SUBJECT: **WOOD AND YARD WASTE PROCESSING, REUSE AND DISPOSAL**

BID# SC-0379-17 OPEN DATE: **2017-01-25**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT

AGENCY: **SOLID WASTE**

BASIS OF AWARD: **ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED 4 NUMBER RECEIVED 1 OTHER 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend award dated 02/23/17 to Trail Ridge Landfill, Inc., per request from Office of General Counsel.

Recommend approval to restate the period of service from date of award to date of execution of contract through September 30, 2017, with three (3) one (1) year renewal options. Total award amount not-to-exceed $2,143,800.00.

This award to be funded by account: PWSW441COAD-04306 to be executed by formal contract thorugh Office of General Counsel

Attachments: Recommendation Memo, Email from OGC, Previous Award

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Will Williams, Chief, Solid Waste Division/ Jeff Foster, P.G., Environmental Program Mgr**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

DEPARTMENT OF PUBLIC WORKS

Jacksonville
Where Florida Begins.

June 30, 2017

TO:	**Greg Pease, Chief, Procurement Division**
THRU:	**John Pappas, P.E., Director, Department of Public Works**
FROM:	**Will Williams, Chief, Solid Waste Division** **Jeffrey S. Foster, P.G., Environmental Programs Manager, PWEN**
SUBJECT:	**Rescind Recommendation of Award and Re-Award** **Wood and Yard Waste Processing, Reuse and Disposal** **Bid Number: SC-0379-17** **Bid Date: January 25, 2017** **Award Amount: $2,143,800.00** **Internal Services Account Number: PWSW441COAD 04306**

Due to a request by the Office of General Counsel (OGC) to reword the award date upon execution of the contract and not the date stated in the award, the Solid Waste Division respectfully requests to rescind the award for SC-0379-17 dated February 23,, 2017.

The Solid Waste Division recommends that the low bidder Trail Ridge Landfill, Inc., 5110 US Highway 301 South, Baldwin, Florida 32234 be re-awarded the contract executed by OGC in the maximum amount of indebtedness to the City of $2,143,800.00 for Wood and Yard Waste Processing, Reuse and Disposal with a start date upon execution of the contract by OGC. Sufficient funding for this project is available in PWSW441COAD 04306.

Please advise when this item will be placed on the agenda so a representative can be present. If there are any questions please do not hesitate to contact me at this office.

CC: Dina Riddle, DPW
Nickii Brooks, SWD
Nick Zelaya, DPW

214 N. Hogan St. 10th floor | Jacksonville, FL 32202 | Phone: 904.255.8786 | Fax: 904.255.8929

ab

Foster, Jeffrey

From: McCain, James
Sent: Wednesday, May 10, 2017 2:41 PM
To: Foster, Jeffrey
Cc: Dwyer-Frazee, Ivy; Brookins, Nickii
Subject: RE: Trail Ridge Inc. Agreement

Jeff,

I thought we were going to get a new award and conform the contract to the award.

Jim

From: Foster, Jeffrey
Sent: Wednesday, May 10, 2017 2:38 PM
To: McCain, James
Cc: Dwyer-Frazee, Ivy; Brookins, Nickii
Subject: RE: Trail Ridge Inc. Agreement

Looks ok to me. I am assuming I can send it to vendor with standard signature instructions?

From: McCain, James
Sent: Wednesday, May 10, 2017 2:08 PM
To: Foster, Jeffrey
Cc: Dwyer-Frazee, Ivy; Brookins, Nickii
Subject: RE: Trail Ridge Inc. Agreement

Jeff,

If we use a June 1 start date, you will need to go back to procurement for an award designating that date.

This is why I always want an award to state that the contract is effective from the date of execution, not from the date of the award.

I am attaching what I have drafted so far according to the language in the award.

Jim

From: Foster, Jeffrey
Sent: Wednesday, May 10, 2017 1:30 PM
To: McCain, James
Cc: Dwyer-Frazee, Ivy; Brookins, Nickii
Subject: RE: Trail Ridge Inc. Agreement

It was around $800,000. I will need to get with Nickii Brookins to determine what we did last year for the remaining time frame. Can we assume a June 1 start date? If not what would you recommend?

Nickii can you look up what we did for June to September 3-0 of last year? Thanks.

From: McCain, James
Sent: Wednesday, May 10, 2017 1:18 PM
To: Foster, Jeffrey
Cc: Dwyer-Frazee, Ivy
Subject: RE: Trail Ridge Inc. Agreement

So for what period of time are the funds being encumbered? What will be the total maximum indebtedness for the initial term of the contract?

From: Foster, Jeffrey
Sent: Wednesday, May 10, 2017 12:53 PM
To: McCain, James
Cc: Dwyer-Frazee, Ivy
Subject: RE: Trail Ridge Inc. Agreement

No they have been dumping it in the landfill.

From: McCain, James
Sent: Wednesday, May 10, 2017 12:41 PM
To: Foster, Jeffrey
Cc: Dwyer-Frazee, Ivy
Subject: RE: Trail Ridge Inc. Agreement

Jeff,

The award for this contract was made February 23. Has Trail Ridge been performing since then even though no signed contract? Will the contract have a retroactive date?

Jim

From: Foster, Jeffrey
Sent: Wednesday, May 10, 2017 12:34 PM
To: McCain, James
Cc: Dwyer-Frazee, Ivy
Subject: RE: Trail Ridge Inc. Agreement

Just performance since they do all of the work themselves.

From: McCain, James
Sent: Wednesday, May 10, 2017 12:33 PM
To: Foster, Jeffrey
Cc: Dwyer-Frazee, Ivy
Subject: RE: Trail Ridge Inc. Agreement

Jeff,

It appears from information Ivy found that the City decided not to exercise its renewal option through a third amendment but to put out an RFP for a new contract.

I have some bid specifications (not very long). It indicates that a performance bond is required but says nothing about a payment bond. Are both bonds required or just the performance bond?

Jim

From: Foster, Jeffrey
Sent: Tuesday, May 09, 2017 3:17 PM
To: McCain, James
Cc: Dwyer-Frazee, Ivy
Subject: RE: Trail Ridge Inc. Agreement

Si this what you are looking for?

From: McCain, James
Sent: Monday, April 24, 2017 11:21 AM
To: Foster, Jeffrey
Cc: Dwyer-Frazee, Ivy
Subject: Trail Ridge Inc. Agreement

Jeff,

Please forward to me the most recent Trail Ridge Agreement that you have. I am not sure it is in the correct form.

Jim

SUBJECT: **WOOD AND YARD WASTE PROCESSING, REUSE AND DISPOSAL**

BID# SC-0379-17 OPEN DATE: **2017-01-25**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT

AGENCY: **SOLID WASTE**

BASIS OF AWARD: **ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED 4 NUMBER RECEIVED 1 OTHER 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to Trail Ridge Landfill, Inc. as the lowest responsive, responsible and only bidder in the amount of $2,143,800.00 for the Wood and Yard Waste Processing, Reuse and Disposal. Due to bid amount is for a complete FY, its recommend the contract only be encumbered for the remaining months March 1, 2017 to September 30, 2017 in the amount of 51,950 tons at $15.88 per ton for a total encumbered amount of $824,966.00.
Period of Service will be from date of award through September 30, 2017, with three (3) one (1) year renewal options.

This award to be funded by account: PWSW441COAD-04306- $824,966.00 to be executed by contract through Office of General Counsel.

Attachments: Recommendation Memo, Bid Tabsheet, Terms and Conditions, Scope of Work

BUYER: DANIEL PEARSON
for Marilyn Laidler

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Will Williams, Chief, Solid Waste Division/ Jeff Foster, P.G., Environmental Program Mgr**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 2/23/17

Teresa R Eilbert

OTHER:

ACTION OF AWARDING AUTHORITY DATE: 2/23/17

APPROVED DISAPPROVED

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

OTHER

SIGNATURE OF AUTHENTICATION

FORM GB-108, Revised 12/2007

DEPARTMENT OF PUBLIC WORKS

Jacksonville
Where Florida Begins.

February 9, 2017

TO:	Greg Pease, Chief, Procurement Division
THRU:	John Pappas, P.E., Director, Department of Public Works
FROM:	Will Williams, Chief, Solid Waste Division Jeffrey S. Foster, P.G., Environmental Programs Manager, PWEN
SUBJECT:	Recommendation of Award Wood and Yard Waste Processing, Reuse and Disposal Bid Number: SC-0379-17 Bid Date: January 25, 2017 Award Amount: $2,143,800.00 Internal Services Account Number: PWSW441COAD 04306

The Department of Public Works, Solid Waste Division has tabulated and reviewed the one (1) bid received on the referenced project for accuracy and compliance with the RFP documents. The lowest bid was received from Trail Ridge Landfill, Inc. In addition, Public Works has confirmed through www.myfloridalicense.com and the Florida Department of Environmental Protection the appropriate licenses and permits for this contractor. Since there was only one respondent, and the respondent was the previous vendor for this service, no bid analysis for change of disposal site adjustment was required. No errors were found in the bid submittal.

We therefore recommend that the low bidder Trail Ridge Landfill, Inc., 5110 US Highway 301 South, Baldwin, Florida 32234 be awarded the contract executed by OGC in the amount of $2,143,800.00 for Wood and Yard Waste Processing, Reuse and Disposal. However, since the bid amount is for a complete FY, we recommend the contract only be encumbered for the remaining months March 1, 2017 to September 30, 2017 in the amount of 51,950 tons at $15.88 per ton for a total encumbered amount of $824,966.00. Sufficient funding for this project is available in PWSW441COAD 04306.

Please advise when this item will be placed on the agenda so a representative can be present. If there are any questions please do not hesitate to contact me at this office.

CC: Dina Riddle, DPW
Nickil Brooks, SWD
Nick Zelaya, DPW

214 N. Hogan St, 10th floor | Jacksonville, FL 32202 | Phone: 904 255 8786 Fax: 904.255.8929

N2

BID TABULATION SHEET

PRE-BID CONFERENCE: JANUARY 6, 2017 @ 2:00 PM

TITLE: WOOD AND YARD WASTE PROCESSING REUSE AND DISPOSAL

BID NO.: SC-0379-17

OPEN DATE: JANUARY 25, 2017 @ 2:00 P.M.

BUYER: MARILYN LAIDLER, ANALYST

No. Invited: (4) No. Received (1) No Bids: (1)

ITEM	DESCRIPTION	EST. QTY UNIT	TRAIL RIDGE LANDFILL, INC. UNIT PRICE	TRAIL RIDGE LANDFILL, INC. EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
1	RECEIVE, PROCESS, RECYCLE AND/OR DISPOSE OF YARD TRASH (tons)	135000	$ 15.88	$ 2,143,800.00						
	GRAND TOTAL:		$ 2,143,800.00							
	TERMS:		NET 30							
	DELIVERY		NOT STATED							
	SUBS:		YES							
	BID SECURITY /BID BOND:		YES							
	CONFLICT OF INTEREST:		YES							
	ADDENDUM S(1)		YES							

SPECIFICATIONS
WOOD AND YARD WASTE PROCESSING, REUSE AND DISPOSAL
BID #SC-0379-17

INTENT - It is the intent of this solicitation to secure the services of a Contractor to accept, process, recycle and/or dispose of yard trash collected by the City and its contractors. Additionally, the Contractor will accept similar waste from the general public for the City of Jacksonville and Duval County residents at a rate set by the Contractor and approved by the City.

BACKGROUND - The City of Jacksonville, Atlantic Beach, Neptune Beach, Jacksonville Beach and the Town of Baldwin currently generate approximately 100,000 tons annually of residentially generated yard trash with a maximum of 135,000 tons for storm events. The City of Jacksonville is currently responsible for reuse and/or disposal of this material for the residents of the City of Jacksonville, Jacksonville Beach and Baldwin and is soliciting bids for a contractor to accept the material from the City and process, recycle, and/or dispose of the material. The City reserves the right to remove any tonnage from the Jacksonville Beach and Baldwin communities based on any future negotiations and/or amendments involving the inter-local agreements for each community, as applicable. Additionally, the Contractor must allow the communities of Neptune Beach and Atlantic Beach the same unit price per ton for this service if the communities desire to enter into a separate agreement with the Contractor.

SCOPE OF WORK - The scope of work for this solicitation includes furnishing a site; all labor, equipment, supervision necessary to receive, weigh, process, recycle, reuse, and/or dispose of yard trash delivered by the City of Jacksonville and its residential waste haulers.

DEFINITION OF MATERIAL TO BE PROCESSED - For the purposes of this solicitation yard waste is defined as follows: Yard Trash means vegetative matter resulting from landscaping maintenance, land cleaning or land clearing operations and includes materials such as tree and shrub trimmings, grass clippings, palm fronds, trees and tree stumps.

The material delivered to the facility will contain plastic bags and small quantities of other non-yard trash items. The contractor shall be responsible for the removal, processing and disposal of these items. Loads delivered to the facility will not exceed five percent (5%) non-organic contamination by weight, excluding dirt and sand. The contractor shall have the right to reject any load which exceeds this contamination limit.

LOCATION OF FACILITY -The Contractor's facility for receipt of the yard trash delivered by the City shall be located in Duval County. The Contractor may elect to use Trail Ridge Landfill for storage, disposal or grinding providing the Contractor enters into an agreement with Trail Ridge Landfill, Inc. (a.k.a. Waste Management) for the use of the facility. Additionally, the existing scales and scale house personnel and equipment operated by the City are not available for use if the Contractor elects to use Trail Ridge Landfill unless the Contractor enters into a

BID#SC-0379-17

TERMS AND CONDITIONS

WOOD AND YARD WASTE PROCESSING, REUSE AND DISPOSAL

1. SCOPE

The Solid Waste Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these service(s) and to obtain pricing commitments for Wood and Yard Waste Processing and/or Disposal as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award.

Each responsive bidder's quotes for the services under this contract will have an additional cost evaluation pursuant to the existing residential yard waste hauler's contract Section 7.2.3 - Change in Disposal Site Adjustment (Exhibit 1). Adjustments will be made to each of the bidder's quotes as applicable pursuant to the provisions of Section 7.2.3 using the bidder's proposed facility location as measured from each of the hauler's Centroid Area stipulated in their respective contracts.

Based on the location of the facility and the Adjustments as stipulated above, multiple bidders may be selected. ALL awards are subject to the availability of funds.

MINIMUM QUALIFICATIONS - In order to qualify to submit a BID the Company or parent Company submitting the Bid must be able to process a minimum of 50,000 tons of wood and yard waste annually. As part of the BID, the Bidder must submit a list of completed contracts with the volume of material processed, the name of the contact person, address and phone number of the client.

3. TERM OF AGREEMENT

The term of this agreement is for one (1) year from date of award with three (3) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents. The Contractor will start accepting yard trash starting the second Monday following the execution of contract documents.

QWS3270X 7/14/2017 10:17 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 07/14/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 10:17 AM

FISCAL MO/YEAR : 10 2017 CURRENCY CODE :
INDEX CODE : PWSW441COAD COLLECTION - ADMINISTRATION
SUBOBJECT : 04306 LANDFILL CHARGES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JULY 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	8,486,634.00	8,486,634.00
EXPENDITURES	.00	6,131,216.57	6,131,216.57
ENCUMBRANCES	.00	.00	.00
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	2,355,417.43	2,355,417.43

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED