SINGLE SOURCE AWARD **BID # SS-0363-20**

Subject: Voter Registration Software, Website Hosting, and EViD Software, Maintenance and Support

Department: Duval County Supervisor of Elections

Description of Purchase:
Recommend approval of single source award to VR Systems, Inc. for the continued use of their "Voter Focus" software along with their website hosting and their software, maintenance, and support of the electronic voter identification (EViD) devices for the Duval County Supervisor of Elections. Period of service will be retroactive from October 1, 2019 through September 30, 2020. Total estimated expenditure amount not to exceed $347,879.41.

Funding for this award will be encumbered from account SERE011/SEEL011-04662 and executed by purchase order(s).

Single Source Award To: VR Systems, Inc.

Price Justification: See attachment

Total Award: $347,879.41 **Requisition #:** N/A

Attachments: Agency Memo, Single Source Form, Vendor Letter & Invoice

Certification as to Single Source: Robert Phillips, Chief Elections Officer, Duval County Spvr. of Elections

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: David Klages

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Mike Hogan
Supervisor of Elections
105 E. Monroe St.
Jacksonville, FL 32202
PH (904)630-1414
FX (904)630-2920

November 18, 2019

Re: VR Systems renewal

Gregory Pease, Chief
Procurement Division
117 West Duval St, Suite 335

Dear Greg:

This letter is to request the award of a purchase order in the amount of $347,879.41 to VR Systems. VR Systems has been our voter registration system of record since 2003. VR provides voter registration software and support to 66 of 67 in the state of Florida. In addition to voter registration, VR also hosts our website and ae the proprietary holders of the software to our EViD, Electronic Voter Identification devices that are used to check in voters at Early Voting and in precincts on Election Day.

This purchase order is for maintenance software and firmware support as well as upgrades to existing services and equipment that we currently use.

Please do not hesitate to contact me if I can provide any further information or assistance.

Sincerely,

Robert Phillips
Chief Elections Officer
Duval County Supervisor of Elections

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Supervisor of Elections

FUNDING SOURCE: SERE011 / SEEL011 - 04662

BRIEF DESCRIPTION OF GOODS/SERVICES:

Voter Focus, License to use, Support and Maintenance renewal fee
EViD Station license and repair renewal
Web Focus and Elm System Annual hosting Fee

AMOUNT OF PROJECT (attach quote): $347 879.41

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

VR Systems provides all voter registration software, poll worker training modules and election night reporting services for Duval County

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

VR Systems has been the vendor for Duval County voter registration software since 2003, and has proprietary rights to software content

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

YES

Submitted by: Robert Phillips — Chief Elections Officer
(Name) (Title)

Date: 11/18/2018

Requesting Agency's Director's Signature:

Procurement Division

March, 2017

VR★

12/5/2019

Single Source Justification for VR Systems' software

VR Systems, Inc. is based in Tallahassee, FL. It currently has 49 employees including 10 software developers and an experienced Help Desk team. VR Systems has a combined staff experience of over 150 years in computer programming, computer systems and Florida elections. VR Systems, Inc. has an excellent reputation around Florida for its customer service to elections staff and provides support help lines 24/7 during major elections.

'Voter Focus' is a trademark of VR Systems and is both a software product and a software service. The Voter Focus product is designed and built by VR Systems, Inc. to meet the requirements of Florida Supervisors of Elections for voter registration and election management. The product is kept up to date with changes in federal and state legislation, is reviewed regularly by its users and enhancements are added. It is currently installed and running in 65 out of the 67 counties. The remaining 2 counties are contracted with VR Systems and will begin by Spring of 2020.

'EViD' (Electronic Voter Identification) is a registered trademark of VR Systems, Inc. The EViD product is designed and built by VR Systems, Inc. of Tallahassee, FL to meet the election management requirements of Florida Supervisors of Elections for voter check-in, voter eligibility verification, verification that the voter has not already voted and voting history recording. The EViD System is currently installed and running in 62 out of the 67 counties.

David Bennett, Financial Officer
VR Systems, Inc.

Date 12/5/19

VRSYSTEMS.COM ★ 3773 COMMONWEALTH BOULEVARD ★ TALLAHASSEE, FLORIDA 32303 ★ 850.668.2838 ★ (F) 850.668.3193

Invoice

Invoice Date	Invoice #
9/13/2019	5999

VR Systems, Incorporated

3773 Commonwealth Blvd
Tallahassee, FL 32303
(850)668-2838

P.O. Number

Ship To

Bill To
Attn: Mr. Robert Phillips Duval County Supervisor of Elections 105 East Monroe St Jacksonville FL 32202

Quantity	Description	Price Each	Amount
	Voter Focus* Voter Registration Software Support and License from October 1, 2019 to September 30, 2020.	78,894.00	78,894.00
	EViD Voter Focus* Interface Annual License Renewal to use from October 1, 2019 to September 30, 2020.	5,099.00	5,099.00
	Voter Focus* GEO Elections GIS Software Interface License Renewal for use from October 1, 2019 to September 30, 2020.	3,943.00	3,943.00

Thank you for your business! Have a wonderful weekend!

Total	
Payments/Credits	
Balance Due	

Phone #	Fax #	E-mail
850-668-2838	850-668-3193	jkrambeck@vrsystems.com

Due Date	10/20/2019

Invoice

Invoice Date	Invoice #
9/13/2019	5999

VR Systems, Incorporated

3773 Commonwealth Blvd
Tallahassee, FL 32303
(850)668-2838

P.O. Number

Ship To

Bill To
Attn: Mr. Robert Phillips Duval County Supervisor of Elections 105 East Monroe St Jacksonville FL 32202

Quantity	Description	Price Each	Amount
	Renewal of Software Interface between Voter Focus* and Pitney Bowes Absentee Ballot handling software October 1, 2019 to September 30, 2020.	5,522.00	5,522.00
	Web Focus & ELM System Renewal Fee October 1, 2019 to September 30, 2020.	77,132.00	77,132.00
776	EViD Station Annual License Fee from October 1, 2019 to September 30, 2020 - Lot 5.	117.00	90,792.00
776	EViD Hardware Repair Program for use from October 1, 2019 to September 30, 2020 - Lot 5.	75.00	58,200.00

Thank you for your business! Have a wonderful weekend!

Total	
Payments/Credits	
Balance Due	

Phone #	Fax #	E-mail
850-668-2838	850-668-3193	jkrambeck@vrsystems.com

Due Date	10/20/2019

Invoice

Invoice Date	Invoice #
9/13/2019	5999

VR Systems, Incorporated

3773 Commonwealth Blvd
Tallahassee, FL 32303
(850)668-2838

P.O. Number

Bill To

Attn: Mr. Robert Phillips
Duval County Supervisor of Elections
105 East Monroe St
Jacksonville FL 32202

Ship To

Quantity	Description	Price Each	Amount
60	EViD Station Annual License Fee from October 1, 2019 to September 30, 2020 - Lot 6.	117.00	7,020.00
60	EViD Hardware Repair Program for use from October 20, 2019 to September 30, 2020 - Lot 6. (PRORATED to line up dates.)	71.30	4,278.00
149	EViD Station Annual License Fee for use from October 8, 2019 to September 30, 2020 - Lot 7. (PRORATED to line up dates.)	114.09	16,999.41

Thank you for your business! Have a wonderful weekend!

Total	$347,879.41
Payments/Credits	$0.00
Balance Due	$347,879.41

Phone #	Fax #	E-mail
850-668-2838	850-668-3193	jkrambeck@vrsystems.com

FEIN NUMBER 59-3135736

Due Date	10/20/2019

QWS3270X 12/13/2019 4:11 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 12/13/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 4:11 PM

FISCAL MO/YEAR : 03 2020 CURRENCY CODE :
INDEX CODE : SERE011 REGISTRATION
SUBOBJECT : 04662 HARDWARE/SOFTWARE MAINTENANCE & LICENSES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	DEC 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	180,817.00	180,817.00
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	.00	3,684.00	3,684.00
PRE-ENCUMBRANCES	.00	153,057.99	153,057.99
REMAINING BALANCE	.00	24,075.01	24,075.01

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 12/13/2019 4:12 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 12/13/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 4:12 PM

FISCAL MO/YEAR : 03 2020 CURRENCY CODE :
INDEX CODE : SEEL011 ELECTIONS
SUBOBJECT : 04662 HARDWARE/SOFTWARE MAINTENANCE & LICENSES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	DEC 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	-.02	467,500.78	467,500.78
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	2,309.98	18,416.78	18,416.78
PRE-ENCUMBRANCES	.00	165,291.01	165,291.01
REMAINING BALANCE	-2,310.00	283,792.99	283,792.99

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND