SUBJECT: CITYWIDE PEDESTRIAN SAFETY IMPROVEMENT PROGRAM CDBG

BID #: CS-0433-17 **OPEN DATE: 2017-04-05**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION SERVICE – PERIOD OF SERVICE FROM DATE OF AWARD THRU SEPT. 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: ROW & GROUNDS

BASIS OF AWARD: ALL OR NONE IN ACCORDANCE WITH SECTION 3 EVALUATION SCORING

NUMBER OF BIDS INVITED: (12) **NUMBER RECEIVED:** (3) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with C.A.P. Contracting, Inc. (contract #8401-10) in the annual expenditure amount of $250,000.00, for a total revised award amount not-to-exceed $400,000.00. Period of Service will be from October 1, 2017 through September 30, 2018, with two (2) one (1) year renewal options remaining.

This award is to be funded by various accounts and processed by contract amendment through Office of General Counsel and executed by various Purchase Orders.

Attachments: Recommendation Memo, Vendor Letter, Contract Terms, Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Analyst: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED:
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Steven D. Long, Jr., P.E., Chief, Right-of-Way & Stormwater Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

DATE: **August 29, 2017**

TO: **Gregory Pease**
Director of Procurement
Intra-Governmental Services Department

THRU: **John P. Pappas, P.E.**
Director

FROM: **Steven D. Long, Jr., P.E.**
Division Chief
Right of Way & Stormwater Maintenance Division

RE: **Renewal Request for Contract #8401-10**
Bid #CS-0433-17; Pedestrian Safety Improvement Program CDBG
C.A.P. Contracting, Inc.
Current Contract Amount $150,000.00

The Department of Public Works, Right of Way & Stormwater Maintenance Division has received a renewal request letter from CAP Contracting, Inc. and respectfully requests to exercise the first of three (3), one (1) year renewal options for BID #CS-0433-17; Citywide Pedestrian Safety Improvement Program CDBG.

We recommend approval of the renewal option requested by CAP Contracting, Inc., #8401-10 for the one (1) year service period beginning October 1, 2017 through September 30th 2018 in the amount of $250,000.00. The new contract not-to-exceed limit will be $400,000.00.

Funding for this award to be encumbered on a per project basis through purchase orders from multiple funding accounts to be provided in the future through the CDBG program.

SL/to

cc: Joel Troupe/Contract Construction Manager
Dan Pearson/Procurement Analyst
Chelsey Fleming/Procurement Analyst
Teresa Otto/Contract Administration Coordinator

ab

C.A.P. CONTRACTING, INC.

CONSTRUCTION UTILITIES CONCRETE

August 23, 2017

Joel Troupe
City of Jacksonville
609 St. Johns Bluff Road North
Jacksonville, Florida 32225

Re: Renewal Letter; Contract CS-0433-17

Mr. Troupe,

We would like to renew our Contract # 8401-10; Bid Number # CS-0433-17 at our current bid prices for the next fiscal year. Thank you.

Sincerely,

Genovis Peterson
President

1115 Edgewood Avenue, West Jacksonville, FL 32208
Office: (904) 765-1155 Fax: (904) 764-7216
www.capcontracting.com
info@capcontracting.com

B. **BASIS OF AWARD (per Federal Section 3 Requirements)**

Preference in the award of Section 3 covered contracts are awarded under a sealed bid (RFP/Q) process. Bids will be solicited from both Section 3 and non-Section 3 businesses. Bids will be opened by the City of Jacksonville, Housing and Community Development Division and recorded. All bids will be evaluated by priority ranking according to the Evaluation of Section 3 Proposals by Priority Ranking defined in the "Selection Process" in Section 21.

C. **REVISIONS OF BID PROPOSAL FORM**

Request for revision of the Bid Proposal Form must be made to the ENGINEER at least ten (10) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

D. **CONTRACT EXPIRATION DATE**

The Contract expiration date shall be established as follows:

The notice to proceed date plus ten (10) calendar days for mobilization, plus the construction time established in the proposal, plus time extensions pursuant to valid change orders (which shall establish the construction completion date), plus 120 days to assure a contract exists beyond the scheduled construction completion date in order to comply with Executive Order Number 13-05. No purchase orders will be issued under this contract after September 30, 2017, unless extended by amendment. If, by mutual agreement of both parties and provided funding is available, the contract may be extended three (3) times for a period of twelve (12) months each time. All pricing shall remain firm for the initial period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation / de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The CITY reserves the right to decline any price

E. **BID CHANGES**

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bidding documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

F. **CONSTRUCTION COMPLETION**

The CONTRACTOR shall begin work within ten (10) calendar days, including Sundays and holidays, after the date of written notice from the owner to begin work, and shall complete the work within 45 calendar days, including Sundays and holidays, after the expiration of such ten (10) day notice. If the Bidder determines that "off-hours" work is anticipated to complete the project within such allotted times, a schedule therefore shall be attached to this proposal as required by Section 20.3.4 of the General Conditions.

SUBJECT: CITYWIDE PEDESTRIAN SAFETY IMPROVEMENT PROGRAM CDBG – PQ – HORIZONTAL

BID #: CS-0433-17 **OPEN DATE: 2017-04-05**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION SERVICE – PERIOD OF SERVICE FROM DATE OF AWARD THRU SEPT. 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: ROW & GROUNDS

BASIS OF AWARD: ALL OR NONE IN ACCORDANCE WITH SECTION 3 EVALUATION SCORING

NUMBER OF BIDS INVITED: (12) **NUMBER RECEIVED:** (3) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Pursuant to the Basis of Award, the bid submitted by the highest priority ranking Section 3 Business Concern, Hager Construction Company exceeded the lowest responsible bid by more than 8% as determined by "X". Therefore recommend approval of award to the lowest responsive, responsible bidder C.A.P. Contracting, Inc., in the not-to-exceed award amount of $150,000.00. The period of service is from date of award through September 30, 2017 with three (3), one (1) year renewal options.

Funding for this award to be encumbered by multiple funding accounts to include but not limited to: ERCD1A1-08301-PDC001, to be executed by Formal Contract through the Office of General Counsel.

Attachments: Recommendation Memo, Bid Tabulation, Scoring Sheet, Basis of Award, X Factor Analysis, Scope of Work

Analyst: CHELSEY FLEMING **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JOHN P. PAPPAS, P.E., DIRECTOR OF PUBLIC WORKS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 5/18/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/18/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05