SUBJECT: RYAN WHITE CARE ACT Part A/ MINORITY AIDS INITIATIVE

BID # ESC-0361-18 OPEN DATE: **01/17/18**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: FROM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, WITH TWO (2), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST POINTS BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 16 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend award dated 3/31/18 to correct the agency name from University of Florida Board of Trustees DBA UF CARES to University of Florida Board of Trustees, with all other information remaining unchanged.

To be executed by formal contract through the Office of General Counsel.

Attachments: Recommendation Memo, Previous Awards

ANALYST: _____ CHELSEY FLEMING

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JOHNETTA MOORE, CHIEF, SOCIAL SERVICES DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

ONE CITY. ONE JACKSONVILLE.

May 11, 2018

MEMORANDUM

TO: Greg Pease, Chief
Procurement Division

FROM: Johnnetta Moore, Chief
Social Services Division

THRU: Sandy Arts, Program Manager
Ryan White Part A Program

RE: Ryan White CARE Act Part A/MAI FY 2018-2019 Bid No. ESC-0361-18

On March 1, 2018, the Competitive Sealed Proposal Evaluation Committee (CSPEC) approved recommendations for Social Services Division, Ryan White Part A grant 2018-2019 funding. During the Contract Execution Process through the Office of General Council, the Contract for the University Of Florida Board Of Trustees was rejected and returned due to a Scribner's error on the CSPEC Award Letter.

The Social Services Division is requesting that you approve an amendment to correct the agency name as follows

From: University of Florida Board of Trustees DBA UF CARES
To: University of Florida Board of Trustees

A copy of the original award letter is attached for your review and consideration.

If you have any questions regarding this request, please do not hesitate to contact me at 630-4720 or Sandy Arts, Program Manager, at 630-3957.

Cc: Chelsey Fleming, Purchasing Analyst

SUBJECT: RYAN WHITE CARE ACT Part A/ MINORITY AIDS INITIATIVE

BID # ESC-0361-18 OPEN DATE: **01/17/18**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: FROM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, WITH TWO (2), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST POINTS BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 16 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend award dated 3/1/18 to increase funding by $1,475,960.00 to the below vendors for the period of service through February 28, 2019, for a revised total contract expenditure not-to-exceed $2,255,110.00.

AIDS Healthcare Foundation - increase by $110,803.00, not-to-exceed $169,295.00
Community AIDS Network DBA CAN Community Health – increase by $209,724.00, not-to-exceed $320,603.00
FL Department of Health DBA Duval County Health Department – increase by $162,526.00, not-to-exceed $248,322.00
Gateway Community Services – increase by $36,471.00, not-to-exceed $54,474.00
Jacksonville Area Legal Aid, Inc. – increase by $55,349.00, not-to-exceed $84,567.00
Lutheran Social Services of Northeast Florida, Inc. – increase by $222,552.00, not-to-exceed $342,837.00
Northeast Florida AIDS Network – increase by $347,497.00, not-to-exceed $530,841.00
River Region Human Services, Inc. – increase by $50,344.00, not-to-exceed $75,195.00
University of Florida Board of Trustees DBA UF CARES – increase by $280,694.00, not-to-exceed $428,976.00

Funding to be encumbered from account RPBH1F6GA-08201-RCB009-18 - To be executed by formal contracts through the Office of General Counsel.

Attachments: Recommendation Memo, Funding Allocations, HRSA Award, Previous Award

ANALYST: CHELSEY FLEMING

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JOHNETTA MOORE, CHIEF, SOCIAL SERVICES DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 3/29/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 3/31/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

Attachment 1

SUBJECT: RYAN WHITE CARE ACT Part A/ MINORITY AIDS INITIATIVE

BID # ESC-0361-18 OPEN DATE: **01/17/18**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: FROM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, WITH TWO (2), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST POINTS BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 16 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject Edgewood Pharmacy for being a for-profit organization submitting in a service category where qualified non-profit organizations submitted. Recommend approval to reject American Exchange Health Insurance Services, LLC., as also being a for-profit organization submitting in a service category where a non-profit organization submitted and for not submitting Forms 3, 4 and not acknowledging the three addendums. Recommend approval to reject AIDS Healthcare Foundation for service categories: Local Pharmaceutical Assistance, Medical Case Management, and Outreach Services; due to vendor submitting only one response for all service categories.

River Region Human Services failed to acknowledge addendums two and three for subject bid, Procurement has received and requests to accept and waive the technicality as a minor irregularity.

Recommend approval to award to the below vendors for the period of March 1, 2018 through February 28, 2019, for a total contract expenditure not-to-exceed $779,150.00.

Lutheran Social Services of Northeast Florida, Inc.

Medical Case Management	$74,097.00
Mental Health	$24,155.00
Medical Nutrition Therapy	$6,249.00
Outreach	$3,415.00
Transitional Housing	$7,791.00
Home & Comm. Based Health Srvs	$390.00
Health Education/ Risk Reduction	$3,350.00
Psychosocial Services	$838.00
Total	**$120,285.00**

FL Department of Health DBA Duval County Health Department

Pharmaceutical Assistance	$30,252.00
Oral Health	$53,527.00
Emergency Financial Assistance	$2,017.00
Total	**$85,796.00**

AIDS Healthcare Foundation

Outpatient Medical Care	$58,492.00
Total	**$58,492.00**

Jacksonville Area Legal Aid, Inc.

Legal Services	$29,218.00
Total	**$29,218.00**

University of Florida Board of Trustees DBA UF CARES

Outpatient Medical Care	$66,172.00
Medical Case Management	$69,189.00
Medical Nutrition Therapy	$9,334.00
Outreach	$2,750.00
Psychosocial Services	$837.00
Total	**$148,282.00**

Community AIDS Network DBA CAN Community Health

Pharmaceutical Assistance	$28,184.00
Non-Medical Case Management	$19,868.00
Oral Health	$57,502.00
Emergency Financial Assistance	$1,879.00
Outreach	$2,608.00
Psychosocial Services	$838.00
Total	**$110,879.00**

Northeast Florida AIDS Network

Medical Case Management	$90,459.00
Health Insurance Premium Asst.	$87,265.00
Outreach	$3,225.00
Medical Transportation	$1,558.00
Psychosocial Services	$837.00
Total	**$183,344.00**

Gateway Community Services

Substance Abuse – Residential	$18,003.00
Total	**$18,003.00**

River Region Human Services, Inc.

Substance Abuse – Residential	$24,851.00
Total	**$24,851.00**

Funding to be encumbered from account RPBH1F6GA-08201-RCB009-18 - To be executed by formal contracts through the Office of General Counsel.

Attachments: Recommendation Memo, Scoring Sheets, Funding Allocations, Funding Results, Scope of Services, Evaluation Criteria, and Rejection Letters

ANALYST: CHELSEY FLEMING

RESPECTFULLY SUBMITTED

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: JOHNETTA MOORE, CHIEF, SOCIAL SERVICES DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 3/01/18

OTHER:

Jesse R. Eichner

ACTION OF AWARDING AUTHORITY DATE 3/01/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05