SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17 **OPEN DATE: 3/15/2017**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: KIDS HOPE ALLIANCE (FORMERLY, JACKSONVILLE CHILDREN'S COMMISSION)

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: **145** NUMBER RECEIVED: **37** OTHER: **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the contract to add Jacksonville Arts and Music School, Inc. (JAMS) to provide summer programming in the amount of $20,000.00 for the renewal period ending August 31, 2018. Total revised expenditure for Summer Programs is $773,825.00, for a total not to exceed expenditure of $3,680,763.00. Total not to exceed expenditure amount of $2,038,053.00 for Afterschool Programs will remain unchanged. Funding will be available upon approval of City Council legislation.

Funding Source: JCOD191SUM-08201 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

BUYER _____ RESPECTFULLY SUBMITTED _____

Annette Burney

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Assistant Director of Youth Development, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Gregory Pease,
Chief of Procurement Division

FROM: Joseph Peppers, Chief Executive Director
Kids Hope Alliance (KHA)

CC: Colin Murphy, Senior Director of Operations
Cynthia Nixon, Director of Finance
Joyce Watson, Assistant Director of Finance and Management Services
Kenneth Darity, Assistant Director of Youth Development

SUBJECT: Request approval to amend award amount for Bid# ESC-0410-17, Jacksonville Arts and Music School, Inc. (JAMS) Summer Camp

Index Code: JCOD191SUM; 08201

DATE: May 16, 2018

Kids Hope Alliance (KHA) requests approval to amendment BID# ESC 0410-17 Afterschool and Summer to add Jacksonville Arts and Music School, Inc. (JAMS) as a 2018 summer camp provider. **Exhibit 1**

JAMS was originally awarded summer camp and afterschool funding for FY2017 through BID# ESC 0410-17. The agency experienced a change in management during the time communications were being sent to agencies for summer camp renewal. On April 4, 2018 the agency reached out to the Kids Hope Alliance inquiring about summer camp funding.

JAMS letter of intent proposes to serve 40 youth for a 5 week camp experience. The award amount of $20,000.00 would come from unallocated afterschool funding approved by the KHA board in April. **Exhibit 2**

There will be no impact on the afterschool portion of this award.

Funding Authority:

	Current Award	Revised Award	
JCOD191SUM-08201	$753,825.00	$773,825.00	Summer Camp

Attachment(s): Exhibit 1, List of Approved Summer Camp Providers 2018
Exhibit 2, Agency Letter of Intent

Cc: Annette Burney, Purchase Analyst

EXHIBIT 1
FY 18 SUMMER AWARDS - AMENDED

BID	Agency Name	FY 18 RECOMMENDED YOUTH	FY 18 COST / YOUTH	FY18 FUNDING
ESC-0410-17	A Life for a Life International, Inc.	100	$ 600.00	$ 60,000
ESC-0410-17	Jacksonville Arts and Music School, Inc.	40	$ 500.00	$ 20,000
ESC-0410-17	Gingerbread House Learning Center, Inc.	40	$ 599.00	$ 23,960
ESC-0410-17	Gingerbread House Learning Center, Inc.	40	$ 599.00	$ 23,960
ESC-0410-17	Girls Incorporated of Jacksonville	60	$ 600.00	$ 36,000
ESC-0410-17	Joshua Christian Academy, Inc.	160	$ 600.00	$ 96,000
ESC-0410-17	MaliVai WashingtonKids Foundation, Inc.	140	$ 600.00	$ 84,000
ESC-0410-17	Masters of Education, Inc.	160	$ 565.00	$ 90,415
ESC-0410-17	Police Athletic League of Jacksonville, Incorporated	40	$ 600.00	$ 24,000
ESC-0410-17	Police Athletic League of Jacksonville, Incorporated	80	$ 600.00	$ 48,000
ESC-0410-17	Police Athletic League of Jacksonville, Incorporated	80	$ 600.00	$ 48,000
ESC-0410-17	Police Athletic League of Jacksonville, Incorporated	40	$ 600.00	$ 24,000
ESC-0410-17	The Sanctuary of Northeast Florida, Inc.	60	$ 600.00	$ 36,000
ESC-0410-17	The Young Men's Christian Association of Florida's First Coast, Inc.	80	$ 596.00	$ 47,650
ESC-0410-17	The Young Men's Christian Association of Florida's First Coast, Inc.	80	$ 499.00	$ 39,899
ESC-0410-17	The Young Men's Christian Association of Florida's First Coast, Inc.	60	$ 599.03	$ 35,941
ESC-0410-17	Vision for Excellence, Inc.	60	$ 600.00	$ 36,000
			Total Annual Expenditures	$ 773,825

Exhibit 2

April 29, 2018
Jason Peoples, Director
Jacksonville Arts & Music School
3315 N Liberty Street Jacksonville, Fl 32206

RE: Summer Camp Continuation BID # (ESC-0410-17)

Dear Kenneth,

Please accept this letter as notice of Jacksonville Arts & Music School's (JAMS) intent to continue as a 2018 Summer Camp Program Provider at the following location(s):

Site Name	Address	Service Dates	Cost Per/Youth	# Youth Proposed	Contract Amount
Jacksonville Arts & Music School	3315 N Liberty Street Jacksonville, Fl 32206	June 11th - July 13th, 2018	500	40	20,000.00

In addition to our continued effort to effectively service our students, we are excited to announce our 2018 Jams Junior Summer Job Program (5 week duration), reserved for the onboarding of five promising high school and/or college candidates. This KHA partnership will aid in our mission: "Empowering the creative leaders of tomorrow".

We truly appreciate the opportunity to be a program provider for another year and look forward to working with the Kids Hope Alliance (KHA).

Sincerely,

Jason Peoples
Director, Jacksonville Arts & Music School

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17

OPEN DATE: 3/15/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: KIDS HOPE ALLIANCE (FORMERLY, JACKSONVILLE CHILDREN'S COMMISSION)

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 145 NUMBER RECEIVED: 37 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first of two (2) renewal options with the contractors listed in Exhibit 5 for Summer Programs in accordance with Ordinance 2018-168-E, which also revises information in the RFP specifications as stated in Exhibit 2. Period of service is from May 1, 2018 through August 31, 2018. Total revised expenditure for Summer Programs is $753,825.00, for a total not to exceed expenditure of $3,660,763.00. Total not to exceed expenditure amount of $2,038,053.00 for Afterschool Programs will remain unchanged.

Funding Source: JCOD191SUM-08201 - To be executed by formal contract amendments through the Office of General Counsel

Attachments: Recommendation Memo, Ordinance 2018-168 and Previous Awards

BUYER _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 4/26/18

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 4/26/18

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17 **OPEN DATE: 3/15/2017**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: KIDS HOPE ALLIANCE (FORMERLY, JACKSONVILLE CHILDREN'S COMMISSION)

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 145 NUMBER RECEIVED: 37 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to decrease the award with the contractors listed below in the total amount of $281,778.00 for Afterschool Programs. Total revised expenditure for Afterschool Programs not to exceed $2,038,053.00, for a total not to exceed expenditure of $2,906,938.00. Total not to exceed expenditure of $868,885.00 for Summer Programs will remain unchanged.

Father's H.A.R.B.O.R. Academy, Inc. – decrease by $96,000.00

Jacksonville Alliance for KIPP Schools, Inc. – decrease by $121,778.00

Girls, Inc. – decrease by $32,000.00

Vision for Excellence, Inc. – decrease by $32,000.00

Funding Source: JCOD191RG-08201 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

BUYER: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: 4/05/18

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 4/05/18

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____ Sam E. Mousa

Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17

OPEN DATE: 3/15/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: **145** NUMBER RECEIVED: **37** OTHER: **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award with the Jacksonville Alliance for KIPP Schools, Inc. to correct the unit cost and unit of service totals for KIPP Impact, Voice and K-8 Afterschool programs per the attached table for the period June 30, 2018. Total not to exceed expenditure amount of $3,188,716.00 will remain the same.

Funding Source: JCOD191RG-08201 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

BUYER Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Asst. Dir. of Youth Development, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 12/14/17

OTHER

ACTION OF AWARDING AUTHORITY DATE 12/14/17

APPROVED DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17 **OPEN DATE: 3/15/2017**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 145 NUMBER RECEIVED: 37 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award with the YMCA of Florida's First Coast to move 20 seats between sites from Rufus E. Payne Elementary to Tiger Academy for Afterschool Programs with no change in overall funding to the YMCA of Florida's First Coast for the period ending June 30, 2018. Total revised estimated expenditure amount of $2,319,831.00 for the Afterschool Program and $868,885.00 for the Summer Program will remain unchanged. Total not to exceed expenditure amount of $3,188,716.00 will also remain the same.

Funding Source: JCOD191RG-08201 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Award

BUYER _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Asst. Director of Youth Development, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 11/16/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 11/16/17

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17

OPEN DATE: 3/15/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 145 NUMBER RECEIVED: 37 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to rescind the award with Jacksonville Arts and Music School, Inc. and to decrease the award by $64,000.00. Due to unforeseen challenges, the contractor has requested not to provide the services under the Afterschool Program portion of the contract for the period ending June 30, 2018. Total revised estimated expenditure for the Afterschool Program is $2,319,831.00, for a total expenditure not to exceed $3,188,716.00. The total expenditure amount of $868,885.00 for the Summer Program will remain unchanged.

Funding Source: JCOD191RG-08201 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Award

BUYER _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Assistant Director of Youth Development, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 11/09/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 11/10/17

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17 **OPEN DATE: 3/15/2017**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 145 NUMBER RECEIVED: 37 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to Masters of Education, Inc. dba Oxford Preparatory Academy to correct the award amount from $96,000.00 to $90,415.00, and to change a site location awarded to the YMCA of Florida's First Coast from Rufus E. Payne Elementary to Woodlawn Presbyterian Church. Total revised estimated expenditure in the amount of $3,252,716.00.

Funding Source: JCOD191RG-08201 - $2,383,831.00 (Afterschool); $868,885.00 (Summer) - To be executed by formal contract(s) through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letter and Previous Award

BUYER ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 5/18/17

OTHER

ACTION OF AWARDING AUTHORITY DATE 5/18/17

MR APPROVED DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: AFTERSCHOOL AND SUMMER PROGRAMS

BID # ESC-0410-17

OPEN DATE: 3/15/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 145 NUMBER RECEIVED: 37 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject 22 bidders for not meeting the minimum requirements or for failure to submit a response in the format outlined in Attachment A of the RFP. Based on Scoring for both afterschool and summer programs, Ephesus Junior Academy will not be awarded. One (1) YMCA site and three (3) Jacksonville Alliance for Kipp Schools, Inc. sites may be awarded pending review of funding eligibility by the Office of General Counsel in accordance with the Jacksonville Children's Commission Ordinance Code Chapter 51.04 (c).

The response received from the YMCA of Florida's First Coast was missing addendum #5. The addendum has been received. Recommend approval to waive the missing addendum as a minor irregularity. Recommend approval of award to the nine (9) contractors listed in Exhibit 1 for Afterschool Programming and 11 contractors listed in Exhibit 2 for Summer Programming. Period of service for Summer Programming is from May 1, 2017 through August 31, 2017, with two (2) additional renewal options and Afterschool Programming is from July 1, 2017 through June 30, 2018, with a three (3) month extension from July 1, 2017 to September 30, 2018 and two (2) one (1) year renewal options beginning October 1, 2018. Total estimated expenditure in the amount of $3,258,301.00.

Funding Source: JCOD191RG-08201 - $2,383,831.00 (Afterschool); $874,470.00 (Summer) -To be executed by formal contract(s) through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation, Rejection Letters and Evaluation Matrix and Scores

BUYER _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 4/20/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 4/25/17

MR APPROVED _____ DISAPPROVED: _____

OTHER: _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SIGNATURE OF AUTHENTICATION _____

4/25/17