SUBJECT: EVENT CROWD MANAGEMENT AND SECURITY SERVICES

BID #: SC-0430-21 **OPEN DATE: 2021-09-08**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – PERIOD OF SERVICE WILL BE FROM THE DATE OF AWARD THROUGH SEPTEMBER 30, 2022, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 31 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of three (3) one (1) year renewal options with S.A.F.E. MANAGEMENT OF FLORIDA, LLC for EVENT CROWD MANAGEMENT AND SECURITY SERVICES. Period of service will be from October 1, 2022 through September 30, 2023. Supplier requested a 7% and 8.3% price escalation increases based on Consumer Price Index (CPI). The requested annual expenditure not to exceed $435,000.00. The revised total award expenditure not to exceed $842,500.00.

Funding Sources: 00113.133105.534050.000000.00000000.00000.0000000
10302.133101.549006.000000.00000000.00000.0000000
00113.133105.549040. Multiple Activities
To be executed by Purchase Order Releases POA-71357-21

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2022. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Attachments: Recommendation Memo, Supplier Letter, Previous Award

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Daryl T. Joseph, Director, Parks, Recreation and Community Services Department

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl T. Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7907
www.coj.net

ONE CITY. ONE JACKSONVILLE.

September 8, 2022

To: Greg Pease, Chief
Procurement Division

Thru: Daryl T. Joseph, Director
Parks, Recreation and Community Services Department

From: Chandler Fussell, Chief
Sports and Entertainment Division

Subject: FY23 SAFE Management 1st Renewal Request for SC-0430-21 Event Crowd Management and Security Services Request

The Department of Parks, Recreation and Community Services, Division of Sports and Entertainment respectfully requests the Procurement Division grant the 1st renewal option to S.A.F.E. Management for SC-0430-21 Event Crowd Management and Security Services. Period of Service will be from October 1, 2022 through September 30, 2022 with three (3) one (1) year renewal options remaining.

The supplier has requested a price increase on items 1, 2, 4, and 5 to reflect the current pricing increases in employee wages based on the Consumer Price Index.

Total annual expenditures are not expected to exceed $435,000 with and a total award amount of $842,500. Purchases are to be procured with Purchase Order Releases from Blanket Purchase Agreement 71357-21.

Funding Sources: 00113.133105.534050.000000.00000000.00000.0000000
10302.133101.549006.000000.00000000.00000.0000000
00113.133105.549040. Multiple Activities

JMK

CC: Jennifer Malice Kelly, Sports and Entertainment Accounting Manager
Rene'e Harriman, Parks Finance Manager

TIAA Bank Field
1 TIAA Bank Field Dr
Jacksonville, FL 32202

S.A.F.E. MANAGEMENT

Phone: (904)633-6182
www.safemanagement.net
safeeventfl@safemanagement.net

September 2, 2022

City of Jacksonville
Master Blanket **SC-0430-21, Contract # POA-71357-21**
Re: Extension of Agreement

Dear Mrs. Williams:

S.A.F.E. Management agrees to renew the services agreement for FY2022. As we've discussed, please see the applicable billable rates below for this period.

Position	Reason for increase	Proposed 2022 Rate
Supervisor	To match increase in employee wages	$32.50
Event Security	To match increase in employee wages	$30.50
Team Member	To match increase in employee wages	$30.50

Please let us know if you have any questions.

Sincerely,

Hunter McIntyre

Hunter McIntyre
S.A.F.E. Management of Florida, LLC

Economic News Release

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, by expenditure category

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, July 2022
[1982-84=100, unless otherwise noted]

Expenditure category	Relative importance Jun. 2022	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change		
		Jul. 2021	Jun. 2022	Jul. 2022	Jul. 2021-Jul. 2022	Jun. 2022-Jul. 2022	Apr. 2022-May 2022	May 2022-Jun. 2022	Jun. 2022-Jul. 2022
All items	100.000	273.003	296.311	296.276	8.5	0.0	1.0	1.3	0.0
Food	13.372	278.127	305.041	308.532	10.9	1.1	1.2	1.0	1.1
Food at home	8.295	259.022	288.884	292.972	13.1	1.4	1.4	1.0	1.3
Cereals and bakery products	1.064	289.533	326.378	332.968	15.0	2.0	1.5	2.1	1.8
Meats, poultry, fish, and eggs	1.887	286.994	316.110	318.141	10.9	0.6	1.1	-0.4	0.5
Dairy and related products	0.785	231.233	261.255	265.638	14.9	1.7	2.9	1.7	1.7
Fruits and vegetables	1.402	312.875	340.594	341.839	9.3	0.4	0.6	0.7	0.5
Nonalcoholic beverages and beverage materials	0.945	180.136	200.876	204.944	13.8	2.0	1.7	0.8	2.3
Other food at home	2.212	222.116	252.015	257.295	15.8	2.1	1.6	1.8	1.8
Food away from home(1)	5.077	308.023	329.033	331.342	7.6	0.7	0.7	0.9	0.7
Energy	9.200	244.800	340.917	325.407	32.9	-4.5	3.9	7.5	-4.6
Energy commodities	5.598	280.040	439.256	405.676	44.9	-7.6	4.5	10.4	-7.6
Fuel oil(1)	0.186	282.484	557.440	495.910	75.6	-11.0	16.9	-1.2	-11.0
Motor fuel	5.337	276.650	432.585	399.682	44.5	-7.6	4.1	11.0	-7.6
Gasoline (all types)	5.227	275.656	430.142	396.952	44.0	-7.7	4.1	11.2	-7.7
Energy services	3.602	221.196	262.048	262.731	18.8	0.3	3.0	3.5	0.1
Electricity	2.609	227.672	257.557	262.347	15.2	1.9	1.3	1.7	1.6
Utility (piped) gas service	0.993	198.207	269.278	258.666	30.5	-3.9	8.0	8.2	-3.6
All items less food and energy	77.428	279.146	294.680	295.646	5.9	0.3	0.6	0.7	0.3
Commodities less food and energy commodities	21.122	155.873	166.403	166.746	7.0	0.2	0.7	0.8	0.2
Apparel	2.419	119.078	126.619	125.188	5.1	-1.1	0.7	0.8	-0.1
New vehicles	3.999	157.203	172.546	173.618	10.4	0.6	1.0	0.7	0.6
Used cars and trucks	4.008	200.425	212.980	213.683	6.6	0.3	1.8	1.6	-0.4
Medical care commodities(1)	1.465	376.323	387.787	390.077	3.7	0.6	0.3	0.4	0.6
Alcoholic beverages	0.862	263.226	273.537	274.344	4.2	0.3	0.5	0.4	0.5
Tobacco and smoking products(1)	0.510	1,253.276	1,346.046	1,349.636	7.7	0.3	0.9	0.6	0.3
Services less energy services	56.306	355.375	373.664	375.060	5.5	0.4	0.6	0.7	0.4
Shelter	32.065	335.812	352.967	354.935	5.7	0.6	0.6	0.6	0.5
Rent of primary residence	7.195	348.469	367.927	370.448	6.3	0.7	0.6	0.8	0.7
Owners' equivalent rent of residences(2)	23.502	343.293	361.018	363.311	5.8	0.6	0.6	0.7	0.6
Medical care services	6.772	571.934	598.035	601.056	5.1	0.5	0.4	0.7	0.4
Physicians' services(1)	1.797	408.445	410.729	411.846	0.8	0.3	-0.1	0.1	0.3
Hospital services(3)	2.117	363.254	375.318	377.415	3.9	0.6	0.5	0.3	0.5
Transportation services	5.900	332.917	365.178	363.389	9.2	-0.5	1.3	2.1	-0.5

Footnotes
(1) Not seasonally adjusted.
(2) Indexes on a December 1982=100 base.
(3) Indexes on a December 1996=100 base.

Expenditure category	Relative importance Jun. 2022	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change		
		Jul. 2021	Jun. 2022	Jul. 2022	Jul. 2021-Jul. 2022	Jun. 2022-Jul. 2022	Apr. 2022-May 2022	May 2022-Jun. 2022	Jun. 2022-Jul. 2022
Motor vehicle maintenance and repair(1)	1.023	318.031	340.058	343.678	8.1	1.1	0.5	2.0	1.1
Motor vehicle insurance	2.384	567.463	603.932	609.585	7.4	0.9	0.5	1.9	1.3
Airline fares	0.745	243.613	344.101	311.205	27.7	-9.6	12.6	-1.8	-7.8

Footnotes

(1) Not seasonally adjusted.

(2) Indexes on a December 1982=100 base.

(3) Indexes on a December 1996=100 base.

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Last Modified Date: August 10, 2022

U.S. BUREAU OF LABOR STATISTICS Division of Consumer Prices and Price Indexes Suite 3130 2 Massachusetts Avenue NE
Washington, DC 20212-0001

Telephone:1-202-691-7000_ www.bls.gov/CPI Contact CPI

SUBJECT: EVENT CROWD MANAGEMENT AND SECURITY SERVICES

BID #: SC-0430-21

OPEN DATE: 2021-09-08

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – PERIOD OF SERVICE WILL BE FROM THE DATE OF AWARD THROUGH SEPTEMBER 30, 2022, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 31 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the sole responsive, responsible bidder S.A.F.E. MANAGEMENT OF FLORIDA, LLC in the amount of $407,500.00 for EVENT CROWD MANAGEMENT AND SECURITY SERVICES. Period of service will be from the date of award through September 30, 2022, with four (4) one (1) year renewal options.

Funding Sources: 00113.133105.534050.000000.00000000.00000.0000000
10302.133101.549006.000000.00000000.00000.0000000
To be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation, Terms and Conditions, Specifications

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Daryl T. Joseph, Director, Parks, Recreation and Community Services Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/16/2021

Teresa R. Eubanks _____ OTHER: _____

Michael Reid _____

Jon R. Ulz _____

ACTION OF AWARDING AUTHORITY DATE 9-17-21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Daryl T. Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7907
www.coj.net

September 8, 2021

MEMORANDUM

TO: Greg Pease, Chief
Procurement Division

FROM: Daryl T. Joseph, Director
Parks, Recreation and Community Services Department

RE: **SC-0430-21 Event Crowd Management and Security Services Bid Recommendation**

In response to the solicitation for bids on SC-0430-21 Event Crowd Management and Security Services, The Procurement Division received responses from one (1) bidder, S.A.F.E. Management and forwarded the results to Parks, Recreation and Community Services Department, Division of Sports and Entertainment, to review for a recommendation.

The Department of Parks, Recreation and Community Services, Division of Sports and Entertainment respectfully requests the Procurement Division grant an award to S.A.F.E. Management for SC-0430-21 Event Crowd Management and Security Services. Period of Service will be from the date of the award through September 30, 2022 with four (4) one (1) year renewal options.

Total expenditures are not expected to exceed $407,500 and are to be procured with Purchase Order Releases from the assigned Blanket Purchase Agreement.

Funding Source: 00113.133105.534050.000000.00000000.00000.0000000
10302.133101.549006.000000.00000000.00000.0000000

JMK

CC: Jennifer Malice Kelly, Sports and Entertainment Accounting Manager
Rene'e Harriman, Parks Finance Manager

BID TABULATION SHEET

TITLE: EVENT CROWD MANAGEMENT AND SECURITY SERVICES
BID NO.: SC-0430-21
OPEN DATE: September 8, 2021
ANALYST: RUBEN OLA
No. Invited: (31) No. Received (1) No Bids: (0)
Bid Recorder: M. PIERCE, Announcer: C. SPITLER

ITEM	DESCRIPTION	QUANTITY	S.A.F.E. MANAGEMENT OF FLORIDA, LLC PRICE EACH	EXT. PRICE	PRICE EACH	EXT. PRICE	PRICE EACH	EXT. PRICE	PRICE EACH	EXT. PRICE	PRICE EACH	EXT. PRICE
1	Security Guard	10,000 Hrs	$ 28.50	$ 285,000.00								
2	Security Supervisor	2,000 Hrs	$ 30.00	$ 60,000.00								
3	Security Event Manager	800 Hrs	$ 35.00	$ 28,000.00								
4	Guest Services Staff (including informational assistance, ticket taking and scanning)	1,000 Hrs	$ 28.50	$ 28,500.00								
5	Guest Services Staff Supervisor	200 Hrs	$ 30.00	$ 60,000.00								
6	Box Office Sales Staff Note: Will handle money	800 Hrs										
7	Box Office Sales Supervisor Note: Will handle money	200 Hrs										
8	Parking Attendant Note: Safety vests may be needed, may handle money	800 Hrs										
9	Parking Supervisor Note: Safety vests may be needed, may handle money	200 Hrs										
10	Overtime and Holiday Rate Indicate multiplier of hourly rate (such as x1.25 or x1.50 times the unit price) for overtime and holiday hours to be calculated for items 1 – 9. *Sundays; Monday-Saturday, 6:00 pm – 7:00 am *Holiday hours to reflect City Observed Holidays, not including Police Memorial Day	5,000 Hrs	1 5 X Unit Price									
	GRAND TOTAL:		$ 407,500.00									
	MINIMUM REQUIREMENTS:											
	TERMS:		0% Disc 30 days									
	DELIVERY (Business Days):											
	CONFLICT OF INTEREST:		✓									
	ADDENDUM (S) (1)		✓									
	NOTES:											

EVENT CROWD MANAGEMENT AND SECURITY SERVICES

TERMS AND CONDITIONS

1. SCOPE

The City of Jacksonville, Parks, Recreation and Community Services Department, Division of Sports and Entertainment is currently accepting bids to obtain source(s) of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for EVENT CROWD MANAGEMENT AND SECURITY SERVICES as listed in the bid.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. The basis of award for this bid shall be primary and secondary supplier, based on total extended pricing per the estimated quantities. The secondary supplier will only be issued a purchase order if the primary supplier is not able to meet the City requirements at the time of requesting services and/or at the time of the event. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement will be from date of award through September 30, 2022, with four (4) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. MINIMUM REQUIREMENTS

Bidders shall submit proof of and comply with the following requirements. Failure to submit proof of any of these requirements may be grounds for rejection.

A. Supplier shall provide proof of applicable local business license.
B. Supplier and its security staff must possess applicable State of Florida private security licenses as outlined by the Florida Department of Agriculture and Consumer Services at https://www.fdacs.gov/Business-Services/Private-Security-Licenses
C. Supplier must have an office within 45-miles of Jacksonville, Florida that is staffed full time.
D. Supplier must have a minimum of 150 ready to work and trained security guards within 60-miles of 32202 with the availability to work events. Supplier shall also have the ability to provide staff from surrounding markets within 200-miles of 32202.
E. Three letters of reference from events with more than 20,000 daily attendees.
F. Proof of experience working at least 10 or more major Music Festivals or other outdoor Events with over 25,000 attendees per day. At least four (4) major events must take place outdoors in an open-air environment (street festival).

5. NON-MANDATORY PRE-BID CONFERENCE

A Non-Manadatory Pre-bid Conference via Zoom will be held on August 25, 2021, at 3:00PM
VIRTUAL CONFERENCE VIA ZOOM
https://us02web.zoom.us/j/81468734397?pwd=Q2xGVHI1NHNLQXJ3Umh4OWY5SVY4Zz09
Meeting ID: 814 6873 4397
Passcode: 723945
One tap mobile +13017158592,,81468734397# US (Washington DC) 13126266799,,81468734397# +US (Chicago)

SPECIFICATIONS

EVENT CROWD MANAGEMENT AND SECURITY SERVICES

1. **SCOPE OF SERVICES**

EVENT CROWD MANAGEMENT AND SECURITY SERVICES will be utilized for all events presented by the Office of Special Events. Events include, but are not limited to: Florida-Georgia Football Weekend (activities outside SMG managed facilities), Sea & Sky Air Show, World of Nations Celebration, Jazz Festival, NYE and July 4th Fireworks, Veterans Day Parade and miscellaneous events.

2. **ADDITIONAL REQUIREMENTS**

A. The event security manager and event personnel-scheduling manager must be able to attend regularly scheduled event operations meetings in person. These meetings will be located in Duval County, Florida.
B. Supplier must supply professional uniforms for staff at all times when working onsite at events. Uniforms must have identifiable company markings on the front and back. Photos of uniforms shall be submitted as part of response.
C. Supplier must supply personal equipment used by staff for a successful security operation, such as two-way communication radios, metal detection wands, flashlights, etc.
D. Summary of your company, including why your company is best suited for this project (no more than 1 page, please)
E. Supplier must adhere to all laws at outlined in Chapter 493 of the Florida State Statues
F. Items indicated reflect the anticipated backline needs throughout the term of the agreement. Actual needs may vary and the City reserves the right to add additional items within the scope of event crowd management and security services to this agreement as deemed necessary anytime during the contract period. Pricing of items added to this agreement shall be agreed upon between the City and Supplier.

The City may schedule up to approximately 100 shifts per 24-hour period.

Staffing levels and specific posts will be determined by the City in consultation with Supplier. City shall have final decision on staffing numbers and positions. Supervisors and Managers shall not be assigned to fixed post positions.

At least thirty calendar days prior to an Event for which services are necessary, City shall provide a written order to Supplier that includes the number and description of personnel and the time periods for which personnel is needed. If City does not provide this information, Supplier shall make best efforts to provide the requested personnel.

The City reserves the right to cancel an order completely or in part if the services are not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Cancellations which are made within 48 hours of a shift start shall be at no charge to the City or its agencies. Any cancellations less than 48 hours of a shift start shall be at full charge to the City or its agencies as if that employee worked for four (4) hours.

Supplier may staff up to 10% more than requested in an effort to provide the full requested staffing.

Supplier requires time prior to an Event for the briefing and distribution of employees at the Job Site. The following minimum reporting time requirements shall be used:

i. Where the number of employees ordered is ten (10) or fewer, the reporting time shall be fifteen minutes prior to the facility's opening.

ii. Where the number of employees ordered is more than ten (10) but less than fifty-one (51), the reporting time shall be thirty (30) minutes prior to facility's opening.

iii. Where the number of employees ordered is fifty-one (51) but less than one hundred (100), the reporting time shall be forty-five (45) minutes prior to the facility's opening.

iv. Where the number of employees ordered is one hundred one (101) or more but less than two hundred (200), the reporting time shall be one (1) hour.

v. Where the number of employees ordered is two hundred one (201) or more, the reporting time shall be one and one-half (1-1/2) hours.