SUBJECT: CITYWIDE ARMORED CAR SERVICES

BID #: SC-0565-17 **OPEN DATE:** 2017-08-30

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (7) **NUMBER RECEIVED:** (1) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award to Brinks Incorporated by $20,000.00 to assure sufficient funding for the remainder of FY19. Period of service from date of award through September 30, 2019, with three (3) one-year renewal options remaining.

Revised annual expenditure not-to-exceed $109,201.87. Total revised expenditure not-to-exceed $195,889.79.

Funding for this award shall be encumbered by various accounts and executed by Purchase Order(s).

Attachments: Recommendation Memo; Email Correspondence; Previous Awards

Analyst: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Greg Pease, Chief Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

To: Gregory W. Pease, Division Chief, Procurement Division

From: David Klages, Purchasing Analyst DK

Date: June 10, 2019

Subject: SC-0565-17 Citywide Armored Car Services

The Procurement Division requests approval to increase the current award for Citywide Armored Car Services with Brinks Incorporated by $20,000.00 to assure there is sufficient funding for the remainder of FY19.

Funding shall be encumbered by Purchase Order issued by various City agencies.

Thank you for your assistance and consideration in this matter.

CC: Marilyn Laidler,
Acting Manager of Purchasing Services, Procurement Division, Assistant

Klages, David

From: Fleming, Chelsey
Sent: Thursday, June 06, 2019 8:09 AM
To: Klages, David
Cc: Bellavia, Caryn
Subject: RE: Brinks Spend Limit Request

David,

I looked at the previous master blanket with Dunbar and see that there is now $45,969.80 remaining so it looks like there has been more releases closed out. The Brinks master has a dollar limit of $27,865.32 which can be increased to $45,969.80 and will give the departments $18,104.48. We will still need to increase the master blanket, I think $20,000 would be more than sufficient. Yes, please get with Greg about the renewal and if there are any more issues encountered with Brinks.

Thanks,
Chelsey Fleming
Manager of Purchasing Svcs., Asst.
Procurement Division
City of Jacksonville
cfleming@coj.net

CITY OF JACKSONVILLE

From: Klages, David <DKlages@coj.net>
Sent: Wednesday, June 5, 2019 4:47 PM
To: Fleming, Chelsey <CFleming@coj.net>
Cc: Bellavia, Caryn <CBellavia@coj.net>
Subject: FW: Brinks Spend Limit Request

Chelsey,
Please see below... this needs approval from the GGAC, correct? If so, is there any specific verbiage I should put in the award? Also, do you have a recommendation for how much I should ask to increase it by to get us through the remainder of the year?

I guess on that note, I should talk to Greg about whether or not we want to renew the contract with them again.

Thanks,

David R. Klages
Purchasing Analyst
City of Jacksonville, Procurement Division
214 N. Hogan Street, Suite 800

Jacksonville, FL 32202
Phone: (904) 255 – 8813
Email: dklages@coj.net

CITY OF JACKSONVILLE

From: Bellavia, Caryn
Sent: Wednesday, June 05, 2019 4:31 PM
To: Klages, David
Subject: Brinks Spend Limit Request

JPL needs a PO for approximately $14,500.00

The spend limit available is approx.. $3,600

Will you put through an increase in the spend limit to support a new PO?

Caryn Bellavia, Contract Administration
Finance & Administrative Service
Jacksonville Public Library
303 N Laura St.
Jacksonville FL 32202
O: 904.630.1632
E: CBellavia@COJ.net

SUBJECT: CITYWIDE ARMORED CAR SERVICES

BID #: SC-0565-17

OPEN DATE: 2017-08-30

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award to Brinks Incorporated and ratifying the assignment date back to August 13, 2018 due to acquiring the current contracted vendor, Dunbar Armored, Inc., for the assumption of continued services under the same terms and conditions. Period of service shall be unchanged through September 30, 2019, with three (3) one-year renewal options remaining after that.

Total annual expenditure shall remain unchanged at $89,201.87 with the total contract expenditure not-to-exceed remaining $175,889.79.

Funding for this award to be encumbered by various accounts and executed by Purchase Order(s).

Attachments: Recommendation Memo; Email Correspondence; Vendors' W-9, Previous Awards

Analyst: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Greg Pease, Chief Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 4/11/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/11/19

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: CITYWIDE ARMORED CAR SERVICES – REBID

BID #: SC-0565-17 **OPEN DATE: 08/30/2017**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first (1) of four (4), one (1) year renewal options with Dunbar Armored, Inc. for the period of service from October 1, 2018 through September 30, 2019, with a CPI increase of 2.9% or $2,513.95. The total estimated annual expenditure not-to-exceed $89,201.87, for a revised award total not-to-exceed $175,889.79.

Funding for this award to be encumbered by various agency accounts and executed by purchase order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Vendor Letter, Increase Spreadsheet, Previous Awards

Analyst: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Gregory Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/16/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/16/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: **CITYWIDE ARMORED CAR SERVICES – REBID**

BID #: SC-0565-17 OPEN DATE: 08/30/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend award dated 9/21/17 to Dunbar Armored, to attach additional Terms and Conditions and Proposal Declarations as specified in the attachments.

Attachments: Recommendation Memo; Proposal Declarations; Additional Terms and Conditions; Vendor Email; Risk Approval

Analyst: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Gregory Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 12/21/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/21/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: CITYWIDE ARMORED CAR SERVICES – REBID

BID #: SC-0565-17 **OPEN DATE: 8/30/17**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Dunbar Armored. Period of service is from October 1, 2017 through September 30, 2018 in the amount of $86,687.92.

Funding Source: Various Agencies – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Gregory Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/21/17

Susan R. Eichner OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/21/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05