**SUBJECT:** RYAN WHITE CARE ACT Part A/ MINORITY AIDS INITIATIVE

**BID # ESC-0361-18** OPEN DATE: **01/17/18**

## COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

**KIND AND BASIS OF CONTRACT:** FROM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, WITH TWO (2), ONE (1) YEAR RENEWAL OPTIONS

**AGENCY: SOCIAL SERVICES DIVISION**

**BASIS OF AWARD: HIGHEST POINTS BASED ON EVALUATION CRITERIA**

**NUMBER OF BIDS INVITED: 16 NUMBER RECEIVED: 11 OTHER: 0**

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**

Recommend approval to increase the award in the amount of $163,600.00 with Northeast Florida AIDS Network. The revised total contract expenditure not-to-exceed $17,437,079.00. Period of service remains the same until February 28, 2021.

Northeast Florida AIDS Network – increase by $163,600.00, not-to-exceed $1,576,342.00 (Contract#604580-20)

Funding to be encumbered from account 11406.164011.582001.010003.00000000.00000.000000 (RPBH1F6GA-08201-RCB009-20) - To be executed by formal contract through the Office of General Counsel.

**Attachments:** Recommendation Memo, HRSA Award, Previous Award

**ANALYST:** _____ RUBEN OLA

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

**CONCURRENCE BY: JOHNETTA MOORE, CHIEF, SOCIAL SERVICES DIVISION**

**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

# City of Jacksonville, Florida

*Daryl Joseph, Director*

Parks, Recreation and Community Services Department
Social Services Division
1809 Art Museum Dr. Suite 100
Jacksonville, FL 32207
(904) 630-0696
www.coj.net

ONE CITY. ONE JACKSONVILLE.

**MEMORANDUM**

DATE: November 2, 2020

TO: Greg Pease, Chief
Procurement Division

FROM: Johnnetta Moore, Chief
Social Services Division

RE: Request to Amend Contracts Bid # **ESC-0361-18**

On September 15, 2020, the Ryan White HIV/AIDS Part A Program has received an additional award of $163,600 for Fiscal Year 2020/2021 funds for grant period ending February 28, 2021. These are Carryover funds from Fiscal Year 2019/2020, which were requested to cover a gap in Health Insurance Premium Assistance funding. We are requesting an increase in the Northeast Florida AIDS Network contract. According to contract provision, Article IV 4.10 which states "PROVIDER agrees to voluntarily participate in the reallocation of funds authorized under this Agreement if PROVIDER is unable, for any reason, to fully utilize the contracted amount." Since Northeast Florida AIDS Network is the only provider of Health Insurance Premium Assistance, the Social Services Division is requesting that you approve amendments to contracts under Bid # **ESC-0361-18** to increase funds in the amount of $163,600 as follows:

| Agency | From | To | Total | Contract # |
|---|---|---|---|---|
| Northeast Florida AIDS Network | $1,412,742 | $1,576,342 | $1,576,342 | 604580-20 |

A Copy of the original allocation and redistribution of funds spreadsheet is attached for reference. The funding account for Bid # **ESC-0361-18** is 11406.164011.582001.010003.00000000.00000.000000(RPBH1F6GA/08201 RCB009-20).

If you have any questions regarding this request, please do not hesitate to contact me at 255-3322 or Sandy Arts, Program Manager, at 255-3342.

Cc: Ruben Ola, Purchasing Analyst
Sandy Arts, Program Manager

| 1. DATE ISSUED: 09/15/2020 | 2. PROGRAM CFDA: 93.914 | |
|---|---|---|
| 3. SUPERSEDES AWARD NOTICE dated: 04/08/2020 except that any additions or restrictions previously imposed remain in effect unless specifically rescinded. | | |
| 4a. AWARD NO.: 6 H89HA00039-26-02 | 4b. GRANT NO.: H89HA00039 | 5. FORMER GRANT NO.: BRH890039 |
| 6. PROJECT PERIOD: FROM: 02/27/1995 THROUGH: 02/28/2021 | | |
| 7. BUDGET PERIOD: FROM: 03/01/2020 THROUGH: 02/28/2021 | | |

U.S. Department of Health and Human Services
HRSA
Health Resources and Services Administration

NOTICE OF AWARD
AUTHORIZATION (Legislation/Regulation)
Public Health Service Act, Title XXVI, Section 2603b
Public Health Service Act Section 2603(b), 42 U.S.C 300ff-13(b)
FY 2007 Title XXVI of the PHS Act, 42 U.S.C. section 300-ff-11 et seq (as amended), Part A
Ryan White HIV/AIDS Treatment Extension Act of 2009 (Public Law 111-87)
Public Health Service Act, Sections 2601-2610
Public Health Service Act, Sections 2601-2610 (42 USC 300ff-11 – 300ff-20), as amended by the Ryan White HIV/AIDS Treatment Extension Act of 2009 (Public Law 111-87)
Public Health Service Act, Sections 2601-2610, and 2693(b)(2)(A) (42 USC 300ff-11 – 300ff-20, and 300ff-121(b)(2)(A)), as amended by the Ryan White HIV/AIDS Treatment Extension Act of 2009 (Public Law 111-87)

**8. TITLE OF PROJECT (OR PROGRAM):** HIV EMERGENCY RELIEF PROJECT GRANTS

**9. GRANTEE NAME AND ADDRESS:**
CITY OF JACKSONVILLE
1809 Art Museum Dr
Jacksonville, FL 32207-2507
**DUNS NUMBER:**
004076998

**10. DIRECTOR:** (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR)
Sandy Arts
CITY OF JACKSONVILLE
1809 Art Museum Dr
Jacksonville, FL 32207-2507

**11.APPROVED BUDGET:**(Excludes Direct Assistance)
[X] Grant Funds Only
[ ] Total project costs including grant funds and all other financial participation

| | |
|---|---|
| a . Salaries and Wages : | $0.00 |
| b . Fringe Benefits : | $0.00 |
| c . Total Personnel Costs : | $0.00 |
| d . Consultant Costs : | $0.00 |
| e . Equipment : | $0.00 |
| f . Supplies : | $0.00 |
| g . Travel : | $0.00 |
| h . Construction/Alteration and Renovation : | $0.00 |
| i . Other : | $0.00 |
| j . Consortium/Contractual Costs : | $0.00 |
| k . Trainee Related Expenses : | $0.00 |
| l . Trainee Stipends : | $0.00 |
| m Trainee Tuition and Fees : | $0.00 |
| n . Trainee Travel : | $0.00 |
| o . TOTAL DIRECT COSTS : | $6,035,178.00 |
| p . INDIRECT COSTS (Rate: % of S&W/TADC) : | $0.00 |
| q . TOTAL APPROVED BUDGET : | $6,035,178.00 |
| i. Less Non-Federal Share: | $0.00 |
| ii. Federal Share: | $6,035,178.00 |

**12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:**

| | |
|---|---|
| a. Authorized Financial Assistance This Period | $6,035,178.00 |
| b. Less Unobligated Balance from Prior Budget Periods | |
| i. Additional Authority | $0.00 |
| ii. Offset | $0.00 |
| c. Unawarded Balance of Current Year's Funds | $0.00 |
| d. Less Cumulative Prior Awards(s) This Budget Period | $5,871,578.00 |
| e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION | $163,600.00 |

**13. RECOMMENDED FUTURE SUPPORT:** (Subject to the availability of funds and satisfactory progress of project)

| YEAR | TOTAL COSTS |
|---|---|
| Not applicable | |

**14. APPROVED DIRECT ASSISTANCE BUDGET:**(In lieu of cash)

| | |
|---|---|
| a. Amount of Direct Assistance | $0.00 |
| b. Less Unawarded Balance of Current Year's Funds | $0.00 |
| c. Less Cumulative Prior Awards(s) This Budget Period | $0.00 |
| d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION | $0.00 |

**15. PROGRAM INCOME SUBJECT TO 45 CFR 75.307 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:**
**A=Addition B=Deduction C=Cost Sharing or Matching D=Other** [A]
Estimated Program Income: $0.00

**16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:**
a. The grant program legislation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. 45 CFR Part 75 as applicable. In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

**REMARKS:** (Other Terms and Conditions Attached [ X ]Yes [ ]No)
Prior Approval Request Tracking Number PA-00090443. Prior Approval Request Type: Carryover

***Electronically signed by Karen Mayo , Grants Management Officer on :*** 09/15/2020

| 17. OBJ. CLASS: 41.15 | 18. CRS-EIN: 1596000344B4 | 19. FUTURE RECOMMENDED FUNDING: $0.00 |
|---|---|---|



A printer version document only. The document may contain some accessibility challenges for the screen reader users. To access same information, a fully 508 compliant accessible HTML version is available on the HRSA Electronic Handbooks. If you need more information, please contact HRSA contact center at 877-464-4772, 8 am to 8 pm ET weekdays.

(16) 10-26-2020

# City of Jacksonville, Florida
## Request for Budget Transfer Form

Parks, Recreation & Community Services / Social Services
Department or Area Responsible for Contract / Compliance / Oversight

Countrywide
Council District(s)

Reversion of Funds: _____
(if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future

2020-2021
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): _____

CIP (yes or no): _____

Justification for Waiver

Justification for / Description of Transfer:

Appropriate additional grant funds from the US Deparment of Health and Human Services for Ryan White HIV/AIDS Program Part A in the amount of $163,600.00. This award is received for Grant Year 2020/2021. The Grant provides HIV related health and support services to persons living with HIV/AIDS and residing in the Jacksonville Transitional Grant Area composing Duval, Nassau, and St. Johns Counties. Provide service in targeted zip codes to increase persons who know their HIV Status, by providing Outpatient Ambulatory Medical Care, Pharmaceutical Assistance, Mental Health and Oral Health, etc. These funds are for grant period March 1, 2020 through February 28, 2021. Grant is authorized in Ord 2019-0504-E B1a Schedule.

Prior TD20-192, TD20-23

Net Amount Appropriated and/or Transferred: $163,600.00

* This element of the account string is titled project but it houses both projects and grants.

### CITY COUNCIL

Requesting Council Member: _____ CM's District: _____

Requesting Council Member: _____ CM's District: _____

Prepared By: _____ Ordinance: _____

### OFFICE OF THE MAYOR

[x] BUDGET ORDINANCE [ ] TRANSFER DIRECTIVE

TD / BT Number: TD21-014

| | Date Rec'd. | Date Fwd. | Approved | Disapproved |
|---|---|---|---|---|
| Department Head | | | | |
| Mayor's Office | OCT 2 6 2020 | | | |
| Accounting Division | 10/14/20 | 10/15/20 | | |
| Budget Division | 10-2-20 | 10-2-20 | | |

Date of Action By Mayor: OCT 2 6 2020

Approved: _____

Division Chief: Johnnetta Moore

Date Initiated: 9/18/20

Prepared By: Sandy Arts

Phone Number: 255-3342

Initiated / Requested By (if other than Department): _____

APPROVED BY: MAYOR'S BUDGET REVIEW COMMITTEE

DATE OCT 2 6 2020

## Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Total: $163,600.00

| Rev Exp | Fund Title | Activity / Grant / Project Title | Line Item / Account Title | Amount | Accounting Codes | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | Fund | Center | Account | Project * | Activity | Interfund | Future |
| Rev | Community Service Grants | PRSO Ryan White Care Act of 1990 Title I | Department of Health and Human Services | $163,600.00 | 11406 | 164011 | 331890 | 010003 | 00000000 | 00000 | 0000000 |

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Total: $163,600.00

| Rev Exp | Fund Title | Activity / Grant / Project Title | Line Item / Subobject Title | Amount | Accounting Codes | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | Fund | Center | Account | Project * | Activity | Interfund | Future |
| Exp | Community Service Grants | PRSO Ryan White Care Act of 1990 Title I | Subsidies & Contributions To Private Org | $163,600.00 | 11406 | 164011 | 582001 | 010003 | 00000000 | 00000 | 0000000 |

**SUBJECT:** RYAN WHITE CARE ACT Part A/ MINORITY AIDS INITIATIVE

**BID # ESC-0361-18** **OPEN DATE: 01/17/18**

## COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

**KIND AND BASIS OF CONTRACT:** FROM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, WITH TWO (2), ONE (1) YEAR RENEWAL OPTIONS

**AGENCY: SOCIAL SERVICES DIVISION**

**BASIS OF AWARD: HIGHEST POINTS BASED ON EVALUATION CRITERIA**

**NUMBER OF BIDS INVITED: 16 NUMBER RECEIVED: 11 OTHER: 0**

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**

Recommend approval to increase the award in the amount of $4,472,543.00 to the vendors listed below with revised total contract expenditure not-to-exceed $17,273,479.00. Period of service remains the same until February 28, 2021.

AIDS Healthcare Foundation - increase by $335,200.00, not-to-exceed $400,200.00 (Contract# 603873-20)
Community AIDS Network DBA CAN Community Health – increase by $492,994.00, not-to-exceed $592,994.00 (Contract#603918-20)
FL Department of Health DBA Duval County Health Department – increase by $577,908.00, not-to-exceed $677,908.00 (Contract#603917-20)
Gateway Community Services – increase by $135,800.00, not-to-exceed $160,800.00 (Contract#604584-20
Jacksonville Area Legal Aid, Inc. – increase by $200,681.00, not-to-exceed $235,681.00 (Contract#603916-20)
Lutheran Social Services of Northeast Florida, Inc. – increase by $928,058.00, not-to-exceed $1,068,058.00 (Contract#603915-20)
Northeast Florida AIDS Network – increase by $1,232,742.00, not-to-exceed $1,412,742.00 (Contract#604580-20)
River Region Human Services, Inc. – increase by $55,068.00, not-to-exceed $74,881.00 (Contract#604588-20)
University of Florida Board of Trustees DBA UF CARES – increase by $514,092.00, not-to-exceed $614,092.00 (Contract#603913-20)

Funding to be encumbered from account 11406.164011.582001.010003 (RPBH1F6GA-08201-RCB009-20) - To be executed by formal contracts through the Office of General Counsel.

**Attachments:** Recommendation Memo, HRSA Award, Previous Award

**ANALYST:** _____ RUBEN OLA

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

**CONCURRENCE BY: JOHNETTA MOORE, CHIEF, SOCIAL SERVICES DIVISION**

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**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 7/9/20

OTHER: _____

---

ACTION OF AWARDING AUTHORITY DATE 7/10/20

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

# City of Jacksonville, Florida

ONE CITY. ONE JACKSONVILLE.

*Daryl Joseph, Director*

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

June 10, 2020

## MEMORANDUM

**TO:** Greg Pease, Chief
Procurement Division

**FROM:** Johnnetta Moore, Chief
Social Services Division

**THRU:** Sandy Arts, Program Manager
Ryan White Part A Program

**RE:** Request to Amend Contracts Bid # ESC-0361-18

On April 8, 2020 the Social Services Division received a Notice of Award providing $4,643,318 in additional Ryan White Part A grant funding to the City of Jacksonville for 12-month grant period March 1, 2020 to February 28, 2021. Based on allocation percentages approved by the Metropolitan Jacksonville Area HIV Health Services Planning Council, the Social Services Division is requesting that you approve amendments to contracts under Bid # ESC-0361-18 to increase funds in the amount of $4,643,318. Total expenditure not to exceed $ 5,237,356.00 as follows:

| Agency | From | To | Total | Contract # |
|---|---|---|---|---|
| AIDS Healthcare Foundation | $ 65,000 | $ 400,200 | $ 400,200 | 603873-20 |
| Community Aids Network DBA CAN | $ 100,000 | $ 592,994 | $ 592,994 | 603918-20 |
| Duval County Health Department | $ 100,000 | $ 677,908 | $ 677,908 | 603917-20 |
| Gateway Community Services | $ 25,000 | $ 160,800 | $ 160,800 | 604584-20 |
| Jacksonville Area Legal Aid | $ 35,000 | $ 235,681 | $ 235,681 | 603916-20 |
| Lutheran Social Services | $ 140,000 | $ 1,068,058 | $ 1,068,058 | 603915-20 |
| Northeast Florida AIDS Network | $ 180,000 | $ 1,412,742 | $ 1,412,742 | 604580-20 |
| River Region Human Services | $ 19,813 | $ 74,881 | $ 74,881 | 604588-20 |
| UF Board of Trustees | $ 100,000 | $ 614,092 | $ 614,092 | 603913-20 |

The total amount of funding to be awarded for Bid # ESC-0361-18 is $5,237,356.

Attached is a copy of the original allocation and redistribution of funds spreadsheet for reference. The funding account for both bids is 11406.164011.582001.010003.00000000.00000.000000 (RPBH1F6GA/82001 RCB009-20).

If you have any questions regarding this request, please do not hesitate to contact me at 255-3332 or Sandy Arts, Program Manager, at 255-3342.

Cc: Ruben Ola, Purchasing Analyst