SUBJECT: COLLISION REPAIR, PAINT & DENT REMOVAL SERVICES

BID #: SC-0293-21 **OPEN DATE:** 12/16/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER (TOP FIVE (5) BIDDERS FOR GROUP 1 BASED ON TOTAL COST)

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (7) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to rescind the award to two (2) contractors for Group 1: Caliber Collision due to inadequate staff to perform the services, and M & E Collision Center, Inc. for failure to provide the required I-CAR Certification. Recommend approval to increase the award with North Florida Lincoln for Group 1 by $128,000.00. Total not to exceed expenditure amount of $455,000.00 will remain the same.

Group 1
North Florida Lincoln – increase by $128,000.00, not exceed $192,000.00
Coggin Collision - $64,000.00
DJ Collision Center - $64,000.00
Group 2 – Universal Body Company - $50,000.00
Group 3 – Dent Wizard - $85,000.00

Attachments: Recommendation Memo, Rescission Notices and Previous Award

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Annette Burney
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: April 1, 2021

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Fleet Management Administrator

From: Erik Preacher, Fleet Financial Services Manager

Re: Recommendation to rescind Award for SC-293-21 Collision Repair, Paint & Dent Removal Services

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Fleet Management is requesting approval to rescind award to Caliber Collision, supplier has requested removal from the current bid. Fleet Management is requesting approval to rescind award to M & E Collision, supplier has not provided required ICAR Certification.
Fleet Management is requested to increase expenditure to North Florida Lincoln in the amount of $128,000.00. Period of Service is January 14, 2021 through January 13, 2022, with two (2) one (1) year renewal options. The estimated amount of expenditure will remain the same at $455,000.00.

Group 1: DJ Collison Center in the amount of $64,000.00
Coggin Collison in the amount of $64,000.00
North Florida Lincoln in the amount of $192,000.00
Group 2: Universal Body Co. in the amount of $50,000.00
Group 3: Dent Wizard in the amount of $85,000.00

Funding Source: 51101.114005.546010.000000.00000000.00000 in the amount of $405,000.00 to be encumbered by purchase order.
51101.114005.546020.000000.00000000.00000 in the amount of 50,000.00 to be encumbered by purchase order.

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

FW: City of Jacksonville Bid.

Preacher, Erik <ErikP@coj.net>
Tue 3/30/2021 8:05 AM
To: Kurtz, Sheryl <SKURTZ@coj.net>

Please draft a request to rescind award to Caliber Collision and M&E Collision. Caliber no longer has the needed employees to provide the service and M&E has not provided their required ICAR Certifications.

Thank you.

Erik Preacher
Fleet Administrator
City of Jacksonville
Fleet Management Division
erikp@coj.net
Phone: 904-255-7434
Cell: 904-759-1035

From: Newton, Ben <NewtonB@coj.net>
Sent: Thursday, March 18, 2021 6:35 AM
To: Preacher, Erik <ErikP@coj.net>
Subject: FW: City of Jacksonville Bid.

Email from Caliber to remove from collision bid. Do you want me to send to Sheryl to get her to rescind?

From: Robert Rodriguez <Robert.Rodriguez@CaliberCollision.com>
Sent: Wednesday, March 17, 2021 3:40 PM
To: Newton, Ben <NewtonB@coj.net>
Subject: RE: City of Jacksonville Bid.

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Yes sir, at this time please remove us from the program. Thank you for the opportunity.

CALIBER COLLISION

Bobby Rodriguez
General Manager
Caliber Collision – Merrill Rd #2023
8320 Dames Point Crossing Blvd N. | Jacksonville, FL 32277
W: 904-743-3449 | **C:** 904-742-8613
Write Us A Review
www.calibercollision.com

Restoring the Rhythm of Your Life®

From: Newton, Ben <NewtonB@coj.net>
Sent: Monday, March 15, 2021 9:53 AM
To: Robert Rodriguez <Robert.Rodriguez@CaliberCollision.com>
Subject: City of Jacksonville Bid.

EXTERNAL SENDER. Only open links and attachments from known senders. DO NOT provide your username or password.

Good morning Bobby,

I just want to confirm our conversation from last week on your request to be removed as our active Collision vendor at this time. Let me know if you decide you want to pursue this again in the future.

Ben Newton
City of Jacksonville
Fleet Management Division
Fleet Superintendent
2581 Commonwealth Ave
Jacksonville, Fl 32254
Cell: (904)962-5571
Phone (904)255-7451
newtonb@coj.net
Fax: (904) 381-8497

Jacksonville
Where Florida Begins.

April 5, 2021

1618 Debutante Dr.
Jacksonville, FL 32246

NOTIFICATION OF RESCISSION

BIDDER'S NAME: M & E Collision Center, Inc.

CONTACT NAME: Maurice West

BID NUMBER: SC-0293-21

NAME OF BID: Collision Repair, Paint & Dent Removal Services

DATE OPENED: 12/16/2020

REASON FOR RESCISSION:

Agency recommends rescinding the award due to vendor's inability to provide the required ICAR Certification.

BUYER'S SIGNATURE: _____
ANNETTE L. BURNEY

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Monday, April 5, 2021 11:50 AM
To: Maurice West
Cc: Freeman, Dustin
Subject: RESCISSION AWARD: SC-0293-21 Collision Repairs, Paint and Dent Removal Services
Attachments: 001.pdf

Maurice:
Please find the attached award rescission notice for the above bid.

Thank you,

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

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-----Original Message-----
From: P0697@coj.net <P0697@coj.net>
Sent: Monday, April 5, 2021 11:16 AM
To: Leslie-Burney, Annette <ABurney@coj.net>
Subject: M&E COLLISION

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

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PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

April 5, 2021

8320 Dames Point Crossing Blvd. N.
Jacksonville, FL 32277

NOTIFICATION OF RESCISSION

BIDDER'S NAME: Caliber Collision

CONTACT NAME: Stephen Harris

BID NUMBER: SC-0293-21

NAME OF BID: Collision Repair, Paint & Dent Removal Services

DATE OPENED: 12/16/2020

REASON FOR RESCISSION:

Agency recommends rescinding the award at vendor's request due to inadequate staff to perform the services.

BUYER'S SIGNATURE: _____
ANNETTE L. BURNEY

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Monday, April 5, 2021 11:48 AM
To: stephen.harris3@calibercollision.com
Cc: Freeman, Dustin
Subject: RESCISSION AWARD: SC-0293-21 Collision Repairs, Paint and Dent Removal Services
Attachments: CALIBER.pdf

Stephen:
Please find the attached award rescission notice for the above bid.

Thank you,

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

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-----Original Message-----
From: P0697@coj.net <P0697@coj.net>
Sent: Monday, April 5, 2021 11:17 AM
To: Leslie-Burney, Annette <ABurney@coj.net>
Subject: CALIBER

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

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SUBJECT: COLLISION REPAIR, PAINT & DENT REMOVAL SERVICES

BID #: SC-0293-21

OPEN DATE: 12/16/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER (TOP FIVE (5) BIDDERS FOR GROUP 1 BASED ON TOTAL COST)

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (7) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidders as outlined in the attached memo by Group. Period of service is for one (1) year from date of award with two (2) one (1) year renewal options. Total expenditure amount not to exceed $455,000.00.

Funding for this award to be executed by the following accounts and encumbered by purchase order:
51101.114005.546010.000000.00000000.00000.0000000 - $405,000.00;
51101.114005.546020.000000.00000000.00000.0000000 - $50,000.00

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/14/2021

Teresa R. Eidson

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/14/21

NK

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For [illegible] Curry
Under [illegible]
Executive Order No. 2019-02