respective award would be greatly appreciated.

Attachment: IPS Group Inc. Sales Quote #190110

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): DIA / Public Parking

FUNDING SOURCE: DIPP412ON - 06429

BRIEF DESCRIPTION OF GOODS/SERVICES:
Request submitted to procure 385 additional IPS-brand Model M5 single space meter mechanism w/dome including a 36 month battery warranty and shipping.

AMOUNT OF PROJECT (attach quote): $176,137.50

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
These 385 new M5 meters will replace ageing M3 IPS-brand single-spaced parking meters and mechanical POM Meters. Monthly credit card processing and wireless gateway/reporting fees that support the current M3 meters will remain the same.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
IPS Group Inc. is the sole source manufacturer of the IPS meters currently installed at 860 locations throughout the city. As such, they are the only vendor providing repair, software and wireless support, electronic inventory and maintenance tracking, including financial processing as necessary to operate these meters.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
Yes, IPS provides a uniquely specialized financial and maintenance operating system and wireless communications required to operate the meters. This system is used to reconcile both transaction data and to check maintenance status. IPS Group currently provides the majority of replacement parts for IPS meters.

Submitted by: Robert Carle Public Parking Officer

Date: 5/24/2019

Requesting Agency's Director's Signature:

Procurement Division ____

March, 2017

Quote

Date 5/2/2019
Sales Quote #190110
Expiration Date 8/2/2019

The Next Generation in Parking

IPS Group, Inc
7737 Kenamar Court
San Diego, CA 92121
Phone 858-568-7768
Cell: 479-418-9239
sherry.fountain@ipsgroupinc.com

TO

Mark Schofield
City of Jacksonville
231 E. Forsyth St.
Jacksonville, FL 32202
phone: (904) 630-1647
email: mschofiled@coj.net

Salesperson	Job	Shipping Method	Shipping Terms	Delivery Date	Payment Terms	Due Date
SF		Ground	FOB San Diego	4-6 weeks ARO	Net 30	

Qty		Description	Unit Price	Line Total
385	M5-SSPM	Model M5 single space meter mechanism w/dome	$450.00	$173,250.00
385	Warranty	36 month battery warranty (per Orlando contract)	Included at N/C	No Charge
385	Shipping	Shipping to City of Jacksonville	$ 7.50	$2,887.50
		Pricing based Piggy Back Purchse from Orlando, FL contract		
			Total	$176,137.50

Quotation prepared by: Sherry Fountain, Director of Regional Sales

This is a quotation on the goods named and service per price proposal.

To accept this quotation, sign here and return: _____

Thank you for your business!