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SUBJECT: JANITORIAL SERVICES FOR THE DUVAL COUNTY COURTHOUSE COMPLEX

BID #: ESC-0258-22 **OPEN DATE: 2021-08-25**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 8 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with Argenbright Holdings V, LLC ("Albright Holdings") or designated affiliate JanCo FS 2, LLC dba Velociti (contract #9578-04) and increase the annual expenditure amount of $1,020,062.16 ($70,161.66 per month for the Duval County Courthouse and $14,843.52 per month for the State Attorney's Office). City of Jacksonville will utilize the first renewal option for the period of October 1, 2022 through September 30, 2023 with three (3) one (1) year renewal left. The amendment will allow an 8% escalation of the original bid prices in accordance with the Consumer Price Index (CPI) South region for other goods and services. In addition, a revised price list will be incorporated for the additional cost associated with the State of Florida minimum wage increase effective September 30, 2022. Estimated yearly award amount not-to-exceed. Total GMP not to exceed $1,728,438.66.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2022. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

To be executed by formal contract amendment through Office of General Counsel.

Attachments: Recommendation Memo, Vendor Letter, Previous Awards

ANALYST: _____ JACLYN STAMOS

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE.

August 29, 2022

MEMORANDUM

TO: Competitive Sealed Proposals Evaluation Committee (CSPEC)

ATTN: Gregory W. Pease, Chief, Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Roy Birbal, Chief

SUBJECT: ESC-0258-22: Janitorial Services for The Duval County Courthouse Complex Recommendation to Renew Award and Increase Funding - JanCo DBA Velociti

ESC-0258-22 Janitorial Services for The Duval County Courthouse Complex is scheduled to expire on September 30, 2022.

The Public Buildings Division recommends approval to utilize the first of four 1-year renewal options, and to increase the funding of award ESC-0258-22 with JanCo DBA Velociti. The 1st renewal term is from October 1, 2022 through September 30, 2023, with three (3) one 1-year renewal options remaining.

Request for an overall, 8% increase for award ESC-0258-22.

The Public Buildings Division and JanCo DBA Velociti negotiated the agreed-upon pricing structure as described and shown below:

- 6.3% of the increase is based on the CPI-W in the Southern Group under the category of other goods and services.
- The remaining 1.7% price increase for FY23 (above the aforementioned 6.3%) with the new FY23 prices shown in the attached price lists effective October 1, 2022 is due to the State of Florida minimum wage increase of $1.00 per hour to $11.00 per hour effective September 30, 2022.

VELOCITI SERVICES ESC-0258-22 JANITORIAL SERVICES DUVAL COUNTY COURTHOUSE COMPLEX				
Location	Account Code	FY22 Per Month	FY23 Per Month	FY23 (12 Months)
DUVAL COUNTY COURTHOUSE	54101-155005-534420-000000-00000000-00000-0000000	$ 64,964.50	$ 70,161.66	$ 841,939.92
STATE ATTORNEY'S OFFICE	54101-155006-534420-000000-00000000-00000-0000000	$ 13,744.00	$ 14,843.52	$ 178,122.24
		TOTAL (Oct 01, 2022 - September 30, 2023		$ 1,020,062.16

Funding for this award to be encumbered by individual releases against a master blanket utilizing the accounts shown above dependent on funding, the appropriate accounts and fiscal year. A formal contract will be executed through the Office of General Counsel.

Your assistance in concurring with this recommendation would be appreciated. If you have any questions or concerns regarding this matter, please contact Sheila Kuhl at 904-255-4340.

Attachments: Vendor Letter to Renew and Increase Prices
Bureau of Labor Statistics CPI Release
Department of State Notice regarding Florida's Minimum Wage Increase
Location and Pricing Data Sheet
Prior Award

cc: John Ashe, Public Works Accounting Manager
Annette Leslie-Burney, Manager of Purchasing Services – Assistant Manager
Sheila Kuhl, Contract Administration Coordinator

728 Blanche Street, Suite 114
Jacksonville, FL 32204

August 31, 2022

Sheila Kuhl
City of Jacksonville
555 W 44th Street
Jacksonville, FL 32208

RE: ESC-0258-22
Duval County Courthouse Complex

JanCo FS2, LLC, d/b/a Velociti desires to enter into the first renewal option of Bid ESC-0258-22 (Janitorial Services for Duval County Courthouse Complex) from October 1, 2022 through September 30, 2023.

In connection with Section 1.3 of Bid ESC-0258-22 Term of Agreement, Velociti Services, accepts the approved 6.3% price increase effective October 1, 2022 through September 30, 2023 based on the published BLS-CPI-South Region update for February 2022.

Velociti Services accepts the approval of the additional increase of 1.7% in building prices due to the pending State of Florida minimum wage increase of $1.00 per hour to $11.00 per hour as of September 30, 2022. All other terms and conditions of the agreement will remain in place.

Sincerely,

Rene Bartlett

Rene Bartlett
Regional Director
Velociti Services

904/265-1926 Phone
904/265-1927 Fax

SUBJECT: JANITORIAL SERVICES FOR THE DUVAL COUNTY COURTHOUSE COMPLEX

BID #: ESC-0258-22 **OPEN DATE: 2021-08-25**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 8 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

On October 12, 2021 ISS Facility Services, Inc. notified the City that it has reached an agreement to sell its portfolio of janitorial services to Argenbright Holdings V, LLC ("Argenbright Holdings") or designate affiliate JanCo FS 2, LLC dba Velociti. The Janitorial Services of the Duval County Courthouse Complex is part of the portfolio that has been sold. The sale of the business was completed on November 30, 2021.

Recommend approval of a name change from ISS Facility Services, Inc (contract #9578-04) to Argenbright Holdings V, LLC ("Argenbright Holdings") or designate affiliate JanCo FS 2, LLC dba Velociti and provide signature authority for the attached Acknowledgement and Consent form to signify the City's consent for the change in ownership with no other change to the existing agreement.

To be executed by formal contract amendment through Office of General Counsel.

Attachments: Recommendation Memo, Vendor Letter, Acknowledgement and Consent Form, Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED:** _____

OLIVE WALLACE-COHEN

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 8/25/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 8/29/22

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: JANITORIAL SERVICES FOR THE DUVAL COUNTY COURTHOUSE COMPLEX

BID #: ESC-0258-22 **OPEN DATE: 2021-08-25**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 8 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject RFP closed on 8/25/21. Approval was granted to enter into contact negotiations with the top-ranked firm, ISS Facility Services, Inc., on 10/8/21.

Recommend approval of award to the top-ranked firm, ISS Facility Services, Inc., for Janitorial Services for the Duval County Courthouse Complex. Estimated initial award amount not-to-exceed $708,376.50 ($64,964.50 per month for the Duval County Courthouse and $13,744.00 per month for the State Attorney's Office). Period of service will be from January 1, 2022 through September 30, 2022 with four (4) one (1) year renewal options.

Funding for this award will be encumbered from the accounts listed below, executed by formal contract through the Office of General Counsel, and processed via Purchase Orders.

Duval County Courthouse: 54101.155005.534420.000000.00000000.00000.0000000
State Attorney's Office: 54101.155006.534420.000000.00000000.00000.0000000

ATTACHMENTS: Recommendation Memo, Section 1.3, Previous Award

ANALYST: BRYAN MATUS **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING ____ MEMBERS DISAPPROVING ____ DATE: _____

Sheila Kuhl

OTHER: _____

Susan R Eichen

Mildred Reed

ACTION OF AWARDING AUTHORITY DATE 12-13-21

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: JANITORIAL SERVICES FOR THE DUVAL COUNTY COURTHOUSE COMPLEX

BID #: ESC-0258-22

OPEN DATE: 2021-08-25

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 8 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to enter into contract negotiations with the highest ranking firm, ISS Facility Services, Inc , for Janitorial Services for the Duval County Courthouse Complex. Negotiations are being requested to determine if bid prices can be brought more in line with the budget. Upon completion of negotiation, a recommendation will be presented to the committee for review and approval.

ATTACHMENTS: Recommendation Memo, Evaluation Matrix, Section 2.6

ANALYST: _____ BRYAN MATUS

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING ____ MEMBERS DISAPPROVING ____ DATE _____

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 10-8-21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02