ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Division of Insurance and Risk Management
117 West Duval Street
Suite 335
Jacksonville, FL 32202
(904) 630-7521
www.coj.net

MEMORANDUM

TO: Greg Pease, Chairperson, Professional Services Evaluation Committee

COPY: Alex Baker, PSEC Specialist

FROM: Twane Duckworth, Chief of Risk Management
Ann Willis, Property & Casualty Compliance Administrator

DATE: April 10, 2020

RE: Brown & Brown of Florida, Inc. – Casualty Insurance Broker Services
P-43-18 Request for Amendment Five

The current contract with Brown and Brown (No. 9269-08) for Casualty Insurance Broker Services allows for Brown & Brown to place casualty insurance coverages for a term of October 1, 2019 to September 30, 2020, with two (2) additional one-year renewal options remaining.

The current contract needs to be amended to adjust premiums for two of the City's casualty insurance policies. These premium adjustments will cause the current maximum indebtedness of $3,988,783.00 to increase by an additional $58,161.00 for a new total maximum indebtedness of $4,046,944.00.

It is respectfully requested that City Contract No. 9269-08, with Brown & Brown be amended for the placement, binding, and ratification of the purchase of the various casualty insurance coverages for the City of Jacksonville effective October 1, 2019 to September 30, 2020 as set forth in Exhibit E.

All other contract terms and conditions shall remain the same (nothing contained herein shall be amended, modified. or otherwise revised without prior PSEC and Mayor's approval).

Exhibits for your review:

Attachment A – Contract 9269-08 (Amendment #4)
Exhibit F – Invoices for Watercraft Amendment and Special Events Amendment

Thank you for your consideration.

AMENDMENT FOUR
TO
AGREEMENT
BETWEEN
THE CITY OF JACKSONVILLE
AND
BROWN & BROWN OF FLORIDA, INC.
FOR
CASUALTY INSURANCE BROKER SERVICES

THIS AMENDMENT NUMBER FOUR TO AGREEMENT (the "Amendment 4"), is made and entered into in duplicate as of this 15 day of November, 2019, but made effective as of October 1, 2019, by and between the CITY OF JACKSONVILLE, a municipal corporation in Duval County, Florida (hereinafter, "City") and BROWN & BROWN OF FLORIDA, INC., a Florida corporation with its principal offices at 10151 Deerwood Park Boulevard, Building 100, Suite 100, Jacksonville, Florida 32256 (hereinafter, "Service Broker").

W I T N E S S E T H:

WHEREAS, on November 29, 2018, the City and Service Broker made and entered into an agreement for casualty insurance broker services, City Contract No. 9269-08 (the "Agreement"); and

WHEREAS, said Agreement has been amended three times previously; and

WHEREAS, said Agreement should be amended by: (i) accepting, adopting and ratifying all actions of the parties under the Agreement from October 1, 2019 through the day and year first above written and exercising the first of four, one year renewal periods to extend the term of the Agreement to be from the Effective Date thereof to September 30, 2020, with three (3) renewal options remaining; (ii) incorporating the list of Various Casualty Insurance policies for 2019-2020 (FY20) and Various Casualty Renewal Proposals for 2019-2020 (FY20) attached hereto as Composite Exhibit "C" into the Agreement as Exhibit "C", which shall be included within the Description of Services and Deliverables for City fiscal year 2019/20, which exhibit also establishes the compensation schedule for fiscal year 2019/20; (ii) encumbering funds for fiscal year 2019/20 in the maximum amount of $2,135,370.00, for a new total maximum indebtedness of $3,988,783.00, with all other provisions, terms and conditions of said Agreement remaining unchanged; and

WHEREAS, said Agreement should be amended as provided herein, now therefore

IN CONSIDERATION of said Agreement and for the mutual covenants herein contained and for other good and valuable consideration, the parties agree that:

1. The above-stated recitals are true and correct and, by this reference, are incorporated herein and made a part hereof.

2. Section 3 of said Agreement is amended, in part, to read as follows:

"3. **Maximum Indebtedness**. For the period of October 1, 2019 through September 30, 2020, the maximum indebtedness, for all products and services under this Contract shall be a fixed monetary amount not-to-exceed and up to TWO MILLION ONE HUNDRED THIRTY-FIVE THOUSAND THREE HUNDRED SEVENTY AND 00/100 ($2,135,370.00), with a new, total maximum indebtedness under the Agreement of THREE MILLION NINE HUNDRED EIGHTY-EIGHT THOUSAND SEVEN HUNDRED EIGHTY-THREE AND 00/100 DOLLARS ($3,988,783.00)."

3. Paragraph 4 of the Agreement is amended, in part, by exercising the first of four, one year renewal periods to extend the term of the Agreement to be from the Effective Date to September 30, 2020, with three (3) additional, one year renewal options remaining and, as amended, shall read as follows:

"4. Term. The initial term of this Contract shall be the Effective Date and shall continue and remain in full force and effect as to all its terms, conditions, and provisions as set forth herein until September 30, 2020, unless sooner terminated by either party in accordance with the terms of the Contract Documents. This Contract may be renewed for up to three (3), one (1) year periods by (i) the City, in its sole discretion, upon written notice to CONTRACTOR at least sixty (60) days prior to end of the then-current term, or (ii) upon the mutual agreement of the parties."

4. Composite Exhibit "C" attached hereto is hereby incorporated into the Agreement by this reference.

SAVE AND EXCEPT as expressly amended herein, the terms and conditions of the Agreement remain in full force and effect.

[Remainder of page left blank intentionally; signatures on following page.]

IN WITNESS WHEREOF, the parties hereto have duly executed this instrument the day and year first above written.

ATTEST:

By _____
James McCain
Corporation Secretary

CITY OF JACKSONVILLE

By _____
Lenny Curry
Mayor

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

In accordance with the *Ordinance Code*, of the City of Jacksonville, I do hereby certify that there is an unexpended, unencumbered, and un-impounded balance in the appropriation sufficient to cover the foregoing agreement; and that provision has been made for the payment of monies provided therein to be paid.

_____
Director of Finance
City Contract Number: 9269-08
Amd #4

Form Approved:

_____
Office of General Counsel

ATTEST:

By _____
Signature

Lori Duvall, CIC
Type/Print Name

Commercial Team Leader
Title

BROWN & BROWN OF FLORIDA, INC., a Florida corporation

By: _____
Signature

Brenda Lewis-Lipscomb, CIC, AINS, CPIW
Type/Print Name

Vice President
Title

GC-#1319067-v1-Brown_and_Brown_casualty_insurance_Am_#4_9269-08.docx

Composite Exhibit C

List of Various Casualty Insurance Policies and Proposals

(See 123 pages following)

CITY OF JACKSONVILLE
10/1/2019 CASUALTY POLICY RENEWAL PREMIUMS

COVERAGE	POLICY DESCRIPTION All Coverages Per Expiring	10/1/19-20 QUOTED PREMIUM, FEES & TRIA
Excess Workers Comp	COJ, Excl. JHA & JPA ($1.5M SIR)	$ 1,084,731
Excess Workers Comp	JHA & JPA ($500K SIR)	$ 77,063
Excess WC subtotal		$ 1,161,794
Excess Liability	General, Law, Public Officials', Employment Practices, Automobile Liabilities and Buffer Workers Comp	$ 548,035
Total Excess Casualty		**$ 1,709,829**
General Liability	FPL - Pope Park Easements	$ 5,736
General Liability	Riverwalk	$ 68,030
Excess Liability	Riverwalk	$ 16,120
General Liability	Voting Precincts	$ 11,685
General Liability	CSX - Rails to Trails	$ 7,531
Special Events	Endt - 2 Events -FL/GA & VDP	$ 32,916
Air Meet Policy	Sea & Sky Airshow	$ 26,495
Automobile Liability	Out of State Auto	$ 70,760
Cyber Liability	Full Term	$ 77,035
Total Ancillary Casualty Policies		**$ 316,308**
	Watercraft Policy	$ 10,650
	Excess Watercraft Liability	$ 82,683
	Wharfinger Liability	$ 15,900
Total Marine Casualty Policies		**$ 109,233**
TOTAL ALL CASUALTY POLICIES		**$ 2,135,370**

Attachment A

Exhibit F

ENDORSEMENT NO. 24 Date of Issuance **01/31/2020**

THIS ENDORSEMENT, EFFECTIVE **12/18/2019** FORMS A PART OF POLICY NO. **H 0876563** OF THE **Continental Insurance Company** ISSUED TO **City of Jacksonville**

In consideration of the Pro Rata Additional Premium of $4,871.00 ($2,594.00 Hull $2,277.00 P&I) it is understood and agreed the coverage is provided as follows:

1) It is understood and agreed that the following vessels are hereby deleted:

2001 Boston Whaler Hull/Engine/Trailer - Total Insured Value $67,000

2) It is understood and agreed that the following vessels are hereby added:

2019 25 ft Dorado (PB4) HULL# DMR25046G819	Sherrifs Dept - MARINE UNIT	Hull	$80,000	$117,500
Mercury 350HP Verado Outboard Motor Ser# 2B577462		Motor	$30,000	
Owens & Sons Alum Trlr VIN 4HAS2527JS009873		Trailer	$7,500	
2019 29ft Safe Boat (PB1)	Sheriffs Dept- Marine Unit	Hull	$225,000	$290,000
HIN# EGO02254K818		Engines	$50,000	
Twin 300hp Yamaha Outboard Motors		Trailer	$15,000	
Ser# 6CEU1058340 / 6CFU1015090				
EZ LOADER TRAILER #1ZEZAF7MXKA005295				
2015 YAMAHA PWC	Sheriffs Dept- Marine Unit	Hull	$13,000	$14,500
HULL# YAMA2108F515		Trailer	$1,500	
TRAILER # 1ZJBB1415GC022479				
2016 YAMAHA PWC	Sheriffs Dept- Marine Unit	Hull	$13,000	$14,500
HULL# YAMA0885J516		Trailer	$1,500	
TRAILER# 1ZJBB1415GCO24314				
2020 25ft contender (PB6) JDJ5C592J920	Sherrifs Dept - MARINE UNIT	Hull	$100,000	$150,000
Twin 200hp Yamaha outboard Motors		Motors	$40,000	
F200XCA – 6DVX1013031 / LF200XCA - 6DWX1007222				
2020 Amera-trail boat trailer 4DJAB262XLA019705		Trailer	$10,000	

3) The following engines are hereby updated

twin 300hp Yamaha Outboard Motors (for 2010 29' SilverShips AM800 (PM2) HIN HIN# VSI80174E010
with prior engine value $27,000)
Ser# 6CEX1032124 / 6CF1010015
Insured Value $50,000

twin 300hp Yamaha Outboard Motors (for 2011 29' SilverShips AM800 (PM5) HIN# VSI8027D111
with prior engine value $27,000)
Ser# 6CEX1040502 / 6CFX1012133
Insured Value $50,000

ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED

AGENT OR BROKER NAME AND ADDRESS

Brown & Brown
10151 Deerwood Park Blvd.
Jacksonville, FL. 32256

INVOICE

Brown & Brown of Florida, Inc.
10151 Deerwood Park Blvd
Bldg 100, Ste 100
Jacksonville, FL 32256

Customer	City of Jacksonville, Florida
Acct #	223982
Date	02/10/2020
Customer Service	(904)565-1952
Page	1 of 1

Payment Information	
Invoice Summary	$ 4,871.00
Payment Amount	
Payment for:	Invoice#2377017
H 0876563	

City of Jacksonville, Florida
117 West Duval St Ste 335
Jacksonville, FL 32202

Thank You

Please detach and return with payment

Customer: City of Jacksonville, Florida

Invoice	Effective	Transaction	Description	Amount
2377017	12/18/2019	Policy change	Policy #H 0876563 10/01/2019-10/01/2020 CNA Financial Corporation / The Continental Insurance Company Boat - Add/delete vessels	4,871.00

Total
$ 4,871.00

Thank You

Please Remit Payment Upon Receipt

Brown & Brown of Florida, Inc. (904)565-1952
10151 Deerwood Park Blvd Bldg 100, Ste 100
Jacksonville, FL 32256

Date
02/10/2020

INVOICE

Brown & Brown of Florida, Inc.
10151 Deerwood Park Blvd
Bldg 100, Ste 100
Jacksonville, FL 32256

Customer	City of Jacksonville, Florida
Acct #	223982
Date	02/28/2020
Customer Service	(904)565-1952
Page	1 of 1

Payment Information	
Invoice Summary	$ 52,840.00
Payment Amount	
Payment for:	Invoice#2532893
KKO 00000 241101-00	

Thank You

City of Jacksonville, Florida
117 West Duval St Ste 335
Jacksonville, FL 32202

Please detach and return with payment

Customer: City of Jacksonville, Florida

Invoice	Effective	Transaction	Description	Amount
2532893	02/21/2020	Renew policy	Policy #KKO 00000 241101-00 02/21/2020-02/21/2021 National Casualty Company General Liability - Renew policy	52,840.00

Total
$ 52,840.00

Thank You

Please Remit Payment Upon Receipt

Brown & Brown of Florida, Inc. 10151 Deerwood Park Blvd Bldg 100, Ste 100 Jacksonville, FL 32256	(904)565-1952	**Date** 02/28/2020

INVOICE

Brown & Brown of Florida, Inc.
10151 Deerwood Park Blvd
Bldg 100, Ste 100
Jacksonville, FL 32256

Customer	City of Jacksonville, Florida
Acct #	223982
Date	02/28/2020
Customer Service	(904)565-1952
Page	1 of 1

Payment Information	
Invoice Summary	$ 450.00
Payment Amount	
Payment for:	Invoice#2532780
KKO 00000 241122-00	

Thank You

City of Jacksonville, Florida
117 West Duval St Ste 335
Jacksonville, FL 32202

Please detach and return with payment

Customer: City of Jacksonville, Florida

Invoice	Effective	Transaction	Description	Amount
			Policy #KKO 00000 241122-00 02/21/2020-02/21/2021	
			National Casualty Company	
2532780	02/21/2020	Renew policy	H&NO Auto - Renew policy	450.00

Total
$ 450.00

Thank You

Please Remit Payment Upon Receipt

Brown & Brown of Florida, Inc. 10151 Deerwood Park Blvd Bldg 100, Ste 100 Jacksonville, FL 32256	(904)565-1952	**Date** 02/28/2020