

PUBLIC NOTICE
PSEC AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, September 22, 2022, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202
[Join Teams Meeting](#)
[Teams Meeting](#)

Committee Members: Greg Pease, Chairman
Brennan Merrell, Treasury
James McCain, Jr., OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Tracy Flynn Wanda Verdejo	P-43-18	Contract Amendment No. 16 Casualty Insurance Broker Services Finance and Administration Department/Risk Management Division	That Contract No. 9269-08 between the City of Jacksonville and Brown & Brown of Florida, Inc., for Contract Casualty Insurance Broker Services, for the placement, binding and ratification of purchase of various casualty insurance policies for the City of Jacksonville, be amended to exercise the fourth and final renewal option extending the period of services from October 1, 2022 thru September 30, 2023, and increasing the maximum indebtedness by \$3,458,818.00 to a new not-to-exceed amount of \$13,461,843.04. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.	10/01/22	
Tyrica Young Lahaya Strong	P-22-21	Contract Amendment No. 1 Communication and Branding Consulting Services Kids Hope Alliance (KHA)	That Contract No. 71441-22 between the City of Jacksonville and Acuity Design Group, Inc., for Communication and Branding Consulting Services be amended to exercise the first renewal option extending the period of service from October 1, 2022, thru September 30, 2023; provide the fee for the services for CY 2023 in the amount of \$45,000; thereby, increasing the maximum indebtedness to the City by \$45,000.00 to a new not-to-exceed total maximum of \$225,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.	10/01/22	
Steve Long Robin Smith	P-06-18	Contract Amendment No. 3 Professional Services for Miscellaneous Dredge and Waterway Infrastructure Projects Citywide Department of Public Works/Engineering & Construction Management Division	That Contract No. 3140-34, originally executed September 28, 2018, between the City and RS&H, Inc., for Miscellaneous Architectural/Engineering Services, be amended by incorporating the attached Fee summary identified as Exhibit 'C' to increase the rates; exercise the first renewal option extending the period of service from September 27, 2022 thru September 26, 2024, with one (1) renewal option remaining at terms mutually agreeable; and increase the maximum indebtedness by \$2,000,000.00 to a new not-to-exceed amount of \$6,000,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement Policies and procedures and applicable federal and state laws.	09/28/22	
Steve Long Robin Smith	P-24-22	Subcommittee Report CEI Services for the Jacksonville Fairgrounds Relocation Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the four (4) proposals received in response to the Request for Proposals (RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) AE Engineering, Inc. 2) Construction & Engineering Services Consultants, Inc. 3) The Gibbs Group, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>AE Engineering, Inc.</u> , the number one (1) ranked firm.		

Willie Evans Reuben Bryant	P-30-22	Subcommittee Report Residential Substance Abuse Education, Treatment Case Management & Community Reintegration Aftercare Program for Adult Inmates within the Duval County Correctional System Parks, Recreation and Community Services Department/Social Services Division	It is the consensus of the committee that the one (1) company that submitted a response to the Request for Proposal was found to be responsive, interested, qualified and available to provide the required services and that company is: 1) River Region Human Services, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>River Region Human Services, Inc.</u> It is the consensus of the committee that of the six (6) proposals received in response to the Request for Proposals (RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 2) England Thims & Miller, Inc. 3) GAI Consultants, Inc. 1) STV, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>STV, Inc.</u> , the number one (1) ranked company.	
Steve Long Robin Smith	P-20-21	Subcommittee Report Professional Engineering Services for Hartley Road Widening from San Jose Boulevard to Old St. Augustine Road Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	10/1/22
Tom McKnight Robin Smith	P-45-22	Introduce & Review Scope Construction Engineering and Inspection Services for 2 Fire Station Projects Department of Public Works/Engineering & Construction Management Division	That Contract No. 71379-21 between the City of Jacksonville TEK Systems, Inc., for ERP Team Lead Services, originally executed on September 27, 2021, be amended to extend the period of service from October 1, 2022, thru March 1, 2023; and increase the maximum indebtedness by \$133,100.00 to a new not-to-exceed total maximum of \$406,700.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.	
Andre Conyers Paul Freeman	SS-1119-21 (P-15-22)	Contract Amendment No. 2 ERP Team Lead Services Information Technology Division	It is the consensus of the committee that of the eight (8) proposals received in response to the Request for Proposals (RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 3) Emergency Management Services International, Inc. 2) Kenjya-Trusant Group 1) The Olsen Group, Ltd. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>The Olsen Group, Ltd.</u> , the number one (1) ranked company.	
Noah Ray Todd Smith	P-25-22	Subcommittee Report Training and Exercise Design Management and Program Jacksonville Fire and Rescue Department	It is the consensus of the committee that of the two (2) proposals received in response to the Request for Proposal (RFP), both were found to be responsive, interested, qualified, and available to provide the required services. The ranking of first and second designates the order of qualification of these firms to perform the required service and alphabetically they are: 1) CSRS, LLC 2) Utile, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>CSRS, LLC</u> , the number one (1) ranked firm.	
Anne Coglianese Kristin Reed	P-31-22	Subcommittee Report Professional Services for Resilience Updates to the Land Development Regulations Department of Planning and Development	Meeting Adjourned:	

"The next PSEC meeting is scheduled to be held on Thursday, October 6, 2022."



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City of Jacksonville, Florida

Lenny Curry, Mayor

Division of Insurance and Risk Management
117 West Duval Street
Suite 335
Jacksonville, FL 32202
(904) 255-5310
www.coj.net

MEMORANDUM

Date: 9/14/2022

To: Greg Pease, Chairperson and Professional Services Evaluation Committee
Copy: Alex Baker, PSEC Specialist

From: Wanda Verdejo, Property & Casualty Compliance Administrator *Wanda Verdejo*

Re: Brown & Brown Insurance Broker Services – P-43-18 contract 9269-08 Request for Amendment 16
Casualty Insurance renewal for FY 2022-2023

The Current contract with Brown & Brown (B&B) (No. 9269-08) for Casualty Insurance Broker Services allow for Brown & Brown to Place Casualty insurance coverage for a term of October 1, 2022, to September 30,2023.

The current contract will be amended to place a variety of new Casualty insurance policies for the City. See Attachment A. The premium adjustment from the current maximum indebtedness of **\$10,003,025.04** by an additional **\$3,458,818.00** for a new total maximum indebtedness of **\$13,461,843.04**

It is respectfully requested that City Contract No. 9269-08 with Brown & Brown be amended for the placement, binding, and ratification of the purchase of the Casualty Insurance coverage for the City of Jacksonville effective October 1,2022 to September 30,2023.

All other contract terms and conditions shall remain the same (nothing contained herein shall be amended, modified or otherwise revised without prior PSEC and Mayor's approval.)

Attachment A- Brown & Brown Invoice

Thank you for your consideration

Wanda Verdejo

Property and Casualty Compliance Administrator
for Risk Management Division
City of Jacksonville
117 West Duval Street, Suite 335
Jacksonville, FL 32202-3381
Phone : 904-255-5314



Brown & Brown

INSURANCE*

INVOICE #10012202

City of Jacksonville, Florida
 117 West Duval St Ste 335
 Jacksonville, FL 32202

Account Number:	Invoice Date:
00223982	September 13, 2022

Policy: Various
 Company: Various
 Effective: 10/1/2022

Due Date	Trm	Description	Amount
10/1/2022	REN	Cyber Security	\$ 350,035.00
		Crime	\$ 37,451.00
		Riverwalk – General Liability	\$ 102,750.00
		Riverwalk – Excess Liability	\$ 38,220.00
		Rails to Trails – General Liability	\$ 6,867.00
		Rails to Trails – Excess Liability	\$ 1,148.00
		Voting Precincts – General Liability	\$ 12,693.00
		Pope Park/FPL – General Liability	\$ 5,169.00
		Pope Park/FPL – Excess Liability	\$ 880.00
		Wharfinger	\$ 17,250.00
		Watercraft Hull and P&I	\$ 109,685.00
		Excess P&I	\$ 27,154.00
		Auto – Out of State	\$ 66,355.00
		Excess Workers Compensation Buffer	\$ 158,336.00
		Excess Workers Compensation	\$ 1,511,910.00
		Excess Casualty Package	\$ 948,380.00
		Special Events	\$ 64,535.00
		TOTAL	\$ 3,458,818.00

**This is an estimated premium and is subject to change upon policy issuance.*

Thank you for your business!

Phone: 904-565-1952
 Fax: 904-565-2440



KIDS HOPE ALLIANCE

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
FROM: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance (KHA)

Handwritten signature of Saralyn Grass

Michael Weinstein, Chief Executive Officer Kids Hope Alliance (KHA)

Kenneth Darity, Chief Programs Officer, Kids Hope Alliance (KHA)

SUBJECT: Request a contract extension for Contract #71441-22, Acuity Design Group, Inc. for Communication and Branding Consulting Services to 12/31/2022: Amendment 1

DATE: August 3, 2022

Handwritten P-22-21

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

- 1) Contract extension for Contract # 71441-22, Acuity Design Group, Inc. for Communication and Branding Services. Contract terms of 11/1/2021 - 12/31/2022.

The above professional services provided by listed agency were initially procured through a competitive RFP, Bid # P-22-21. The contract extension will allow listed agency to complete in progress projects which extend beyond the current contract end date of 9/30/2022, to a new end date of 12/31/2022.

Upon approval of the request, the contract will be executed by City of Jacksonville Office of General Counsel.

KHA anticipates funding as follows:

Table with 7 columns: Fund, Center, Account, Project, Activity, Interfund, Future. Row 1: 10901, 181005, 531090, 000000, 00000000, 00000, 0000000

Total Funding \$95,000 No Cost Extension

Cc: Alex Baker, Buyer
Jessica Pitts, Director Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing
Tyrica Young, Director, Research & Grant

Board of Directors

- Dr. Marvin Wells, Chair
Tyra Tutor, Vice Chair & Treasurer
Rose Conry, Secretary
Rebekah Davis
Kevin Gay
Marsha Ollver
Jenny Vipperman

Board Liaisons

- Duval County Public Schools
Jacksonville City Council
Jacksonville Sheriff's Office
Public Defender's Office
State Attorney's Office

Executive Staff

- Mike Weinstein, J.D., Chief Executive Officer
Saralyn Grass, Ed.D., Chief Administrative Officer
Kenneth Darity, Chief Programs Officer



City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

October 21, 2021

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: **P-22-21 Communications and Branding Consulting Services**
Kids Hope Alliance


The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building for the purpose of concluding fee and contract negotiations with the number one ranked company/firm for the above-captioned project.

The following motion/recommendation was adopted:

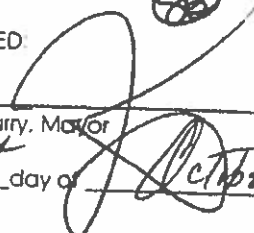
That the Kids Hope Alliance enter into a contract with Acuity Design Group, Inc. for the provision of Communications and Branding Consulting Services by incorporating the attached Scope of Services identified as Exhibit 'A' and Fee schedule identified as Exhibit 'B'; the maximum indebtedness is a not-to-exceed amount of \$95,000.00 annually for the services; the period of service is from execution of the contract through September 30, 2022, with two (2) additional one-year renewal options remaining. All other terms and conditions are per the RFP and the City's standard contract language.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,


Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED


Lenny Curry, Mayor

This ^{25th} day of October, 2021

GP ab

cc: Council Auditor
James McCann, Jr. OGC
Subcommittee Members



ONE CITY ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

September 6, 2022

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.
Director *John P. Pappas*

FROM: Steve D. Long, Jr., P.E.
Director of Operations

Robin G. Smith, P.E.
Chief, Engineering and Construction Management *R. Smith*

SUBJECT: P-06-18 Professional Services for Miscellaneous Dredge and Waterway
Infrastructure Projects Citywide Contract 3140-34 Amendment 3

Contract #3140-34 with RS&H, Inc. is set to expire on September 27, 2022. All work has been performed satisfactorily for the past two years. Section 1.2 of the contract allows for two, two year renewals. Therefore, we wish to extend the contract for the 2nd of the two year renewals. In addition, the rates have never been adjusted since the contract execution date. RS&H, Inc. has requested a rate increase for themselves as well as their subconsultants, as detailed in Exhibit C, attached. They are committed to reaching the 20% JSEB goals for this contract.

Accordingly, this is to recommend that Contract No. 3140-34, originally executed September 28, 2018, between the City and RS&H, Inc. for Miscellaneous Architectural/Engineering Services, be amended by incorporating Exhibit C to increase the rates as requested, extend the Period of Service from September 27, 2022 thru September 26, 2024 and increase the maximum indebtedness by \$2,000,000.00, to a new maximum of \$6,000,000.00, with all other terms and conditions of the Agreement remaining unchanged.

RGS/lw

Attachment: Exhibit C

cc: Lori West, Engineering and Construction Management

Schedule of Proposed Rates Showing New Overhead Rate for RS&H

RS&H, Inc.
10748 Deerwood Park Blvd South
Jacksonville, FL 32256

ATTACHMENT A (1 of 1)

This Schedule of Proposed Rates only shows the proposed updated Total Overhead Rate. All other items are as given in the CPI Increase Worksheet.

NAME OF CONSULTANT RS&H, Inc.
Contract Number P-06-18 – Misc. Dredge & Waterway Infrastructure Projects

SCHEDULE OF PROPOSED RATES

1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional)	\$ _____ hr.
Design Engineer (Registered)	\$ _____ hr.
Designer or Technician (Non-Registered)	\$ _____ hr.
CADD Technician / GIS Specialist	\$ _____ hr.
Field Inspector	\$ _____ hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ _____ hr.

2. Total Overhead Rate (to be applied to Direct Labor) 176.95 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ _____

5. Other Direct Project Costs per Unit (please specify)

6. Estimated percentage of total fee to be performed by subconsultants _____ %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel:

See attached list.

Independent Audit Report of RS&H Overhead Rates

**Statement of Direct Labor, Fringe
Benefits and General Overhead and
Report of Independent Certified Public
Accounts**

RS&H, Inc.

April 1, 2022

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GRANT THORNTON LLP
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Jacksonville, FL 32202

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REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

Board of Directors and Stockholders
RS&H, Inc. and Subsidiaries

Opinion

We have audited the Statement of Direct Labor, Fringe Benefits and General Overhead of RS&H, Inc. (a Florida corporation) and Subsidiaries (the "Company") as of April 1, 2022, and the related notes to the statement.

In our opinion, the accompanying statement presents fairly, in all material respects, the overhead rate calculations of the Company for the fiscal year ended April 1, 2022, on the basis of accounting described in Note 2.

Basis for opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("US GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Statement section of our report. We are required to be independent of the Company and to meet our other ethical responsibilities in accordance with the relevant ethical requirements related to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of matter – basis of accounting

We draw attention to Note 2 of the statement, which describes the basis of accounting. As described in Note 2 to the statement, the statement is prepared on the basis of accounting to meet the financial reporting provisions of Part 31 of Federal Acquisition Regulation ("FAR"), and Section 112.061 of the Florida Statutes, which is a basis of accounting other than accounting principles generally accepted in the United States of America. As a result, the statement may not be suitable for another purpose. Our opinion is not modified with respect to this matter.

Responsibilities of management for the statement

Management is responsible for the preparation and fair presentation of the statement in accordance with the financial reporting provisions of Part 31 of the FAR, and Section 112.061 of the Florida Statutes. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the statement that is free from material misstatement, whether due to fraud or error.

**Auditor's responsibilities for the audit of the statement**

Our objectives are to obtain reasonable assurance about whether the statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with US GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the statement.

In performing an audit in accordance with US GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the statement.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the statement.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other reporting required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 27, 2022, on our consideration of the Company's internal control over financial reporting related to the statement and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters related to the statement. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Company's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Company's internal control over financial reporting and compliance.



Other matter

We have audited, in accordance with US GAAS, the financial statement of the Company as of the year ended April 1, 2022, and our report thereon, dated June 27, 2022, expressed an unmodified opinion on that statement.

Restriction on use

Our report is intended solely for the information and use of the Company and its government agency customers with contracts employing the cost principles of the FAR, and is not intended to be and should not be used by anyone other than these specified parties.

Grant Thornton LLP

Jacksonville, Florida
June 27, 2022

RS&H, Inc.

Statement of Direct Labor, Fringe Benefits and General Overhead

Year Ended April 1, 2022

	FAR Reference	Total Costs	Unallowable Costs	Allowable Costs	Home Office	Field Office
Direct labor		\$ 87,126,876	\$ -	\$ 87,126,876	\$ 62,725,773	\$ 24,401,103
Fringe benefits:						
Paid leave		\$ 17,652,859	\$ -	\$ 17,652,859	\$ 13,890,450	\$ 3,762,409
Group insurance		11,722,776	-	11,722,776	8,833,877	2,888,899
401(k) plan contribution		5,438,580	-	5,438,580	4,086,023	1,352,557
Payroll taxes		10,847,503	-	10,847,503	8,149,765	2,697,738
		<u>45,661,718</u>	<u>-</u>	<u>45,661,718</u>	<u>34,960,115</u>	<u>10,701,603</u>
General overhead:						
Indirect labor	31 205-1, 6	62,139,427	(805,501)	61,333,926	50,522,307	10,811,619
Travel	31 205-14, 46, 51	1,852,802	(258,419)	1,594,383	1,227,799	366,584
Employee development	31 205-1, 14	2,930,759	(174,777)	2,755,982	1,996,288	759,694
Facilities		9,255,391	-	9,255,391	8,879,797	375,594
Equipment	31 205-6	10,113,679	(1,278)	10,112,401	8,567,965	1,544,436
Depreciation and amortization	31 205-49	5,207,754	(1,567,378)	3,640,376	3,300,145	340,231
Insurance	31 205-19	3,036,104	-	3,036,104	3,036,104	-
Professional fees	31 205-33	3,813,757	(613,295)	3,200,462	3,010,450	190,012
Supplies		915,501	-	915,501	688,251	227,250
Postage and delivery		134,699	-	134,699	103,432	31,267
Taxes	31 205-41	5,101,691	(3,440,669)	1,661,022	1,386,024	274,998
Interest, net	31 205-20	111,151	(111,151)	-	-	-
Other	31 205-1,3,8	1,174,232	(1,021,819)	152,413	136,855	15,558
Allocated costs		-	-	-	(6,825,351)	6,825,351
		<u>105,786,947</u>	<u>(7,994,287)</u>	<u>97,792,660</u>	<u>76,030,066</u>	<u>21,762,594</u>
Total indirect costs					<u>\$ 110,990,181</u>	<u>\$ 32,464,197</u>
Fringe benefit rate					55.73%	43.86%
General overhead rate					121.21%	89.19%
Total overhead rate (percent of direct labor)					<u>176.95%</u>	<u>133.04%</u>

The accompanying notes are an integral part of this financial statement.

RS&H, Inc.

NOTES TO FINANCIAL STATEMENTS

April 1, 2022

NOTE 1 - THE COMPANY

RS&H, Inc. (the "Company") is a professional services firm operating in the engineering and architectural services industry with offices throughout the United States. The Company provides a full range of architectural, engineering, planning, environmental, and construction management services. The Company's clients include the U.S. Federal, state and local governments and the private sector.

NOTE 2 - BASIS OF ACCOUNTING AND DESCRIPTION OF ACCOUNTING POLICIES

The Company prepares the Statement of Direct Labor, Fringe Benefits and General Overhead (the "Statement") in accordance with the basis of accounting practices prescribed in Part 31 of the Federal Acquisition Regulations ("FAR"), and Section 112.06 of the Florida Statutes. Accordingly, the Statement is not intended to present the results of operations of the Company in conformity with accounting principles generally accepted in the United States of America.

The Company maintains a job-order cost accounting system for the recording and accumulation of costs incurred under its contracts. Each project is assigned a job number so that costs may be segregated and accumulated. The accrual method of accounting is used. The Company's method of estimating costs during the proposal process is consistent with the accumulation and reporting of costs under its job-order cost accounting system.

NOTE 3 - OVERHEAD RATE STRUCTURE

The Statement includes the Company's home and field office sites. Costs that can be specifically identified to the benefit of an office are charged accordingly. Costs not directly associated with an office are allocated based on various methods. For example, group insurance fringe benefits, 401(k) plan contributions, and payroll taxes are allocated based on total labor, and income taxes are allocated based on profitability.

NOTE 4 - LABOR-RELATED COSTS

The Company charges labor to all projects using the employees' actual hourly rate. The Company uses the Effective Rate method to account for hours worked in excess of 40 hours per week by employees who are exempt from the Fair Labor Standards Act, and who are not paid for such overtime. Hours worked in excess of 40 hours per week are prorated to a standard 40 hour pay period.

Certain employees are eligible for overtime pay at the rate of time and one-half (premium portion). The premium portion of paid overtime is included in the general overhead cost pool.

Certain States require use of the salary variance method when accounting for uncompensated overtime for salaried employees. Management performed an analysis of its employee population and found there is no uncompensated overtime, and thus no difference in labor cost between the two methods. Credit adjustments to the general overhead and debit adjustments to the direct labor cost pool as a result of the salary variance method are, therefore, not necessary.

The Company performs an analysis of executive compensation in accordance with Chapter 7 of the American Association of State Highway and Transportation Officials ("AASHTO") Audit Guide. The analysis includes an examination of the activities performed by Company executives, and the forms of compensation paid to executives. The analysis also includes an evaluation of compensation reasonableness as described in AASHTO Audit Guide Chapter 7, using the National Compensation Matrix ("NCM"). Actual compensation exceeded reasonable compensation amounts developed using the NCM, and the applicable Benchmark Compensation Amount of \$568,000. As a result of the analysis of executive compensation reasonableness, \$805,000 of executive compensation is disallowed.

RS&H, Inc.

NOTES TO FINANCIAL STATEMENTS- CONTINUED

Year Ended April 1, 2022

NOTE 5 - FACILITIES CAPITAL COST OF MONEY ("FCCM")

The Company's home and field office facilities capital cost of money rate is calculated in accordance with Part 31 of the FAR.

Capital assets, average net book value	\$ 10,498,962
Treasury rate, average	1.19%
Facilities capital cost of money	124,513
Direct labor	\$ 87,126,876
FCCM rate	0.14%

NOTE 6 - DIRECT EXPENSE RATE

Other Direct Costs are consistently charged to all projects. The Company's direct expense rate is based on the direct costs accumulated in the job-order cost accounting ledger. No lodging costs used to calculate the direct expense rate exceed \$150 per night. No subconsultant, permit costs, field utilities, or field rent are included in the direct expense rate calculation, and the travel related costs are in compliance with Florida Statute 112.06.

Direct Expenses	Home Office	Field Office
Travel	\$ 1,910,169	\$ 297,957
Equipment	214,209	3,763,326
Facilities	-	303,199
Supplies	35,150	42,145
Postage and delivery	27,033	805
Printing	187,487	51,289
Other	10,832	11,667
Unallowable expenses	(132,179)	(269,704)
Allowable expenses	\$ 2,252,701	\$ 4,200,684
Direct labor	\$ 62,725,773	\$ 24,401,103
Direct expense rate	3.59%	17.22%
Direct expense rate, excluding facilities costs	3.59%	15.97%

NOTE 7 - SUBSEQUENT EVENTS

The Company has evaluated subsequent events through June 27, 2022, the date the Statement is available for issuance, and no additional matters were identified requiring recognition or disclosure in the Statement.



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**REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS ON
INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT
AUDITING STANDARDS**

Board of Directors and Stockholders
RS&H, Inc. and Subsidiaries

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the Statement of Direct Labor, Fringe Benefits and General Overhead (the "Statement") of RS&H, Inc. and subsidiaries (the "Entity"), for the year ended April 1, 2022 and the related notes to the Statement, and have issued our report thereon dated June 27, 2022.

Report on internal control over financial reporting

In planning and performing our audit of the Statement, we considered the Entity's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the Statement, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the Entity's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Entity's Statement will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**Report on compliance and other matters**

As part of obtaining reasonable assurance about whether the Entity's Statement is free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the Statement. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Entity's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

Grant Thornton LLP

Jacksonville, Florida
June 27, 2022

RS&H and Subconsultant CPI Increase Worksheets for
Updated Hourly Rates

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name:	RS&H, Inc.
Project Name	Miscellaneous Dredge & Waterway Infrastructure Contract
RFP#	P-06-18
Contract #	3140-34
Amendment #	3

Rate Request Worksheet (Using the following website):

[Consumer Price Index for All Urban Consumers: All Items in U.S. City Average \(CPIAUCNS\) | FRED | St. Louis Fed \(stlouisfed.org\)](https://fred.stlouisfed.org/series/CPIAUCNS)

Formula: Current CPI Amount **minus** Last CPI Amount Used **divided** by Last CPI Amount Used
equals % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	July	2022	296.276
Date of contract or last contract amendment	Dec	2020	260.474
		Increase =	35.802
		Percentage increase in CPI =	13.74%

	Current Rates	13.74% Increase	Requested: New Rates
Project Manager (Responsible Professional)	\$ 56.02		\$ 63.72
Design Engineer (Registered)	\$ 52.76		\$ 60.01
Designer or Technician (Non-Registered)	\$ 34.56		\$ 39.31
CADD Technician / GIS Specialist	\$ 34.68		\$ 39.45
Clerical (Document Assembly, etc.)	\$ 24.99		\$ 28.42
Mileage	\$ 0.545		\$ 0.620 (Per Mile)
Principal / VP	\$ 94.88		\$ 107.92
Senior Engineer (Registered)	\$ 66.68		\$ 75.85
Landscape Architect (Registered)	\$ 62.99		\$ 71.65
Fire Protection (Registered)	\$ 59.34		\$ 67.50
Electrical Engineer (Registered)	\$ 59.87		\$ 68.10
Senior Planner (Registered)	\$ 79.87		\$ 90.85
Planner (Registered)	\$ 44.16		\$ 50.23
Environmental Scientists	\$ 57.91		\$ 65.87
Professional Geologists (Registered)	\$ 65.99		\$ 75.06
Construction Services	\$ 58.78		\$ 66.86
Visualization Media	\$ 53.10		\$ 60.40

(Rates are per Hour unless noted otherwise)

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name:	Aerostar SES LLC
Project Name	Miscellaneous Dredge & Waterway Infrastructure Contract
RFP#	P-06-18
Contract #	3140-34
Amendment #	3

Rate Request Worksheet (Using the following website):

[Consumer Price Index for All Urban Consumers: All Items in U.S. City Average \(CPIAUCNS\) | FRED | St. Louis Fed \(stlouisfed.org\)](#)

Formula: Current CPI Amount **minus** Last CPI Amount Used **divided** by Last CPI Amount Used **equals** % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	July	2022	296.276
Date of contract or last contract amendment	Dec	2020	260.474
		Increase =	35.802
		Percentage increase in CPI =	13.74%

	Current Rates	13.74% Increase	Requested: New Rates
Project Manager	\$ 55.95		\$ 63.64
Design Engineer	\$ 47.96		\$ 54.55
Designer or Technician	\$ 30.38		\$ 34.56
CADD Technician	\$ 22.38		\$ 25.46
Field Inspector	\$ 25.58		\$ 29.10
Clerical	\$ 19.19		\$ 21.83
Mileage	\$ 0.545		\$ 0.620 (Per Mile)
OVA-FID	\$ 100.00		\$ 113.74 (Per Day)
OVA-PID	\$ 50.00		\$ 56.87 (Per Day)
OVA Testing Container	\$ 33.00		\$ 37.54 (Per Sleeve/50)
Water Level Indicator	\$ 10.00		\$ 11.37 (Per Day)
Oil/Water Probe	\$ 30.00		\$ 34.12 (Per Day)
Conductivity/pH Meter	\$ 30.00		\$ 34.12 (Per Day)
Peristaltic Pump	\$ 30.00		\$ 34.12 (Per Day)
Diaphragm Pump	\$ 20.00		\$ 22.75 (Per Day)
Gasoline Air Compressor	\$ 50.00		\$ 56.87 (Per Day)
Dissolved Oxygen Meter	\$ 10.00		\$ 11.37 (Per Day)

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name:	Aerostar SES LLC
Project Name	Miscellaneous Dredge & Waterway Infrastructure Contract
RFP#	P-06-18
Contract #	3140-34
Amendment #	3

Hand Auger	\$ 10.00	\$ 11.37 (Per Day)
Ponar Dredge Sampler	\$ 50.00	\$ 56.87 (Per Day)
Disposable 1 Micron Filter	\$ 20.00	\$ 22.75 (Per Unit)
Teflon Tubing	\$ 2.50	\$ 2.84 (Per Foot)
Plastic Tubing	\$ 0.25	\$ 0.28 (Per Foot)
Sediment Sampler	\$ 30.00	\$ 34.12 (Per Day)
Turbidity Meter	\$ 20.00	\$ 22.75 (Per Day)
High/Low Flow Air Sampler Pump	\$ 5.00	\$ 5.69 (Per Day)
4 Gas / Multi-Gas Meter	\$ 50.00	\$ 56.87 (Per Day)
Air Sample Cassette	\$ 1.50	\$ 1.71 (Each)
Moisture Meter	\$ 25.00	\$ 28.44 (Per Day)
Borescope	\$ 25.00	\$ 28.44 (Per Day)
Air-O-Cell Impaction Media	\$ 7.50	\$ 8.53 (Per Day)
IAQ Meter	\$ 75.00	\$ 85.31 (Per Day)
Asbestos/Pb Sample Kit	\$ 15.00	\$ 17.06 (Per Day)
Magnetic Flow Meter	\$ 100.00	\$ 113.74 (Per Day)
Bladder Pump	\$ 100.00	\$ 113.74 (Per Day)
12 V Submersible Pump	\$ 10.00	\$ 11.37 (Per Day)
HERMIT Data Logger	\$ 125.00	\$ 142.18 (Per Day)
4" Concrete Core Bit	\$ 30.00	\$ 34.12 (Per Day)
Air Sparging Equipment	\$ 250.00	\$ 284.36 (Per Day)
GPS	\$ 25.00	\$ 28.44 (Per Day)
Surveying Equipment	\$ 30.00	\$ 34.12 (Per Day)
Generator / Fan	\$ 40.00	\$ 45.50 (Per Day)
Shaker Plant (Sieve/Screen)	\$ 100.00	\$ 113.74 (Per Day)
Hand / Eye Wash Station	\$ 20.00	\$ 22.75 (Per Day)
Disposable Bailers - Plastic	\$ 6.00	\$ 6.82 (Per Unit)
Disposable Bailers - Teflon	\$ 25.00	\$ 28.44 (Per Unit)
PVC Well Screen 10ft Section	\$ 25.00	\$ 28.44 (Per Unit)
PPE 2-Man Crew	\$ 50.00	\$ 56.87 (Per Day)
Expendables - Gloves, Ice, etc.	\$ 10.00	\$ 11.37 (Per Day)
Camera	\$ 25.00	\$ 28.44 (Per Day)
Thermal Image Camera	\$ 100.00	\$ 113.74 (Per Day)
Job Specific Tools & Equipment	\$ 25.00	\$ 28.44 (Per Day)
X-Ray Fluorescence Device (XRF)	\$ 150.00	\$ 170.62 (Per Day)

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name:	<u>Aerostar SES LLC</u>
Project Name	<u>Miscellaneous Dredge & Waterway Infrastructure Contract</u>
RFP#	<u>P-06-18</u>
Contract #	<u>3140-34</u>
Amendment #	<u>3</u>

Vacuum Box (Air Samples)	\$ 20.00	\$ 22.75 (Per Day)
Multi Meter	\$ 100.00	\$ 113.74 (Per Day)
YSI Meter	\$ 100.00	\$ 113.74 (Per Day)
Air Compressor	\$ 35.00	\$ 39.81 (Per Day)
Copies	\$ 0.15	\$ 0.17 (Each)
OVA Container	\$ 1.00	\$ 1.14 (Per Unit)
Truck 4 x 2	\$ 100.00	\$ 113.74 (Per Day)
Truck 4 x 4 / Heavy Duty	\$ 125.00	\$ 142.18 (Per Day)

(Rates are per Hour unless noted otherwise)

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name: Arc Surveying & Mapping, Inc.
 Project Name Miscellaneous Dredge & Waterway Infrastructure Contract
 RFP# P-06-18
 Contract # 3140-34
 Amendment # 3

Rate Request Worksheet (Using the following website):

Consumer Price Index for All Urban Consumers: All Items in U.S. City Average (CPIAUCNS) | FRED | St. Louis Fed (stlouisfed.org)

Formula: Current CPI Amount **minus** Last CPI Amount Used **divided** by Last CPI Amount Used **equals** % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	July	2022	296.276
Date of contract or last contract amendment	Dec	2020	260.474
		Increase =	35.802
		Percentage increase in CPI =	13.74%

	Current Rates	13.74% Increase	Requested: New Rates
Project Manager	\$ 62.50		\$ 71.09
CADD Technician	\$ 44.33		\$ 50.42
Clerical	\$ 18.50		\$ 21.04
3-Man Hydrographic Survey Crew	\$ 3,045.21		\$ 3,463.77 (Per Day)
Mileage	\$ 0.545		\$ 0.620 (Per Mile)
2-Man Topo Crew w/Equipment	\$ 201.51		\$ 229.21
3-Man Topo Crew w/Equipment	\$ 241.38		\$ 274.56
2-Man Hydro Crew w/Multibeam	\$ 340.78		\$ 387.62
3-Man Hydro Crew w/Multibeam	\$ 380.65		\$ 432.97
2-Man Hydro Crew w/Singlebeam	\$ 256.77		\$ 292.06
3-Man Hydro Crew w/Singlebeam	\$ 296.64		\$ 337.41
2-Man Laser Scan Crew w/Equip	\$ 307.86		\$ 350.18
1-Man Laser Scan Crew w/Equip	\$ 255.31		\$ 290.40

(Rates are per Hour unless noted otherwise)

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name:	<u>Ayres Associates Inc.</u>
Project Name	<u>Miscellaneous Dredge & Waterway Infrastructure Contract</u>
RFP#	<u>P-06-18</u>
Contract #	<u>3140-34</u>
Amendment #	<u>3</u>

Rate Request Worksheet (Using the following website):

[Consumer Price Index for All Urban Consumers: All Items in U.S. City Average \(CPIAUCNS\) | FRED | St. Louis Fed \(stlouisfed.org\)](https://fred.stlouisfed.org/consumer/index.php)

Formula: Current CPI Amount minus Last CPI Amount Used divided by Last CPI Amount Used equals % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	July	2022	296.276
Date of contract or last contract amendment	Dec	2020	260.474
		Increase =	35.802
		Percentage increase in CPI =	13.74%

	Current Rates	13.74% Increase	Requested: New Rates
Project Manager	\$ 59.50		\$ 67.68
Senior Design Engineer	\$ 65.80		\$ 74.84
Designer or Technician	\$ 34.00		\$ 38.67
CADD Technician	\$ 32.00		\$ 36.40
Field Inspector	\$ 25.25		\$ 28.72
Clerical	\$ 25.25		\$ 28.72
Cert Bridge Inspector/Lead Diver	\$ 43.30		\$ 49.25
Asstistant Bridge Inspector/Divers	\$ 27.40		\$ 31.17
Truck Mileage	\$ 0.84		\$ 0.96 (Per Mile)
Boat/Motor/Trailer	\$ 125.00		\$ 142.18 (Per Day)
Air Tanks	\$ 10.55		\$ 12.00 (Per Day, Per Diver)
Cam/GoPro Video Recording	\$ 46.15		\$ 52.49 (Per Day)
Climbing Gear	\$ 230.00		\$ 261.61 (Per Day)
Bucket Truck	\$ 560.00		\$ 636.97 (Per Day)
Company-Owned Dive Suit/Gear	\$ 67.80		\$ 77.12 (Per Day, Per Diver)
General Inspection Equipment	\$ 28.30		\$ 32.19 (Per Day)
NDT/Testing Equipment	\$ 240.00		\$ 272.99 (Per Day)

EXHIBIT C

Resistograph	\$ 105.00	\$ 119.43 (Per Day)
Surface Supplied Air/Diver	\$ 110.00	\$ 125.12 (Per Day)
Underwater Camera	\$ 9.40	\$ 10.69 (Per Day)
Employee Owned Dive Gear	\$ 15.00	\$ 17.06 (Per Day, Per Diver)
Employee Owned Wet Suit	\$ 10.00	\$ 11.37 (Per Day, Per Diver)

(Rates are per Hour unless noted otherwise)

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name: Civil Services, Inc.
 Project Name Miscellaneous Dredge & Waterway Infrastructure Contract
 RFP# P-06-18
 Contract # 3140-34
 Amendment # 3

Rate Request Worksheet (Using the following website):

Consumer Price Index for All Urban Consumers: All Items in U.S. City Average (CPIAUCNS) | FRED | St. Louis Fed (stlouisfed.org)

Formula: Current CPI Amount **minus** Last CPI Amount Used **divided** by Last CPI Amount Used **equals** % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	July	2022	296.276
Date of contract or last contract amendment	Dec	2020	260.474
		Increase =	35.802
		Percentage increase in CPI =	13.74%

	Current Rates	13.74% Increase	Requested: New Rates
Project Manager	\$ 66.27		\$ 75.38
Design Engineer	\$ 70.67		\$ 80.38
Designer or Technician	\$ 32.00		\$ 36.40
CADD Technician	\$ 24.00		\$ 27.30
Mileage	\$ 0.545		\$ 0.620 (Per Mile)

(Rates are per Hour unless noted otherwise)

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name: SES Energy Services LLC (Formerly Environmental Resource Solutions, Inc.)
 Project Name Miscellaneous Dredge & Waterway Infrastructure Contract
 RFP# P-06-18
 Contract # 3140-34
 Amendment # 3

Rate Request Worksheet (Using the following website):

Consumer Price Index for All Urban Consumers: All Items in U.S. City Average (CPIAUCNS) | FRED | St. Louis Fed (stlouisfed.org)

Formula: Current CPI Amount **minus** Last CPI Amount Used **divided** by Last CPI Amount Used **equals** % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	July	2022	296.276
Date of contract or last contract amendment	Dec	2020	260.474
		Increase =	35.802
		Percentage increase in CPI =	13.74%

	Current Rates	13.74% Increase	Requested: New Rates
Principal / Project Manager	\$ 62.66		\$ 71.27
Sr Environmental Scientist II	\$ 52.00		\$ 59.15
Environmental Scientist I	\$ 42.37		\$ 48.19
Environmental Scientist II	\$ 39.00		\$ 44.36
Environ Scient III / Field Inspector	\$ 33.65		\$ 38.28
Sr Environmental Specialist	\$ 31.63		\$ 35.98
Environmental Specialist	\$ 25.48		\$ 28.98
Env Tech I / Mitigation Laborer	\$ 22.88		\$ 26.02
GIS Specialist	\$ 28.61		\$ 32.54
Drafter or CADD Operator	\$ 22.88		\$ 26.02
Environmental Technician II	\$ 16.35		\$ 18.60
Mileage	\$ 0.545		\$ 0.620 (Per Mile)

(Rates are per Hour unless noted otherwise)

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name:	FIT Engineering, LLC
Project Name	Miscellaneous Dredge & Waterway Infrastructure Contract
RFP#	P-06-18
Contract #	3140-34
Amendment #	3

Rate Request Worksheet (Using the following website):

Consumer Price Index for All Urban Consumers: All Items in U.S. City Average (CPIAUCNS) | FRED | St. Louis Fed (stlouisfed.org)

Formula: Current CPI Amount **minus** Last CPI Amount Used **divided** by Last CPI Amount Used **equals** % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	July	2022	296.276
Date of contract or last contract amendment	Dec	2020	260.474
		Increase =	35.802
		Percentage increase in CPI =	13.74%

	Current Rates	13.74% Increase	Requested: New Rates
Project Manager	\$ 48.50		\$ 55.17
Field Inspector	\$ 29.00		\$ 32.99
Mileage	\$ 0.545		\$ 0.620 (Per Mile)

(Rates are per Hour unless noted otherwise)

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name: Intera Incorporated
 Project Name Miscellaneous Dredge & Waterway Infrastructure Contract
 RFP# P-06-18
 Contract # 3140-34
 Amendment # 3

Rate Request Worksheet (Using the following website):

Consumer Price Index for All Urban Consumers: All Items in U.S. City Average (CPIAUCNS) | FRED | St. Louis Fed (stlouisfed.org)

Formula: Current CPI Amount **minus** Last CPI Amount Used **divided** by Last CPI Amount Used **equals** % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	July	2022	296.276
Date of contract or last contract amendment	Dec	2020	260.474
		Increase =	35.802
		Percentage increase in CPI =	13.74%

	Current Rates	13.74% Increase	Requested: New Rates
Project Manager	\$ 61.19		\$ 69.60
Design Engineer	\$ 47.44		\$ 53.96
Designer or Technician	\$ 31.35		\$ 35.66
Clerical	\$ 20.73		\$ 23.58
Mileage	\$ 0.545		\$ 0.620 (Per Mile)
Senior Design Engineer	\$ 65.92		\$ 65.92 (New Category, No CPI Increase)

(Rates are per Hour unless noted otherwise)

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name:	Meskel & Associates Engineering
Project Name	Miscellaneous Dredge & Waterway Infrastructure Contract
RFP#	P-06-18
Contract #	3140-34
Amendment #	3

Rate Request Worksheet (Using the following website):

[Consumer Price Index for All Urban Consumers: All Items in U.S. City Average \(CPIAUCNS\) | FRED | St. Louis Fed \(stlouisfed.org\)](#)

Formula: Current CPI Amount **minus** Last CPI Amount Used **divided** by Last CPI Amount Used **equals** % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	July	2022	296.276
Date of contract or last contract amendment	Dec	2020	260.474
		Increase =	35.802
		Percentage increase in CPI =	13.74%

	Current Rates	13.74% Increase	Requested: New Rates
Project Manager	\$ 48.08		\$ 54.69
Design Engineer or Architect	\$ 45.67		\$ 51.95
Designer or Technician	\$ 28.00		\$ 31.85
Drafter or Cadd Operator	\$ 21.00		\$ 23.89
Field Inspector	\$ 28.00		\$ 31.85
Mileage	\$ 0.545		\$ 0.620 (Per Mile)
Asphalt Gradation FM 1-T030	\$ 60.00		\$ 68.25 (Per Test)
Asphalt Pavement Coring - 4" dia w/Base Depth Check	\$ 60.00		\$ 68.25 (Each)
Asphalt Pavement Coring - 4" dia w/o Base Depth Check	\$ 60.00		\$ 68.25 (Each)
Asphalt Pavement Coring - 6" dia w/Base Depth Check	\$ 65.00		\$ 73.93 (Each)
Asphalt Pavement Coring - 6" dia w/o Base Depth Check	\$ 65.00		\$ 73.93 (Each)
Conc Cylinder Curing, Capping & Breaking	\$ 20.00		\$ 22.75 (Per Test)
Concrete Pavement Coring - 4" Dia	\$ 125.00		\$ 142.18 (Each)
Concrete Pavement Coring - 6" Dia	\$ 110.00		\$ 125.12 (Each)
Geo Auger Borings-H& & Truck/Mud Bug	\$ 10.00		\$ 11.37 (Per LF)
Geo Auger Borings-Track	\$ 12.00		\$ 13.65 (Per LF)
Geo Double Ring Infiltration	\$ 150.00		\$ 170.62 (Each)
Geo Drill Crew Support Vehicle	\$ 130.00		\$ 147.87 (Per Day)
Geo Drilling Crew 2-Person	\$ 150.00		\$ 170.62
Geo Drilling Crew 3-Person	\$ 210.00		\$ 238.86
Geo Extra SPT Samples-Truck/Mud Bug 0-50ft	\$ 30.00		\$ 34.12 (Each)
Geo Extra SPT Samples-Truck/Mud Bug 50-100ft	\$ 35.00		\$ 39.81 (Each)

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name:	Meskel & Associates Engineering
Project Name	Miscellaneous Dredge & Waterway Infrastructure Contract
RFP#	P-06-18
Contract #	3140-34
Amendment #	3

Geo Extra SPT Samples-Truck/Mud Bug 100-150ft	\$ 40.00	\$ 45.50 (Each)
Geo Extra SPT Samples-Truck/Mud Bug 150-200ft	\$ 45.00	\$ 51.19 (Each)
Geo Field Permeability 0-10ft Open-End Borehole	\$ 325.00	\$ 369.67 (Each)
Geo Field Permeability 10-25ft Open-End Borehole	\$ 375.00	\$ 426.54 (Each)
Geo Grout Boreholes - Truck/Mud Bug 0-50ft	\$ 5.75	\$ 6.54 (Per LF)
Geo Grout Boreholes - Truck/Mud Bug 50-100ft	\$ 6.75	\$ 7.68 (Per LF)
Geo Grout Boreholes - Truck/Mud Bug 100-150ft	\$ 7.75	\$ 8.82 (Per LF)
Geo H& Auger with DCP (0-50ft)	\$ 15.00	\$ 17.06 (Per LF)
Geo H& Auger with SCP (0-50ft)	\$ 17.50	\$ 19.91 (Per LF)
Geo Piezometer 2" 0-50ft	\$ 22.50	\$ 25.59 (Per LF)
Geo Rock Coring Truck/Mud Bug 0-50ft <4" ID	\$ 37.00	\$ 42.09 (Per LF)
Geo Rock Coring Truck/Mud Bug 50-100ft <4" ID	\$ 42.00	\$ 47.77 (Per LF)
Geo Rock Coring Truck/Mud Bug 100-150ft <4" ID	\$ 45.00	\$ 51.19 (Per LF)
Geo SPT Truck/Mud Bug 0-50ft	\$ 12.50	\$ 14.22 (Per LF)
Geo SPT Truck/Mud Bug 50-100ft	\$ 15.00	\$ 17.06 (Per LF)
Geo SPT Truck/Mud Bug 100-150ft	\$ 18.75	\$ 21.33 (Per LF)
Geo SPT Truck/Mud Bug 150-200ft	\$ 23.00	\$ 26.16 (Per LF)
Geo SPT Truck/Mud Bug 200-250ft	\$ 28.25	\$ 32.13 (Per LF)
Geo Temp Casing 3" Truck/Mud Bug 0-50ft	\$ 8.50	\$ 9.67 (Per LF)
Geo Temp Casing 3" Truck/Mud Bug 50-100ft	\$ 9.50	\$ 10.81 (Per LF)
Geo Temp Casing 3" Truck/Mud Bug 100-150ft	\$ 11.50	\$ 13.08 (Per LF)
Geo Temp Casing 3" Truck/Mud Bug 150-200ft	\$ 13.15	\$ 14.96 (Per LF)
Geo Temp Casing 4" Truck/Mud Bug 0-50ft	\$ 9.25	\$ 10.52 (Per LF)
Geo Temp Casing 4" Truck/Mud Bug 50-100ft	\$ 10.25	\$ 11.66 (Per LF)
Geo Temp Casing 4" Truck/Mud Bug 100-150ft	\$ 11.25	\$ 12.80 (Per LF)
Geo Temp Casing 4" Truck/Mud Bug 150-200ft	\$ 12.75	\$ 14.50 (Per LF)
Geo Truck/Mud Bug Mobil (30 mi straightline dist)	\$ 465.00	\$ 528.91 (Each)
Undisturbed Samples Truck/Mud Bug 0-50ft	\$ 115.00	\$ 130.81 (Each)
Undisturbed Samples Truck/Mud Bug 50-100ft	\$ 125.00	\$ 142.18 (Each)
Undisturbed Samples Truck/Mud Bug 100-150ft	\$ 135.00	\$ 153.56 (Each)
Mobilization Tri-Pod	\$ 550.00	\$ 625.60 (Each)
MOT Provide Channelizing Devices - Cone	\$ 1.00	\$ 1.14 (Each)
MOT Support Vehicle	\$ 50.00	\$ 56.87
Hydrometer Only	\$ 115.00	\$ 130.81 (Per Test)
Limerock Bearing Ratio (LBR)	\$ 275.00	\$ 312.80 (Per Test)
Liquid Limit	\$ 45.00	\$ 51.19 (Per Test)
Materials Finer than 200 Sieve	\$ 35.00	\$ 39.81 (Per Test)
Moisture Content Laboratory	\$ 15.00	\$ 17.06 (Per Test)
Organic Content Ignition	\$ 35.00	\$ 39.81 (Per Test)
Particle Size Anlys (Incl. Hydrometer)	\$ 154.00	\$ 175.17 (Per Test)

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name:	<u>Meskel & Associates Engineering</u>
Project Name	<u>Miscellaneous Dredge & Waterway Infrastructure Contract</u>
RFP#	<u>P-06-18</u>
Contract #	<u>3140-34</u>
Amendment #	<u>3</u>

Particle Size Anlys (No Hydrometer)	\$ 55.00	\$ 62.56 (Per Test)
Soils Plastic Limit & Plasticity Index	\$ 48.50	\$ 55.17 (Per Test)
Soils Proctor Modified	\$ 110.00	\$ 125.12 (Per Test)
Soils Proctor Standard	\$ 100.00	\$ 113.74 (Per Test)
Soils Specific Gravity	\$ 65.00	\$ 73.93 (Per Test)
Soils Unconfined Compression - Rock	\$ 125.00	\$ 142.18 (Per Test)
Soils Unconfined Compress- Soil	\$ 100.00	\$ 113.74 (Per Test)
Geo Extra SPT Samples - Tri-Pod 0-50ft	\$ 36.00	\$ 40.95 (Each)
Geo Grout Boreholes - Tri-Pod 0-50ft	\$ 6.75	\$ 7.68 (Per LF)
Geo SPT Borholes - Tri-Pod 0-50ft	\$ 26.50	\$ 30.14 (Per LF)

(Rates are per Hour unless noted otherwise)

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name: Southeastern Archeological Researc, Inc. (SEARCH)
 Project Name Miscellaneous Dredge & Waterway Infrastructure Contract
 RFP# P-06-18
 Contract # 3140-34
 Amendment # 3

Rate Request Worksheet (Using the following website):

[Consumer Price Index for All Urban Consumers: All Items in U.S. City Average \(CPIAUCNS\) | FRED | St. Louis Fed \(stlouisfed.org\)](https://fred.stlouisfed.org/consumer/index.php)

Formula: Current CPI Amount **minus** Last CPI Amount Used **divided** by Last CPI Amount Used **equals** % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	July	2022	296.276
Date of contract or last contract amendment	Dec	2020	260.474
		Increase =	35.802
		Percentage increase in CPI =	13.74%

	Current Rates	13.74% Increase	Requested: New Rates
Project Manager	\$ 54.46		\$ 61.95
Clerical	\$ 27.81		\$ 31.63
Chief Archaeologist	\$ 42.78		\$ 48.66
Senior Scientist	\$ 35.67		\$ 40.57
Scientist	\$ 34.14		\$ 38.83
Senior Archeologist	\$ 34.69		\$ 39.46
Archaeologist	\$ 28.61		\$ 32.54
GIS Specialist	\$ 23.36		\$ 26.57

(Rates are per Hour unless noted otherwise)

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name: Morales Consulting Engineers, Inc.
 Project Name Miscellaneous Dredge & Waterway Infrastructure Contract
 RFP# P-06-18
 Contract # 3140-34
 Amendment # 3

Rate Request Worksheet (Using the following website):

Consumer Price Index for All Urban Consumers: All Items in U.S. City Average (CPIAUCNS) | FRED | St. Louis Fed (stlouisfed.org)

Formula: Current CPI Amount **minus** Last CPI Amount Used **divided** by Last CPI Amount Used **equals** % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	July	2022	296.276
Date of contract or last contract amendment	Dec	2020	260.474
		Increase =	35.802
		Percentage increase in CPI =	13.74%

	Current Rates	13.74% Increase	Requested: New Rates
Project Manager	\$ 49.59		\$ 56.41
Design Engineer or Architect	\$ 49.59		\$ 56.41
Designer or Technician	\$ 24.80		\$ 28.21
CADD Technician	\$ 24.80		\$ 28.21
Mileage	\$ 0.545		\$ 0.620 (Per Mile)

(Rates are per Hour unless noted otherwise)

RATE ADJUSTMENT COMPUTATION FORM

Consultant Name: Clary & Associates, Inc.
 Project Name Miscellaneous Dredge & Waterway Infrastructure Contract
 RFP# P-06-18
 Contract # 3140-34
 Amendment # 3

Rate Request Worksheet (Using the following website):

Consumer Price Index for All Urban Consumers: All Items in U.S. City Average (CPIAUCNS) | FRED | St. Louis Fed (stlouisfed.org)

Formula: Current CPI Amount **minus** Last CPI Amount Used **divided** by Last CPI Amount Used **equals** % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	July	2022	296.276
Date of contract or last contract amendment	Dec	2020	260.474
		Increase =	35.802
		Percentage increase in CPI =	13.74%

	Current Rates	13.74% Increase	Requested: New Rates
Project Manager	\$ 62.81		\$ 71.44
CADD Technician	\$ 31.41		\$ 35.73
Clerical	\$ 18.19		\$ 20.69
Mileage	\$ 0.545		\$ 0.620 (Per Mile)
3 Man Field Crew	\$ 1,550.00		\$ 1,763.05

(Rates are per Hour unless noted otherwise)

Schedule of Proposed Rates Showing New Labor Category for Intera

INTERA Incorporated
446 3rd Street, Suite 7
Neptune Beach, FL 32266

This Schedule of Proposed Rates only shows the inclusion of a new Labor Category for Senior Design Engineer. All other items are as given in the CPI Increase Worksheet.

ATTACHMENT A (1 of 1)

NAME OF CONSULTANT INTERA Incorporated
Contract Number P-06-18 – Misc. Dredge & Waterway Infrastructure Projects

SCHEDULE OF PROPOSED RATES

1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional)	\$ _____ hr.
Design Engineer (Registered)	\$ _____ hr.
Designer or Technician (Non-Registered)	\$ _____ hr.
CADD Technician	\$ _____ hr.
Field Inspector	\$ _____ hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ _____ hr.

2. Total Overhead Rate (to be applied to Direct Labor) 175 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ _____

5. Other Direct Project Costs per Unit (please specify)

6. Estimated percentage of total fee to be performed by subconsultants _____ %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel:

Senior Design Engineer (Registered)	\$ <u>65.92</u> hr.
	\$ _____ hr.



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY ONE JACKSONVILLE

September 6, 2022

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.
Director

FROM: Steve D. Long, Jr., P.E.
Director of Operations

Robin G. Smith, P.E.
Chief, Engineering and Construction Management

SUBJECT: P-06-18 Professional Services for Miscellaneous Dredge and Waterway
Infrastructure Projects Citywide Contract 3140-34 Amendment 3

Contract #3140-34 with RS&H, Inc. is set to expire on September 27, 2022. All work has been performed satisfactorily for the past two years. Section 1.2 of the contract allows for two, two year renewals. Therefore, we wish to extend the contract for the 2nd of the two year renewals. In addition, the rates have never been adjusted since the contract execution date. RS&H, Inc. has requested a rate increase for themselves as well as their subconsultants, as detailed in Exhibit C, attached. They are committed to reaching the 20% JSEB goals for this contract.

Accordingly, this is to recommend that Contract No. 3140-34, originally executed September 28, 2018, between the City and RS&H, Inc. for Miscellaneous Architectural/Engineering Services, be amended by incorporating Exhibit C to increase the rates as requested, extend the Period of Service from September 27, 2022 thru September 26, 2024 and increase the maximum indebtedness by \$2,000,000.00, to a new maximum of \$6,000,000.00, with all other terms and conditions of the Agreement remaining unchanged.

RGS/lw

Attachment: Exhibit C

cc: Lori West, Engineering and Construction Management

Bio-Tech Consulting Commercial Applicator Licenses

Florida Department of Agriculture and Consumer Services
Pesticide Certification Office
Commercial Applicator License
License # CM27140

AVANCE, JON
4 VOLUSIA DR
DEBARY, FL 32713

Categories
21, 6, 5A

Issued: August 14, 2021 Expires: August 31, 2025

Jon Avance
Signature of Licensee

Nicole Fried
NICOLE "NIKKI" FRIED, COMMISSIONER

The above individual is licensed under the provisions of Chapter 487, F.S. to purchase and apply restricted use pesticides.

Florida Department of Agriculture and Consumer Services
Pesticide Certification Office
Commercial Applicator License
License # CM26775

IVERSON IVERSON, DAVID
1356 TWIN RIVERS BLVD
OVIEDO, FL 32766

Categories
5A

Issued: October 7, 2020 Expires: October 31, 2024

David Iverson
Signature of Licensee

Nicole Fried
NICOLE "NIKKI" FRIED, COMMISSIONER

The above individual is licensed under the provisions of Chapter 487, F.S. to purchase and apply restricted use pesticides.

Florida Department of Agriculture and Consumer Services
Pesticide Certification Office
Commercial Applicator License
License # CM21873

DOWNFY, JAMES KONNETH
1005 LEINHART CT
OVIEDO, FL 32765

Categories
5A, 21

Issued: October 2, 2020 Expires: September 30, 2024

James Konneth Downfy
Signature of Licensee

Nicole Fried
NICOLE "NIKKI" FRIED, COMMISSIONER

The above individual is licensed under the provisions of Chapter 487, F.S. to purchase and apply restricted use pesticides.

Florida Department of Agriculture and Consumer Services
Pesticide Certification Office
Commercial Applicator License
License # CM24284

BRIDGES, JOSH CALEB
821 SLEEPY HARBOUR DR
OCOE, FL 34761

Categories
5A

Issued: December 7, 2020 Expires: June 30, 2024

Josh Caleb Bridges
Signature of Licensee

Nicole Fried
NICOLE "NIKKI" FRIED, COMMISSIONER

The above individual is licensed under the provisions of Chapter 487, F.S. to purchase and apply restricted use pesticides.

Florida Department of Agriculture and Consumer Services
Pesticide Certification Office
Commercial Applicator License
License # CM26400

PEDONTI, SAM
1823 ANTIGUA DRIVE
ORLANDO, FL 32806

Categories
5A

Issued: November 12, 2019 Expires: November 30, 2023

Sam Pedonti
Signature of Licensee

Nicole Fried
NICOLE "NIKKI" FRIED, COMMISSIONER

The above individual is licensed under the provisions of Chapter 487, F.S. to purchase and apply restricted use pesticides.



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

September 15, 2022

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E. *John P. Pappas*
Director

FROM: Steven D. Long, Jr., P.E. *Steve Long*
Director of Operations

Robin G. Smith, P.E. *R. Smith*
Chief, Engineering and Construction Management

SUBJECT: P-24-22 CEI Services for the Jacksonville Fairgrounds Relocation

The subcommittee received four (4) proposals for evaluation for the subject project and found it to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

1. AE Engineering, Inc.
2. Construction & Engineering Services Consultants, Inc.
3. The Gibbs Group, Inc

We recommend that the above list be forwarded to the Mayor for final selection.

JPP/lw

Attachment: Scoring Matrix

cc: Lori West, Engineering and Construction Management

Evaluation Matrix

1 _____ EVALUATION SCALE _____ 20 _____ PROJECT NO P-24-22 CEI SERVICES FOR THE JACKSONVILLE FAIRGROUNDS RELOCATION
 QUALIFIED _____ EXTREMELY QUALIFIED PROJECT TITLE PROJECT

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROXIMITY TO PROJECT	Past & Present Demonstrated Commitment to Small & Minority Business & Contributions Towards A Diverse Market Place	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	TIME & BUDGET	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL
MAXIMUM POINTS	10	10	5	10	5	10	20	20	10	10	110
AE Engineering, Inc.	9.50	9.75	4.00	9.25	4.75	10.00	20.00	19.75	10.00	8.00	105.00
Construction & Engineering Services Consultants, Inc.	9.50	9.25	3.00	9.75	4.38	10.00	20.00	19.50	9.00	5.00	99.38
1st Choice Engineering, Construction & Development	7.63	8.25	1.50	7.00	2.75	10.00	20.00	12.00	5.88	9.00	84.01
Gibbs Group, Inc.	8.75	8.75	2.00	7.50	3.88	10.00	20.00	16.25	7.00	9.00	93.13



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City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
Social Services Division
1809 Art Museum Dr. Suite 100
Jacksonville, FL 32207
(904) 630-4720

September 08, 2022

MEMORANDUM

TO: Greg Pease, Chief
Procurement Division

FROM: Johnnetta Moore, Chief
Social Services Division

THRU: Will Evans, Human Services Planner III
Social Services Division

RE: BID NO: P-30-22 - Operation of a Substance Education/Information, Treatment, Case Management and Aftercare Program for adult inmates within the Duval County Correctional System

A Sub-committee comprised of **Will Evans**, Human Services Planner III and **Chief Ruben Bryant**, from Department of Corrections, JSO, received one proposal for evaluation. The committee concluded that the one submitting proposal was interested, qualified and available to perform the requested scope of services.

The proposal was evaluated using the criteria outlined in the Purchasing Code. Enclosed for your information is the rate data sheet furnished by the proposals. Based upon the evaluation, the vendor listed below does meet the qualifications to perform the requested scope of services.

1- River Region Human Services, Inc.

Please contact Will Evans at 255 - 3328 should you have any questions or need for additional information.

cc: Alex Baker



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

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September 15, 2022

TO: Gregory W. Pease, Chairperson
Professional Services Evaluation Committee

THRU John P. Pappas, P.E. *John P. Pappas*
Director

FROM: Steven D. Long, Jr., P.E. *Steve Long*
Director of Operations

Robin G. Smith, P. E. *R. G. Smith*
Chief, Engineering and Construction Management Division

RE: P-20-21 Professional Engineering Services for Hartley Road Widening from San Jose Boulevard to Old St. Augustine Road

The subcommittee received Six (6) proposals for evaluation for the subject project and found all to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

2. England Thims & Miller, Inc.
3. GAI Consultants, Inc.
1. STV, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

JPP/lw

Attachment: Scoring Matrix

cc: Lori West, PW Contract Specialist



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

TO: Greg Pease, Chairperson
Professional Services Evaluation Committee

THRU: John P. Pappas, P. E. *John P. Pappas*
Director of Public Works

FROM: Robin Smith, P. E., Chief *R. Smith*
Engineering and Construction Management Division

Tom McKnight, Manager, Construction Management Section *Tom McKnight*
Engineering and Construction Management Division

DATE: September 19, 2022

**RE: REQUEST FOR PROPOSALS – RFP NO. P-45-22
CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR
2 FIRE STATION PROJECTS**

Please take appropriate action to issue the attached Request for Proposals (RFP) for subject professional services.

The following information is furnished as required by the Ordinance Code and Procurement Department Regulations:

1. The general purpose of these services is stated in the accompanying RFP.
2. The objective of this request is to make available professional services as stated in the RFP.
3. The services shall be performed in accordance with negotiated time schedules.
4. The cost for these services is estimated at approximately \$600,000.
5. These services will not duplicate prior or existing work.
6. There are no current or prior services directly related to this request.
7. Coordination has been completed between the pertinent Divisions of the Department of Public Works for proper utilization of these services.
8. The Department of Public Works does not have the in-house capabilities to provide these services.

9. A subcommittee composed of Robin Smith, P. E., Chief, Engineering and Construction Management Division, 255-8710; and Tom McKnight, Manager, Construction Management Section, Engineering and Construction Management Division, 255-8744, is assigned to review submittals for this RFP.
10. Internal Services administrative costs should be charged to Account No. PWEN011AD.
11. Funding will be identified at the time purchase orders are issued for these services.
12. All firms who have expressed an interest in furnishing Professional Engineering Services as detailed in the RFP should be mailed a notice of this RFP.
13. The subcommittee members assigned to this RFP have read and understand the Procurement Administrative Code dated April 2022.
14. Four (4) weeks is believed to be sufficient time for interested parties to respond to this RFP.

We certify the contents of this memorandum are correct and true to the best of our knowledge.

Attachment: Request for Proposals
Risk Management Approval (sent by e-mail)
EBO Approval (sent by e-mail)

cc: Lori West, Contract Specialist, Engineering Division



City of Jacksonville, Florida

Lenny Curry, Mayor

Information Technologies Division
Ed Ball Building
214 N. Hogan Street, Suite 900
Jacksonville, Florida 32202

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September 9, 2022

TO: Gregory W. Pease
Chief of Procurement

VIA: Patrick "Joey" Greive
Director of Finance and Administration / CFO

FROM: Kenneth E. Lathrop
Chief of Information Technologies/CIO

SUBJECT: ERP Team Lead with TEKsystems, Inc. - Single Source Contract Amendment

Patrick Greive
Digitally signed by Patrick Greive
Date: 2022.09.15 15:40:02 -04'00'

Kenneth E. Lathrop
Digitally signed by Kenneth E. Lathrop
Date: 2022.09.13 07:55:35 -04'00'

P-15-22

The Information Technologies Division (ITD) is requesting approval to enter into the Second Amendment to Single Source Contract #71379-21 for the ERP Team Lead contract position with TEKsystems, Inc. The contractor, Michael Turner, continues to serve in the capacity of Team Lead with the City's Enterprise Resource and Planning (ERP) Implementation project for the system known as "1Cloud".

ITD recommends extending the Single Source Award SS-11199-21 and current agreement from October 1, 2022, through March 31, 2023. The hourly supplier rate for the ERP Team Lead is \$125.00 and the total number of hours is 968, which will include a 10% allowance for overtime. The current award amount of \$273,600.00 will increase by \$133,100.00 increasing the total not-to-exceed amount to \$406,700.00.

FUNDING SOURCE: 53106.113002.565091.000636.00000000.000000.00000000

Tracy Geake
Digitally signed by Tracy Geake
Date: 2022.09.12 08:16:01 -04'00'

Upon award approval, we will request an amendment contract through the Office of General Counsel.

Your favorable consideration of our request is greatly appreciated.

Attachments: Award #SS-11199-21, Amd #1
City Contract #71379-21, Amd #1
Single Source Justification
Single Source Letter

CC: Paul Freeman, Enterprise Applications Manager
Elizabeth Brown, IT Operations Manager
Thomas Ossi, Technology Contract and Records Manager
Andre Conyers, IT Contract Administrator

Line **Item Description**

**Suggested
Supplier**

Cost Center

1

Request a contract for Novus Insight, Inc. for P-17-22 Security and Privacy Assessment and Security and Privacy Framework Development in the amount of \$60,000

Novus Insight Inc. 181005

[View Requisition Details](#) | [View Document History](#)

Comments

No data to display

Attachments

[KHOD-501256-22.pdf](#)

History

Updated By	Action Performed	Assignee	Updated Time
workflowsystem	Assigned	Stephanie Leynes	8/8/22 1:19 PM
Stephanie Leynes	Assigned	Applications Development Framework Application Identity for Procurement	8/8/22 1:19 PM
workflowsystem	Approved	Applications Development Framework Application Identity for Procurement	8/8/22 1:19 PM
workflowsystem	Assigned	Applications Development Framework Application Identity for Procurement	8/8/22 1:19 PM
workflowsystem	Approved	Applications Development Framework Application Identity for Procurement	8/8/22 1:19 PM
workflowsystem	Assigned	Applications Development Framework Application Identity for Procurement	8/8/22 1:19 PM
workflowsystem	Approved	Applications Development Framework Application Identity for Procurement	8/8/22 1:19 PM

workflowsystem	Approved		8/8/22 1:19 PM
workflowsystem	Assigned	Jessica Pitts	8/8/22 1:19 PM
Jessica Pitts	Approved	Jessica Pitts	8/8/22 5:02 PM
workflowsystem	Approved		8/8/22 5:02 PM
workflowsystem	Approved		8/8/22 5:02 PM
workflowsystem	Assigned	Applications Development Framework Application Identity for Procurement	8/8/22 1:19 PM
workflowsystem	Approved	Applications Development Framework Application Identity for Procurement	8/8/22 5:02 PM
workflowsystem	Assigned	Applications Development Framework Application Identity for Procurement	8/8/22 5:02 PM
workflowsystem	Approved	Applications Development Framework Application Identity for Procurement	8/8/22 5:02 PM
workflowsystem	Task Completed - Approved		8/8/22 5:02 PM
workflowsystem	Completed		8/8/22 1:19 PM

FIRE AND RESCUE DEPARTMENT



September 16, 2022

TO: Gregory Pease, Chief of Procurement

FROM: Chief Todd Smith, Director of Emergency Preparedness

RE: RFP P-25-22 Training and Exercise Design Management and Program Support

The Jacksonville Fire and Rescue Department received 8 proposals for the **Training and Exercise Design Management and Program Support** and found them to be responsive, interested, qualified and available to provide the services required by the Request for Proposal (RFP).

The proposals were evaluated using the selection criteria outlined in the Procurement Code and augmented by the RFP.

Based on the above, the following companies listed alphabetically and ranked were determined to be qualified and available to perform the required services and they are:

- 3) Emergency Management Services International, Inc.
- 2) Kenjya-Trusant Group
- 1) The Olsen Group

Your assistance in concurring with this recommendation for the respective award I appreciated. If you have any questions or need additional information, please contact Dan Pearson at (904) 255-3265.

SW//dp



ONE CITY. ONE JACKSONVILLE

City of Jacksonville, Florida

Lenny Curry, Mayor

Planning and Development
Edward Ball Building
214 North Hogan Street
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

TO: Greg Pease, Chairman
Professional Services Evaluation Committee (PSEC)

FROM: Kristen Rood, Chief of Community Planning *KDR*
Planning and Development

Anne Coglianese, Chief Resilience Officer *AC*
Planning and Development

RE: P-31-22 Professional Services for Resilience Updates To The Land Development Regulations

DATE: September 22, 2022

The Planning and Development Department received two (2) proposals for the **Professional Services for Resilience Updates To The Land Development Regulations** and found both to be responsive, interested, qualified and available to provide the services required by the Request for Proposal (RFP).

The proposals were evaluated using the selection criteria outlined in the Purchasing Code as augmented by the RFP.

Based on the above, the following companies listed alphabetically and ranked were determined to be qualified and available to perform the required services and they are:

- 1) CSRS, LLC
- 2) Ufile, Inc.

Please advise us when this item is placed on your agenda so we may be present. After a full committee review we request that this item is sent to the Mayor for final decision

Attachment(s): Scoring Matrix

