SOLE SOURCE AWARD **BID # SS-0322-17**

Subject: Childcare Voucher Match Program

Department: Jacksonville Children's Commission

Description of Purchase: Recommend approval of sole source award to Early Learning Coalition of Duval County to provide childcare vouchers in a 1:1 match with state funds. Period of service is from date of award through September 30, 2017 in the not to exceed amount of $625,000.00.

Funding Source: JCOD019EL-08201 – To be encumbered by purchase order

Sole Source Award To: Early Learning Coalition of Duval County

Price Justification: N/A

Total Award: $625,000.00 **Requisition**: N/A

Attachments: Recommendation Memo, Sole Source Form, Vendor Letter and Rate Schedule

Certification as to Sole Source: Colin Murphy, Operations Director, Jacksonville Children's Commission

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

For Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY **DATE:** _____

APPROVED_____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

Jacksonville Children's Commission

Helping Jacksonville Grow Great Kids

MEMORANDUM

DATE: 10/20/2016

TO: Gregory Pease, Chief
Procurement Division

FROM: Jon Heymann, Executive Director/CEO
Jacksonville Children's Commission

Colin Murphy, Senior Director of Operations
Jacksonville Children's Commission

Joyce Watson, Assistant Director, Management Services
Jacksonville Children's Commission

Subject: Sole Source – Early Learning Coalition of Duval County

Cc: Annette L. Burney, Purchasing Analyst, Procurement
Cynthia Nixon, Director, Finance
Chandra Brown, Contract Manager

SS-0322-17

The Jacksonville Children's Commission respectfully requests a sole source award to the Early Learning Coalition of Duval County for childcare voucher match program. Every voucher paid for out of this award is matched 1:1 with state dollars.

The following has been provided in the attached Sole Source Proprietary Request:

1) Description of goods and services
2) Justification
3) Availability from other sources
4) Appropriation from the Jacksonville City Council, 2016-504 Ordinance Code, Schedule A2 and Schedule AG.
5) Rate schedule

The Commission would like to request that this award be issued as a **Blanket Purchase Order.**

Please let us know if you have any further questions.

SOLE SOURCE/PROPRIETARY REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Jacksonville Children's Commission

PROPRIETARY ☐

SOLE SOURCE ☒

FUNDING SOURCE: JCOD0191EL - Sub Object: 08201

BRIEF DESCRIPTION OF GOODS/SERVICES:
The Early Learning Coalition of Duval help parents pay for childcare. Qualifying incomes must be 200% or less of the Federal poverty level by household size. Children can be eligible from birth to age eight.

AMOUNT OF PROJECT (attach quote): $625,000

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
80% of the funding match will provide childcare assistance for families living in Health Zone 1 zip codes (32202, 32205, 32206, 32208, 32209, 32210, 32211, 32218, 32244, 32254), and 20% of the match will be used for all qualified Duval County Residents.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED PROPRIETARY/SOLE SOURCE PROVIDER:
The Early Learning Coalition of Duval is the only provider to provide this service.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
The Early Learning Coalition of Duval is the only provider to provide this service.

Submitted by: Colin G. Murphy (Name) Sr. Dir. of Operations (Title)

Date: October 19, 2016

Requesting Agency's Director's Signature:

Procurement Division **September, 2008**

Early
Learning
Coalition of Duval

October 24, 2016

Jon Heymann
CEO Jacksonville Children's Commission
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Dear Mr. Heymann,

Florida Statute 1002.84 designates Early Learning Coalitions as the sole provider of School Readiness Financial Assistance Vouchers. The Early Learning Coalition of Duval administers and implements the School Readiness program in Duval County.

1002.84 Early learning coalitions; school readiness powers and duties.—Each early learning coalition shall:
(1) Administer and implement a local comprehensive program of school readiness program services in accordance with this part and the rules adopted by the office, which enhances the cognitive, social, and physical development of children to achieve the performance standards.

Early Learning Coalitions in Florida are required to raise a 6% local match on the category of children whose families are considered "working poor". These eligible families work or go to school but do not make more than 150% of poverty. The 6% local match is required to receive Duval's $29.638,000 in State and Federal funding. The 6% is to be specifically designated as a match for this category and these dollars must be earmarked for this purpose only.

General Appropriations;
The General Appropriations Act requires a match of six percent from local sources for working poor eligible participant's in School Readiness Program child care slots. The proviso language effective July 1, 2010 states:
Funds in Specific Appropriation require a match from local sources for working poor eligible participants of six percent on child care slots. In-kind match is allowable provided there is not a reduction in the number of slots or level of services from the provision of in-kind match. The Florida Office of Early Learning may adopt a policy to grant a waiver of the six percent match requirement to a rural county that demonstrates a significant hardship in meeting the match requirements. Progress towards meeting this requirement shall be monitored by the FL Office of Early Learning.

Please let me know if you have any additional questions. Thank you.

Susan Main

Susan Main
President & CEO

8301 Cypress Plaza Drive, Suite 201
Jacksonville, FL 32256
904-208-2040
www.ChooseQualityChildCare.org

Jacksonville Children's Commission

Budget - Fiscal Year 2016 - 2017

Schedule of Funding to Agencies for Children's Programs and Other Program (08201) Funding

	City of Jacksonville Funding	Grant Funding	Contract Amount
Agency Funding:			
Boselli Foundation Inc	81,600		81,600
Boys and Girls Club of Northeast Florida	1,261,272		1,261,272
Bridge of Northeast Florida	1,547,026		1,547,026
Carpenter's Shop Center, Inc.	71,400		71,400
Child Guidance Center	179,606		179,606
Communities In Schools of Jacksonville, Inc.	2,773,098		2,773,098
Community Connections Inc	483,654		483,654
Daniel	60,000		60,000
DLC Nurse and Learn	304,588		304,588
Edward Waters College	90,000		90,000
Girls Inc.	122,400		122,400
Hope Haven	250,916		250,916
MaliVai Washington Foundation, Inc.	102,600		102,600
New Heights of Northeast FL, Inc.	120,099		120,099
Northwest Behavioral Health	97,493		97,493
PACE Center for Girls	180,000		180,000
Police Athletic League of Jacksonville, Inc.	293,768		293,768
Sulzbacher Center for Homeless	44,360		44,360
Wayman Community Development Corporation	340,632		340,632
YMCA	195,966		195,966
Youth Crisis Center	90,500		90,500
Total Agency Funding	$ 8,690,978	$ -	$ 8,690,978
Funding for Statewide Coalitions & Matching Funds for Grants:			
Children's Services Council	32,015		32,015
Florida Afterschool Network	15,000		15,000
Criminal Justice Grant Match	60,000		60,000
JCC - SAMHSA Grant Match	146,000		146,000
21st CCLC Grant Match	157,718		157,718
Jacksonville Journey Early Learning Coalition (Subsidized Childcare Match)	625,000		625,000
Subtotal	$ 1,035,733	$ -	$ 1,035,733
Agency Funding by Procurement Award:			
Summer Camp Program Award - Procurement RFP - 4/1/17	2,600,000		2,600,000
Healthy Families Once of Prevention Award - Procurement RFP - 10/1/16	1,040,500	1,025,500	2,066,000
Full Service Schools Mental Health Award - Procurement RFP Renewal - 7/1/17	1,703,000		1,703,000
Mentoring Program Award - Procurement RFP - 10/1/16	627,288		627,288
Afterschool Programs - Procurement RFP Effective 7/1/2017	2,384,777		2,384,777
Subtotal	$ 8,355,565	$ 1,025,500	$ 9,381,065
Total Youth Development, Matching Grants & Other Initiatives	$ 18,082,276	$ 1,025,500	$ 19,107,776
Early Learning Program Funding:			
Agency Funding for Early Learning Program Awards:			
Early Learning Programs Award - Procurement RFP - 10/1/16	1,100,417		1,100,417
Early Learning Programs Award - Procurement RFP - 10/1/16	571,777		571,777
Jacksonville Journey Early Learning Coalition Developmental Screening Program	185,223		185,223
Total Agency Funding for Early Learning Programs	$ 1,857,417	$ -	$ 1,857,417
Total Funding for Non-Profit Agencies	$ 19,939,693	$ 1,025,500	$ 20,965,193

Jacksonville Journey Oversight Committee
Jacksonville Journey
FY 2016-2017 Budget

Journey Subfund 019 — $ 5,093,013 | $ 5,000 | $ 5,098,013 | $ 4,232,992

Program Description	FY16 Approved	FY16 Legislation	Revised FY16 Budget	FY17 Proposed
1,000 in 1,000 Program	0	127,000	127,000	254,000
Designated Contingency - Programs to be Determined	2,554,284	-2,546,284	8,000	0
Admin - Support Staff (1,040 pt hrs)	60,000	71,500	131,500	60,000
Assessment of Programs	150,000		150,000	75,000
Early Learning Coalition	0	253,750	253,750	507,500
Ex-Offender Employment Programs	352,633	50,000	402,633	618,201
Ex-Offender Training/Re-entry	265,568		265,568	0
JFRD Explorers Program	0	75,000	75,000	150,000
JSO Overtime	0	500,000	500,000	0
Juvenile Intervention Program	276,576		276,576	321,600
Juvenile Justice Evening Reporting Center	0		0	143,242
Juvenile Justice Drug Court	0		0	124,000
Expungement of Juvenile Records	0		0	5,000
Turning Point: Rethinking Violence	0		0	31,000
Juvenile Justice After Care	0		0	41,174
Library Enhanced Access Program (LEAP) (4 FTE's and 2,600 pt hrs)	0	266,210	266,210	266,210
Local Initiatives Support Corporation	399,023		399,023	399,023
Neighborhood Accountability Boards	55,000		55,000	55,000
Out of School Suspension	800,000		800,000	244,931
Rec N Roll	0	65,000	65,000	65,000
Summer Jobs Program (42,800 pt hrs)	179,929	227,792	407,721	467,100
Teen Programming	0	442,499	442,499	247,500
Workforce Development (16-24)	0	472,533	472,533	157,511

Jacksonville Childrens Commission Subfund 191 — $ 4,047,012 | $ 100,000 | $ 4,147,012 | $ 4,148,380

Program Description	FY16 Approved	FY16 Legislation	Revised FY16 Budget	FY17 Proposed
Early Literacy	1,382,000		1,382,000	1,382,000
Summer Camps - Journey	878,404	100,000	978,404	978,404
Team-Up Programs	1,786,608		1,786,608	1,787,976

General Fund - GSD Subfund 011 — $ 655,737 | $ - | $ 655,737 | $ 707,133

Program Description	FY16 Approved	FY16 Legislation	Revised FY16 Budget	FY17 Proposed
Ex-Offender RE-entry Portal (JREC)	655,737		655,737	707,133

FY16 Approved	FY17 Proposed
$ 9,795,762	$ 9,088,505

WEEKLY PAYMENT-RATE SCHEDULE (Effective 7/1/15)

CARE CODE	Description	Licensed or Exempt Providers	Gold Seal Differential	Large Family Child Care Homes	Gold Seal Differential	Family Child Care Homes	Informal Providers	Before or After School
(INF)	<12 MTH	$ 125.00	$ 150.00	$ 115.00	$ 138.00	$ 115.00	$ 44.00	
(TOD)	12<24 MTH	$ 115.00	$ 138.00	$ 110.00	$ 132.00	$ 110.00	$ 42.00	
(2YR)	24 <36 MTH	$ 103.75	$ 124.50	$ 103.75	$ 124.50	$ 103.75	$ 39.50	
(PR3)	36 <48 MTH	$ 95.00	$ 114.00	$ 95.00	$ 114.00	$ 95.00	$ 36.00	$ 45.00
(PR4)	48 <60 MTH	$ 85.00	$ 102.00	$ 85.00	$ 102.00	$ 85.00	$ 34.00	$ 45.00
(PR5)	60 <72 MTH	$ 85.00	$ 102.00	$ 85.00	$ 102.00	$ 85.00	$ 34.00	$ 45.00
(SCH)	In School	$ 120.00	$ 144.00	$ 110.00	$ 132.00	$ 110.00	$ 44.00	$ 70.00
(SPCR)	Special Needs	$ 62.00	$ 74.40	$ 62.00	$ 74.40	$ 62.00	$ 24.80	$ 45.00

CARE CODE	Description	Licensed or Exempt Providers	Gold Seal Differential	Large Family Child Care Homes	Gold Seal	Family Child Care Homes	Informal Providers	Before or After School
(INF)	<12 MTH	$ 70.00	$ 84.00	$ 70.00	$ 84.00	$ 70.00	$ 28.00	
(TOD)	12<24 MTH	$ 70.00	$ 84.00	$ 70.00	$ 84.00	$ 70.00	$ 28.00	
(2YR)	24 <36 MTH	$ 68.75	$ 82.50	$ 68.75	$ 82.50	$ 68.75	$ 27.50	
(PR3)	36 <48 MTH	$ 60.00	$ 72.00	$ 55.00	$ 66.00	$ 55.00	$ 22.00	$ 45.00
(PR4)	48 <60 MTH	$ 55.00	$ 66.00	$ 55.00	$ 66.00	$ 55.00	$ 22.00	$ 45.00
(PR5)	60 <72 MTH	$ 55.00	$ 66.00	$ 55.00	$ 66.00	$ 55.00	$ 22.00	$ 45.00
(SCH)	In School	$ 70.00	$ 84.00	$ 70.00	$ 84.00	$ 70.00	$ 28.00	$ 70.00
(SPCR)	Special Needs	$ 58.00	$ 69.60	$ 54.00	$ 64.80	$ 54.00	$ 21.60	$ 45.00