SUBJECT: GOLF CART 36-MONTH MUNICIPAL LEASE

BID #: XF-0346-20 **OPEN DATE: 2019-12-18**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE TIME PURCHASE - FEBRUARY 1, 2020 THROUGH JANUARY 31, 2023

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder Club Car, LLC in the amount of $201,739.47 for GOLF CART 36-MONTH MUNICIPAL LEASE. Period of service will be from February 1, 2020 through January 31, 2023.

Funding for this award to be encumbered by account PROD64RGC 04904, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
For GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief of Recreation and Community Programming Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7903
www.coj.net

ONE CITY. ONE JACKSONVILLE.

December 30, 2019

MEMORANDUM

TO: Greg Pease, Chief
Procurement Division

FROM: Keith Meyerl, Chief
Recreation & Community Programming Division

RE: XF-0346-20 – LEASE FOR GOLF CARTS FOR BENT CREEK GOLF CLUB - RECOMMENDATION FOR CLUB CAR, LLC

In response to the bid solicitations for the Lease of seventy-six (76) Golf Carts for Bent Creek Golf Club, located at 10446 Tournament Lane, Jacksonville, Florida 32222, the Procurement Division received three (3) bids on December 18, 2019 and forwarded the results to the Parks, Recreation and Community Services Department to review for a recommendation of award.

After reviewing the three (3) submitted bids as documented on their attached Bid Proposal Forms, Parks, Recreation and Community Services respectfully recommends approval to select Club Car, LLC, for the amount of $201,739.47. The funding source will be PROD64RGC 04904.

Your assistance in concurring with this recommendation for the respective recommendation would be appreciated. If you have questions or need additional information regarding this request, please contact Amy Honey at 255-7909.

Attachment: Bid Tabulation Sheet

KM/ah

BID TABULATION SHEET

TITLE: GOLF CART LEASE FOR BENT CREEK GOLF COURSE

BID NO.: XF-0346-20

OPEN DATE: December 18, 2019

ANALYST: RUBEN OLA

No. Invited: (12) **No. Received (3)** **No Bids: (0)**

Bid Recorder: J. Hernandez, **Announcer:** P. Mitchell

ITEM	DESCRIPTION	EST. QUANTITY	CLUB CAR, LLC PRICE EACH/MONTH	CLUB CAR, LLC EXT. PRICE	YAMAHA GOLF-CAR COMPANY PRICE EACH	YAMAHA GOLF-CAR COMPANY EXT. PRICE	E-Z-GO PRICE EACH	E-Z-GO EXT. PRICE	PRICE EACH	EXT. PRICE
1	2020 Tempo Electric Golf Carts – ClubCar Lease (36 MONTHS)	76	$73.49 EA/ MONTH= $5,585.51/MONTH X 36 MONTHS	$ 201,078.27	$79.91 EA/ MONTH= $6073.16/MONTH X 36 MONTHS	$ 218,633.76	$88.53 EA/ MONTH= $6728.28/MONTH X 36 MONTHS	$ 242,218.08		
2	Replacement Sand Bottles	76	$8.70 EACH	$ 661.20	$9.00 EACH	$ 684.00	$0	$0		
			GRAND TOTAL:	**$201,739.47**		**$219,317.76**		**$242,218.08**		
			MINIMUM REQUIREMENTS:							
			TERMS:	NET 0 DISCOUNT 30 DAYS						
			DELIVERY (Business Days):	30 DAYS		30 DAYS				
			CONFLICT OF INTEREST:	✓		✓		✓		
			ADDENDUM( ):	✓		✓		✓		
			NOTES:					**Item Description: 2020 E-Z-GO RXV Electrix Elite-Lithium Golf Cart**		

TERMS AND CONDITIONS

GOLF CART LEASE FOR BENT CREEK GOLF COURSE

1. SCOPE

The Parks, Recreation and Community Services Department of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for lease of seventy-six (76) 2020 ClubCar Tempo Electric Golf Carts as listed in the bid documents. The Bidder must be able to deliver the golf carts by December 31, 2019 or earlier.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder based on the 36-month lease total. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is a 36-month municipal lease.

The Operating Lease (aka "Fair Market Value Lease", "Walk Away Lease" or "True Lease") is a long term usage agreement. This lease often interpreted, for accounting purposes, as an Operating Lease, is also interpreted as a Closed – End Lease; that puts no obligation on the lessee to purchase the leased equipment at the end of the agreement. The lease is designed to provide the lessee with a predictable cost of using the equipment for a specified time. The cost of using the equipment is fixed, except for those costs associated with maintenance, fuel, repair and maintenance.

The lease is written with the intention of the lessee returning the equipment to the lessor at the end of the term. The lessee does not automatically have ownership of the equipment at the end of the term, nor do they necessarily intend to own the equipment. During the term of the lease, the City intends to make 36-monthly payments. If budget funds are not approved, the equipment can be returned to the lessee at the end of the fiscal year (September 30th). Please submit standard terms and conditions with response and attach the 36-monthly lease payment schedule to the Bid Proposal Form.

4. REQUIREMENTS

Bidders must comply with the following requirements:

a. Responses must include a 36-Month Payment Schedule

b. Confirm ability to deliver no later than 12/31/2019

c. The Contractor shall provide all business licenses required by local, state, and federal law as applicable.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).