SUBJECT: RYAN WHITE CARE ACT Part A/ MINORITY AIDS INITIATIVE

BID # ESC-0361-18 OPEN DATE: **01/17/18**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: FROM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, WITH TWO (2), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST POINTS BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 16 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to ratify the period of service from March 1, 2019 to date of award.
Recommend approval to utilize the first of two (2) one (1) year renewal options with the contractors listed below for Ryan White Care Act Part A/Minority Aids Initiative. Period of Service will be from date of award through February 29, 2020, for a total distribution of funds in the amount of $5,338,461.00 and $619,717.00 for administrative cost, with a total amount of $5,958,178.00 for FY19 grant funds. Total contract expenditure not to exceed $11,405,558.00.

AIDS Healthcare Foundation
Total $332,956.00

FL Department of Health DBA Duval County Health Department
Total $801,028.00

Jacksonville Area Legal Aid, Inc.
Total $193,696.00

Northeast Florida AIDS Network
Total $1,146,812.00

University of Florida Board of Trustees DBA UF CARES
Total $952,749.00

Community AIDS Network DBA CAN Community Health
Total $532,598.00

Gateway Community Services
Total $170,172.00

Lutheran Social Services of Northeast Florida, Inc.
Total $1,055,143.00

River Region Human Services, Inc.
Total $153,307.00

To be executed by formal contract through the Office of General Counsel.
Attachments: Recommendation Memo, HRSA Approval, Scope of Services, Previous Awards

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JOHNETTA MOORE, CHIEF, SOCIAL SERVICES DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

03/01/19 14:46:39
Procurement Division

DATE: February 26, 2019

TO: Greg Pease, Chief
Procurement Division

FROM: Johnnetta Moore, Chief
Social Services Division

RE: Ryan White CARE Act Part A/MAI FY 2019-2020 Bid No. ESC-0361-18

On February 15, 2019 the Social Services Division received a Notice of Award providing $5,958,178 in Ryan White Part A grant funding to the City of Jacksonville for 12-month grant period March 1, 2019 to February 28, 2020. Based on allocation percentages approved by the Metropolitan Jacksonville Area HIV Health Services Planning Council, the Social Services Division is requesting that you approve the distribution funds in the amount of $5,338,461.

Agency and Service Category	12-Month Total Award
1. AIDS Healthcare Foundation	
Outpatient Medical Care	$ 332,956
Total Award	$ 332,956
2. Community AIDS Network	
Oral Health	$ 230,903
Non-Medical Case Management	$ 157,378
Pharmaceutical Assistance	$ 98,198
Outreach	$ 46,119
Total Award	$ 532,598
3. Florida Department of Health - Duval County	
AIDS *Pharmaceutical Assistance*	$ 156,028
Emergency Financial Assistance	$ 14,527
Oral Health	$ 630,473
Total Award	$ 801,028
4. Gateway Community Services	
Substance Abuse – Residential	$ 170,172
Total Award	$ 170,172
5. Jacksonville Area Legal Aid	
Legal Services	$ 193,696
Total Award	$ 193,696

Agency and Service Category	12-Month Total Award
6. Lutheran Social Services	
Medical Case Management	$ 723,109
Mental Health	$ 145,272
Medical Nutrition Therapy	$ 19,005
Health Education/Risk Reduction	$ 17,433
Outreach	$ 89,794
Transitional Housing	$ 48,424
Psychosocial Services	$ 12,106
Total Award	$ 1,055,143
7. Northeast Florida AIDS Network	
Medical Case Management	$ 478,055
Health Insurance Premium Assistance	$ 617,406
Outreach	$ 34,887
Transportation	$ 16,464
Total Award	$ 1,146,812
8. River Region Human Services	
Substance Abuse – Residential	$ 153,307
Total Award	$ 153,307
9. University of Florida CARES	
Outpatient Medical Care	$ 427,615
Medical Case Management	$ 447,291
Medical Nutrition Therapy	$ 77,843
Total Award	$ 952,749

The total amount of funding to be awarded for Bid No. ESC-0361-18 is $5,958,178, which includes Administrative Costs of $619,717

Thank you for your assistance in this process. If you need any additional information, please call me at 630-4720 or Sandy Arts at 630-3957.

Cc: Ruben Ola, Purchasing Analyst

1. DATE ISSUED: 02/12/2019	2. PROGRAM CFDA: 93.914	
3. SUPERSEDES AWARD NOTICE dated: except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.		
4a. AWARD NO.: 2 H89HA00039-25-00	4b. GRANT NO.: H89HA00039	5. FORMER GRANT NO.: BRH890039
6. PROJECT PERIOD: FROM: 02/27/1995 THROUGH: 02/29/2020		
7. BUDGET PERIOD: FROM: 03/01/2019 THROUGH: 02/29/2020		

U.S. Department of Health and Human Services
HRSA
Health Resources and Services Administration

NOTICE OF AWARD
AUTHORIZATION (Legislation/Regulation)
Public Health Service Act, Title XXVI, Section 2603b
Public Health Service Act Section 2603(b), 42 U.S.C 300ff-13(b)
FY 2007 Title XXVI of the PHS Act, 42 U.S.C. section 300-ff-11 et seq (as amended), Part A
Ryan White HIV/AIDS Treatment Extension Act of 2009 (Public Law 111-87)
Public Health Service Act, Sections 2601-2610
Public Health Service Act, Sections 2601-2610 (42 USC 300ff-11 – 300ff-20), as amended by the Ryan White HIV/AIDS Treatment Extension Act of 2009 (Public Law 111-87)
Public Health Service Act, Sections 2601-2610, and 2693(b)(2)(A) (42 USC 300ff-11 – 300ff-20, and 300ff-121(b)(2)(A)), as amended by the Ryan White HIV/AIDS Treatment Extension Act of 2009 (Public Law 111-87)

8. TITLE OF PROJECT (OR PROGRAM): HIV EMERGENCY RELIEF PROJECT GRANTS

9. GRANTEE NAME AND ADDRESS:
CITY OF JACKSONVILLE
1809 Art Museum Dr
Jacksonville, FL 32207-2507
DUNS NUMBER:
004076998

10. DIRECTOR: (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR)
Sandy Arts
CITY OF JACKSONVILLE
1809 Art Museum Dr
Jacksonville, FL 32207-2507

11.APPROVED BUDGET:(Excludes Direct Assistance)
[X] Grant Funds Only
[ ] Total project costs including grant funds and all other financial participation

a . Salaries and Wages :	$0.00
b . Fringe Benefits :	$0.00
c . Total Personnel Costs :	$0.00
d . Consultant Costs :	$0.00
e . Equipment :	$0.00
f . Supplies :	$0.00
g . Travel :	$0.00
h . Construction/Alteration and Renovation :	$0.00
i . Other :	$0.00
j . Consortium/Contractual Costs :	$0.00
k . Trainee Related Expenses :	$0.00
l . Trainee Stipends :	$0.00
m Trainee Tuition and Fees :	$0.00
n . Trainee Travel :	$0.00
o . TOTAL DIRECT COSTS :	$5,958,178.00
p . INDIRECT COSTS (Rate: % of S&W/TADC) :	$0.00
q . TOTAL APPROVED BUDGET :	$5,958,178.00
i. Less Non-Federal Share:	$0.00
ii. Federal Share:	$5,958,178.00

12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:

a. Authorized Financial Assistance This Period	**$5,958,178.00**
b. Less Unobligated Balance from Prior Budget Periods	
i. Additional Authority	$0.00
ii. Offset	$0.00
c. Unawarded Balance of Current Year's Funds	$0.00
d. Less Cumulative Prior Awards(s) This Budget Period	$0.00
e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	**$5,958,178.00**

13. RECOMMENDED FUTURE SUPPORT: (Subject to the availability of funds and satisfactory progress of project)

YEAR	TOTAL COSTS
Not applicable	

14. APPROVED DIRECT ASSISTANCE BUDGET:(In lieu of cash)

a. Amount of Direct Assistance	$0.00
b. Less Unawarded Balance of Current Year's Funds	$0.00
c. Less Cumulative Prior Awards(s) This Budget Period	$0.00
d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION	**$0.00**

15. PROGRAM INCOME SUBJECT TO 45 CFR 75.307 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:
A=Addition B=Deduction C=Cost Sharing or Matching D=Other **[A]**
Estimated Program Income: $0.00

16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:
a. The grant program legislation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. 45 CFR Part 75 as applicable. In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

REMARKS: (Other Terms and Conditions Attached **[X]Yes [ ]No**)
This award includes the following sources of funding:

FY19 FRML - $3,609,756

FY19 SUPPL - $1,637,927

A printer version document only. The document may contain some accessibility challenges for the screen reader users. To access same information, a fully 508 compliant accessible HTML version is available on the HRSA Electronic Handbooks. If [illegible] information, please contact HRSA contact center at 877-464-4772, 8 am to 8 pm ET, weekdays.

FY19 MAI - $499,249

FY17 SUPPL - $211,246

Total Funding - $5,958,178

Electronically signed by Brad Barney , Grants Management Officer on : 02/12/2019

17. OBJ. CLASS: 41.15	**18. CRS-EIN:** 1596000344B4	**19. FUTURE RECOMMENDED FUNDING:** $0.00

FY-CAN	CFDA	DOCUMENT NO.	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
19 - 3772207	93.914	19H89HA00039	$3,609,756.00	$0.00	FRML	HIV1-19
19 - 3772208	93.914	19H89HA00039	$1,637,927.00	$0.00	SUPPL	HIV1-19
17 - 3778240	93.914	19H89HA00039	$211,246.00	$0.00	SUPPL	HIV1-19
19 - 3772206	93.914	19H89HA00039	$499,249.00	$0.00	MAI	HIV1-19

REQUEST FOR PROPOSAL
RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE
ESC-0361-18
For
City of Jacksonville, Florida

1. SECTION 1 – SPECIFIC INFORMATION REGARDING THIS RFP

1.1 Introduction

The City of Jacksonville ("**Buyer or City**") intends to hire one or more firms ("**Contractor, Consultant, Bidder or Recipient**") to provide the services described in Section 1.2 of this Request for Proposal ("**RFP**"). Persons interested in submitting a response to this RFP (a "**Response**") should carefully review this RFP for instructions on how to respond and for the applicable contractual terms. This RFP is divided into the following sections:

Section 1	Specific Information Regarding this RFP
Section 2	General Instructions
Section 3	General Terms and Conditions of Agreement
Section 4	Description of Services and Deliverables
Section 5	Instructions for Filing the Application
Section 6	Service Categories – Ampulatory/Outpatient Medical Care, Local Pharmectical Assistance and Oral Health
Section 7	Service Category – Case Management
Section 8	Service Categories – Other Health and Support Services
Table 1	Quality Management Plan – Template and Sample
Table 2	Budget and Budget Narrative Justification Preparation and Sample
Table 3	Summary of Funding Sources
Table 4	Application Checklist
Attachment A	Response Format
Attachment B	Evaluation Criteria
Attachment C	Equal Business Opportunity Program
Attachment C-1	Schedule of Subcontractor/Subconsultant Participation
Attachment D	Services Contract
Attachment E	Disqualified Vendor List
Attachment F	Indemnification Requirements
Attachment G	Insurance Requirements
Form 1	Conflict of Interest Certificate
Form 2	Business/Corporate References
Form 3	Assurances
Form 4	Certifications
Form 5	No Bid Form
Exhibit A	Estimated Funding Allocations 18-19
Exhibit B	Monthly Surveillance Report Area 4 – March 2017
Exhibit C-1	HRSA Policy Notice 07-02 Diagnostics and Testing
Exhibit C-2	HRSA Policy Notice 12-01 Outreach Funds
Exhibit C-3	HRSA Policy Notice 13-02 Client Eligibility

Exhibit C-4	HRSA Policy Notice 15-01 Treatment of Costs
Exhibit C-5	HRSA Policy Notice 15-02 Clinical Quality Management
Exhibit C-6	HRSA Policy Notice 16-02 Eligible Individuals and Allowable Uses of Funds
Exhibit D-1	Medical Visit Requirement for Ryan White Services
Exhibit D-2	Jacksonville Area Ryan White CARE Network Eligibility Criteria
Exhibit E	Proposal Elements Ratings Sheet
Exhibit F	Formula for Distributing Funds
Exhibit G	Grantee Grievance Instructions – Policy and Procedures

In the event of conflicting provisions, the following sections of this RFP will have priority in the order listed: Section 1, Section 4, Section 2, Section 3, the Attachments, and the Forms.

1.2 Scope of Services

This announcement solicits applications for City of Jacksonville Ryan White Part A HIV Emergency Relief Grant funds to provide services to people living with HIV/AIDS (PLWHA) in the Jacksonville Transitional Grant Area (TGA) which is made up of Clay, Duval, Nassau and St. Johns Counties. Expectations are that eligible providers will apply for funds who can demonstrate capacity to support and further develop and/or expand systems of comprehensive and integrated care to meet the urgent needs of PLWHA within the jurisdiction to achieve the HIV Continuum of Care (HCC) milestones that either equals or exceeds the area's 2016 HCC results.

1.3 Term of Agreement

The term of agreement will commence on March 1, 2018 and will continue through February 28, 2019. Buyer will have the option to renew such agreement for up to two (2) additional one (1) year renewals upon satisfactory performance by Contractor. The Contract is subject to early termination as set forth elsewhere in this RFP.

1.4 Minimum Requirements for Providers

The Contractor must satisfy the following mandatory minimum requirements in order to have their Responses evaluated. By submitting an RFP, the Contractor warrants and represents that it satisfies these requirements. **Failure to meet these requirements will result in the Response not being evaluated and being rejected as non-responsive:**

1. Contractor must have the ability to obtain and maintain liability insurance as required by the City of Jacksonville and must submit with their response, a signed affidavit from their insurance provider stating they can provide all required coverage at the levels required by the RFP or a "FOR BID PURPOSES ONLY" certificate of insurance evidencing all coverages, limits and additional provisions as required by the RFP.
2. Contractor must be a public, or not-for-profit private entity, including hospitals (which may include Veterans Administration facilities), community-based organization, hospice, ambulatory care facility, community health center, migrant health center, and/or homeless shelter/health center. A for-profit agency is eligible to be a service provider only if the agency is the only available Provider of quality HIV care in that service category.
3. Contractor must be licensed to do business in the State of Florida for the services they are proposing to deliver, have a 501(c) (3) certification if the agency is not-for-profit, and meet all State and local laws and regulations.
4. Contractor must be certified by the State of Florida to bill Medicaid for Medicaid reimbursable services rendered to a Medicaid eligible client.

5. Contractor must have at least five years experience at the agency level and/or the clinic level delivering services for which funding is sought.

1.5 **Equal Business Opportunity Program**

It is an official policy of the City of Jacksonville to encourage the maximum participation of Jacksonville Small and Emerging Businesses (JSEBs) in its contract awards based upon availability. To participate as a JSEB on Buyer projects, a company must be certified as a JSEB with the City's Equal Business Opportunity Office.

This RFP and the resulting Contract are subject to the requirements of the "Encouragement Plan," which is fully described in Attachment C to this RFP.

Contractors may contact Buyer's Equal Business Opportunity Office at 904-255-8840 or find the JSEB directory on the City's website at www.jseb.coj.net

1.6 **Documents Available for Inspection (if applicable)**
N/A

1.7 **Federal Funds**

Federal funds will be used as part of this solicitation.

1.8 **Pre-Bid Meeting**

There is a mandatory pre-bid meeting scheduled for this RFP. The meeting will be held on **Tuesday, December 12, 2017** at **2:00P.M.** at the Social Services Division of the City of Jacksonville, 1809 Art Museum Drive, Suite 100, Jacksonville, FL 32207.

1.9 **Response Due Date**

The deadline for submitting responses to this RFP is **Wednesday, January 17, 2018** at 2:00P.M. ET. Please see Sections 2.3 and 2.4 for more details.

1.10 **Response Delivery Location**

Responses must be delivered to the following location:

City of Jacksonville
Procurement Division
214 N. Hogan Street, Room 105
Jacksonville, Florida 32202

1.11 **Response Opening**

All Responses received shall be publicly announced and recorded at 2:00 PM on the Response Due Date at the Response Delivery Location, in meeting room #110, 1st Floor, Ed Ball Bldg., 214 N. Hogan Street (see Section 1.9 above).

1.12 **Contact Person.**

If any questions arise during the bidding period of this RFP, contact Chelsey Fleming, Purchasing Analyst Procurement Division, at cfleming@coj.net.

Please refer to Section 2.9 for further information on who may and may not be contacted regarding this RFP.

1.13 **Questions and Requests for Amendments**

Any questions, requests for information or requests for amendments to this RFP must be submitted in accordance with Section 2.2 of this RFP.

1.14 **Special Instructions**

The following special instructions shall apply to this RFP and shall supersede any conflicting provisions in Section 3 (General Instructions Terms and Conditions of Agreement):

There are no special instructions for this RFP.

1.15 **Special Contract Terms**

The following special contract terms shall apply to this RFP and shall supersede any conflicting provisions in Section 3 (General Terms and Conditions of Agreement):
N/A

4. SECTION 4 - DESCRIPTION OF SERVICES AND DELIVERABLES

A. PURPOSE

This announcement solicits applications for City of Jacksonville Ryan White Part A HIV Emergency Relief Grant funds to provide services to people living with HIV/AIDS (PLWHA) in the Jacksonville Transitional Grant Area (TGA) which is made up of Clay, Duval, Nassau and St. Johns Counties. Expectations are that eligible providers will apply for funds who can demonstrate capacity to support and further develop and/or expand systems of comprehensive and integrated care to meet the urgent needs of PLWHA within the jurisdiction to achieve the HIV Continuum of Care (HCC) milestones that either equals or exceeds the area's 2016 HCC results.

B. BACKGROUND

The City of Jacksonville receives federal Ryan White HIV/AIDS Treatment Extension Act Part A/MAI grant funds. The City of Jacksonville's Social Services Division is the Administrative Agency responsible for administering the Part A program. The City of Jacksonville also receives Minority AIDS Initiative (MAI) funds to improve the health outcomes of African-Americans infected with HIV/AIDS. The Part A and MAI programs provide emergency HIV-related health and support services within the TGA.

The federal government requires local HIV/AIDS planning bodies be established and be representative of the demographics of the local epidemic and the HIV/AIDS community. The Metropolitan Jacksonville Area HIV Health Services Planning Council (Planning Council) was established under authority of the Public Health Service Act, Public Law 101-381, to provide a means for planning and implementing a coordinated response to the needs of people living with, and affected by, HIV/AIDS.

C. COMPREHENSIVE, CONTINUOUS, COORDINATED AND INTEGRATED CARE (CCCIC)

Funds from this Request for Proposals (RFP) are to provide services that achieve specific goals based on milestones of the HIV Continuum of Care . The Health Resources and Services Administration (HRSA)'s goals are to:

1. Improve access to health care;
2. Improve health outcomes;
3. Improve the quality of health care;
4. Eliminate health disparities;
5. Improve the public health care system;
6. Enhance the ability of the health care system to respond to public health emergencies; and
7. Achieve excellence in management practices.

Healthy People 2020 goals are to:

1. Attain high quality, longer lives free of preventable disease, disability, injury and premature death;
2. Achieve health equity, eliminate disparities, and improve the health of all groups;
3. Create social and physical environments that promote good health for all; and
4. Promote quality of life, healthy development, and healthy behaviors across all life stages.

The National HIV/AIDS Strategy (NHAS) goals are to:

1. Reduce new HIV infections

2. Increase access to care and improve health outcomes for people living with HIV
3. Reduce HIV-related disparities and health inequities
4. Achieve a more coordinated national response to the HIV epidemic

HIV Continuum of Care (HCC) milestones are:

1. Diagnosed - The number and percentage of people living with HIV/AIDS diagnosed with HIV.
2. Linked to Care - The number and percentage of people living with HIV/AIDS connected to an HIV healthcare provider.
3. Retained in Care - The number and percentage of people living with HIV/AIDS receiving a minimum of two medical care visits in a 12-month period.
4. Prescribed Antiretroviral Therapy (ART) - The number and percentage of people living with HIV/AIDS prescribed a combination of three or more antiretroviral drugs from at least two different HIV drug classes every day to control the virus.
5. Virally Suppressed - The number and percentage of people living with HIV/AIDS with a viral load below 200 copies/mL.

Successful applicants will specifically do four things:

1. Present a work plan that describes a program strategy that is comprehensive, continuous, coordinated and integrated (CCCI). This narrative will describe how the agency plans to achieve HRSA, Healthy People 2020 and NHAS goals that can be measured using the HCC milestones and Health and Human Services (HHS) common indicators for funded HIV programs and services.

2. Demonstrate a history of professional standards of care and service as evidenced by external evaluation reports, implementation of competency based staff training and evaluation of employee performance on such trainings, utilization of Peer Navigators as client linkage specialists, and case notes that document the progress of clients in achieving treatment goals that align with HCC milestones and Health and Human Services common indicators for funded HIV programs and services.

3. Show at least five years of competencies using state of the art disease management methodologies for successfully addressing HIV infection as a chronic disease.

4. Present an objectively verifiable record of systematic, ongoing improvements in quality and outcomes of HIV/AIDS care and services at multiple levels of the service ecology: Policy, Community, Institutional, and Client.

This RFP asks for a plausible program plan that will reduce Unmet Needs, which is 27%, and close gaps in the HCC, especially for historically, disadvantaged populations now living with HIV. Therefore, organize applications logically so that a multidisciplinary team of external reviewers can understand your proposed strategy. Applications that fail to meet the aforementioned standards will not be considered fundable.

The expected service delivery model in the Jacksonville Area Ryan White Network is "client-centered" services for all population subgroups. Applications must illustrate how services are organized to meet the needs of all in-care clients in ways that are consistent with their needs, values and preferences. Specifically identify what you plan to do for whom and support your description with a succinct rationale.

Ryan White funds **may not** be used to make payments for any items or services to the extent that payment has been made, or can reasonably be expected to be made, by another third party benefit program or by an entity that provides services on a prepaid basis. Ryan White funds under this RFP are to be used as monies of last resort and applicants are required to return monies when clients are found to qualify for other funding sources such as Medicaid, Medicare, or private insurance.

D. ORGANIZATIONS/AGENCIES ELIGIBLE TO APPLY – ADDITIONAL REQUIREMENTS

Agencies/organizations meeting the following criteria are eligible to apply for funding under this RFP:

1. Able to deliver two months of service through its own financial resources prior to reimbursement by the City.

2. Conduct full criminal background checks on all employees providing services funded as a result of this RFP.

3. Willing to serve all eligible consumers.

4. Must not currently be debarred from doing business with the City of Jacksonville. Any bid or proposal submitted by a person, agency or affiliate that has been placed on the **convicted vendor list** shall be rejected as an unresponsive bid or proposal and shall not be further evaluated.

5. Request a copy of the Administrative Agency newly developed "Care Pathways for Treating Conditions Concomitant with HIV"

6. Use the Administrative Agency "Care Pathways for Treating Conditions Concomitant with HIV" as a strategy for addressing HIV-related health disparities in the target group

7. Populate all appropriate, newly developed CAREWare inventories, (REALM (Rapid Estimate of Adult Literacy in Medicine), Barriers to Care, Health Disparities, BMI (Body Mass Index), etc.), as part of the on-going assessment and documentation process for understanding the challenges of the target population and for developing appropriate strategies to mitigate the said challenges.
8. Use the CAREWare ISP for documenting programmatic activities with the target population's and monitoring health status improvements

Applicants are required to submit copies of the following:

1. 501(c)(3) exempt state letter (if applicable).
2. Business licensures as proof of eligibility to do business in the State of Florida.
3. Federal Tax Identification Number.
4. Agency Medicaid Number and/or Individual Employee Medicaid Number.

In order to be eligible for MAI funding, an agency/organization must meet the following definition of "MAI Service Provider":

1. Be located in the same zip code or within a 10-mile radius of the African-American community the agency is intending to serve;
2. Have a documented history of at least five years of providing service to the African-American community;

3. Have African-Americans either on the agency's Board of Directors and/or the agency's Advisory Group or in a management position within the agency that serves the African-American community;
4. Have a history of evaluating services provided to African-Americans to ensure that service delivery is culturally and linguistically appropriate for recipients.

All services funded by MAI dollars must be used for African-American consumers. MAI funding may be delayed, reduced or cancelled at any time an agency ceases to qualify as a MAI provider.

An agency providing MAI funded services must submit monthly outcome reports in CAREWare to the Ryan White Part A office using the "Minority AIDS Initiative (MAI) Report Form" which will include the following:

1. Number of clients served
2. Socio-demographics, (i.e., age, sex, race, ethnicity, gender, federal poverty level), and special populations, (i.e., WICY), of clients, served
3. Number of units of services provided in the aggregate and by the socio-demographic and special populations
4. Cost of services provided in the aggregate and by the socio-demographic and special populations
5. Specific client-level outcomes planned based on initial and on-going assessment data
6. Specific client-level outcomes achieved based on units and type of service/s provided to clients

E. FUNDING: DOLLAR VALUES REFERRED TO IN THIS RFP

Agency Executive Director/Chief Executive Officers should know and understand that the dollar values referred to in this RFP do not constitute a guarantee of the level of effort that may be requested of the successful applicants or a guaranteed payment of the maximum amount payable. All available funding is contingent upon federal funding awards to the Jacksonville TGA in any grant year. Additional conditions of funding are as follows:

1. The City of Jacksonville reserves the right to award all or part of the funds under each service category in this RFP.

2. The Ryan White HIV/AIDS Treatment Extension Act requires that federal funds be utilized in a cost-effective manner that is immediately responsive to demonstrated need. To ensure that this objective is met, the applicant agrees to voluntarily participate in the reallocation of funds authorized if the applicant is unable, for any reason, to fully utilize their awarded amount.

3. Federal law imposes a 10% limit on the amount of Ryan White funding that can be used for administrative and quality management purposes including staff salaries and benefits.

4. Contracts will be entered into for an initial period from March 1, 2018 through February 28, 2019 with an option to renew some or all of the services requested in the RFP for two (2) additional one (1) year periods, at terms mutually agreeable to both parties. Unless renewed or extended, contracts shall end on February 28, 2021 for all Ryan White Part A and MAI contract awards. Any renewals or extensions shall be contingent upon satisfactory evaluations of the applicant's performance in delivering services as specified in the signed contract and annual quality management plans, the availability of funds, and approval according to the City's Purchasing Code.

5. Refer to **Exhibit A**, Ryan White Part A and MAI FY 2018 - 2019 Estimated Funding Allocations, for a complete listing of funding offered through this RFP by service category.

6. Acceptance of a contract obligates the provider to budget funds to allow for continuous service throughout the Ryan White Part A and MAI fiscal year. Failure to provide continuous services may be grounds to discontinue all services with a provider and bar the provider from participation in funding during the next fiscal year cycle.

F. Current Service Population/Target Population

Proposals shall be expected to target services to populations that are recognized as having a high incidence of HIV/AIDS. For incidence rates for Area 4 refer to: **Exhibit B**, *AIDS Surveillance Report for March 2017*. Other data from the Florida Department of Health/Duval can be accessed for your informational profile. The AIDS epidemic continues to severely impact the four counties of Northeast Florida. This area includes Clay, Duval, Nassau, and St. Johns Counties. Situated in the upper northeast corner of Florida, the area is populated by approximately one million people. The epicenter of the AIDS epidemic in Area 4 is the core City of Jacksonville. Zip codes in Duval County with the highest concentration of reported AIDS cases are 32202, 04, 06, 08, 09, and 10. Other population centers include St. Augustine, MacClenny, Orange Park, and Fernandina Beach.

Most Providers of HIV related services in Area 4 are based in Jacksonville and most of the persons receiving services live in Jacksonville. The estimated HIV/AIDS prevalence (the number of people living with HIV/AIDS) in the four county area including Clay, Duval, Nassau and St. Johns Counties is 8,439 cases. Demographically, AIDS has most severely impacted gay and bisexual men, IV drug users and their partners, and heterosexual women. The epidemic has also disproportionately impacted minorities in the TGA with 69% of the reported AIDS cases in the past three years being among African-Americans and 5% of the cases being among Hispanics. Current reporting patterns reinforce this trend with a majority of new HIV and AIDS cases being among African-Americans.

In reauthorizing the Ryan White HIV/AIDS Treatment Extension Act, Congress included language requiring TGAs and States receiving Ryan White funds to set aside funds to provide services to women, infants, children, and youth in proportion to the percentage of reported AIDS cases among women, infants, children and youth in a TGA. That percentage is 38.70. The definition of *women* is females aged 25 years and older, *infants* as birth through 24 months of age, *children* as 2 through 12 years of age, and *youth* as 13 through 24 years of age.

G. Consumer Eligibility

Consumer eligibility for services under this RFP shall be determined on the basis of verification of HIV infection or verification of being an affected family member of such a person. Proof of positivity is an Immunoassay (IA) or other State approved confirmatory test. Non-infected individuals may be appropriate candidates for Ryan White services in limited situations, but these services shall always have at least indirect benefit to a person with HIV infection. Funds awarded under this RFP may only be used for services to individuals not infected with HIV as outlined in HRSA Program Policy Notice No. 16-02; see **Exhibit C-1 through C-6**, *HRSA Policy Notices*. In addition, the services shall:

1. ***Directly enable an infected individual to receive needed medical or support services by removing an identified barrier to care.*** Examples include payment of premiums for a family health insurance policy to ensure continuity of insurance coverage for a low-income HIV+ family member, or child care for non-infected children while an infected parent accesses medical care or support services.

2. Promote family stability in coping with the unique challenges posed by HIV/AIDS. Examples include permanency planning for infected and non-infected children of HIV+ parents, and mental health services which focus on equipping non-infected family members and caregivers with skills to manage the stress and loss associated with HIV.

Client eligibility shall be determined in accordance with requirements of the Ryan White HIV/AIDS Treatment Extension Act and eligibility criteria established by the Metropolitan Jacksonville Area HIV Health Services Planning Council (Planning Council). Client eligibility criteria by service category are provided as **Exhibit D-1 and D-2**.

Service providers contracted under this RFP shall assume the financial risk for providing services to individuals who do not meet the eligibility criteria. Service providers shall also assume the financial risk for providing services for which other sources of funding could reasonably have been anticipated or determined. The Planning Council has the authority to develop additional eligibility requirements for recipients of services, provided that the eligibility requirements are in accordance with state and federal laws, rules, and regulations.

H. GENERAL TERMS AND CONDITIONS

All agencies/organizations selected for funding under this RFP shall be required to comply with the terms and conditions of City of Jacksonville contracts. Providers should understand and be prepared to comply with the following key provisions that will be included, along with other provisions, in the contract agreements:

1. Participate in an HIV community-based continuum of care as defined by the Metropolitan Jacksonville Area HIV Health Services Planning Council.

2. Participate in case conferences with other core medical and support service providers where necessary. Typical cases would be clients who appear to be suffering from mental health and/or substance abuse problems or clients who are not adherent to their medical regimens.

3. Medical and non-medical case management staff shall participate in the monthly Jacksonville TGA Case Management Cooperative and maintain an agency level training program for case managers. In addition, case management agencies will conduct intra-and-interagency case conferencing, share data, and collaboratively develop and implement care plans.

4. Ryan White Part A Quality Coordinator and at least one staff member are required to attend all, scheduled monthly provider meetings and any other meetings that may be necessary to convey and collect information as required by the federal or state governments. Attendees must be willing to serve on subcommittees to accomplish the work of the Provider Network, outside of scheduled meetings.

5. Record all fiscal and programmatic data, including demographic and service utilization data on consumers served through CAREWare.

6. Participate in continuous quality improvement activities, which have been developed in partnership and consultation with core service providers.

7. Provide information for the completion of federal and state reports.

8. Comply with all current and subsequent HRSA policies. A listing of current HRSA policies is included as **Exhibits C-1 through C-6**.

9. Comply with all Ryan White Part A/MAI policies and procedures as developed by the Administrative Agency, City of Jacksonville Social Services Division.

10. Recipients of an award will submit a revised Work Plan, proof of insurance and Civil Rights compliance within 30 days of notice of grant award. The Work Plan shall be submitted electronically.

11. Agencies/organizations may bill for up to 10% of their total grant award in any given month, but not more than 25% within a given quarter, without the written permission of the City.

12. Before execution of the contract by the City and commencement of the operations and/or services to be provided, and during the duration of the contract, the agencies receiving awards shall obtain or possess the insurance coverages listed in **Attachment G**, if applicable, and will provide current Certificates of Insurance to the City, with Certificate Holder listed as the City of Jacksonville, to verify such coverage.

13. Ryan White Part A and MAI funds will be used as a payor of **last resort** in the payment of services for a consumer. Applicants must have established policies and procedures for seeking to obtain other funding sources for all consumers served and for documenting such efforts. Ryan White funding may not be used to pay for Medicaid covered services for Medicaid beneficiaries, Medicare covered services for Medicare beneficiaries, or services covered under a private health insurance plan. The only exceptions will be health insurance premium assistance, medical office visit co-payment assistance, mental health visit co-payment assistance, and medication co-payment assistance for eligible consumers. Under the Ryan White Part A funded Health Insurance Premium Assistance Program; eligible consumers may receive assistance in paying monthly health insurance premiums, medical visit co-payments, and mental health visit co-payments. Under the Ryan White Part A funded Local Pharmacy Assistance Program, eligible consumers with Medicare Part D or private health insurance may receive assistance with medication co-payments.

14. Applicants must establish internal grievance procedures. The agency's/organization's internal grievance procedure must include, at a minimum, the following: written notification to the Administrative Agency office (Social Services Division) at the time a consumer grievance is received; the agency's/organization's written response to the consumer; and consumer opportunity to meet with the agency's/organization's Executive Director, board member, or their designee. The grievance process must be posted in a public common area.

15. Applicants will have in place a quality assurance and continuous quality improvement program. The agency/organization will cooperate with the Administrative Agency's quality assurance staff and consultants, reporting requirements and quality management activities. Agencies/organizations will be expected to develop and measure program outcomes and service performance and submit the results to the Administrative Agency office.

16. Applicants must agree to participate in research, evaluation studies or needs assessments sponsored by the Administrative Agency, Health Resources and Services Administration (HRSA), or the Planning Council to evaluate the effect of consumer service activities, or the appropriateness of quality of services. Furthermore, the applicant agrees to participate in

SUBJECT: RYAN WHITE CARE ACT Part A/ MINORITY AIDS INITIATIVE

BID # ESC-0361-18

OPEN DATE: **01/17/18**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: FROM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, WITH TWO (2), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST POINTS BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 16 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase the award with the contractors listed below in the total amount by $85,000.00. Recommend approval to decrease the award with contractors listed below in the total amount by $85,000.00. Period ending through February 28, 2019, for total contract expenditure remains the same not-to-exceed $5,447,380.00.

Gateway Community Services – increase by $20,000.00, not-to-exceed $210,424.00 (contract#9479-57)
Jacksonville Area Legal Aid, Inc. – increase by $15,000.00, not-to-exceed $266,822.00 (contract#6746-100)
Northeast Florida AIDS Network – increase by $30,000.00, not-to-exceed $1,232,272.00 (contract#7143-59)
River Region Human Services – increase by $20,000.00, not-to-exceed $156,729.00 (contract#9442-58)

University of Florida Cares – decrease by $85,000.00, not-to-exceed $923,582.00 (contract#6715-55)

Funding to be encumbered from account RPBH1F6GA-08201-RCB009-18 - To be executed by formal contract amendments through the Office of General Counsel.

Attachments: Recommendation Memo, Funding Allocations, Previous Awards

ANALYST: RUBEN OLA

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JOHNETTA MOORE, CHIEF, SOCIAL SERVICES DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 1/10/19

OTHER:

Teresa R Eilbar

ACTION OF AWARDING AUTHORITY DATE 1/10/19

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

DATE: January 3, 2018

TO: Greg Pease, Chief
Procurement Division

FROM: Johnnetta Moore, Chief
Social Services Division

RE: Request to Amend Contracts Bid # **ESC-0361-18**

On December 20, 2018 the Ryan White HIV/AIDS Part A/B Metropolitan Jacksonville Area HIV Health Services Planning Council approved the reallocation of Fiscal Year 2018/19 funds for grant period ending February 28, 2019. Some contracts have been recommended for increases while other contracts will be reduced by the amount of unexpended funds according to contract provision Article IV 4.10 which states "PROVIDER agrees to voluntarily participate in the reallocation of funds authorized under this Agreement if PROVIDER is unable, for any reason, to fully utilize the contracted amount." Based on the reallocation of unexpended funds approved by the Planning Council, the Social Services Division is requesting that you approve amendments to contracts under Bid # **ESC-0361-18** to increase funds in the amount of $85,000 as follows:

Agency	From	To	Total	Contract #
Gateway Community Services	$ 190,424	$ 210,424	$ 210,424	9479-57
Jacksonville Area Legal Aid	$ 251,822	$ 266,822	$ 266,822	6746-100
Northeast Florida AIDS Network	$ 1,202,272	$ 1,232,272	$ 1,232,272	7143-59
River Region Human Services	$ 136,729	$ 156,729	$ 156,729	9442-58

The Social Services Division is also requesting that you approve amendments to the following contracts to decrease funding in the amount of $85,000:

Agency	From	To	Total	Contract #
UF Cares	$1,008,582	$ 923,582	$ 923,582	6715-55

Copies of the Contract Amendments are attached. The funding account for Bid # **ESC-0361-18** is RPBH1F6GA RCB009-18 08201.

If you have any questions regarding this request, please do not hesitate to contact me at 630-4720 or Sandy Arts, Program Manager, at 630-3957.

Cc: Ruben Ola, Purchasing Analyst
Sandy Arts, Program Manager

FY 2018-19 CONTRACTS BY PROVIDER

Service Provider	Award	3/1/2018	Amend #1	Amend #2	Amend #3	Total
AIDS Healthcare Foundation						
Outpatient Medical Care	289,967	169,295	120,672	(25,000)		264,967
Florida Department of Health						
AIDS Pharmaceutical Assistance	253,308	87,560	165,748	(150,000)		103,308
Emergency Financial Assistance	16,887	5,838	11,049			16,887
Oral Health	415,764	154,924	260,840	430,000		845,764
Total	685,959	248,322	437,637	280,000		965,959
Community Aids Network DBA CAN						
Pharmaceutical Assistance	110,336	81,573	28,763	(60,000)		50,336
Non-Medical Case Management	123,639	57,505	66,134	16,973		140,612
Oral Health	275,160	166,429	108,731	(150,000)		125,160
Emergency Financial Assistance	7,356	5,438	1,918	5,317		12,673
Outreach	18,110	7,550	10,560	42,377		60,487
Psychosocial Services	5,212	2,108	3,104	(5,212)		-
Total	539,813	320,603	219,210	(150,545)		389,268
Gateway Community Services						
Substance Abuse - Residential	142,064	54,474	87,590	48,360	20,000	210,424
Total	142,064	54,474	87,590	48,360	20,000	210,424
Jacksonville Area Legal Aid						
Legal Services	181,822	84,567	97,255	70,000	15,000	266,822
Total	181,822	84,567	97,255	70,000	15,000	266,822
Lutheran Social Services						
Medical Case Management	706,284	214,461	491,823			706,284
Mental Health	138,185	64,271	73,914			138,185
Nutritonal Therapy	18,086	18,086				18,086
Home & Community Based Health	2,424	1,128	1,296			2,424
Outreach	19,348	9,884	9,464	40,000		59,348
Food				33,482	-	33,482
Transitional Housing	48,486	22,550	25,936	5,000		53,486
Health Education/Risk Reduction	20,849	9,697	11,152			20,849
Psychosocial Services	5,213	2,760	2,453			5,213
Total	958,875	342,837	616,038	78,482	-	1,037,357
Northeast Florida AIDS Network						
Medical Case Management	430,661	261,818	168,843	(40,000)		390,661
Health Insurance Premium Assistance	543,042	252,572	290,470	190,000		733,042
Outreach	16,872	9,335	7,537	27,000	10,000	53,872
Food				20,000	20,000	40,000
Psychosocial Services	5,212	2,606	2,606	(5,212)		-
Transportation	9,697	4,510	5,187	5,000		14,697
Total	1,005,484	530,841	474,643	196,788	30,000	1,232,272
River Region Human Services						
Substance Abuse - Residential	136,729	75,195	61,534		20,000	156,729
Total	136,729	75,195	61,534		20,000	156,729
University of Florida Rainbow Center						
Outpatient Medical Care	665,643	66,172	599,471	(209,147)	(50,000)	406,496
Medical Case Management	585,700	69,189	516,511	(112,500)	(45,000)	428,200
Outreach	25,866	2,750	23,116	(25,866)	10,000	10,000
Psychosocial Services	5,212	837	4,375	(5,212)		-
Nutritonal Therapy	78,886	9,334	69,552			78,886
Total	1,361,307	148,282	1,213,025	(352,725)	(85,000)	923,582
Total	5,302,020	1,974,416	3,327,604	145,360	-	5,447,380
R.A.C.E	188,266	85,197	103,069			188,266
Total	5,490,286	2,059,613	3,430,673	145,360	-	5,635,646
	Provider	Admin	Total			
Formula	3,278,951	354,057	3,633,008			
Supplemental	1,569,639	179,616	1,749,255			
MAI	453,430	47,650	501,080			
Carryover	145,360		145,360			
Total	5,447,380	581,323	6,028,703			

SUBJECT: RYAN WHITE CARE ACT Part A/ MINORITY AIDS INITIATIVE

BID # ESC-0361-18

OPEN DATE: 01/17/18

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: FROM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, WITH TWO (2), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST POINTS BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 16 **NUMBER RECEIVED:** 11 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase the award with the contractors listed below in the total amount by $673,630.00. Recommend approval to decrease the award with contractors listed below in the total amount by $528,270.00. Period ending through February 28, 2019, for a revised total contract expenditure not-to-exceed $5,447,380.00.

Gateway Community Services – increase by $48,360.00, not-to-exceed $190,424.00 (contract#9479-57)
Jacksonville Area Legal Aid, Inc. – increase by $70,000.00, not-to-exceed $251,822.00 (contract#6746-100)
Northeast Florida AIDS Network – increase by $196,788.00, not-to-exceed $1,202,272.00 (contract#7143-59)
FL Department of Health – increase by $280,000.00, not-to-exceed $965,959.00 (contract#9104-33)
Lutheran Social Services of Northeast Florida, Inc. – increase by $78,482, not-to-exceed $1,037,357.00 (contract#9646-26)

AIDS Healthcare Foundation – decrease by $25,000.00, not-to-exceed $264,967.00 (contract#9128-13)
CAN Community Health – decrease by $150,545.00, not-to-exceed $389,268.00 (contract#10423)
University of Florida Cares– decrease by $352,725.00, not-to-exceed $1,008,582.00 (contract#6715-55)

Funding to be encumbered from account RPBH1F6GA-08201-RCB009-18 - To be executed by formal contract amendments through the Office of General Counsel.

Attachments: Recommendation Memo, Funding Allocations, Previous Awards

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JOHNETTA MOORE, CHIEF, SOCIAL SERVICES DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 11/08/18

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 11/08/18

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: RYAN WHITE CARE ACT Part A/ MINORITY AIDS INITIATIVE

BID # ESC-0361-18

OPEN DATE: 01/17/18

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: FROM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, WITH TWO (2), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST POINTS BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 16 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase the award with the contractors listed below in the total amount of $3,046,910.00 through the period ending February 28, 2019, for a revised total contract expenditure not-to-exceed $5,302,020.00.

AIDS Healthcare Foundation - increase by $120,572.00, not-to-exceed $269,967.00
Community AIDS Network DBA CAN Community Health – increase by $219,210.00, not-to-exceed $539,813.00
FL Department of Health DBA Duval County Health Department – increase by $437,637.00, not-to-exceed $685,959.00
Gateway Community Services – increase by $87,590.00, not-to-exceed $142,064.00
Jacksonville Area Legal Aid, Inc. – increase by $97,255.00, not-to-exceed $181,822.00
Lutheran Social Services of Northeast Florida, Inc. – increase by $616,038.00, not-to-exceed $958,875.00
Northeast Florida AIDS Network – increase by $474,643.00, not-to-exceed $1,005,484.00
River Region Human Services, Inc. – increase by $61,534.00, not-to-exceed $136,729.00
University of Florida Board of Trustees – increase by $932,331.00, not-to-exceed $1,361,307.00

Funding to be encumbered from account RPBH1F6GA-08201-RCB009-18 - To be executed by formal contract amendments through the Office of General Counsel.

Attachments: Recommendation Memo, Funding Allocations, Previous Awards

ANALYST: CHELSEY FLEMING

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JOHNETTA MOORE, CHIEF, SOCIAL SERVICES DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 7/5/18

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 7/7/18

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: RYAN WHITE CARE ACT Part A/ MINORITY AIDS INITIATIVE

BID # ESC-0361-18

OPEN DATE: 01/17/18

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: FROM MARCH 1, 2018 THROUGH FEBRUARY 28, 2019, WITH TWO (2), ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST POINTS BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 16 NUMBER RECEIVED: 11 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend award dated 3/31/18 to correct the agency name from University of Florida Board of Trustees DBA UF CARES to University of Florida Board of Trustees, with all other information remaining unchanged.

To be executed by formal contract through the Office of General Counsel.

Attachments: Recommendation Memo, Previous Awards

ANALYST: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JOHNETTA MOORE, CHIEF, SOCIAL SERVICES DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 5-17-18

OTHER:

ACTION OF AWARDING AUTHORITY

APPROVED DATE 5/19/18

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05