SUBJECT: FIRE STATION KITCHEN RENOVATIONS

BID #: XF-0071-21 **OPEN DATE: 03/24/2021**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract – One Time Purchase

AGENCY: FIRE/RESCUE

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 10 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to Southeastern Stainless Fabricators, Inc., as the lowest responsive, responsible bidder for Kitchen Renovation at Fire Stations 22,49 and 53 for the Jacksonville Fire and Rescue Department. Total estimated award not-to-exceed $147,866.82.

Funding for this award to be encumbered by account 32111.127001.565050.008823.00000000.00000.0000000, to be processed by purchase order.

Attachments: Recommendation Memo, Tabulation Sheet, Terms and Conditions, Scope of Work, Specification

Analyst: _____ **RESPECTFULLY SUBMITTED:** _____
OLIVE WALLACE-COHEN
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: KEITH POWERS, DIRECTOR/FIRE CHIEF

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FIRE AND RESCUE DEPARTMENT

04/01/21 13:36:52
Procurement Division

March 29, 2021

TO: Gregory Pease, Chief of Procurement

FROM: Keith Powers, Director/Fire Chief

RE: Bid # XF-0071-21 Fire Station Kitchen Renovations at 22, 49 & 53

In review of the bid response received by Southeastern Stainless Fabricators, Inc., recommend approval of award as the lowest conforming bidder in the amount of $147,866.82.

Funding Source: 32111.127001.565050.008823.000000.00.00000.0000000

If you have any questions, please contact Cindy Davis at (904) 255-3265.

KP/cad/dp

TITLE: FIRE STATION KITCHEN RENOVATIONS

BID NO: XF-0071-21

OPEN DATE: 03/24/21

ANALYST: Olive Wallace-Cohen

NO. INVITED: (10) No. Received: (2) No Bids: (0)

RECORDED : JOHN HERNANDEZ

ANNOUNCER: RANATA BARNETT

MANDATORY PRE-BID HELD: MARCH 15, 2021 @ 10:00 AM

ITEM #	LDPQ	Quantity	UOM	LDP QUALITY CONSTRUCTION, INC.	SOUTHEASTERN STAINLESS FABRICATORS, INC.			
				Attended	Attended			
1	FS# 22: 2032 Jammes Rd, Jacksonville, 32210	1	JOB	$ 63,090.18	$ 29,895.40			
2	FS# 49: 14880 Yellow Bluff Rd, Jacksonville, 32226	1	JOB	$ 73,264.13	$ 61,960.52			
3	FS#53: 4220 Jones Rd, Jacksonville, 32219	1	JOB	$ 49,949.59	$ 56,010.90			
	TOTAL BASE BID			$ 186,303.90	$ 147,866.82			
	Insurance Acknowledgement							
	Delivery			45 Days	190 Days			
	Conflict of Interest:			✓	✓			
	Addendums (0):			N/A	N/A			

TERMS AND CONDITIONS
Fire Station Kitchen Renovations

1. SCOPE

The City of Jacksonville's Fire and Rescue Department is currently accepting bids to obtain a source of supply for the items/services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items/services and to obtain pricing commitments for **Fire Station Kitchen Renovations** as listed in the bid documents.

2. AWARD

Award will be by **All or None** to the lowest responsive, responsible bidder. Bidders must meet all specifications to be considered for the award. The City reserves the right to reject any or all bids. All awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is a one (1) time Project. Work must be started within 7 days of issuance of purchase order. All work is to be completed and accepted no later than October 31, 2021.

4. PRE-BID CONFERENCE

There will be a **Mandatory Pre-bid Meeting - Monday, March 15, 2020 @ 10:00 am
Location: Fire Station 7 - 2436 Division Street, Jacksonville, FL 32209

5. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide the items/services in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for services(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

8. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

9. ESCALATION / DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. DELIVERY

Various Fire Station locations in Jacksonville, Florida as outlined in the Bid Specifications. Gary Daly (904-334-9967) will be the point of contact. A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

11. PICKUP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick-up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202. **Invoices will be processed for payment after acceptance of the work per location. .**

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured.

SCOPE OF WORK

Fire Station Kitchen Renovation

Background: The City of Jacksonville Fire and Rescue Department is seeking to renovate the kitchens of three (3) fire stations. The specifications will differ between stations. The fire stations (22, 49, and 53) are staffed by firefighters who work 24 hour shifts. All materials should be able to withstand heavy daily use and demonstrate good durability characteristics and low maintenance. The design should maximize functionality of the space and have pleasing aesthetics that blend with the existing decor. The proposal shall include all items listed in the detailed specifications in the bid package.

Scope of Work: The work included in this contract consists of furnishing all labor, materials, equipment, and other incidentals necessary to complete the detailed specifications. Pre-Bid meeting attendance is mandatory.

SPECIFICATIONS
Fire Station Kitchen Renovations

Fire Station # 22

Custom Stainless Steel Counter Tops Only

Custom 14ga stainless steel counter tops
Left of range
Approx. 85-1/2" x 27"D
Includes:

A. 14ga type 304 stainless construction
B. IRB non-directional finish
C. IRB marine V edge front and right
D. Custom integral splash with 1/2" return to wall rear
   Top off set 3" in height for ice machine
E. Adhere to birch plywood substrate

Custom 14ga stainless steel counter tops
Right of range
Approx. 30-1/4" x39" x 27"D
Includes:

A. 14ga type 304 stainless construction
B. IRB non-directional finish
C. IRB marine V edge front and both ends
D. 5" integral splash with 1/2" return to wall rear & right end
E. Adhere to birch plywood substrate

Custom stainless steel counter top & sink base
L shape sink area
Approx. 64-1/4" x103-3/8" x 27"D
Includes:

A. 14ga type 304 stainless construction
B. IRB non-directional finish
C. IRB marine V edge front and both ends
D. 5" integral splash with 1/2" return to wall rear & right end
E. Custom 14ga stainless integral double sinks
F. Adhere to birch plywood substrate

Custom stainless steel coffee station.

Fire Station # 49

Custom Stainless Steel Base Cabinets & Counter Tops

Custom 14ga stainless steel counter tops
Right of range
Approx.119-3/8"x 37" x 27.5"d
Includes:

A. 14ga type 304 stainless construction
B. IRB non-directional finish
C. IRS marine V edge front and left end
D. 5" integral splash with 1/2" return to wall right end and rear
E. Custom double integral sinks
   14ga type 304 stainless construction
F. Adhere to birch plywood substrate

Custom 14ga stainless steel counter tops
Left of range
Approx. 48" x 85-5/8" x 27.5"D
Includes:

A. 14ga type 304 stainless construction
B. IRS non-directional finish
C. IRS marine V edge front, both ends
D. 5" integral splash with 1/2" return to wall rear
E. Adhere to birch plywood substrate

Custom stainless steel base units
All base units custom 18ga type 304 stainless
Closed base construction
Insulated pan in pan doors
Stainless hardware

Drawer units include lift out pans

Left of range
1 each foil/ pan base
2 each double door base unit
With 2 each adjustable shelves

Right of range
1 each 4 drawer stack base 1 each double door sink base unit
1 each single door base unit
Adjustable shelves

Rolling Island

- Approx. 32" x 62" base
- Approx. 40" x 80" top
- Locking casters
- 2 each stainless drawers
- Fixed bottom shelves

Include removal of existing cabinets
Upper and lower
With haul off
No plumbing or electrical

Fire Station # 53

Custom Stainless Steel Base Cabinets & Counter Tops

Custom 14ga stainless steel counter tops
Left of range
Approx.79-1/2"x 106-1/2" x 27.5"D
Includes:

A. 14ga type 304 stainless construction
B. IRS non-directional finish
C. IRB marine V edge front and right end
D. 5" integral splash with 1/2" return to wall

Left end and rear

E. Custom double integral sinks
   14ga type 304 stainless construction
F. Adhere to birch plywood substrate

Custom 14ga stainless steel counter tops
Right of range
Approx. 40-5/8 x 45-3/4" x 27.5"D
Includes:

A. 14ga type 304 stainless construction
B. IRB non-directional finish
C. IRB marine V edge front, both ends
D. 5" integral splash with 1/2" return to wall rear
E. Adhere to birch plywood substrate

Custom stainless steel base units
All base units custom 18ga type 304 stainless
Closed base construction, insulated pan in pan doors, stainless hardware

Drawer units include lift out pans

Right of range
1 each foil / pan base
1 each single door base unit
With 2 each adjustable shelves

Left of range
1 each 4 drawer stack base
1 each double door sink base unit
2 each single door base unit
Adjustable shelves
1 each foil pan unit

Coffee cabinet with stainless counter top
Single door base with top drawer
Approx. 29-1 /2" x 27"
Closed base construction

Include removal of existing cabinets
Upper and lower
With haul off
No plumbing or electrical

CONTRACTOR NARRATIVE / DRAWING

Provide an overview/compliance statement of design and layout for the proposed kitchen at each of the fire stations. The overview must comply with the detailed specifications and scope of work.

Does Your Proposal Comply With All Aspects Of This Section? Yes ___ No ___

COSTS

Proposal must include a clearly understandable schedule of charges. All charges will be included in the cost breakdown of proposals. No additional costs will be charged to the City of Jacksonville. If any error or omission of equipment or service is made by the Contractor, the contractor will incur any additional costs.

Does Your Proposal Comply With All Aspects Of This Section? Yes ___ No ___

INSTALLATION

All cabinets shall be installed by the contractor in accordance with the final submittals and contract documents.

Does Your Proposal Comply With All Aspects Of This Section? Yes ___ No ___

Contractor will provide ALL labor and materials to complete the installation of the new cabinets. All materials must be NEW -No refurbished or used items are to be used on this project.

Does Your Proposal Comply With All Aspects Of This Section? Yes ___ No ___

Contractor will provide removal and disposal of all existing materials.
Does Your Proposal Comply With All Aspects Of This Section? Yes ___ No ___

WARRANTY

Contractor will provide a full one (1) year parts and labor warranty (all associated equipment and furnishings). This warranty will start from the date of acceptance. The warranty shall be comprehensive. No deductibles shall be allowed for travel time, service hours, repair parts cost, etc.

Does Your Proposal Comply With All Aspects Of This Section? Yes ___ No ___

Site Conditions: The site is a working Fire Station and care must be taken to allow operation of the fire station. When working on the kitchen, the station will still be in operation with the cooking being performed on the outside grills. It is important to remove the old cabinets and replace with new cabinets as quickly as possible to minimize disruption to the station. The contractor shall keep the materials neat and orderly. Water and electric power are available.
Cleaning: During construction, the Contractor and his subcontractors shall remove from the premises, rubbish, waste material, and accumulations, and shall keep the premises clean. The Contractor shall keep the premises clean during construction to the satisfaction of the Captain.