2

SUBJECT: Mayor's Youth at Work Partnership Program

BID #: ESC-0315-21 **OPEN DATE:** 2/24/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – April 1, 2021 through July 31, 2022 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from July 31, 2022 to date of executed contract (70979-21). Recommend approval to extend the award with Goodwill Industries of North Florida to September 20, 2022 to align with the grant contract term, and to increase the expenditure by $120,000.00. Total revised expenditure amount not to exceed $1,459,997.00.

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
CORZY SIDLO GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance (KHA)

Michael Weinstein, Chief Executive Officer Kids Hope Alliance (KHA)

Kenneth Darity, Chief Programs Officer, Kids Hope Alliance (KHA)

SUBJECT: Request to Amend Contract #70979-21– Goodwill Industries of North Florida – Mayor's Youth at Work Program (ESC-0315-21) to extend the contract term to September 20, 2022 and increase the maximum indebtedness by $120,000.00. Amendment 2.

DATE: July 11, 2022

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests approval of the following:

1) Amend Contract #70979-21– Goodwill Industries of North Florida – Mayor's Youth at Work Program (ESC-0315-21) to extend the contract term to September 20, 2022 and increase the maximum indebtedness by $120,000.00. Amendment 2.

Upon approval of this request, the contracts will be executed by the City of Jacksonville Office of General Counsel.

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181007	582001	000000	0000000	00000	0000000

Total Funding Increase: **$120,000.00**

If you desire additional information, please contact Tyrica Young at 904-255-4423 or e-mail me at tyricay@coj.net.

Cc: Benjamin Kemp, Buyer
Jessica Pitts, Director, Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing
Tyrica Young, Director, Research and Grants

Exhibit C
Scope of Services – Subcontractor: Goodwill Industries of North Florida, Inc.

The contract with the provider to operate the program will follow the guidelines of the program priorities outlined. The provider will be required to provide necessary information to the funder in an accurate and timely manner to meet deadlines set by the Kids Hope Alliance (KHA). The providers will need to enter data into, local, state and federal data collection systems with assistance from the KHA. Failure to follow the reporting outcomes may delay reimbursement of contracts invoices, corrective action, probation and/or termination of contract.

The provider is required to disseminate understandable and accessible information about the program to the community, such as the location of services and proposed activities. The purpose of information dissemination must not be focused on recruiting students into the program, but rather to inform the community and stakeholders about the importance and promise of this program. Display KHA's logo according to the guidelines at www.kidshopealliance.org/comms on provider's website and on any printed promotional material paid for using KHA funds including stationary, brochures, flyers, posters, PDF's, emails, online/digital campaigns, etc., describing or referring to a program or service funded by the KHA. The logo on provider's website must include hyperlinks to KHA's website, www.kidshopealliance.org.

The provider must be able to demonstrate the extent to which the costs are reasonable and necessary in relation to the number of students and adults to be served and the correlation to the anticipated results and benefits. All items included in the budget and reimbursement requests must clearly relate to activities described in the program design section of the application. No item should be identified in a budget that has not been explained in the program narrative. The reimbursement requests must detail the use of funds in relation to the objectives, design, and scope of project activities.

Subcontractor: Goodwill Industries of North Florida, Inc.

Program:
The "100 Stars": STEM Center is a training and job shadowing program designed to prepare students for immediate entry-level employment in the STEM field. With a focus on Science, Math and Leadership Training, students will gain STEM, leadership and career development skills that will equip them to train other students within their community.

1. Program Design Requirements:

The purpose of the program is to provide underrepresented students with opportunities beyond exposure to computer science programs. The program was built to ensure students are equipped with the confidence and enhanced Math and Science skills needed for their future and placement in STEM careers.

Goodwill currently provides the programming for the Mayor's Youth at Work Partnership (MYAWP) which provides youth engagement in the workforce. Students are also offered workshops in career exploration, leadership, and college preparation.

Goodwill, in partnership with 100 Black Men and I am a STAR, will enroll and serve a minimum of 50 participants in MYAWP throughout the 2021-2022 programming. The goal is to work with the program to support youth during their training and work local business who will match funding for participant wages allowing MYAWP youth participants to continue.

Goodwill, in partnership with 100 Black Men and I am a STAR, will recruit employers to support MYAWP participants will begin on the first day of the contract being awarded. These partners have existing relationship with employers ready for the youth to begin work.

A dedicated Job Coach will be provided for the youth to support the youth. MYAWP participant engagement will begin with 4 workshops all focused on employment skills and college readiness. Workshops will be either in-person or via Zoom. The first workshop will focus on job preparedness, appropriate dress, cellphone and social media etiquette and communicating with Job Coaches and supervisors. The session will review the importance of timeliness and clocking in and out consistently. Risk management will review safety and emergency protocols. Participants will take their pre-work survey and complete their pay card information. An introduction to financial literacy will teach participants to open and manage their bank account. Following workshops will concentrate on communication, teambuilding, leadership skills, college readiness and further lessons on financial literacy. Every week MYAWP participants work, they will check in with their Job Coach twice. This debrief allows participants to maintain a consistent relationship with their coach. One of these sessions will be a group session giving participants the chance to compare experiences with their peers.

Proposed dates for student participation in workforce training at the STEM Center and/or placement at an employer:

1. Nov 21 - Dec 21
2. Jan 22- April 22
3. May 22 – Sept. 20, 2022

Academic and Personal Enrichment

Academic and personal enrichment activities advance student academic achievement, may include the following categories:

- Career Enhancement Training (Resume writing, interviewing skills)
- Student Employment
- Leadership Training

The specific purposes of the program are to:

(1) support students in live instruction and project-based assignments that will allow student to secure job shadowing opportunities in the STEM field.
(2) support a student-developed application device that encourages career placement in STEM field.

PERFORMANCE MEASURES				
The Contractor will be required to submit client performance measure data, in the SAMIS Performance Measure (PM) Module, within the time frames specified by KHA. The Contractor shall also report any barriers experienced in performance measure achievement, as required. The report should also include any noteworthy activities that have occurred during the term of this Agreement, as requested. Contractors will use the KHA Data Quality Assurance Report to ensure administration points are completed and service components are attached.				
***DESIRED RESULT**: Prepare student for immediate entry-level employment in the technology field*				
Results based accountability utilizes data to improve performance outcome measures to achieve the desired customer result. When applied, performance measurement answers the following key questions:				
Key Question	**Performance**	**KHA Goal***	**Evaluation Tool**	**Admin Schedule**
How Much Did We Do?	% of contracted youth served.	95%	SAMIS Data	Analyzed on Semi-Annual Schedule
	% of funded allocation utilized.	95%	SAMIS Data	Analyzed on Semi-Annual Schedule
How Well Did We Do It?	Program Services Monitoring	Meets Expectations	Monitoring and Site Visits	1st Year – Quarterly 2nd & 3rd Year – Bi-Annually
	Data Integrity	95%	SAMIS Quality Assurance Report	Analyzed on Semi-Annual Schedule
Is Anybody Better Off?	% of youth who successfully completed the program.	80%	SAMIS Case Closure Reason	Program Completion
	DOE Strategic Plan: Measure 8 (K-12) -High School Graduation Rate Plus % of youth who obtained workforce certification (development certification).	80%	Appropriate tool to be mutually agreed upon with Contractor	Workforce Certification for participants
	DOE Strategic Plan: Measure 20 (Post-Secondary Completion Rate) % of youth who completing a postsecondary degree or certificate with 150% of program time by sector: b. District Postsecondary (technical centers) (certificates)	Output only	SAMIS Data	Program Completion (based on school attendance pulled monthly)
	DOE Strategic Plan: Measure 5 (K-12) Continued Achievement Growth on Florida Assessments b. Mathematics. % of youth making learning gains in Mathematics.	Output only	SAMIS Data	Report cards and/or FOCUS

Staffing Requirements:

The provider will ensure the services will be provided by trained professional staff. All staff working in the program shall pass a Level II background screening prior to working in the program and shall maintain a current background screening during employment. All staff must complete a minimum of twenty (20) hours of professional development related to youth services.

Number of Students Served:

# of students enrolled: 50

Youth must be from ages 12-19

Term of Agreement and Service Time:
July 1, 2021- Sept. 20, 2022.

Days of the Week: Monday – Thursday, Saturday
Student Salaries Nov 21 - Dec 21: 15 students earning $10/hr @ 9 weeks @ 10 hrs per week
Student Salaries Jan 22- April 22: 25 students earning $10/hr @ 18 weeks @ 10 hrs per week
Student Salaries May 22 – Sept. 20, 2022 40 students earning $11/hr @ 9 weeks @ 10 hrs per week

Location(s):
100 Stars Community Center
5656 Moncrief Road West
Jacksonville, Florida 32208

2. Program Fees and Program Income
The program does not have program fees or additional program income.

3. Safety Requirements:
The safety of students and their families participating in the program is of the highest priority. Students must participate in structured activities in a safe environment supervised by well-trained and caring staff on- and off-site. Facilities will comply with federal, state, and local health and safety standards.

4. Parent Engagement Requirements/Adult Family Member Services
Goodwill, in partnership with 100 Black Men and I am a STAR, will offer two events with families of actively participating students the opportunity for literacy and related educational development. The program will provide family involvement services designed to increase the involvement of adult family members in their child's education and/or to develop literacy or related educational skills that will enable adult family members to be supportive of the child's learning.

5. Dissemination Plan
The provider will disseminate understandable and accessible information about the program to the community, such as the location of services and proposed activities. The purpose of information dissemination will not be focused on recruiting students into the program, but rather to inform the community and stakeholders about the importance and promise of this program. The program will display KHA's logo according to the guidelines at www.kidshopealliance.org/comms on provider's website and on any printed promotional material paid for using KHA funds including stationary, brochures, flyers, posters, PDF's, emails, online/digital campaigns, etc., describing or referring to a program or service funded by the KHA. The logo on provider's website must include hyperlinks to KHA's website, www.kidshopealliance.org

6. Budget
Funds received under this program will not be used to provide student and family member services and cannot be applied retroactively to pay for pre-award planning activities related to the proposal.

Budget Correlates with Narrative

Reference the Department of Education Project Performance Accountability Form and Budget.

Kids Hope Alliance Funding Application: Program Budget

Program Budget

Fiscal Year 2021-2022

Proposing Contractor: GOODWILL INDUSTRIES OF NORTH FLORIDA

Project Name: STEM Hub

Effective Date: July 1, 2021 - Sept. 20, 2022

Updated 6-29-22

Categories and Line Items	Funding	Budget Narrative
Direct Expenses		
A. Salaries and Wages		
1 Student Salaries Jan 4, 2022 - May 30, 2022	$ 105,000	50 students earning $10/hr @ 21 weeks @ 10 hrs per week
2 Student Salaries May 31, 2022 - June 30, 2022	$ 27,500	50 students earning $11/hr @ 5 weeks @ 10 hrs per week
3 Data Analyst Jan 4, 2022 - July 30, 2022	$ 11,538	1 Part time Data Analyst $19.23/hr @ 30 weeks @ 20 hours per week
4. Job Coach (1 Full-Time) Nov 16, 2021 - July18, 2022	$ 30,800	1 Full time Job Coach $22/hr @ 35 weeks @ 40 hours per week.
5 Payroll Processor Jan 4, 2022 - June 30, 2022	$ 9,000	20% of Payroll Processor @ $45,000/annually
Subtotal Salaries and Wages	$ 183,838	
B. Payroll Taxes and Benefits (%)		
1A Employer Taxes for Students & Staff	$ 14,064	Social Sec 6.2%, Medicare 1.45%, = Employer taxes on wages for students
4A Workers Compensation for Students & Staff	$ 5,740	Worker's compensation insurance for student wages is 3.2832% of wages paid
5A Unemployment Compensation for Students & Staff	$ 5,542	Re-employment tax at rate of 3.17% for students & staff
Medical Benefits for Job Coach	$ 4,312	Job Coach Medical benefits at 14%
Subtotal Payroll Taxes	$ 29,659	
C. Travel		
Staff Travel-Local Mileage	$ 1,440	Staff travel @ $80 for 18 pay peroids
Subtotal Travel	$ 1,440	
D. Office Expenses		
Telephone	$ 914	2 Staff phones @ $27.70 for 33 pay periods
Subtotal Office Expenses	$ 914	
E. Operating Capital Outlay		
Computers & Software	$ 2,400	Laptops & software for computer for job coach. $1,200 x 2 = $2,400.
Subtotal Operating Capital Outlay	$ 2,400	
F. Conferences and Staff Training	$ 150	Job Coach training $150 training fee = $150.
G. Recruiting	$ 100	Promotional materials for job recruitment. $2 x 50 students = $100.

H. Other Allowable Costs		
Background checks for students and staff	$ 1,496	50 in house drug screens @ $7.00, =$350, 50 Level 1 Background @ $21.00= $1,050, and 2 Level 2 Background @ $48.00= $96
Subtotal Other Allowable Costs	$ 1,496	
DIRECT EXPENSES TOTAL	$ 219,997	
Administrative Expenses		
Allocated Management and General Overhead, not to exceed 10% Program Direct Expenses above	$ -	
GRAND TOTAL (Direct and Administrative Expenses)	$ 219,997	

Agency explanation: As cell phones are the primary form of communication for our Job coaches to reach students for their weekly check in, job coaches are allotted a weekly cell phone stipend.

Agency explanation: Each job coach is equipped with a laptop so that they can perform their duties of recording student communications and weekly reporting This does not overlap with other budgets as this is specifically for recording student data.

Agency explanation: Each job coach is required to have cpr and first aid training as well as youth mental health first aid.

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT City of Jacksonville/Kids Hope Alliance	**2 PROJECT NUMBER** 16F-90220-2S001
3 PROJECT/PROGRAM TITLE Jacksonville STEM Center **TAPS 22A130**	**4 AUTHORITY** **48.174 General Appropriations Act Section 40** **USDE or Appropriate Agency**
5 AMENDMENT INFORMATION Amendment Number: 1 Type of Amendment: No Cost Extension Effective Date: 04/29/2022	**6 PROJECT PERIODS** Budget Period: 07/01/2021 - 09/20/2022 Program Period: 07/01/2021 - 09/20/2022
7 AUTHORIZED FUNDING Current Approved Budget: $1,000,000.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: $1,000,000.00	**8 REIMBURSEMENT OPTION** Quarterly Advance to Public Entity

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 09/20/2022
- Date that all obligations are to be liquidated and final disbursement reports submitted: 09/20/2022
- Last date for receipt of proposed budget and program amendments: 08/21/2022
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:

10 DOE CONTACTS **Program**: Jennifer Infinger Phone: (850) 245-0762 Email: Jennifer.Infinger@fldoe.org **Grants Management**: Unit A (850) 245-0496	**Comptroller Office** **Phone**: (850) 245-0401	**Duns#**: 004076998 **FEIN#**: F596000344035

11 TERMS AND SPECIAL CONDITIONS

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- Any unexpended general revenue funds must be returned by check issued to the Florida Department of Education, with the final expenditure report. The check must clearly identify the project number for which funds are being returned.
- In the event that the Governor and Cabinet are required to impose a mandatory reserve on the current year appropriation, this Agreement shall be amended to place in reserve the amount determined by the Department of Education to be necessary because of the mandatory reserve in the appropriation.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- Other:

12 APPROVED:

Angelia Rivers — 5/13/2022

Authorized Official on behalf of Richard Corcoran, Commissioner of Education — Date of Signing

FLORIDA DEPARTMENT OF EDUCATION

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project (Additional space provided on Page 2 of 2 if needed.)

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

SUBJECT: MAYOR'S YOUTH AT WORK PARTNERSHIP PROGRAM

BID #: ESC-0315-21

OPEN DATE: 2021-02-24

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – APRIL 1, 2021 THROUGH JULY 31, 2022 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: KIDS HOPE ALLIANCE

BASIS OF AWARD: HIGHEST SCORING BIDDER BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 6 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with Goodwill Industries of North Florida, Inc., by $219,997.00 for enhanced funding of the Northwest Jacksonville STEM Center. Total revised expenditure amount not to exceed $1,339,997.00.

Funding Source: 10902.181301.582001.010429.00000000.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

ATTACHMENTS: Recommendation Memo, Supporting Documentation, and Previous Award

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Chief Programs Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 1/27/2022

OTHER

ACTION OF AWARDING AUTHORITY DATE 1-28-22

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: Mayor's Youth at Work Partnership Program

BID #: ESC-0315-21 **OPEN DATE:** 2/24/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – April 1, 2021 through July 31, 2022 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Goodwill Industries, Inc. by $20,000.00 for the initial period ending July 31, 2022. Total revised expenditure amount not to exceed $1,120,000.00

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Award

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Contract and Purchasing, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 5/20/2021

* _____ _____ OTHER: _____

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ACTION OF AWARDING AUTHORITY DATE 5/24/21

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: Mayor's Youth at Work Partnership Program

BID #: ESC-0315-21 **OPEN DATE:** 2/24/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – April 1, 2021 through July 31, 2022 with four (4) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to waive as a minor irregularity missing Form 3, Insurance Agent Acknowledgement not submitted by Goodwill Industries, Inc. Recommend approval of award to Goodwill Industries to provide programming for the Mayor's Youth at Work Partnership Program. Period of service is from April 1, 2021 through July 31, 2022 with four (4) one (1) year renewal options. Total expenditure amount not to exceed $1,100,000.00.

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scores and Evaluation Criteria

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dr. Saralyn Grass, Chief Programs Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 4/1/21

Teresa L. Eichner _____ OTHER: _____

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ACTION OF AWARDING AUTHORITY DATE 4/6/21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02