SUBJECT: ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS- JSEB PARTICIPATION

BID #: SC-0308-19 **OPEN DATE:** 2019-01-09

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (8) **NUMBER RECEIVED:** (1) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject one and only response received from R & R Electric of North Florida, Inc due to vendor considered non-responsive for not meeting the required 25% JSEB participation as required in the bid specifications. Project will be re-bid at a later date.

Attachments: Recommendation Memo, Bid Tabulation Sheet, JSEB Letter, Vendor Rejection Email Confirmation, Terms and Conditions, Specifications

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
MARILYN LAIDLER for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY ONE JACKSONVILLE

January 24, 2019

MEMORANDUM

TO: Gregory W. Pease, Chief
Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Roy Birbal, CFM, Chief

SUBJECT: RECOMMENDATION TO REJECT ALL BIDS

RE: Annual Electrical Services for City Buildings
Bid No.: SC-0308-19
Bid Date: January 9, 2019
Award Amount: $ 0000.00

The Department of Public Works reviewed the one (1) bid received from R & R Electric of North Florida, Inc., on the referenced project and determined the one (1) bid was non responsive due to bidder not completing the required documentation and additionally for not meeting the 25% goal for JSEB participation criteria for this project.

We therefore recommend that all bids for the Annual Electrical Services for City Buildings be rejected at this time. Public Buildings plans to re-bid this project.

RB/ml

Attachments: Bid Tabulation

cc: Roy Birbal, CFM, Chief
Bob Upson, Facility Manager
Ann Brackin, Public Works Contracts and Finance Manager
Sokkhar Muon, Buyer

116

BID TABULATION SHEET

TITLE:	ANNUAL ELECTRICAL SERVICES FOR ALL CITY OWNED BUILDINGS (JSEB PARTICIPATION)		R & R ELECTRIC OF NORTH FLORIDA, INC.			
BID NO.	SC-0308-19 (PB)					
OPEN DATE:	JANUARY 9, 2019 @ 2:00 PM					
BUYER:	MARILYN LAIDLER, PURCHASING ANALYST					
No. Invited: (8) No. Received (1) No Bids: (0)						
ITEM	DESCRIPTION	QTY	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
1	ELECTRICIAN-REGULAR (HOURS)	1,000		$ -		$ -
2	HELPER- REGULAR (HOURS)	500		$ -		$ -
3	ELECTRICIAN- OVERTIME (HOURS)	100		$ -		$ -
4	HELPER- OVERTIME (HOURS)	50		$ -		$ -
5	OH & P % MARKUP ON MATERIALS	50,000				$ -
6	OH & P % MARKUP ON SUBCONTRACTORS	50,000				$ -
						$ -
	EXTENDED GRAND TOTAL		$ -		$ -	
	CONFLICT OF INTEREST:		YES			
	TERMS:		NET 30			
	DELIVERY:		NOT STATED			
	INSURANCE AFFADAVIT:		YES			
	JSEB PARTICIPATION:		NONE LISTED			
	ADDENDUM(S) (1,2)		2 ONLY			

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

January 10, 2019

To: Gregory A. Pease, Chief
Procurement Division

From: Aileen Cruz, Business Analyst
Jacksonville Small & Emerging Business Office

Re: **SC-0308-19 - Annual Electrical Services for City Buildings**

The Equal Business Opportunity (EBO) Office has reviewed the low bidder/proposer for compliance with the Jacksonville Small and Emerging Business (JSEB) program. The low bidder/proposer, **R & R Electric of North Florida, Inc.,** **does not meet** the JSEB criteria for this project. The low bidder/proposer's price for the subject project was **$ 224,125.00** and the goal was **25%**.

Our review efforts are documented and available upon request. Please let us know if you have any questions or concerns. I can be reached at (904) 255-8828.

MR/ac

cc: Marilyn Laidler

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

NOTIFICATION OF RECOMMENDED BID REJECTION

January 30, 2019

R & R Electric of North Florida, Inc.
P O Box 60665
Jacksonville, FL 32236

BID# SC-0308-19 **DATE OPENED: 2019-01-09**

TITLE: ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS

REASON FOR RECOMMENDED REJECTION:
R & R Electric of North Florida, Inc is being rejected due to non-responsiveness for not meeting the required 25% JSEB participation that was assigned to bid specifications. Project will be re-bid at a later date.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON MONDAY, **02/04/19** AT 1:00 PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Landis

Laidler, Marilyn

From: Microsoft Outlook
<MicrosoftExchange329e71ec88ae4615bbc36ab6ce41109e@coj.net>
To: brian@randrelectric.com
Sent: Wednesday, January 30, 2019 12:19 PM
Subject: Relayed: Bid Rejection Notice SC-0308-19 Annual Electrical Services for City Buildings

Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:

brian@randrelectric.com (brian@randrelectric.com)

Subject: Bid Rejection Notice SC-0308-19 Annual Electrical Services for City Buildings

Laidler, Marilyn

From:	Laidler, Marilyn
Sent:	Wednesday, January 30, 2019 12:19 PM
To:	brian@randrelectric.com
Cc:	Laidler, Marilyn
Subject:	Bid Rejection Notice SC-0308-19 Annual Electrical Services for City Buildings
Attachments:	REJECTION LTR R AND R ELECTRIC.pdf

Hello,
Please find the attached bid rejection letter for project referenced this email will serve as notification of receipt.

Thank you

Marilyn Laidler, Purchasing Analyst
Finance and Administration/Procurement Division
214 N. Hogan Street, 8th Floor
Phone (904) 255-8804
Fax (904) 255-8837
Rightfax (904)630-8288
Email: mlaidler@coj.net

CITY OF JACKSONVILLE

****** Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure. ******

BID FORM

City of Jacksonville
Procurement Division

DATE:

THIS FORM MUST BE SIGNED AND INCLUDED IN BID SUBMISSION	
COMPANY NAME AND ADDRESS: FID/SSN #	**SUBMIT BID IN DUPLICATE** Bid to be submitted before 2:00 P.M. in Suite #105, 214 N. Hogan St This bid will open on 01/09/19 at 2:00 P.M. Ed Ball Building, Suite #110, 214 N. Hogan St, Jacksonville, FL Responses to bid must be in ink or typewritten. **PURCHASING ANALYST: MARILYN LAIDLER EMAIL:** mlaidler@coj.net
BID SECURITY REQUIREMENTS: • **None Required**	**TERM OF CONTRACT:** **Options:** • **The term of this agreement will be one (1) year from date of award with three (3) one (1) year renewal options.**
SAMPLE REQUIREMENTS: • **N/A**	**PERFORMANCE BOND:** **Options:** • **None Required**
QUANTITIES: **Options:** • **Quantities indicated reflect the approximate quantities to be purchased throughout the contract period, and are subject to fluctuations in accordance with actual requirements.**	**FOR TECHNICAL INQUIRIES, CONTACT:** **Marilyn Laidler email: mlaidler@coj.net** **(01/02/19 AT 4:00 PM), is the Deadline for submitting any question(s) in writing to the Purchasing Analyst.**

AGENCY: PUBLIC BUILDINGS DIVISION

ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE AND MOST QUALIFIED BIDDER. Must meet minimum requirements listed in the terms and conditions (Item 5), must quote all items on the bid proposal page. JSEB Participation 25% Required

Terms of Payment: Net or ____% discount ____days
(discounts offered for payment periods of less than 30 days will not be considered in recommendation of award)

Bidders Certification	**MATERIAL IS F.O.B.** Delivery will be made in no less than ____ business days from receipt of Purchase Order.

We have received addenda ____ through ____	Handwritten Signature of Authorized Officer of Firm		Date
	Print Individual's Name & Title	Phone Number	Fax Number
	Email Address		

TERMS AND CONDITIONS
ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS

1. SCOPE

The **Public Works Department/Public Buildings Division** of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for **Annual Electrical Services for City Buildings** as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on ALL items to be considered for award. **ALL** awards are subject to the availability of funds. Bidders must submit items showing compliance with requirements of the bid, including licenses, employee's names and licenses and resources specified.

3. TERM OF AGREEMENT

The term of this agreement is one (1) year from date of award, with three (3), one (1) year renewal options. Renewal Options may be exercised at the discretion of the City and based on the awarded Contractors annual performance and adherence to the terms and conditions set forth in the signed contract award and specifications.

4. PRE-BID CONFERENCE

December 14, 2018 @ 10:00 AM, 555 W. 44th Street, Jacksonville, FL 32208

5. CONTRACTORS SPECIAL QUALIFICATION REQUIREMENTS

A. The bidding Contractor must show a minimum 5 years as a State of Florida Licensed Electrical Contractor and must be in good standing with the State of Florida Contractor Licensing Board. Must provide proof with the submitted bid docs.

B. The bidding Contractor must maintain a minimum 6 Electricians on staff full time with a minimum 4 Journeyman Licensed Electricians on staff full time. Must provide proof of Journeyman Licensing with the submitted bid docs.

C. The bidding Contractor must have a minimum 4 fully equipped service vehicles containing the tools and equipment used in Commercial Electrical Contracting Service and Installation.

D. Award will be based upon low and responsive bidder and the most qualified bidder considering references, experience, resources and past performance.

SPECIFICATIONS
ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS
REGULAR AND AFTER HOURS SERVICES

DESCRIPTION OF WORK:

The City of Jacksonville (City) is accepting bids from qualified electrical contractors for Electrical Installation, Maintenance, and Repair Services at any City owned or leased facility

LOCATION:

All City owned or leased facilities at the request of the Public Buildings Division.

PART 1-GENERAL

1.1 SCOPE OF WORK

A. The work of this division shall consist of electrical installation, maintenance, and repair services on an as needed and when requested basis, emergency response, and at the sole discretion of Public Buildings.

B. If awarded, the term of the contract shall be for 12 months form the date of award with three (3) one (1) year renewal option at the sole discretion of the City. The City shall not incur any liability should it choose not to exercise its exclusive option to renew the contract.

1.2 SCHEDULING OF OPERATIONS

A. Contractor must note that the buildings will be occupied in the situations. Prior to the beginning of the work schedule to be followed as closely as possible.

B. Contractor must be available 24 hours per day, 7 days a week, 365 days per year as determined by the nature of a given situation and/or emergency.

1.3 REQUIREMENTS OF REGULATORY AGENCIES

Preform all work in accordance with applicable codes. The work shall be completed by certified and experienced persons skilled in the trade and in accordance with the nest practices of the trade. Give all necessary notices, obtain all state and municipal permits, pay all fees necessary in connection with the installation, including sales and use taxes as applicable, and make all tests as are called for by regulations of such authorities. Security requirements are the responsibility of the successful vendor, including but not limited to providing workers who can pass security requirements, meeting application fees and renewals, maintaining a staff of badged employees for any City Facility.

1.4 GUARANTEE

The contractor shall guarantee that the materials and workmanship of the work by him under the specification are first-class in every aspect, and that he will make good any defect not due to ordinary wear and tear or improper use or care, which may develop within one year from date of final payment.