SUBJECT: Borrow Fill Dirt

BID #: SC-0451-15 **OPEN DATE: 05/20/2015**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Two (2) One (1) Year Renewal Options

AGENCY: Right of Way & Storm-Water Maintenance Division

BASIS OF AWARD: All or None to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED: 2** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second (2) and final renewal option with Marietta Sand Corporation for the purchase of Borrow Fill Dirt for the Right of Way & Storm-Water Maintenance Division. The period of service is June 5, 2017 through June 4, 2018. The total annual expenditure requested for this period not to exceed $50,000.00 with a total estimated expenditure not to exceed $250,000.00.

Funding for this award to be encumbered by account PWGM011-05215 as funds become available, to be executed by blanket order. This award will cross fiscal years.

Attachments: Recommendation Memo, Vendor Letter, Terms and Conditions, Specifications, Previous Awards

Analyst: _____
CHELSEY RENFROE

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Steven D. Long, Jr., P.E. Chief Right of Way & Storm-water Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

DEPARTMENT OF PUBLIC WORKS

Jacksonville
Where Florida Begins.

MEMORANDUM

April 18, 2017

TO: **Gregory W. Pease, Chief**
Procurement Division

THRU: **John P. Pappas, P.E., Director**
Department of Public Works

FROM: **Steven D. Long Jr., P.E., Chief**
Right of Way and Stormwater Maintenance Division

SUBJECT: **Request to renew award: Fill dirt deliveries**
Vendor – Marietta Sand Corporation

Please be advised that contract SC-0451-15 will reach the end of its first renewal period on 6/4/17. Marietta Sand has submitted a renewal letter (copy attached) requesting the use of the second and final renewal option of this contract. The estimated annual expenditure will be $50,000.00 with a new expenditure limit of $250,000.00. They are willing to honor both the price and terms of the contract until 6/4/18. A blanket order release will be issued from index code PWGM011, Sub-Object 05215 as funds become available during the contract period.

SDL/mj

CC: Chelsey Renfroe, Purchasing Analyst

214 N. Hogan St, 10th floor | Jacksonville, FL 32202 | Phone: 904.255.8786 | Fax: 904.255.8929

ab

Marietta Sand Corporation
Complete Site Development & Trucking

April 10, 2017

Michael Jones
City of Jacksonville
Department of Public Works
Street and Drainage Division
220 East Bay Street, Room 801
Jacksonville, FL 32202

RE: Contract # SC-0451-15
Fill Dirt Contract Renewal

Dear Sir:

This is to advise you that Marietta Sand Corporation would like to renew the current Contract # SC-0451-15 at the contracted price of $8.31 per cubic yard for the period June 2017 to June 2018.

We sincerely appreciate this opportunity, thank you!

Sincerely,

Dawn D. Motes
President

377 Agmac Avenue • Jacksonville, Florida 32254 • Telephone: (904) 781-7304 • Fax: (904) 786-6450

BID # SC-0451-15

TERMS & CONDITIONS

BORROW FILL DIRT

SCOPE

The Right of Way & Stormwater Maintenance Division of the City of Jacksonville is currently accepting bids to obtain sources of supply for the items as outlines in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) and to obtain pricing commitments for ***Borrow Fill Dirt*** as listed in the bid documents.

AWARD

The award will be ***ALL OR NONE*** to the lowest responsible, responsive bidder. Bidders must bid on all items to be considered for the award. ALL awards are subject to the availability of funds.

TERMS OF AGREEMENT

The term of this agreement is for one (1) year with two (2) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

PRE-BID CONFERENCE

N/A

COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and/or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida
And/or other government agencies for item(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s).

QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

ESCALATION/DE-ASCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

DELIVERY

Delivery locations include but are not limited to:

2639 West 1st Street 32254

4767 Moncrief Road 32209

2915 Parental Home Road 32216

609 St. Johns Bluff Road N. 32225

Delivery to other unspecified locations may be required for specific work projects within Duval County.

A packing list shall accompany all shipments, which shall indicate the following: Purchase order number, Item number and description, Date of shipment, Quantity ordered and shipped, Unit prices, and the unit of measure.

PICK UP & RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and Returns will be made within 48 hours of notification at no charge to the City or its agencies.

SUPPLIER ACCESSABILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlines in the specifications supersede this section.

REPORTING

The City may request, during the term of this bid, reports including but not limited to: usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include: Purchase order number Item number and description, Date of shipment, Quantity ordered and shipped, Unit prices, the unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices are to be submitted to City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

INSURANCE / INDEMNIFICATIONS

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the city of Jacksonville as an additional insured.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

BID # SC-0451-15

SPECIFICATIONS FOR BORROW FILL MATERIAL

1. Borrow fill material shall be furnished by a reputable firm engaged in the full time provision of this type of material.

2. Borrow fill material shall have maximum fines content below 15%, defined as material passing a #100 sieve.

3. The plasticity index shall range between 5 and 9.

4. The bearing capacity of the provided shall be able to meet or exceed a CBR rating of 35 when compacted to 95% maximum proctor density.

5. Testing of material is not required for all deliveries. An initial soil report shall be submitted immediately after contract award showing that the proposed material to be supplied meets these specifications.

6. Supplied material shall be free of large lumps, any foreign matter, rocks greater than three (3) inches, wood, and all extraneous material.

7. Material will be purchased by the truckload. Each order will be a minimum of ten (10) cubic yards. Measurement will be a loose measure using the interior dimensions of the dump body to validate the load size.

8. During the contract period, the City of Jacksonville agrees to purchase borrow fill material from the successful bidder to whom the contract award is made, at the price set forth in the bid proposal. Awarding the contract does not establish finding for the product or guarantee the purchase of any definitive quantities of fill material.

9. The minimum advance notice for delivery will be 48 hours. Each load shall have a delivery ticket stating the date, quantity, type of material, and location of delivery. The contractor shall retain the original and provide a copy of the ticket to the signer at the time of delivery.

10. The contractor shall submit a monthly invoice and furnish an itemized list of all delivery tickets being billed. Mail the invoice and supporting material to the Accounting division, City of Jacksonville, FL. Invoices shall also be e-mailed to Joshua Moody at the RWSM Division Office (mcclerk@coj.net) for processing.

11. The borrow fill dirt will come from legal pits that are licensed, tested and approved by the Department of Environmental Protection.

SUBJECT: Borrow Fill Dirt

BID #: SC-0451-15 **OPEN DATE: 05/20/2015**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Two (2) One (1) Year Renewal Options

AGENCY: Right of Way & Storm-Water Maintenance Division

BASIS OF AWARD: All or None to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED: 2** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to Marietta Sand Corporation, as the lowest responsive, responsible bidder for the purchase of Borrow Fill Dirt for the Right of Way & Storm-Water Maintenance Division for the unit cost $8.31 per Sq. Yard for an annual expenditure not to exceed $100,000.00. The initial period is one (1) year from date of award with two (2) one (1) year renewal options.

Funding for this award to be encumbered by account PWGM011-05215 for $14,000.00 for fiscal year 2015 to be executed by blanket order. This award will cross fiscal years and the remaining $86,000.00 will be encumbered upon approval of fiscal year 2016.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet

Analyst: KATHERINE NASWORTHY **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Steven D. Long, Jr., P.E. Chief Right of Way & Storm-water Maintenance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 06/04/15

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 6/5/15

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Cleveland Ferguson, III
Deputy Chief Administrative Officer
For Mayor Alvin Brown
Under Authority of:
Executive Order No. 2015-01

SUBJECT: Borrow Fill Dirt

BID #: SC-0451-15 **OPEN DATE:** 05/20/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Two (2) One (1) Year Renewal Options

AGENCY: Right of Way & Storm-Water Maintenance Division

BASIS OF AWARD: All or None to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 9 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first (1) of two (2) renewal options with Marietta Sand Corporation for the purchase of Borrow Fill Dirt for the Right of Way & Storm-Water Maintenance Division. The period of service is June 5, 2016 through June 4, 2017. The total annual expenditure requested for this period not to exceed $100,000.00 with a total estimated expenditure not to exceed $200,000.00.

Funding for this award to be encumbered by account PWGM461SW-05215 for $15,000.00 and PWGM011-05215 for $30,000.00 for fiscal year 2016 to be executed by blanket order. This award will cross fiscal years and the remaining $55,000.00 will be encumbered upon approval of fiscal year 2017.

Attachments: Recommendation Memo, Vendor Letter, Previous Award

Analyst: CHELSEY RENFROE **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Steven D. Long, Jr., P.E. Chief Right of Way & Storm-water Maintenance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 5/12/16

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 5/17/16

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

QWS3270X 4/20/2017 9:47 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 04/20/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 9:47 AM

FISCAL MO/YEAR : 07 2017 CURRENCY CODE :
INDEX CODE : PWGM011 R-O-W AND STORMWATER MAINTENANCE
SUBOBJECT : 05215 REPAIR AND MAINTENANCE SUPPLIES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	APR 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	273,431.93	273,431.93
EXPENDITURES	2,477.76	107,025.04	107,025.04
ENCUMBRANCES	-1,450.44	163,195.87	163,195.87
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-1,027.32	3,211.02	3,211.02

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND