SUBJECT: ASPHALTIC MATERIALS

BID #: SC-0260-21

OPEN DATE: 09/09/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded to Duval Asphalt Products, Inc. on 10/2/20 in the amount of $125,000.00. Increase in the amount of $25,000.00 awarded on 6/18/21.

Recommend approval to utilize the first renewal option with Duval Asphalt Products, Inc. in the annual not-to-exceed expenditure amount of $175,000.00. Total revised award amount not-to-exceed $325,000.00. Period of service will be October 1, 2021 through September 30, 2022 with one (1) one (1) year renewal option remaining.

Funding will be encumbered from account 00111.156007.552150.000000.00000000.00000.0000000 and executed by Purchase Orders(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2021. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Basis of Award, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Stephen D. Long Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 255-4300
www.coj.net

ONE CITY ONE JACKSONVILLE

TO: **Gregory W. Pease, Chief**
Procurement Division

THRU: **John P. Pappas, P.E., Director**
Department of Public Works

FROM: **Steven D. Long Jr., P.E., Chief**
Right of Way & Stormwater Maintenance Division

DATE: **August 16, 2021**

SUBJECT: **Request to renew Agreement SC-0260-21**
Vendor – Duval Asphalt

Contract SC-0260-21 is scheduled to expire on 09/30/2021. Duval Asphalt has agreed to keep their current prices in place for the renewal term, 10/21/21 to 9/30/21. We therefore recommend approval to utilize the first of two (1) years renewal options on this contract. The estimated annual expenditure will be $175,000 with a new expenditure limit of $325,000. Master blanket releases will be funded from 00111 156007 552150 00000 00000000 00000 as needed during the contract term.

Attachments: Renewal confirmation from the current vendor

CC: John Hernandez, Buyer

Lawson, Jeffery

From: Chris Wright <CWright@duvalasphalt.com>
Sent: Thursday, August 12, 2021 12:11 PM
To: Lawson, Jeffery
Cc: Moody, Joshua; Long, Steve
Subject: Re: City of Jacksonville Asphalt Contract Renewal SC-0260-21

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Yes we can honor that price as well.

Sent from my iPhone

On Aug 12, 2021, at 11:45 AM, Lawson, Jeffery <JLawson@coj.net> wrote:

Hi Chris,

What about the price of asphalt on that agreement?

From: Chris Wright <CWright@duvalasphalt.com>
Sent: Thursday, August 12, 2021 10:31 AM
To: Lawson, Jeffery <JLawson@coj.net>
Cc: Moody, Joshua <MCClerk@coj.net>; Long, Steve <SLong@coj.net>
Subject: RE: City of Jacksonville Asphalt Contract Renewal SC-0260-21

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachmen unless you trust the sender and know the content is safe.

Duval Asphalt can hold our unit price for the tack for an additional year.

Sincerely,

Chris Wright
Project Manager/Assistant Secretary
Duval Asphalt Products, Inc.
Cell (904) 424-2644
cwright@duvalasphalt.com

From: Lawson, Jeffery <JLawson@coj.net>
Sent: Thursday, August 12, 2021 10:24 AM
To: Chris Wright <CWright@duvalasphalt.com>

Cc: Moody, Joshua <MCClerk@coj.net>; Long, Steve <SLong@coj.net>
Subject: City of Jacksonville Asphalt Contract Renewal SC-0260-21

Hello,

The contract with Duval Asphalt to provide us with asphalt emulsified is set to expire on 09/30/21. This contract has two renewal options available for an additional year each if you choose to renew the contract at the current rates and terms.
Will you be able to commit for an additional year until 09/30/22?

Thank You
Jeff Lawson
Support Services Supervisor
609 Saint Johns Bluff Road North
Jacksonville, FL 32225
904-255-4279
<image001.jpg>

TERMS AND CONDITIONS

ASPHALTIC MATERIALS

SCOPE
The Procurement Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments for Asphaltic Materials as listed in the bid documents.

AWARD
Award will be **ALL or NONE** to the lowest responsive, responsible bidder. Bidders must bid on **all** items to be considered for award. The City reserves the right to reject any or all bids. All awards are subject to the availability of funds.

TERM OF AGREEMENT
The term of this agreement will be from October 1, 2020 through September 30, 2021 with two (2) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents. Renewal options, if utilized, will be mutually agreed upon by the City and the supplier prior to commencement of said renewal. Supplier reserves the right not to renew the contract if it so desires.

MINIMUM REQUIREMENTS
Bidders must comply with the following requirements; failure to comply with either of these requirements may be grounds for rejection:

a. Registered to conduct business in the State of Florida at time of bid submittal.
b. Businesses located within Duval County must provide a Local Business Tax License.

STATE CONTRACTS
The City reserves the right to utilize contracts established by the State of Florida and/or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES
Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, to increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period. The City shall provide the awarded supplier with reasonable notice of any such changes.

MATERIAL PICK UP
The approved supplier will have the materials available for pick-up on a daily basis at the locations provided within Duval County. The supplier is responsible for loading the material onto a City truck. A delivery ticket will be created showing the delivered weight of asphalt picked up by the City employee. The City employee will sign the ticket.

A packing list shall accompany all pick-ups, which shall indicate, at a minimum, the following: purchase order number, item number and description, date of shipment, quantity ordered and picked-up, unit prices, and unit of measure.

ESCALATION/DE-ESCALATION
All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Price Index for All Urban Consumers (CPI-U) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

PRICES
All unit prices shall remain firm for the term of the award and shall include freight, delivery, and handling charges to the delivery location(s).

SUBJECT: ASPHALTIC MATERIALS

BID #: SC-0260-21

OPEN DATE: 09/09/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

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AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded to Duval Asphalt Products, Inc. on 10/2/20 in the amount of $125,000.00.

Request approval to increase award to Duval Asphalt Products, Inc. in the amount of $25,000.00 to ensure sufficient funding for the remainder of FY21. Revised initial expenditure amount not-to-exceed $150,000.00 Term will be date of award through September 30, 2021 with two (2) one (1) year renewal options.

Funding will be encumbered from account 00111.156007.552150.000000.00000000.00000.0000000 and executed by Purchase Orders(s).

ATTACHMENTS: Recommendation Memo; Previous Award

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Stephen D. Long Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/17/2021

Jessica R. Eichen

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 6/18/21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: ASPHALTIC MATERIALS

BID #: SC-0260-21

OPEN DATE: 09/09/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Duval Asphalt Products, Inc. as the lowest responsive, responsible bidder. Term shall be from October 1, 2020 through September 30, 2021 with two (2) one (1) year renewal options. Estimated initial expenditure amount not-to-exceed $125,000.00.

Funding shall be encumbered from account 00111-156007-552150 and executed by Purchase Orders(s)

ATTACHMENTS: Recommendation Memo; Bid Tabulation; Terms & Conditions; Specifications

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Stephen D. Long Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/01/2020

Teresa R. Eibner _____ OTHER: _____

Clifford Reed _____

D. Wright _____

ACTION OF AWARDING AUTHORITY DATE 10-2-20

APPROVED VBH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____