

**PUBLIC NOTICE  
AGENDA  
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**  
Thursday, December 05, 2019, 10:00 a.m.  
Eighth Floor, Conference Room 851  
Ed Ball Building, 214 N. Hogan Street  
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman  
Randall Barnes, Treasury  
James McCain, Jr., OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
William Joyce Dinah Mason	P-39-16 JS#2	Contract Amendment No. 3 Construction Management/Inspection Services for ADA Curb Ramp Construction Department of Public Works/Engineering & Construction Management Division	That Contract No. 9577-01 originally executed December 14, 2016 between the City of Jacksonville and Construction and Engineering Services Consultants, Inc., aka CES Consultants, Inc.,) for Construction Management/Inspection Services for ADA Curb Ramp. Construction be amended to increase the maximum indebtedness by \$1,500,000.00 to a new maximum indebtedness of \$6,000,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
William Joyce Eric Fuller	P-12-19	Fee & Contract Negotiations Professional Design Services for Winton Drive Landfill Redevelopment Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Mechling Engineering & Consulting, Inc., for Professional Design Services for Winton Drive Landfill Redevelopment that: (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) provide a lump-sum amount for Design Services in the amount of \$44,750.29 and not-to-exceed limits for: Survey in the amount of \$6,394.63 and Engineering Design in the amount of \$23,549.93; (iii) provide a not-to-exceed total maximum indebtedness to the City in the amount of \$74,694.85; and (iv) provide a period of services from execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.		
Damian Cook Devon Dignan	P-46-17	Contract Amendment No. 6 Data Analytics Consultant Services Finance and Administration Department/Office of Grants and Contract Compliance	That Contract No. 10167-03 between the City of Jacksonville and NIP Logix, LLC for Data Analytics Consultant Services, be amended to: (i) increase the attached Scope of Services identified as: Safe & Healthy Neighborhoods Program Project 10 by \$40,000.00, Criminal Justice Reinvestment Grant Project 11 by \$16,800.00, Kids Hope Alliance Advance Analytics Project 12 by \$72,000.00, & Kids Hope Alliance Healthy Families Program Efficacy Analysis Project 13 by \$25,000.00; hereby (ii) increasing the maximum indebtedness by \$173,800.00 to a new not-to-exceed total maximum of \$497,755.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Laura Stagner-Cifles William Gulliford	P-19-14	Contract Amendment No. 9 Bond Underwriter Jacksonville Housing Finance Authority(JHFA)	That Contract No. 9907-04 between the Jacksonville Housing Finance Authority (JHFA) and RBC Capital Markets as Bond Underwriter is amended to: ratify the contract from December 1, 2019 to effective date of renewal and extend the period of services to December 31, 2019. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	12/01/19	

<p>Laura Stagner-Ciffes William Guilford</p>	<p>P-20-14</p>	<p>Contract Amendment No. 9 Bond Trustee Jacksonville Housing Finance Authority(JHFA)</p>	<p>That Contract No. 9907-03 between the Jacksonville Housing Finance Authority (JHFA) and BNY Mellon Trust Company, N.A. as Bond Trustee is amended to ratify the contract from December 1, 2019 and extend the period of services to December 31, 2019. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.</p>	<p>12/01/19</p>
<p>Laura Stagner-Ciffes William Guilford</p>	<p>P-22-14</p>	<p>Contract Amendment No. 9 Financial Advisor Jacksonville Housing Finance Authority(JHFA)</p>	<p>That Contract No. 10029 between the Jacksonville Housing Finance Authority (JHFA) and Hendrickson Company and Community Concepts Group as Financial Advisor is amended to (i) ratify the contract from December 1, 2019 to the effective date of renewal and extend the period of service to December 31, 2019 (ii) increase the maximum indebtedness by \$10,000,000 to a new not-to-exceed total maximum indebtedness of \$660,000,000. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.</p>	<p>12/01/19</p>
<p>Paul Barrett Patrick Greive</p>	<p>N/A</p>	<p>Informational Update Financial Services Finance and Administration Department/Treasury Division</p>	<p>Informational Update - The Treasury Division hereby notifies PSEC in accordance with Section 126.313 of the Purchasing Code and the related Treasury and Pension Procurement Procedures, the Treasury Division plans to issue a Request for Proposal for a Private Credit Investment Consulting Services on December 6, 2019. The selected firm will serve as a consultant to help implement a private credit investment strategy for the City of Jacksonville Retirement System.</p>	

MEETING ADJOURNED:

cc: Council Auditor  
Subcommittee Members



# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
www.coj.net

ONE CITY. ONE JACKSONVILLE.

November 21, 2019

TO: Gregory W. Pease, Chairman  
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.  
Director

11/25/19 14:00:17  
Procurement Division

FROM: William J. Joyce, P.E.  
Director of Operations

Dinah Mason  
Manager Special Projects

SUBJECT: P-39-16 JS#2 Construction Management/Inspection Services for ADA Curb  
Ramp Construction Amendment 3  
Consultant Services Account Nos.: PWCP32EVP519-069505-PW0755-05  
Internal Services Account No.: PWEN011AD

Projects that have been assigned to date have almost reached the previously approved maximum indebtedness and there are a number of additional projects that cannot be assigned until the upper limit is raised. There is no rate increase associated with this amendment. This project has been designated under the Equal Business Opportunity Program as a Set Aside.

Accordingly, this is to recommend that Contract # 9577-01, originally executed December 14, 2016 between the City of Jacksonville and Construction and Engineering Services Consultants, Inc., (aka CES Consultants, Inc.) for Construction Management/Inspection Services for ADA Curb Ramp Construction, be amended to increase the maximum indebtedness by \$1,500,000.00, to a new maximum of \$6,000,000.00, with all other terms and conditions of the Agreement remaining unchanged.

WJJ/lw

Attachments:

cc: Nikita Reed, P.E., Public Works Project Manager, Engineering and Construction Management  
Lori A. West, PW Contract Specialist, Engineering and Construction Management



# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
www.coj.net

ONE CITY. ONE JACKSONVILLE

November 19, 2019

TO: Gregory W. Pease, Chairman  
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E. *John P. Pappas*  
Director

FROM: William J. Joyce, P.E. *William J. Joyce*  
Director of Operations

Eric Fuller *Eric Fuller*  
Environmental Programs Manager

SUBJECT: P-12-19 Professional Design Services for Winton Drive Landfill Redevelopment  
PWCP353VP519-06505-SW0017-01 \$74,694.85

The Engineering Division has negotiated with the consultant selected for Professional Design Services for Winton Drive Landfill Redevelopment to provide 60% design and to prepare an excavation and closure plan for submission to the Florida Department of Environmental Protection (FDEP), resulting in the attached Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B. JSEB firms to be utilized to meet the 20% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with Mechling Engineering & Consulting, Inc for Professional Design Services for Winton Drive Landfill Redevelopment, that includes the attached Scope of Services identified as Exhibit "A" and Fee Schedule identified as Exhibit "B", to provide a lump sum amount for Design Services in the amount of \$44,750.29 and not to exceed limits for: Survey in the amount of \$6,394.63 and Engineering Design in the amount of \$23,549.93 with a maximum indebtedness to the City in the amount of \$74,694.85 and with an expiration date of Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.

WJJ/w

Attachment: Exhibits A & B  
JSEB Participation

cc: Lori West, Contract Specialist

ab

# Mechling Engineering & Consulting, Inc.

EXHIBIT A

1714 Belmonte Avenue  
Jacksonville, FL 32207

phone 904.346.5463  
fax 800.709.1963

November 13, 2019

Mr. Eric Fuller  
Environmental Programs Manager  
City of Jacksonville  
214 North Hogan St, 10th Floor  
Jacksonville, Florida 32202

RE: P-12-19, Professional Design Services for Winton Drive Landfill Redevelopment  
Proposed Scope of Work and Cost Estimate for: Phase I – Advance the design to approximately 60% complete and prepare an Excavation and Closure Plan for submission to FDEP

Dear Mr. Fuller:

We appreciate the opportunity to provide professional engineering and consulting services associated with redevelopment of the Winton Drive Landfill (also known as the Owens Avenue landfill). As requested, we have prepared this proposed scope of work and cost estimate for the Phase I portion of the project.

## Project Understanding

The Winton Drive landfill was apparently used as a borrow pit during the 1950s and 1960s, and was a solid waste disposal facility from the late 1960s until the early 1980s. A cover of clayey sand was placed over the solid waste in 1982. The property is primarily grass covered with some remnant solid waste at the land surface.

As solicited by the City, the scope of services for the project included implementing engineering and institutional controls to protect human health, public safety, and the environment; management of stormwater on public and private properties; and redevelopment design for use of the site as an athletic park.

We understand that an athletic park will not be required at this time; therefore, the park features are not included in the scope of work detailed herein.

Based on our current understanding, this scope of work is meant to address Phase I, Advance the design to approximately 60% complete and prepare an Excavation and Closure Plan for submission to FDEP.

We understand that design recommendations shall be consistent with:

- Closure Plan Goals as stated in Section 2 of the Owen Avenue Landfill Excavation and Closure Plan;
- FDEP's Guidance for Disturbance and Use of Old Closed Landfills or Waste Disposal Areas in Florida;
- The City's Land Development Procedures Manual;
- The City Standard Specifications and Details;
- Manual on Uniform Traffic Control Devices; and
- Memorandum of Understanding Between the Florida Department of Environmental Protection Northeast District and the City of Jacksonville – Proactive Closed Dump and Landfill Investigation Program.

*P-12-19, Professional Design Services for Winton Drive Landfill Redevelopment  
Proposed Scope of Work and Cost Estimate for: Phase I – Advance the design to approximately 60% complete  
and prepare an Excavation and Closure Plan for submission to FDEP.*

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**Proposed Scope of Work - Phase I – Advance the design to approximately 60% complete and prepare an Excavation and Closure Plan for submission to FDEP**

Tasks included in preparation of the Excavation and Closure Plan and associated design plans are as follows:

- Review of records for the property available from the City and from FDEP's Oculus database (1973 to the present)
- Initial site inspection by environmental and civil engineers
- Kickoff meeting with the City's Project Manager(s) to discuss site conditions relative to the 60% design plans
- Boundary and topographic survey (by Southeastern Survey)
- Post-survey site inspections by environmental and civil engineers
- Review permit requirements that will be addressed during Phase II of the project
- Civil engineering design activities, including those by Osiris 9 Consulting LLC
- Civil design drawings to include:
  - Key Map
  - General Notes
  - Site Excavation Plan
  - Site Grading Plan
  - Traffic Control Plans (signage along roadway)
  - Misc. Construction Detail (fencing, access detail)
  - Cross Sections
  - Drainage Map and Structures
  - Erosion & Drainage Detail Sheet
- Project progress meeting with City Project Manager(s)
- Prepare Draft Excavation and Closure Plan and associated design plans
- Formal presentation of Draft Excavation and Closure Plan and associated design plans to City staff and reviewers to explain design decisions and request City input.
- Finalize Excavation and Closure Plan and 60% design drawings for submittal to FDEP

**Assumptions**

This Proposal includes only services explicit herein. Scopes of work and proposals for Phase II and Phase III services will be provided at the appropriate times as determined by FDEP approvals and City requests.

**Schedule**

We estimate that four months will be required to complete the scope of work described herein after receipt of the City's Purchase Order and notice-to-proceed.

**Cost Estimate**

The cost estimates for the noted scope of work may be found on the pages of this proposal as follows:

Mechling Engineering & Consulting, Inc..... Page 004

Southeastern Survey and Mapping Corp (survey) ... Page 006

Osiris 9 Consulting, LLC (engineering design)..... Page 007

*P-12-19, Professional Design Services for Winton Drive Landfill Redevelopment  
Proposed Scope of Work and Cost Estimate for: Phase 1 – Advance the design to approximately 60% complete  
and prepare an Excavation and Closure Plan for submission to FDEP.*

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**Closing**

We appreciate the opportunity to serve the City on the Winton Drive Landfill Redevelopment project. Please contact me at 904-346-5468 or [mmechling@mechlingeng.com](mailto:mmechling@mechlingeng.com) with any questions.

Sincerely,

**Mechling Engineering & Consulting, Inc.**



Mark Mechling, P.E., LEED AP  
Principal

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

<b>PART I - GENERAL</b>				
<b>1. Project</b> Professional Design Services for Winton Drive Landfill Redevelopment		<b>2. Proposal Number</b> P-12-19		
<b>3. Name of Consultant</b> Mechling Engineering & Consulting, Inc.		<b>4. Date of Proposal</b> 11/13/2019		
<b>PART II - LABOR RELATED COSTS</b>				
<b>5. Direct Labor</b>	<b>Hourly Rate</b>	<b>Estimated Hours</b>	<b>Estimated Cost</b>	<b>TOTAL</b>
Project Manager	\$57.69	40	\$2,307.60	
Licensed Professional Design Engineer (PE)	\$57.69	106	\$6,115.14	
Engineer II (non-registered)	\$45.75	142	\$6,496.50	
Engineer I (non-registered)	\$33.81		\$0.00	
Designer / CADD Operator (non-registered)	\$30.00	24	\$720.00	
Clerical	\$19.83	27	\$535.41	
CADD/Computer Tech	\$0.00		\$0.00	
Engineering Intern	\$0.00		\$0.00	
Clerical	\$0.00		\$0.00	
<b>TOTAL DIRECT LABOR</b>		339 Hours		\$16,174.65
<b>6. Overhead (Combined Fringe Benefit &amp; Administrative)</b>			150.00%	\$24,261.98
<b>7. SUBTOTAL: Labor + Overhead (Items 5 &amp; 6)</b>				\$40,436.63
<b>8. PROFIT: Labor Related Costs (Item 7)</b>			x 10%	\$4,043.66
<b>PART III - OTHER COSTS</b>				
<b>9. Miscellaneous Direct Costs</b>				
Transportation (meetings, site visits: 140 miles x \$0.50/mile)			\$70.00	
Reproduction			\$200.00	
<b>MISCELLANEOUS DIRECT COSTS SUB-TOTAL</b>				\$270.00
<b>10. SUBCONTRACTS (Lump Sum)</b>				
<b>SUB-CONTRACT SUB-TOTAL</b>				\$0.00
<b>TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)</b>				\$44,750.29
<b>11. REIMBURSABLE COSTS (Limiting Amount)</b>				
Southeastern Survey and Mapping Corp (survey)			\$6,394.63	
Osiris 9 Consulting, LLC (engineering design)			\$23,549.93	
<b>SUB-TOTAL REIMBURSABLES</b>				\$29,944.56
<b>PART IV - SUMMARY</b>				
<b>TOTAL AMOUNT OF AMENDMENT #6 (Lump Sum Plus Reimbursables)</b> (Items 5, 6, 8, 9, 10 and 11)				\$74,694.85
<b>12. PRIOR CONTRACT AMOUNT (Through Amendment # 1)</b>				\$0.00
<b>AMENDED AMOUNT OF CONTRACT</b>				\$74,694.85



**Form 1 - SCHEDULE OF PROPOSED PRICES/RATES**

NAME OF CONSULTANT Mechling Engineering & Consulting, Inc.

Proposal No./Name P-12-19, Professional Design Services for Winton Drive Landfill Redevelopment

**Average hourly direct labor rates (without Fringe Benefits)**

Project Manager	\$57.69	hr.
Licensed Professional Design Engineer (PE)	\$57.69	hr.
Engineer II (non-registered)	\$45.75	hr.
Engineer I (non-registered)	\$33.81	hr.
Designer / CADD Operator (non-registered)	\$30.00	hr.
Clerical	\$19.83	hr.
Total Overhead Rate	150	%
Profit Rate (to be applied to Direct Labor plus Overhead):	10	%

**Chemical Analyses**

Test Method	Soil or Water Analysis	
BTEX+MTBE EPA 8260	\$55.00	Per analysis
VOA'S EPA 8260	\$60.00	Per analysis
VOH's EPA 8260	\$60.00	Per analysis
VOC's full list EPA 8260 (PP)	\$90.00	Per analysis
PAH's by 8270 SIM	\$85.00	Per analysis
TRPH as FL-PRO	\$75.00	Per analysis
SVOC's (BNA) full list EPA 8270 (PP)	\$190.00	Per analysis
Organochlorine Pesticides EPA 8081	\$100.00	Per analysis
Organophosphorus Pesticides EPA 8270	\$115.00	Per analysis
Herbicides EPA 8151	\$135.00	Per analysis
PCB's EPA 608/8082	\$70.00	Per analysis
RCRA (8) Metals	\$95.00	Per analysis
13 PP Metals	\$130.00	Per analysis
Metals (individual) EPA 6010/6020	\$13.00	Per analysis
TCLP Extraction	\$55.00	Per analysis
SPLP Extraction	\$55.00	Per analysis
TO-15 Volatile Organics	\$230.00	Per analysis
Regulator Rental	\$30.00	Per analysis
Environmental Disposal Fee	\$10.00	Per Sampling Event

**Form 1 – SCHEDULE OF PROPOSED PRICES/RATES**

**Equipment**

2" Diam. PVC Screen (5 ft.)	\$25.00	Per screen
2" Diameter PVC Riser (5 ft.)	\$18.00	Per riser
20/30 Silica Sand – 50 lb bag	\$8.00	Each
Bailers	\$8.00	Each
Bladder Pump and Compressor	\$115.00	Per day
Conductivity Meter, pH meter and DO meter	\$105.00	Per day
Core drill with bit	\$100.00	Per day
Data Logger and transducer	\$125.00	Per day
F.I.D. Organic Vapor Analyzer (OVA)	\$95.00	Per day
Hand Auger	\$20.00	Per day
Interphase Probe	\$50.00	Per day
Landfill Gas Monitor	\$90.00	Per day
OVT Cups	\$0.88	Each
P.I.D. Organic Vapor Analyzer	\$75.00	Per day
Peristaltic Pump	\$35.00	Per day
Polyethylene Sample Tubing	\$0.30	Per foot
Ponar Sampler	\$45.00	Per day
Safety equipment and Expendables	\$25.00	Per day
Silicon Sample Tubing	\$4.90	Per foot
Surveying Equipment	\$125.00	Per day
Teflon-lined polyethylene Sample Tubing	\$2.75	Per foot
Truck/vehicle	\$100.00	Per day
Turbidity Meter	\$35.00	Per day
Water Level Indicator	\$30.00	Per day
XRF Meter	\$550.00	Per day

**Other**

Printing	At cost
Shipping	At cost

Form 1 – SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONSULSTANT Southeastern Surveying and Mapping Corporation

Proposal No / Name P-12-19. Professional Design Services for Winton Drive landfill Redevelopment

Average hourly direct labor reates (without Fringe Benefits)

Surveyor & Mapper, P.S.M	\$43.72	hour
Senior Technician	\$33.14	hour
CADD Technician	\$25.03	hour
Survey Crew Chief	\$20.69	hour
Instrument Person	\$18.50	hour
Rod/Flag Person	\$13.00	hour
2-Man Survey Crew Rate (Crew Chief + Instrument Person)	\$39.19	hour
3-Man Survey Crew Rate (Crew Chief + Instrument Person + Rod/Flag Person)	\$52.19	hour
Total Overhead Rate	150	%
Profit Rate (to be applied to Direct Labor plus Overhead)	10	%

FOR INFORMATION ONLY - DO NOT SUBMIT WITH YOUR PROPOSAL

**Form 1 - SCHEDULE OF PROPOSED PRICES/RATES**

NAME OF CONTRACTOR Osiris 9 Consulting

Proposal Number P-12-19

1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional) \$ 75.00 hr.

Design Engineer or Architect (Registered) \$ 56.95 hr.

Designer or Technician (Non-Registered) \$ 24.55 hr.

Drafter or CADD Operator \$ \_\_\_\_\_ hr.

Field Inspector \$ \_\_\_\_\_ hr.

Clerical (Typist, Word Processor,  
Document Assembly, etc.) \$ \_\_\_\_\_ hr.

2. Total Overhead Rate (to be applied to Direct Labor:) . 176.39 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) \_\_\_\_\_ 10%

4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ \_\_\_\_\_ hr.

5. Other Direct Project Costs per Unit (please specify)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Estimated percentage of total fee to be performed by subconsultants \_\_\_\_\_ %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Florida Department of Transportation**

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.  
SECRETARY

June 27, 2019

Imran Ghani, President  
OSIRIS 9 CONSULTING, LLC  
10199 Southside Boulevard, Suite 104  
Jacksonville, Florida 32256

Dear Mr. Ghani:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 2 - Project Development and Environmental (PD&E) Studies
- Group 3 - Highway Design - Roadway
  - 3.1 - Minor Highway Design
  - 3.2 - Major Highway Design
- Group 6 - Traffic Engineering and Operations Studies
  - 6.1 - Traffic Engineering Studies
- Group 7 - Traffic Operations Design
  - 7.1 - Signing, Pavement Marking and Channelization
  - 7.3 - Signalization
- Group 13 - Planning
  - 13.3 - Policy Planning
  - 13.4 - Systems Planning
  - 13.5 - Subarea/Corridor Planning
  - 13.6 - Land Planning/Engineering

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2020 for contracting purposes.

Approved Rates

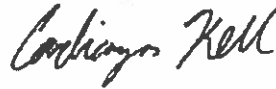
Home/ Branch Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense
176.39%	0.938%	Reimbursed	No	0.00%

www.fdot.gov

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,

A handwritten signature in black ink that reads "Carliayn Kell". The signature is written in a cursive, flowing style.

Carliayn Kell  
Professional Services  
Qualification Administrator

**EBO FORM I**  
**SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION**

Name of Proposer: Mechling Engineering & Consulting, Inc.

Project Title: Professional Design Services for Winton Drive Landfill Redevelopment

Proposal Number: P-12-19 Total Base Proposal Amount (if applicable): \$74,694.85

**\*Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
Mechling Engineering & Consulting, Inc.	JSEB Non-MBE	Engineering Design and Consulting, Project Management, Regulatory Review and Recommendations	\$44,750.29
Southeastern Survey and Mapping Corp	NA	Survey	\$6,394.63
Osiris 9 Consulting, LLC		Engineering design	\$23,549.93

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	
Hispanic-American Participation Total	
Native-American Participation Total	
Asian-American Participation Total	
Woman Participation Total	
Non-MBE Participation Total	\$44,750.29

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer:  Title: President, Principal Date: November 13, 2019

Print Name: Mark Mechling, P.E.



*Lenny Curry, Mayor*

Department Name  
Street Address  
City, State ZIP  
(904) 630-CITY  
www.coj.net

ONE CITY. ONE JACKSONVILLE.

## MEMORANDUM

**TO:** Greg Pease, Chief of Procurement

**FROM:** Damian Cook, Grant Administrator *Damian Cook*

**SUBJECT:** P-46-17, Request to Add Projects and Increase Maximum Indebtedness

**DATE:** December 2, 2019

12/02/19 10:52:51  
Procurement Division

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The Office of Grant and Contract Compliance requests to amend award P-46-17 to add four new projects.

10. Safe & Healthy Neighborhoods Program  
\$60,000  
FRRS1F9/03109
11. Criminal Justice Reinvestment Grant  
\$16,800  
JCPS192CJR/3109, JCP047-20
12. Kids Hope Alliance – Advance Analytics  
\$72,000  
JCOD191RG/3109
13. Kids Hope Alliance – Healthy Families Program Efficacy Analysis  
\$25,000  
JCPS192HF

Accordingly, we request that the maximum indebtedness be increased by \$173,800 to a new maximum indebtedness under this award of \$497,755.

### Attachments:

- Scope of Work – Safe & Healthy Neighborhoods Program
- Scope of Work – Criminal Justice Reinvestment Grant
- Scope of Work – Kids Hope Alliance – Advance Analytics
- Scope of Work – Kids Hope Alliance – Healthy Families Program Efficacy Analysis



November 7, 2019

Mr. Mark Rowley  
Jacksonville Fire and Rescue Department  
515 N Julia Street  
Jacksonville, FL 32202

**SUBJECT: SCOPE OF WORK FOR CARA/NARCAN PROJECT**

Dear Mark,

Please find the below scope of work in support of the JFRD CARA Project:

Analytical Studies and Survey Consulting 400 hours at \$150 per hour = \$60,000

Services include but are not limited to:

1. Construct two dashboards:
  - a. Overdose details dashboard to understand who, when, and where overdoses happen. Additional insight will be provided in outcome disparity between groups. (150 hours)
    - i. Geospatial and temporal analysis of historical overdose data in Duval county
  - b. Distribution of nasal naloxone details (50 hours)
    - i. Distributions
    - ii. Pre- and post- survey
    - iii. Distribution survey data
2. Provide monthly refresh support for the dashboards (10 x 15 hours = 150 hours)
  - a. New data imports pulled monthly from ProQA, EPCR, and CAD Data
  - b. PDF updates for partners
  - c. Meet with the JFRD team to discuss monthly insights in distribution and trends in demographic and geographic details for overdoses.
3. Develop a plan for automation of data pulls (50 hours)

Thank you for the opportunity to support the Jacksonville Fire and Rescue Division and if you have any questions, please do not hesitate to call me at 904 208 5065 ext. 501.

Sincerely,



Theodore R. Willich  
Chief Executive Officer

September 18, 2019

Mr. Rodger Belcher  
Kids Hope Alliance  
1095 A Philip Randolph Boulevard  
Jacksonville, FL 32206

**SUBJECT: SCOPE OF WORK FOR FY 2019-2020 – ADVANCED ANALYTICS - CJRG**

Dear Rodger,

Please find the below scope of work in support of the Criminal Justice Reinvestment Grant:

Analytical Studies and Surveys (Consulting) 12 Months at \$1,400 per month = \$16,800

Services include but are not limited to:

- Extract, transform and load monthly CJRG data into a database.
- Work with grant coordinator to ensure data accuracy and provide support for monthly and quarterly reports.
- Refresh the existing CJRG Tableau dashboard with updated data.
- Present the dashboard at the monthly CJRG task force meeting.
- Regular monitoring of grant performance goals and analysis leading to insight on service provided by care coordinators and treatment providers.

Thank you for the opportunity to continue to support the Kids Hope Alliance and if you have any questions, please do not hesitate to call me at 904 208 5065 ext. 501.

Sincerely,



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Theodore R. Willich  
Chief Executive Officer

September 18, 2019

Mr. Rodger Belcher  
Kids Hope Alliance  
1095 A Philip Randolph Boulevard  
Jacksonville, FL 32206

**SUBJECT: SCOPE OF WORK FOR FY 2019-2020 – ADVANCED ANALYTICS – KIDS HOPE ALLIANCE**

Dear Rodger,

Please find the below scope of work in support of the Kids Hope Alliance:

Analytical Studies and Surveys (Consulting) 12 Months at \$6,000 per month = \$72,000

Services include but are not limited to:

- Collect, extract and transform multiple data sources into a single database to include data from COJ and all other relevant sources, such as the Department of Juvenile Justice, Non-profits, state and federal government databases.
- Apply statistical and machine learning modeling techniques to identify trends, predictors and other signals in the combined data sets.
- Analyze the efficacy of KHA programs from the five essential afterschool, summer learning, teen programs and full-service schools.
- Provide consultation on the report types of analysis and metrics that should be utilized in evaluation.
- Provide presentations on the findings and analysis.

Thank you for the opportunity to continue to support the Kids Hope Alliance and if you have any questions, please do not hesitate to call me at 904 208 5065 ext. 501.

Sincerely,



Theodore R. Willich  
Chief Executive Officer



**PROPOSAL:**

**HEALTHY FAMILIES  
PROGRAM EFFICACY ANALYSIS**

**PRESENTED TO:**



**KIDS HOPE ALLIANCE**

**PREPARED BY:**



**JACKSONVILLE, FL**

**10/18/2019**

## **EXECUTIVE SUMMARY**

Kids Hope Alliance is an autonomous entity of the City of Jacksonville serving the needs of children and their families throughout Duval County. They sponsor a continuum of research-based programs to help ensure children from birth to age 18 have stable, nurturing families; are prepared to enter kindergarten and succeed in school; have support and guidance after-school and in the summer; and receive special help when they need it.

NLP Logix was founded to provide industry with the most advanced data modeling tools, as well as an experienced and trained team using them to solve complex data challenges. NLP Logix has worked with Kids Hope Alliance previously to generate this type of analysis, research and reporting. Given the team's previous experience with the City of Jacksonville and Kids Hope Alliance, NLP Logix is uniquely qualified to meet the analytics needs of Kids Hope Alliance.

## **SCOPE OF SERVICE**

NLP Logix will build and deliver an analysis of the Healthy Families program efficacy, similar to analyses done in recent years, and will deliver this in a format in keeping with the requirements. To achieve this, NLP Logix will complete the following steps:

1. **Initial Overview and Preparation**
  - o Review of Healthy Families contract
  - o Literature review
  - o Interviews with Key KHA Stakeholders
  - o Research into home visit best practices
2. **Healthy Families Baseline**
  - o Complete download of Healthy Families data
  - o Workflow of the Healthy Families process
  - o Assemble and conduct survey of Healthy Families staff
    - Why is there such high turnover?
    - How does the salary compare?
    - What would make the job more efficient? More effective?
    - What are obstacles to participant success?
    - Other questions as defined in initial overview
  - o Documentation and Internal Review
3. **External/Comparable home-visit programs**
  - o Interviews with home-visit programs
  - o Interview with state program
  - o Establish workflow differences
  - o Establish salary estimates
  - o Documentation and Internal Review

**4. Outcomes analysis**

- o Analytical and Statistical Analysis to uncover answers to questions such as:
  - How and why do Healthy Families outcomes in Jacksonville differ versus the rest of the state?
  - Are there any correlating factors in Jacksonville cases that were successful? Not successful?
- o Documentation and Internal Review

**5. Recommendations/Presentation (Powerpoint)**

- o Build final presentation to address the following, with analytical backup where appropriate:
  - What are the factors that make Jacksonville different?
  - What is Jacksonville currently doing well? What factors are correlating with good/bad outcomes?
  - How would funding change affect number of youth served?
  - What changes would healthy families like to see? How do these match with the current policies/desires of other home-visit programs (in Duval/State-wide)?
- o Present the final report and iterate as needed to meet KHA needs for final delivery

**COST PROPOSAL**

The total cost of this scope of service is \$25,000, with half (\$12,500) due on acceptance of this proposal, and the remainder (\$12,500) due upon acceptance of the final report and analysis. This cost covers 167 hours at \$150 per hour for the analysis work outlined in the above section.

**Additional Terms:**

1. This document will constitute a binding contract upon approval from Kids Hope Alliance.
2. Either party may terminate this agreement with or without cause. All services rendered prior to termination shall be due and owing in accordance with the terms of this Proposal.

**APPROVALS**

The signatures of the people below indicate an understanding in the purpose and content of this document by those signing it. By signing this document you indicate that you approve of the proposed project outlined above and that the next steps may be taken to initiate the engagement.

<b>Approver Name</b>	<b>Title</b>	<b>Signature</b>	<b>Date</b>
Saralyn Grass	Chief Programs Officer, Kids Hope Alliance		11/15/19

# NLP LOGIX

Robby Robertson COO, NLP Logix



11-15-19


JACKSONVILLE HOUSING FINANCE AUTHORITY



**MEMORANDUM**

DATE: November 27, 2019

TO: Gregory Pease, Chairman  
Professional Services Evaluation Committee

FROM: Laura Stagner-Crites, Director - Finance  
Jacksonville Housing Finance Authority 

SUBJECT: P-19-14 (Bond Underwriter)  
Request for Amendment #9 (Extension Request)

11/27/19 08:54:26  
Procurement Division

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The Jacksonville Housing Finance Authority respectfully requests that the above referenced award, currently scheduled to expire on November 30, 2019, be extended to December 31, 2019 in order to allow enough time for the award of the contract through the new RFP. All other terms of the award will remain the same.

Please do not hesitate to contact me if you need additional information or if you have any questions or concerns. Thank you.

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JACKSONVILLE HOUSING FINANCE AUTHORITY



**MEMORANDUM**

DATE: November 27, 2019

TO: Gregory Pease, Chairman  
Professional Services Evaluation Committee

FROM: Laura Stagner-Crites, Director - Finance  
Jacksonville Housing Finance Authority 

SUBJECT: P-20-14 (Bond Trustee)  
Request for Amendment #8 (Extension Request)

11/27/19 09:54:30  
Procurement Division

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The Jacksonville Housing Finance Authority respectfully requests that the above referenced award, currently scheduled to expire on November 30, 2019, be extended to December 31, 2019 in order to allow enough time for the award of the contract through the new RFP. All other terms of the award will remain the same

Please do not hesitate to contact me if you need additional information or if you have any questions or concerns. Thank you.

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JACKSONVILLE HOUSING FINANCE AUTHORITY



**MEMORANDUM**

DATE: November 27, 2019

TO: Gregory Pease, Chairman  
Professional Services Evaluation Committee

FROM: Laura Stagner-Crites, Director - Finance  
Jacksonville Housing Finance Authority

SUBJECT: P-22-14 (Financial Advisor)  
Request for Amendment #8 (Extension Request)

11/27/19 08:54:39  
Procurement Division

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The Jacksonville Housing Finance Authority respectfully requests that the above referenced award, currently scheduled to expire on November 30, 2019, be extended to December 31, 2019 in order to allow enough time award of the contract through the new RFP. This extension would involve an additional amount not to exceed \$10,000, bringing the new maximum total indebtedness to \$660,000. All other terms of the award will remain the same.

Please do not hesitate to contact me if you need additional information or if you have any questions or concerns. Thank you.

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ONE CITY. ONE  
JACKSONVILLE.

## Memorandum

November 22, 2019

To: Greg Pease, Chairman  
Professional Services Evaluation Committee (PSEC)

From: Randall Barnes, Treasurer  
Brennan Merrell, Manager of Debt and Investments

RE: Informational Item:  
Private Credit Consultant for the City of Jacksonville Retirement System

Pursuant to Section 126.313 of the City Code of Ordinances and the Treasury and Pension Procurement Procedures, the Treasury Division plans to issue a request for proposal for a Private Credit Investment Consulting Services on December 6, 2019. The selected firm will serve as a consultant to help implement a private credit investment strategy for the City of Jacksonville Retirement System.

Sincerely,

A handwritten signature in black ink, appearing to read "Randall Barnes".

Randall Barnes, CTP  
Treasurer  
City of Jacksonville

CC: Alex Baker, PSEC Specialist