SUBJECT: Evening Reporting Center

BID #: ESC-0206-20

OPEN DATE: 8/14/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from August 1, 2021 to date of executed contract. Recommend approval to utilize the second and final renewal option with St. Paul Missionary Baptist Church of Jacksonville, Inc. to operate an evening reporting center for male youth in Duval County. The period of service will be from date of executed contract through July 31, 2022. Total revised estimated annual expenditure amount is $183,600.00 (includes a 2% COLA increase), for a total expenditure amount not to exceed $513,600.00.

Funding Source: 10901.181001.582001.000000.00000457.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dr. Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Michael Weinstein, Chief Executive Officer
Kids Hope Alliance (KHA)

CC: Saralyn Grass, Chief Administrative Officer,
Kids Hope Alliance (KHA)

Kenneth Darity, Chief Programs Officer,
Kids Hope Alliance (KHA)

SUBJECT: Juvenile Justice Intervention/Prevention Programming Continuation Funding FY 2021-2022
Second of Two Renewal Options -Bid # ESC-0206- 20

DATE: July 29, 2021

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1) Funding for Juvenile Justice Intervention/Prevention, St. Paul's Missionary Baptist Church, Inc.; Evening Reporting Center programming as outlined in Exhibit 1 in the amount of $183,600. The funding recommendation includes a 2% Cost of Living Adjustment (COLA) increase.

   The initial award was included in error in Bid# -0210-20, this is a correction to include St. Paul Missionary Baptist Church; Evening Reporting Center, Bid # ESC-0206-20 under the correct bid, ESC -0206-20.

   KHA anticipates funding as follows:

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181001	582001	000000	00000457	00000	0000000

Total Funding **$183,600**

This is the second of two renewal options under the aforementioned RFP.

The terms of agreement are as follows:
August 1, 2021 – July 31, 2022

Buyers will have the option to renew such agreement contingent upon but not limited to availability of funding of performance outcome achievement, past programmatic performance, agency viability, and successful negotiation of programmatic and budgetary items.

The option to renew shall be at the sole discretion the KHA, and subsequent renewal periods may be subject to renegotiated performance measures, deliverables, and contractual terms.

Attachment(s): Exhibit 1, FY 2021-2022 Juvenile Justice Intervention/Prevention Programming Funding Recommendations
Exhibit 2, Letters of Intent

Cc: Annette Leslie-Burney, Buyer
Joyce Watson, Director Administration, Contracts & Purchasing
April Hart, Director, Finance
Tyrica Young, Director, Research & Grants

Exhibit 1
Funding Recommendations

ESC	Agency	Site Name	BID/ Ordinance #	Contract #	Contract Start Date FY 20-21	Contract End Date FY 20-21	20-21 Contract Amount	Contract Start Date FY 21-22	Contract End Date FY 21-22	21-22 Contract Amount
Juvenile Justice	St Paul's Missionary Baptist Church, Inc.	Evening Reporting Center	ESC-0206-20	7895-02	10/1/2020	7/31/2021	$ 150,000	8/1/2021	7/31/2022	$ 183,600

FY 21-22 Request for Renewal (RFR)
Agency Award Information

ESC	Contract #	Agency
Juvenile Justice	7895-02	St Paul's Missionary Baptist Church, Inc.

The above-mentioned contract has been renewed for the FY 21-22 year with the terms below.

FY21-22 Contract Term: 8/1/2021 - 7/31/2022

Funding for FY21-22: $183,600

A Request for Renewal was generated by Kids Hope Alliance in April 2021 and completed by the contractor in May 2021. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Santana Johnson
Title: CFO
E-mail: santanajohnson@msn.com
Phone: 9046358092

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation of scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA, sgrass@coj.net **Date:** 6/7/21

FY 21-22 Request for Renewal (RFR) – 5/18/21	
ESC	**Agency**
Juvenile Justice	St Paul's Missionary Baptist Church, Inc.

FY21-22 Contract Year: 8/1/2021-7/31/2022

Funding for FY21-22: $183,600

Number of Children/Youth Served During 20/21: 2

Description of Services:

The Evening Reporting Center is a community-based alternative to incarceration for youth offenders providing academic and enrichment programing. We offer youth in journey zip codes anger management training, substance abuse training, life skills training, financial education, job readiness skills, community services, access to scholarships, case management services and recreation. The youth are picked up between the hours of 2:00 and 3:00 pm and are brought back home before 8:00pm. On Saturdays, the youth complete three hours of community service between the hours of 9:00 to 2:00pm. The youth that we serve are ages 13-18 and have scored high enough for detention but are not considered a threat to themselves or the community. The youth can stay for 21 days and could be longer or shorter based on the situation. The Staff consist of one project director, one program assistant, and one security/driver. Our goals are to stop recidivism, keep the youth in school, and exposed the youth to as many positive experiences in hopes of creating productive citizens.

Impact of Services:

~~Both kids~~ Students successfully completed the program.

Outcomes Achieved:

- 100% of students completed program
- Youth obtained 20 community hours
- 100% of youth did not experience interaction with the Juvenile Justice system

Obstacles Faced in 20/21 as a Result of COVID-19 and How They Were Addressed:

Our goal is to change the way the youth are referred to the Evening Reporting Center by allowing youth that are currently in diversion programs to join the ERC as part of their diversion. The ERC has a capacity for 15 youth and has experienced a decrease in youth since reopening after the pandemic.

There have been several barriers that have caused such a reduction in the number of clients that have been referred to the ERC.

1.Decrease in arrests, and increase in civil citations, resulting in youth referrals.

2. The scoring has changed for the ERC, in the beginning the ERC was an alternative to secure detention, meaning you had to score for detention or be close to scoring to get in the ERC, now the youth score are 10 or 11 to enter which shrinks the pool of potential clients even more, before we could get kids with a wide range or scores

3. Covid has really reduced the numbers as well, DJJ is now starting to operate with everyone back in the building, we close from March 2020 to June 2020 because of Covid as well

4. Need to establish partnership with new Judge to discuss the ERC, the prior Judge was a supporter of the ERC.

5. Transportation is a challenge.

Based on Experience in 20/21, Changes, Additions, or General Improvements to Be Made in 20/21:

We would like to be considerd for after-school programming funds for at risk youth beyond those that are being referred to us by DJJ and the juvenile court system. We also plan to relax that standard for Diversion youth while giving them all the positive opportunities as the youth in the ERC

We are ready to accept youth from diversion at any time. We will maintain a priority for the youth coming from the ERC and will also always maintain a 8 open slots for the ERC and 6 slots for Diversion to make sure we give precedence to the ERC over Diversion. The system to accept, release, and graduate the youth in Diversion will be the same as the ERC.

SUBJECT: Evening Reporting Center

BID #: ESC-0206-20

OPEN DATE: 8/14/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2020 to date of executed contract. Recommend approval to utilize the first of two (2) renewal options with St. Paul's Missionary Baptist Church, Inc. to operate an evening reporting center for male youth in Duval County. The period of service will be from date of executed contract through July 31, 2021. Total revised estimated annual expenditure amount is $150,000.00, for a total expenditure amount not to exceed $330,000.00.

Funding Source: 10901.181001.582001.000000.00000457.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Award

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 10/8/2020

Kelvia Wilkins

OTHER:

Jessica R. Eiberg

Lillie A. Reed

ACTION OF AWARDING AUTHORITY DATE 10/9/2020

APPROVED ✓ BH DISAPPROVED

OTHER

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SIGNATURE OF AUTHENTICATION

SUBJECT: Evening Reporting Center

BID #: ESC-0206-20

OPEN DATE: 8/14/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to waive as a minor irregularity missing addendum #1 from St. Paul Missionary Baptist Church's response. The addendum has been received. Recommend approval of award to St. Paul Missionary Baptist Church to provide an Evening Reporting Center for male youth in Duval County. Period of service is October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options. Total expenditure amount not to exceed $180,000.00.

Funding for this award to be executed by formal contract through the Office of General Counsel and encumbered by JCOD191ESJPI-08201

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Evaluation Matrix, Addendum #1

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Horner III, Acting CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/03/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/3/19

APPROVED ✓ DISAPPROVED

OTHER

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SIGNATURE OF AUTHENTICATION