PUBLIC NOTICE
AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, January 30, 2020, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Randall Barnes, Treasury
James McCain, Jr., OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Robin Smith Steven Long	P-27-15	**Contract Amendment No. 2** **Engineering Testing Services-Annual Contracts: Soil Borings Underwater Condition Surveys and Related Tests** Department Of Public Works/Engineering & Construction Management Division	That Contract No. 10192-01 originally executed April 6, 2016, between the City of Jacksonville and Meskel & Associates Engineering, PLLC. for Engineering Testing Services-Annual Contract: Soil Borings, Underwater Condition Surveys and Related Tests is amended to; (i) exercise the second and final, 2-year renewal option extending the period of service from April 6, 2020 through April 5, 2022, with no renewal option remaining; and (ii) increase the maximum indebtedness by $100,000.00 to a new not-to-exceed total maximum of $400,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable Federal and State laws.		
Robin Smith Steven Long	P-27-15	**Contract Amendment No. 2** **Engineering Testing Services-Annual Contracts: Asphalt Testing/Inspection and Construction Materials Testing** Department Of Public Works/Engineering & Construction Management Division	That Contract No. 10192 originally executed March 30, 2016, between the City of Jacksonville and Meskel & Associates Engineering, PLLC., for Engineering Testing Services - Annual Contract-Asphalt Testing/Inspection & Construction Materials Testing is amended to exercise the second and final renewal option extending the period of service from March 29, 2020 through March 29, 2022, with no renewal option remaining; and (ii) increase the maximum indebtedness by $100,000.00 to a new not-to-exceed total maximum of $400,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable Federal and State laws.		
Robin Smith Daryl Joseph	P-77-02	**Contract Amendment No. 12** **Architectural/Engineering Services for 9A/Baymeadows Park** Department Of Public Works/Engineering & Construction Management Division	That Contract No. 8003-01, originally executed August 5, 2002, between the City of Jacksonville and Hanson Professional Services, Inc., for Architectural/Engineering Services for 9A/Baymeadows Park, be amended to: (i) incorporate the attached Scope of services identified as Exhibit 'S' and Contract Fee Summary as Exhibit 'T'; (ii) increase the lump-sum amount for Final Design by $17,296.28 to a new lump-sum amount of $689,091.81; and to add a new to exceed limit for Miscellaneous Tests and Fees in the amount of $515.00; thereby (iii) increasing the maximum indebtedness to the City by $17,811.28 to a new total maximum of $832,802.52. All other terms and conditions of the contract, as previously amended shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Robin Smith Danny Wheeler	P-14-18	**Contract Amendment No. 1** **Miscellaneous Surveying Services - Annual Contract** Department Of Public Works/Engineering & Construction Management Division	That Contract No. 10122-01, originally executed February 26, 2019, between the City and DRMP, Inc., for Engineering Services on Miscellaneous Survey Services- Annual Contract be amended by extending the period of service from February 26, 2020 through February 25, 2021. All other terms and conditions of the contract shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		

Laura Stagner-Crites Bernard E. Smith	P-40-18	**Fee & Contract Negotiations** **JHFA Financial Advisor** Jacksonville Housing Finance Authority	That the Jacksonville Housing Finance Authority enter into a contract with the Hendrickson Company & The Community Concepts Group, Inc., as JHFA Financial Advisor by (i) incorporating the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) providing a not-to-exceed maximum indebtedness of $125,000.00 annually; and (iii) providing an initial period of service from execution of the contract to September 30, 2023, with two (2) one-year renewal options available. All other terms and conditions shall be in accordance with the RFP and the standard contractual language as is customary to the Jacksonville Housing Finance Authority.		
Laura Stagner-Crites Bernard E. Smith	P-41-18	**Fee & Contract Negotiations** **JHFA Trustee** Jacksonville Housing Finance Authority	That the Jacksonville Housing Finance Authority enter into a contract with the BNY Mellon Trust Company, N.A., as JHFA Trustee by (i) incorporating the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; Because these fees are paid out of the proceeds of the underlying issues, this contract will not be encumbered within the City's accounting system; and (ii) providing an initial period of service from execution of the contract to September 30, 2023, with two (2) one-year renewal options available. All other terms and conditions shall be in accordance with the RFP and the standard contractual language as is customary to the Jacksonville Housing Finance Authority.		
Laura Stagner-Crites Lawsikia Hodges	P-38-18	**Fee & Contract Negotiations** **JHFA Bond Counsel** Jacksonville Housing Finance Authority/Office of General Counsel	That the Jacksonville Housing Finance Authority enter into a contract with the Bryant Miller Olive pursuant to its authority contained in Section 126.310, Municipal Code., as JHFA Bond Counsel by (i) incorporating the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; Because these fees are paid out of the proceeds of the underlying issues, this contract will not be encumbered within the City's accounting system; and (ii) providing an initial period of service from execution of the contract to September 30, 2023, with two (2) one-year renewal options available. All other terms and conditions shall be in accordance with the RFP and the standard contractual language as is customary to the Jacksonville Housing Finance Authority and as approved by the Office of General Counsel.		
Laura Stagner-Crites Bernard E. Smith	P-39-18	**Fee & Contract Negotiations** **Bond Underwriter** Jacksonville Housing Finance Authority	That the Jacksonville Housing Finance Authority enter into a contract with RBC Capital Market as Bond Underwriter by (i) incorporating the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; Because these fees are paid out of the proceeds of the underlying issues, this contract will not be encumbered within the City's accounting system; and (ii) providing an initial period of service from execution of the contract to September 30, 2023, with two (2) one-year renewal options available. All other terms and conditions shall be in accordance with the RFP and the standard contractual language as is customary to the Jacksonville Housing Finance Authority.		
Randall Barnes Patrick Greive	N/A	**Informational Update** **Financial Service** Finance and Administration Department/Treasury Division	Pursuant to Section 126.313 of the City Code of Ordinances and the Pension and Treasury Procurement Procedures, The Treasury Division after careful consideration, selected the following eight (8) firms to potentially act as underwriter(s) should the City have the need: Bank of America, Citi, Goldman Sachs, JP Morgan, Jefferies, Ramirez, Raymond James, and RBC.		
MEETING ADJOURNED:					

cc: Council Auditor
Subcommittee Members